



CORA Monthly Meeting Minutes Draft

Sunday, June 7, 2026

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- **Welcome and Roll Call**

Present: Ron, Bethany, Cindy, Dean, Erik, Foruzan, Jonathan, Leanne, Rob V, Tina, Graeme

Absent: Richard

We do have a quorum of 50%+1.

2026-June Board Meeting chaired by Rob V

Everyone requested to please submit all their monthly reports within a week prior to the meeting;
Please upload them into the [Reports folder](#).

Motion to Adopt Monthly Minutes from 2026-May

2026-May Minutes distributed before 2026-June Board Meeting for review. Moved by Rob V. Seconded by Ron. There were No corrections to the Minutes.

APPROVED (no objections raised)

Confirmation of Agenda/Add New Business:

No/New additions - 2026-June Agenda is adopted.

Note: Links to Reports broken as Board Members deleted / renamed Reports files.

- **Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)**
 - **Communications & Technical Update – Erik / Graeme / Bethany / Tina**
 - **Outbound Communications Update – Erik**
 - Nothing to Report.
 - **Social Media Update – Erik / Tina**
 - Nothing to Report.
 - **Inbound Communications / Website / Google Drive Update – Graeme**
 - Nothing to Report.
 - 2026-May was a quiet month

- Membership Update – **Ron / Grace / Erik / Rob V / Cindy**
 - Everything In Report [See Report].
 - Membership Numbers are now included as a note in the Income Statement.
 - Adult=1,746 (previous year 1,595), Junior=148 (92), Day=122 (59), Club=47 (40).
 - 2 new clubs to be added to Insurance; Ron to follow-up with Erik on those 2 Club details <AI:Ron>
- Administration Update – **Ron**
 - In-person Report.
 - Annual Reports filed last month
- Safety Committee Update – **Erik / Rob V / Dean**
 - Nothing to Report.
- Grants Update – **Ron**
 - In-person Report.
 - RME Grants & Coaching Clinic Grants & Travel Grants paid-out
 - All 3 Coaching Clinic Grants came in under the threshold for funding
 - Not many clubs being able to avail themselves of Coaching Clinic Grant funds as it takes a loss to receive funding
 - Ron to perform due diligence on 2026 Latitude 48 Coaching Clinic Grant
 - Motion to fund Latitude 48 Coaching Clinic Grant if Ron gives OK
 - Moved by Rob V; Seconded by Ron; **APPROVED**
- IVF Representative Update – **Leanne / Jonathan / Cindy**
 - Sprints (2026 Singapore)
 - Everything In and In-person Report [See Report].
 - All 3 topics covered in [IVF Committee Report](#)

IVF Committee Update - Leanne

Hi Board,

Hope those of you racing Island Iron this weekend are having a happy weekend of racing!
Please see info below Re: ACs at '26 Singapore Sprints and IVF report

We have briefly discussed the AC role and what's needed in August.

The IVF allows the following:

1-100 paddlers = 2 area coordinators

100-200 paddlers = 3 area coordinators

200-400+ paddlers = 4 area coordinators

Canada has 226 paddlers currently listed on the roster on the IVF entries page.

Sherry has been through one Distance event and the beginning of a Sprint event (course familiarization, which Tamara helped with and elite).

CORA needs to have at least one person in addition to Sherry boots on the ground in Singapore for this event.

When the Club Crew part of the event kicks off on Day 3 with V12s running along with V1s, then you have V6s starting on Day 4 and 5. It gets very busy very quickly - checking in with paddlers as they are coming into marshalling, getting pictures, dealing with missing ID badges, dealing with medical replacements for folks who woke up with food poisoning or busted a rib on a turn, checking in with every paddler/crew coming off the water to see ensure that their race ran ok or if there is anything that we need to protest OR be aware of that they may be involved in a DQ or protest so that we don't have to try to hunt them down after to try to get their side of the story. If there is a DQ then checking in with the paddler about it (if it didn't happen right after the race) and or reviewing video of the race to determine if we need to protest the DQ within the allotted time which means writing up the protest form, paying and submitting it. ALL while still doing the rest of the things listed above. Then have multiple protests and races going on at the same time. Oh, and if someone gets called for doping tests, AC gets to go along for that. All paddlers are now eligible for drug testing, not just elites. And, hopefully, our manager does not fall ill again.

All these duties are why the IVF allows teams over 200 paddlers to have up to 4 ACs. Does that mean that the countries cover some (or in some cases all) expenses for those ACs, yes, they do. Do some of these ACs race as well, yes, many. Does each country work that into their budget, yes.

I'm happy to have someone (or multiple people throughout the event) who is/are coming along to Singapore to shadow me as I continue to train Sherry on the nuances of the Sprint Protest and DQ game so that we can have more people get experience with this role.

Putting myself forward for something that would receive reimbursement or compensation is a conflict of interest as I'm a board member. But I feel I am the best choice to be an AC again as I have the most

experience of anyone from Canada going to Singapore. With all the responsibilities listed above, I'm the only person going who has done all of it. Sherry has not yet.

IVF Report:

Singapore:

- A few crews need to be updated by Sherry in the entries. One late 40s women's V6 entry has paid fees to CORA but has not been entered into the IVF system yet. The 50s and 60s crew that blew up need to be updated accordingly with their new paddlers as well.
- Uniforms, committee has design from HL. They had messages from Sherry about IVF rule regarding the manufacturer's logo that quoted outdated rules. Leanne provided the correct information from the 2026 rules. Jerseys meet IVF guidelines.

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General IVF:

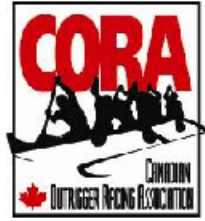
- Bids for 2026 and 2029 Championships were due this month. There was an extension. Member nations will be voting in July. Leanne will provide the bid information to the board when it is received from the potential host nations so the board can determine who Canada wishes to vote for.
- Updated Race Rules and progressions posted to IVF website a few weeks ago.

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Leanne Stanley

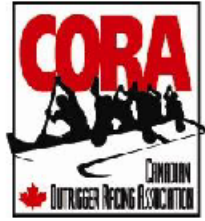
- CORA IVF High Performance Committee (HPC) Direction
 - Everything In and In-person Report [See Report].
 - What does the HPC Committee do with regards to the next IVF Distance event (trials; lessons learned)?
 - Delays in registration and folks coming on/off rosters (delays on payment; crews imploding) were concerns
 - Resolved uniform issue & payments to be handled via past channels
 - Section 35 payment is an invoicing issue
 - Section 35 topic to be a separate discussion (See New Business)
 - HPC job was to find/select/hire coaches
 - Coaches were to provide selection process to HPC (supervision)
 - HPC has a 2-year mandate
 - Do we add a fifth member to HPC?
 - Should there be a CORA Website posting for solicitation to recruit a new HPC member or appoint Dean?
 - Need to deal with 2026-June meeting for future IVF events and 2026 Singapore Sprints (discussion in 2026-Sep?)

- Preference is to wait until new HPC reconvenes (at end of mandate) before onboarding new Committee members
- IVF General
 - Everything In and In-person Report [See Report].
 - Bids opened for IVF 2028 & 2029 events
 - No bids came in as of 2026-May, extended to mid-June
 - Voting process due mid-July, but no bids as yet
 - New IVF (Sprints & Distance - combined) Race Rules released / published
- Financials / Treasury Update 2026-June - **Jonathan**
 - [Everything In | Nothing to | In-person] Report [See Report].
 - [Treasurer Financial Report](#) (End 2026-Apr)
 - [Treasurer Financial Report](#) (End 2026-May)
 - [Treasurer Commentary](#) (End 2026-May)
 - Motion to accept the 2026-Apr Financial Reports from Jonathan
 - Moved by Jonathan; Seconded by Dean; **APPROVED**
- Eastern Canada Update – **Foruzan / Bethany / Richard / Tina**
 - In-person Report.
 - MOWC in 2 weeks; Registrations are low (3 commitments but no registrations); All other events are having low registration; Foruzan doing best to have everything up and running for Westshore event; Eastern Sprints in-progress
 - Haunani 2026-Jul-4 cancelled due to several factors
 - Have CORA Race Calendar updated to reflect Haunani event cancelled <Al:Erik>
 - Eastern Sprints has 50 entries (up from last year at this point of time)
 - Westshore has low OC6 and high small-boat registrations
 - Eastern Sprints has cheapest and MOWC has most expensive price point
 - Westshore 30KM is cheaper than MOWC 10KM
- Junior Development Committee Update - **Dean**
 - In-person Report.
 - Dean chatting with clubs starting Junior Clubs; School wrapping up soon
 - More involvement by Dean going forward
 - Suncoast looking to setup a Junior program & get criminal record checks
- Town Hall Committee Update - **Ron / Foruzan / Leanne / Erik**
 - Nothing to Report.
- Insurance Committee Update - **Ron / Erik / Jonathan / Rob V**
 - In-person Report.
 - New clubs added to additional Insureds plus usual Race Certificates issued
- Education Committee Update - **Dean**
 - Nothing to Report.
- Awards Committee Update – **Graeme / Foruzan / Rob V / Grace**
 - Everything In Report [See Report].
 - [Awards Committee Report](#)



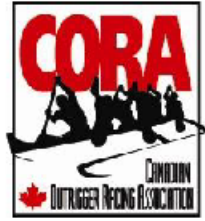
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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Awards Committee Update - Graeme
 - PNWORCA / CORA 2026 Winter Series Peter Forand Masters Challenge trophy shield invoice to be forwarded to CORA Treasurer for payment.
 - Road trip to Pemberton to present Hugh Town Builder Award to 2025 Recipient (Hugh Fisher) nixed as Hugh Fisher and MI6 attended Jericho Classic.
 - CORA Hugh Town Builder Award presentation to 2025 Recipient High Fisher conducted at 2026 Jericho Classic with many thanks to Jan Chavarie and Don Mulhall.
 - CORA Hugh Town Builder Award presentation to 2025 Recipient High Fisher posting published to CORA Website as an announcement.
 - Handover to Lotus of Hugh Town Builder Award Trophy for display in Lotus Sports Club trophy room to be arranged in 2026-Jun.
 - Work In Progress on Canadian Outrigger Hall Of Fame Bios for this annual cycle Candidates.
 - Work In Progress on "How-To Guide" for Peter Forand Masters Challenge Trophy points tracking processes as knowledge transfer and transparency for Race / Awards Committee going forward.
 - Historical Committee Update – **Graeme / Foruzan / Grace**
 - Everything In Report [See Report].
 - [Historical Committee Report](#)



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- Standing Items - Presented by existing Officers
 - Historical Committee Update - Graeme
 - Alberta Legacy document updated / published after incorporating additional background material / club photos / canoe photos & history from Calgary Canoe Club reps.
 - Thompson / Shuswap / Okanagan Legacy document updated / published after incorporating additional background material / club photos / canoe photos & history from Wailua Club reps.
 - Coast Salish Club Legacy (11 First Nations) document updated / published after incorporating additional background material / club photos / canoe photos & history from Coast Salish reps and outcomes of in-person visit to Cultus Lake to assess CORA Canoe Club OC6 fleets.
 - Lotus Sports Club Legacy document updated / published after incorporating additional background material / club photos / canoe photos & history from Grace Morissette from 1990s outrigger canoeing (1992 Sacramento IVF Sprints; etc.)
 - Jericho Paddling Club Legacy document updated / published after incorporating additional background material / club photos / canoe photos & history from Jan Chavarie and Alana Taylor.
 - False Creek Racing Canoe Club Legacy document updated / published after incorporating additional background material / club photos / canoe photos & history from various FCRCC alumni (Pauline Adams; Alison Hart; Jeanette Callahan; Cam Fagrie) from 1990s outrigger canoeing (IPCF / IVF Sprints; Catalina; etc.).
 - 1985 Molokai Na Wahine Legacy document to be updated / published after incorporating additional background material / photos from various crew members. This 1985 Molokai Na Wahine Legacy document revision is likely the last remaining publication for the CORA Historical Committee.
 - Race Committee Update – **Ron / Graeme / Erik / Cindy / Bethany / Richard / Grace**
 - In-person Report on **Scheduling** (Ron) topics.
 - Saskajack Sat / Sun did happen with low turnout
 - Everything In Report on **Support** (Graeme) topics [See Report].
 - [Race Committee Support Report](#)
 - Pursuing Club Cascades OC6 fleet details <AI:Graeme>



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- Standing Items - Presented by existing Officers
 - Race Committee Update - Graeme / Ron / Erik / Cindy / Bethany / Richard
 - CORA Canoe Registry:
 - CORA Canoe Registry updated with additions to Calgary & Comox & False Creek & Fairway Gorge & Wailua & Jericho OC6/OC4 fleets based on recent social media postings and observations at 2026 Jericho Iron Classic.
 - Fraser Valley Paddling Club OC fleet now with Harrison Paddling Club (renamed).
 - Cascades (Ottawa) website indicates they have 1 or more OC6, but no confirmation yet.
 - CORA Canoe Registry How-To User Guide 2026 updated with guidance / visuals on data validation rules and Use Cases for Founded / Disbanded / Renamed / Amalgamated clubs and for Acquired / Moved / Retired canoes.
 - [CORA Canoe Registry How-To User Guide 2026](#) (Google Drive)
 - CORA Race Rules & CORA Cup Series Rules:
 - CORA Race Rules to be amended to reflect CORA Board decision to no longer recognize Spec / Traditional OC6 Boat Division as of 2026 CORA Cup Series events, given completed discussion regarding Unlimited / Spec OC6s.
 - CORA Small-Boat Number Decals:
 - 25 CORA Small-Boat Number Decals delivered to Duel In The Desert for Penticton / Kelowna / Calgary. 18 of those CORA Small-Boat Number Decals used by Penticton and remaining 7 provided to Edmonton for their SaskaJack event.
 - There were another 5-10 CORA Small-Boat Number Decals that Ron sent to Penticton for Edmonton.
 - Edmonton SaskaJack Saturday event had 5 (total) small-boat entries and Sunday event had ~10 small-boat entries; Edmonton communicated days before their event that they had adequate CORA Small-Boat Number Decals on-hand.
- New Business
 - **Foruzan** – Continued discussion of the contract of the Project Manager including a formal performance evaluation (Action Items follow-up)
 - Action Items were assigned to Ron Chin and Cindy Wright on this topic - progress?
 - Foruzan is of the opinion that performance review should be an annual process
 - Cindy open to answering questions from Foruzan and any other Board members (outside the Board Meeting)
 - Jonathan should have input as well as he was Supervisor for first year
 - Cindy / Foruzan to have discussion with regards to expectations / performance review <AI:Cindy/Foruzan>
 - Cindy to have conversation with Project Manager with regards to Project Manager contract after Ron provides communique <AI:Cindy>
 - Rob V suggests a survey of Team Canada (Hilo; Brazil; **Singapore**) individuals as to evaluation of Project Manager <AI:Erik>
 - **Foruzan** – Discussion of forming a strategic planning committee of the board (Preamble below)
 - Our board has a mission and vision but no planning on how we achieve these

- Our meetings focus on tactical matters and we need to formulate a strategy that will ensure we have goals and we can measure our success through that
- Right now, our measure of success is number of races and while that is important we aren't doing as much as we could because there really isn't a plan in place
 - We spend time on day-to-day / tactical tasks, but not long-term strategic goals
 - Committees are here to tackle these initiatives
 - Who is to be on the Committee?
 - Foruzan OK with being on both Committees
 - Foruzan inviting individuals to be on the Committees
 - Foruzan / Erik have had discussions & to follow-up with a proposal
 - Ron has concerns about non-Board Members being part of Governance Committee
 - Rob V advocates strong Committee Leadership to address non-Board committee member challenges
 - Motion: Two new committees (Strategic Planning; Governance) to be formed and framework to be built and roll out after Singapore and invite committee members to participate
 - Moved by Rob V; Seconded by Foruzan; **APPROVED**
 - Add new Standing Committees as bullet points for upcoming Agendas / Minutes <AI:Secretary>
- **Foruzan** – Discussion of forming a governance committee of the board (Preamble below)
 - Similar to above, every board needs good governance to provide clear direction, ensure accountability, and protect the organization from risks and crises.
 - It also ensures resources are utilized effectively to achieve the organization's long-term objectives and mission.
 - Based on my comments above it would be prudent for the board to form strategic planning and governance committees to achieve these goals
 - See above
- **Jonathan** – 2026 AGM Planning - Where / When
 - Jonathan wishes to have AGM held in the East (physically) and send 3 CORA Board Members to the East to meet and greet
 - Motion: CORA to support up to 3 Western Board Members to travel east and host the AGM
 - Moved by Rob V; Seconded by Jonathan; **APPROVED**
 - Need (4) Eastern Canada Reps to support this Motion
 - Jonathan to gain support from Eastern Canada Reps <AI:Jonathan>
- **Leanne** – Singapore 2026 IVF World Sprints Area Coordinator
 - I've been asking about it in my report for months and we've had no resolution. It needs a formal discussion.
 - See [New Business Topic Singapore AC](#) PDF with content of email thread
 - Sherry is Program Manager & defacto Area Coordinator
 - Team Canada with 200+ individuals can have 4 Area Coordinators
 - Cindy has communicated to Sherry about Sherry's comfort level with Singapore Sprints Area Coordinator responsibilities / workload
 - Any additional individuals acting as Area Coordinator would be there to learn, not give direction
 - Cindy requested recommendations from the Board for potential Area Coordinators
 - Graeme put forward Sheila Kuyper as someone with previous Area Coordinator experience
 - Cindy responded that Sheila Kuyper did not have previous Area Coordinator experience <AI:Historical Committee>

- Cindy to have conversation with Lynda Roberts on this topic <AI:Cindy>
- Cindy to respond to Board with outcomes from these conversations
- Cindy can then formulate a recommendation

○ **Cindy** – Section 35

- Committee went with Hammers & Legends (HL) after Section 35 concerns / complaints
- Section 35 was communicated to about the change of direction
- Invoice from Section 35 had various items
- Was fit-kit CORA's responsibility to pay for?
- Section 35 claims this was requested and this was true
- Fit-kit was expected to be absorbed / incurred in total costs given an expectation that the deal would go forward
- Is there a paddler / vendor conflict?
- There were many fit-kit complaints
- Vendor agreed to make changes, but concerns were raised that the next fit-kit may also have issues
- Agreed that CORA Uniform Committee did not exercise due diligence
- CORA has no rights to the Section 35 artwork in the future
- CORA and Section 35 had a verbal agreement
- No formal / written agreement of styles
- Errors were made on both parts
- Section 35 took the fit-kit back to reuse somewhere else
- Motion: CORA to pay the Section 35 final invoice in full
- Moved by Rob V: Seconded by Jonathan: **APPROVED**

● **Review / Updates of Outstanding Action items:**

- New Action Items denoted by <AI:Assignee>, where "Assignee" is Board or Committee Name or Board Member Name

● **Adjournment:**

Motion to adjourn the meeting @ 6:08 PM PST

Moved by Rob V. Seconded by Ron. **APPROVED**

Next CORA Board Monthly Meeting Sunday, July 5, 2026, at 4:00 PM PST and 7:00 PM EST

Assignee	Action Item	Due Date	Comments
Raised Jun-7 / 2026			
Ron	Ron to follow-up with Erik on details for those 2 new Clubs. (2026-06)	In-Progress	Jun-7: Ongoing
Ron	Ron to perform due diligence (open to public; advertised; etc.) on 2026 Latitude 48 Coaching Clinic Grant. (2026-06)	In-Progress	Jun-7: Ongoing
Erik	Have CORA Race Calendar updated to reflect Haunani 2026-Jul-4 cancelled. (2026-06)	Completed	Jun-7: Done, as CORA Race Calendar updated
Graeme	Capture / document Club Cascades OC6 fleet details. (2026-06)	Completed	Jun-7: Ongoing; Jun-8: Heard back from Club Cascades that they have 2 OC6s
Cindy / Foruzan	Cindy / Foruzan to have discussion with regards to Project Manager expectations / performance review. (2026-06)	In-Progress	Jun-7: Ongoing
Cindy / Ron	Cindy has a conversation with the Project Manager with regards to the Project Manager contract after Ron provides communique / notice. (2026-06)	In-Progress	Jun-7: Ongoing
Erik	Erik to provide a survey of Team Canada (Hilo; Brazil; Singapore) individuals as to evaluation of Project Manager as per suggestion by Rob V. (2026-06)	In-Progress	Jun-7: Ongoing
Secretary	Add new Strategic Planning & Governance Standing Committees as bullet points for upcoming Agendas / Minutes. (2026-06)	Completed	Jun-7: Ongoing; Jun-19: 2 new Committees added to remaining 2026 Draft Agendas / Minutes
Jonathan	Engage with and gain support from Eastern Canada Reps to have AGM held in the East (physically) and host 3 CORA Board Members from the West to meet and greet. (2026-06)	In-Progress	Jun-7: Ongoing
Cindy	Cindy to have conversation with Lynda Roberts on topic of Sprints Area Coordinator responsibilities / workload; Cindy to then respond to Board with outcomes from these conversations; Cindy to then formulate a recommendation. (2026-06)	Completed	Jun-7: Ongoing; Jun-8: Cindy spoke with Sherry & Lynda & provided recommendations to the Board
Graeme	Confirm Team Canada Area Coordinator history for CORA Website Team Canada perpetual page	In-Progress	Jun-7: Ongoing

Historical Committee	Forward Kerr Recognition invoice for Peter Forand Trophy shield to Treasurer for payment	Completed	Jun-7: Ongoing; Jun-15: Paid