CORA Monthly Meeting Minutes Draft
Sunday, September 20, 2026
4:00 PM PST (7:00 PM EST)
Google Meet joining info
Video call link https://meet.google.com/kgz-zjvi-wkv
Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#
More phone numbers: https://tel.meet/kgz-zjvi-wkv?pin=2945757636583
(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

  Present: Ron, Cindy, Dean, Erik, Foruzan, Jonathan, Rob V, Tina, Graeme
  Absent: Bethany, Leanne, Richard,

  We do have a quorum of 50%+1.

  2026-September Board Meeting chaired by Rob V.

  Everyone requested to please submit all their monthly reports within a week prior to the meeting; Please upload them into the Reports folder.

  Motion to Adopt Monthly Minutes from 2026-August
  2026-August Minutes distributed before 2026-September Board Meeting for review.
  Moved by Dean. Seconded by Rob V. There were no corrections to the Minutes.
  APPROVED.

  Confirmation of Agenda/Add New Business:
  No/New additions - 2026-September Agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)

  - Communications & Technical Update – **Erik / Graeme / Bethany / Tina**
    - Outbound Communications Update – **Erik**
      - Nothing to Report.

    - Social Media Update – **Erik / Tina**
      - In-person Report.
        - Bethany posting on social media when events happen.
        - Coordinated efforts on West & East for deeper engagement. CORA to provide more communication.
        - GTA maybe skewing younger and West skewing upwards. Facebook may not be the best social media channel.

        - Social media needs a plan for engagement across Canada (East / West; younger / senior).
        - Need a strategy from CORA for engaging with newer / younger / senior members.

- Inbound Communications / Website / Google Drive Update – **Graeme**
    - Everything In Report [See Report].
        - Inbound Communications / Secretary

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- Standing Items - Presented by existing Officers
    - Inbound Communication / Secretary Update - **Graeme**
        - Knowledge Transfer:
            - Completed/uploaded CORA Club Onboarding / Offboarding How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded Google Shared Drive Permissions How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded CORA Secretary Board Meeting How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded CORA Website Postings Etiquette How-To User Guide to CORA Board Google Drive Registries folder.

- Membership Update – **Ron / Grace / Erik / Rob V / Cindy**
    - In-person Report.
        - 1950 Adult Memberships
        - 164 Youth Memberships
        - 263 Day Memberships
        - 48 Club Memberships
        - Pacific Thunder is a club with youthful members but has no OC6s; Need to add them as a club to CORA dropdowns; Brendan Courson to send list to Ron. <AI:Ron>

- Administration Update – **Ron**
  - In-person Report.
    - Need to schedule the AGM.
    - Ron to send out an AGM survey for mid/late-Nov. <AI:Ron>

- Safety Committee Update – **Erik / Rob V / Dean**
  - Nothing to Report.

- Grants Update – **Ron**
  - In-person Report.
    - Received Trailering Grants from the East & West.
    - Westshore submitted receipts from Durham Challenge.
    - 3 submitted RME applications ineligible for 2026 (FGPC / Leduc / ?).

- IVF Representative Update – **Leanne / Jonathan / Cindy**
  - Sprints (2026 Singapore)
    - In-person Report.
      - Paddler from Ottawa mentioned that Ontario paddler got reprimanded personally for speaking directly to IVF vs. going through CORA Area Coordinator.
      - The Board needs to communicate with primary vs. secondary sources.
      - What to do about the funding request for the Singapore event?
      - Donations received from Team Canada paddlers by CORA Treasurer and those funds went to the event organizing committee.
      - Lara Collins encouraged attendees to support the event organizers.
      - CORA Treasurer is on the IVF Committee and will see accounting for the event at some point.
      - CORA resources were used without CORA authorization to channel individual funds to the event organizers (Governance).
      - Question is, may the funds in the IVF account contributed by Team Canada participants (to support Team Canada) be distributed to the event organizers?
      - Spirit was well-intentioned but the mechanism as to how this played out could have seen more Governance.
      - Who is going to take the lead on soliciting funds from CORA Members to channel to the event organizers?
      - Ask Singapore how much in donations they have received so far <AI:Jonathan>

  - CORA IVF High-Performance Committee (HPC) Direction
    - In-person Report.
      - Sherry wrapping up with Final Report.
      - Sherry's CORA email is no longer being monitored.
      - Email to be kept live to deal with ongoing communications.
      - No feedback yet from Area Coordinators (Yvonne; Barb; etc.).
      - Waiting on IVF for getting info on the next Distance event.

  - IVF General
    - Everything In Report [See Report].
      - IVF General Report

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IVF Report:

Singapore:

- Well run event, lanes clear and easily identifiable. Team tents marked out (though signage appeared an after thought), fans in team tents made heat manageable
- Access to AC and ample toilets
- Much mentoring done with manager as well as consulting.
- See manager report for performance details
- See Treasurer report for team financials

IVF General:

- NZ has submitted a bid to host sprints in 2030. Though the cycle is supposed to have sprints in 2029, they have bid for 2030. Leanne has contacted IVF for information. Rumours are it has something to do with time of year (Nov vs March) Leanne will report back when she has concrete information. IVF president has only stated that no announcements have been made by IVF and that a bid was received from NZ.
- 2027 3rd week of November, Panama is hosting Pan America Va'a Championships.
- 3 per category for V1 and V6, 1 per category for OC1
- J16-M80

HPC committee chair to report on Singapore performance, program manager, and program going forward

- Financials / Treasury Update 2026-September - **Jonathan**
  - In-person Report.
    - No formal report as of yet.
    - General account revenue is still up ticking.
    - Few grants are still to be paid.
    - Sherry payments completed.
    - Approximately $1500 payments due to Singapore.
    - CORA hosting of future CORA Sanctioned events to be discussed at 2026 Pre-AGM. <AI:Board>

- Eastern Canada Update – **Foruzan / Bethany / Richard / Tina**
  - In-person Report.
    - Ron to follow-up politely with Richard as to whether he will continue with CORA Board <AI:Ron>
    - Foruzan knows of a Montreal paddler (Sofi?) who has interest in being a CORA Board member.
    - Ottawa / Rideau event to be held on 2026-Oct-10 (Fall Classic).

- Has been higher engagement at Eastern Canada CORA events.
- TIOC (non-CORA) had 200+ attendees.
- More races needed in Ottawa & Quebec (GTA is well-served).
- Clubs need to think about trailering to attend out-of-town events.
- Durham is suburban so avoided downtown Toronto traffic / construction.
- Foruzan to reach out to GTA clubs about RME Grants. <AI:Foruzan>

- Junior Development Committee Update - **Dean**
  - In-person Report.
    - 2027 event for Juniors recommended.

- Town Hall Committee Update - **Ron / Foruzan / Leanne / Erik**
  - In-person Report.
    - Dean will do Education Town Hall in 2026-Nov. <AI:Dean>
    - Awards Committee will do a Canadian Outrigger Hall Of Fame Town Hall in 2027-Jan. <AI:Graeme>

- Insurance Committee Update - **Ron / Erik / Jonathan / Rob V**
  - In-person Report.
    - All remaining 2027 Race Certificates have been provided.
    - Two FCRCC Molokai crews have been provided with race certificates.

- Education Committee Update - **Dean**
  - Nothing to Report.

- Strategic Planning Committee Update - **Foruzan / Erik**
  - In-person Report.
    - Discussion Document distributed to the Board ahead of 2026-Aug meeting.
    - Strategic Planning Committee to distribute revised Discussion Document distributed (Version 2). <AI:Strategic Planning Committee>
    - Discussion Document to be reviewed in-depth at 2026 Pre-AGM. <AI:Board>
    - The committee is aiming for improvement, not so much perfection.

- Governance Committee Update - **Foruzan / Erik**
  - In-person Report.
    - See above.

- Awards Committee Update – **Graeme / Foruzan / Rob V / Grace**
  - Everything In Report [See Report].
    - Awards Committee Report

CORA Monthly Meeting Minutes Draft
Sunday, September 28th, 2026

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
    - Awards Committee Update - Greene
        - Handover to Lotus of Hugh Town Builder Award Trophy for display in Lotus Sports Club trophy room delayed until late 2026 due to recent compelling nomination for this Award.
        - Early call (2026-Aug-31) for Hugh Town Builder Award concluded and Hugh Town Builder Award Candidate Bios completed/distributed to Awards Committee members for response before 2026-Sep-29.
        - Canadian Outrigger Hall Of Fame Draft Bios have been distributed to and reviewed by each of the Inductees for this year.
        - Canadian Outrigger Hall Of Fame plaques for each of the Inductees for this year ordered/proofed/received/verified from Kerr Recognition. Canadian Outrigger Hall Of Fame plaques to be distributed/presented without shipping costs where/when possible.
        - Guest Speakers for each of the Inductees for this year to be invited to attend an upcoming CORA Town Hall shortly.
        - A request for a CORA Town Hall at a future date (early-2027) to be put forward to the CORA Town Hall Committee. This will also be noted in the CORA Town Hall Committee Standing Item.
        - The Canadian Outrigger Hall Of Fame Town Hall has traditionally been held in mid-Nov. The CORA Awards Committee wishes to hold this Town Hall mid-Jan-2027 for several reasons: 1) Dean has requested a Town Hall for Nov-2026; 2) FGPC Wet-Dashe has traditionally been held mid-Nov which adds to the Town Hall Committee workload; 3) The CORA AGM has traditionally been held late-Nov which adds to the CORA Board workload; 4) The CORA Awards Committee Lead intends to be absent Nov-2026.
        - Completed/uploaded CORA Canadian Outrigger Hall Of Fame How-To User Guide to CORA Board Google Drive Registries folder.
        - Completed/uploaded CORA Town Hall (Canadian Outrigger Hall Of Fame) How-To Guide to CORA Board Google Drive Registries folder.
        - Completed/uploaded CORA Hugh Town Builder Award How-To User Guide to CORA Board Google Drive Registries folder.

- Completed/uploaded CORA Peter Forand Masters Challenge Award How-To User Guide to CORA Board Google Drive Registries folder.

- Historical Committee Update – **Graeme / Foruzan / Grace**
  - Everything In Report [See Report]
    - Historical Committee Report

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- Standing Items - Presented by existing Officers
    - Historical Committee Update - **Graeme**
        - Club Legacy documents for "The GTA Story" & "The Alberta Story" & "The Coast Salish Story" & "The Thompson / Okanagan / Shuswap Story" updated with 2025/2026 Canadian Outrigger Hall Of Fame Inductees.
        - Club Legacy documents for "The Thompson / Okanagan / Shuswap Story" updated with commentary from Joey Hertz on the early days of Kelowna outrigger.
        - Team Canada IVF Legacy perpetual page now current from 1992-2026 with photos / videos / stories / results.
        - 1985 Molokai Na Wahine Legacy document to be updated / published after incorporating additional background material / photos from various crew members. This 1985 Molokai Na Wahine Legacy document revision is likely the last outstanding publication for the CORA Historical Committee.

    - Race Committee Update – **Ron / Graeme / Erik / Cindy / Bethany / Richard / Grace**
        - In-person Report on **Scheduling** (Ron) topics.
            - Race submissions for 2027 to be posted on CORA website <AI:Erik>
            - Squamish wants to host a downwinder; directed them to Erik; Squamish was a CORA club in 2026, but they have been on/off for many years.

        - Everything In Report on **Support** (Graeme) topics [See Report].
            - Race Committee (Support) Report
            - Order 100 pairs of small-boat decals for late-2026 / early-2027 <AI:Graeme>

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- Standing Items - Presented by existing Officers
    - Race Committee Update - Graeme / Ron / Erik / Cindy / Bethany / Richard
        - CORA Canoe Registry:
            - CORA Canoe Registry updated with Eastern Canada OC6s courtesy of Karen Simpson (Wai Nui) insights.
        - CORA Clubs:
            - CORA Club Onboarding / Offboarding How-To User Guide revised further with tasks for CORA Board Membership / Finance / Insurance / Website (Communication) / Race Committees.
        - CORA Small-Boat Number Decals:
            - 15 CORA Small-Boat Number Decals (1570-1584) delivered to Ron Chin for Fort Langley 2026-Sep/Oct small-boat events.
            - 15 CORA Small-Boat Number Decals (1585-1599) remaining in inventory and likely destined for Bridges small-boat event.
        - CORA Races & Results:
            - Rideau Outrigger Racing Club submitted an application for The Fall Classic in Ottawa on 2026-Oct-10 and this application has been approved.
            - Eastern Canada OC Sprints – Awaiting results from event organizers.
            - Island Changes - Junior/Novice Event on 2026-Aug-9 has yet to publish/submit results after repeated emails to VYPC / VCKC / Marianne Pilon. This is an ongoing pattern. As noted in the past, CORA Clubs continue to be remiss in providing CORA Sanctioned Event Race Results to the CORA.
        - Knowledge Transfer:
            - Completed/uploaded CORA Canoe Photo Registry How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded CORA Canoe Registry How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded Canadian Outrigger Canoe Club Branding Registry How-To User Guide to CORA Board Google Drive Registries folder.
            - Completed/uploaded CORA Junior / Novice OC Paddles How-To User Guide to CORA Board Google Drive Registries folder.

- Completed/uploaded CORA Race Schedule How-To User Guide to CORA Board Google Drive Registries folder.
- Completed/uploaded CORA Small Boat Number Decals How-To User Guide to CORA Board Google Drive Registries folder.
- Completed/uploaded CORA VIASport Grant Application Process How-To User Guide to CORA Board Google Drive Registries folder.

- New Business
    - No Topics.
- **Review / Updates of Outstanding Action items:**
    - New Action Items denoted by <AI:Assignee>, where "Assignee" is Board or Committee Name or Board Member Name
- **Adjournment:**

  Motion to adjourn the meeting @ 5:40 PM PST
  Moved by Foruzan. Seconded by Cindy. **APPROVED**

Next CORA Board Monthly Meeting Sunday, October 4, 2026, at 4:00 PM PST and 7:00 PM EST

Assignee	Action Item	Due Date	Comments
Raised Sep-20 / 2026			
Ron	Ron is to contact Brendan Courson to get names / club for Pacific Thunder members. (2026-Sep)	In-Progress	Sep-20: Ongoing
Jonathan	CORA Treasurer is on the IVF Committee and will ask Singapore how much in donations they have received so far. (2026-Sep)	In-Progress	Sep-20: Ongoing
Board	The Board to discuss hosting future CORA Sanctioned events at Pre-AGM. (2026-Sep)	In-Progress	Sep-20: Ongoing
Ron	Send out a survey for scheduling Pre-AGM for mid/late-Nov. (2026-Sep)	In-Progress	Sep-20: Ongoing
Ron	Follow-up politely with Richard as to whether he will continue with the CORA Board. (2026-Sep)	In-Progress	Sep-20: Ongoing
Foruzan	Reach out to GTA clubs about being aware of RME Grants. (2026-Sep)	In-Progress	Sep-20: Ongoing
Dean	Coordinate Education Town Hall in 2026-Nov. (2026-Sep)	In-Progress	Sep-20: Ongoing
Graeme	Awards Committee to coordinate Canadian Outrigger Hall Of Fame Town Hall in 2027-Jan. (2026-Sep)	In-Progress	Sep-20: Ongoing
Board	CORA Board hosting Western Canada Sprints Championships event (2029) to be discussed at the CORA Pre-AGM in 2026-Nov. (2026-Sep)	In-Progress	Sep-20: Ongoing
Strategic Planning Committee	Distribute revised Discussion Document (Version 2). (2026-Sep)	In-Progress	Sep-20: Ongoing
Board	Strategic Planning Committee Discussion Document to be reviewed in-depth at 2026 Pre-AGM. (2026-Sep)	In-Progress	Sep-20: Ongoing
Erik	Race submissions for 2027 to be posted on CORA website. (2026-Sep)	In-Progress	Sep-20: Ongoing
Graeme	Order 100 pairs of small-boat decals for late-2026 / early-2027. (2026-Sep)	Completed	Sep-20: Ongoing; Oct-1: Order for 100 pairs of small-boat decals placed with Oddball Workshop