



CORA Monthly Meeting Minutes Draft

Sunday, February 1, 2026

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

Present: Ron, Bethany, Cindy, Foruzan, Jonathan, Leanne, Richard, Rob V, Tina, Graeme

Absent: Dean, Erik

We do have a quorum of 50%+1.

2026-February Board Meeting chaired by Rob V.

Everyone requested to please submit all their monthly reports within a week prior to the meeting;
Please upload them into the Reports folder.

Please note that the draft Agenda / Minutes / Reports folders have been prepared for all of 2026, with the assumption that the CORA Board Monthly Meeting will be held on the 1st Sunday of each month.

Motion to Adopt Monthly Minutes from 2026-January

[Monthly Minutes from 2026-January](#)

2026-January Minutes link to Google drive file distributed before 2026-February Board Meeting for review.

Moved by Ron. Seconded. 1 Abstention. There was 1 correction to the Minutes.

APPROVED

Motion to Adopt 2025 Pre-AGM Minutes from November 22nd/23rd, 2025

[2025 Pre-AGM Minutes](#)

Confirmed by Ron Chin that the Pre-AGM is a Board Meeting.

2025 Pre-AGM Minutes link to Google drive file distributed before 2026-February Board Meeting for review.

DEFERRED <AI:Secretary>

Motion to Adopt 2025 Technical-AGM Minutes from November 23rd, 2025

[2025 Technical-AGM Minutes](#)

Confirmed by Ron Chin that the Technical AGM is a Board Meeting at which Members are invited to observe.

2025 Technical-AGM Minutes link to Google drive file distributed before 2026-February Board Meeting for review.

DEFERRED <AI:Secretary>

Confirmation of Agenda/Add New Business:

1 New addition - 2026-February Agenda is adopted.

[2026-February Agenda](#)

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Communications & Technical Update – **Erik / Graeme / Tina**
 - Outbound Communications Update – **Erik**
 - Nothing to Report.
 - Question to Erik: Seems that 2FA is inactive, as when my (Graeme) Google Login expires, password entry is all that is needed for Sign in again (2FA (Two-Factor-Authentication) no longer needed)?
 - Deferred as Erik in transit <AI:Erik>
 - Question to Erik: Several Board Members have reported issues in being able to upload files to the monthly (2026) Reports folder. Do we have any diagnosis as to the cause?
 - It is believed that the cause of the issue was all Board Members without Manager permissions were granted only (2026) Reports Viewer permissions. All Board Members have now been granted (2026) Reports Contributor permission. This means that all Board Members with Reports Contributor permission can upload new files and upload files to replace existing files, but cannot delete existing files. When it was noticed that Jonathan had successfully uploaded PDF files to the 2026-Feb Reports folder, this provided a high-level of confidence that the issue had been identified and resolved. (GG)
 - Social Media Update – **Erik / Tina**
 - In-person Report.
 - Foruzan taking the lead on Social Media
 - Working with Erik going forward
 - Social Media postings go to Erik / Graeme for review / feedback
 - Inbound Communications / Website / Google Drive Update – **Graeme**
 - Nothing to Report.
 - Membership Update – **Ron / Grace / Erik / Rob V / Cindy**
 - In-person Report.
 - 1130 Adult Annual Memberships
 - 46 Single Day Memberships
 - 23 Club Memberships
 - 78 Junior Memberships
 - Confirm numbers with Jonathan <AI:Secretary>
 - Administration Update – **Ron**
 - Nothing to Report.
 - Safety Committee Update – **Erik / Rob V / Dean**
 - Nothing to Report.
 - Grants Update – **Ron**

Treasurer's report to 2026-February board meeting

I am still away in Europe as I write this and will make only a brief report this month.

It is possible that I will be able to attend the meeting on Sunday 1, but will have virtually no chance to update these figures, as I am concentrating my effort on monitoring the fees coming in from the 250 paddlers going to IVF Singapore.

Memberships are pouring in, as you will have heard from Grace.

The DL & CGL insurances have been paid - almost \$15k.

The transfer to the RME Reserve has been completed.

The general account balance is \$23k.

All is good in the state of Denmark, but ask any questions please.

Jonathan
January 26, 2026

- Eastern Canada Update – **Foruzan / Bethany / Richard / Tina**
 - In-person Report.
 - Ottawa Fall Classic received their Grant Monies
 - All 2025 Grant Monies paid out
 - Media started for Westshore 2026 event
 - Bethany to push social media on Westshore 2026 event
 - Once some monies spent, grant request to be submitted to Jonathan
 - Need to connect with MCC to get them going on their event
 - Need to figure out Eastern Canada Point Series <AI:Foruzan>
 - Foruzan to submit waiver info to Ron to draft waiver for Westshore 2026 event and for insurance <AI:Foruzan>
 - Same for MCC <AI:Foruzan>
- Junior Development Committee Update - **Dean**
 - Nothing to Report.
- Town Hall Committee Update - **Ron / Foruzan / Leanne / Erik**



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Historical Committee Update - Graeme
 - Many positive Comments received on CORA Website Posting on MI6 Reunion Tour Catalina / The Gorge / Vaka Eiva as per request of Hugh Fisher.
 - Alberta Club Reps (Lynda Roberts; Gary Biagoni; Diane Anderson) working on updates to their sections of the Alberta (Calgary / Edmonton / Leduc) Legacy document draft for completion by end-February 2026.
 - Jude Turczynski of Huki Outrigger Canoes and Surfisks had no concerns with his section of the Alberta Legacy document draft (introduction of the OC6 Huki "Tomahawk" Ama all across Canada and America) for completion by end-January 2026.
 - Coast Salish (Geronimo; Island Brave; North Van; Star Nation; etc.) Club Legacy (11 First Nations) document 100% complete and distributed to Grace Morissette (Lotus), Dave Oreiro (Lummi Nation) and Ruth Matson (Nanaimo) for political / factual / cultural correctness preliminary review by end-February 2026.
 - Incorporating background material from Alana Taylor (Jericho co-founder; Comox member) from late-1990s, into Jericho Club Legacy document.
 - Incorporating background material from Jeanette Callahan (Whistler / FCRC member) from late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRC, into FCRC Club Legacy document.
 - Incorporating background material from Pauline Adams & Alison Hart (FCRC members) regarding 1990 Molokai Na Wahine, 1994 Western Samoa IVF Sprints, 1996 New Caledonia IVF Sprints, 1998 Fiji IVF Sprints, into Team Canada Legacy material.

 - Race Committee Update – **Ron / Graeme / Erik / Cindy / Bethany / Richard / Grace**
 - Nothing to Report on **Scheduling** (Ron) topics.

 - Everything In Report on **Support** (Graeme) topics - See Report.
 - [Race Committee Support](#)
 - [Race Committee Report - Drones](#)



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Race Committee Update - **Graeme / Ron / Erik / Cindy / Bethany / Richard**
 - **CORA Canoe Registry:**
 - Confirming OC6 ownership by BC First Nations clubs as part of CORA Historical Committee Coast Salish Club Legacy document review.
 - 2 more Kai Wa'a Hydras acquired recently (Comox; Calgary). Awaiting photos / details on each new Unlimited OC6 before updating the CORA Canoe Registry.
 - **CORA Race Rules & CORA Cup Series Rules:**
 - CORA Cup Series Rules distributed by Ron reflecting CORA Board decision to no longer recognize Spec / Traditional OC6 Boat Division as of 2026 CORA Cup Series events.
 - CORA Race Rules to be amended to reflect CORA Board decision to no longer recognize Spec / Traditional OC6 Boat Division as of 2026 CORA Cup Series events.
 - **CORA Race Results:**
 - PNWORCA / CORA 2026 Winter Series Race Results for Wasabi (#1) and Jericho (#2) posted to 2026 Race Results.
 - **CORA Small-Boat Number Decals:**
 - Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals as there were maybe fifteen pairs still around BC and as of the 1st 2026 CORA small-boats race at PNWORCA / CORA Winter Series Race Jericho #2 on 2026-Jan-24, there are approximately 5 pairs left. Collaborating with Oddball Workshop on design/delivery of right-sized decals by mid-Feb 2026.
 - **CORA Sprints National Championships 2026:**
 - Made onsite visit with City Of Burnaby staff to discuss the following:
 - Special Event Application for Burnaby Lake Pavilion has no red flags and approval forthcoming shortly.
 - Special Event Application (Canada Games Rowing Course) for Piers has no red flags and approval forthcoming shortly.

- o Special Event Application (Canada Games Rowing Course) for Docks has no red flags and approval forthcoming shortly.
- o Parking Allotments Application (Main Lot) has no red flags and approval forthcoming shortly with costs for exclusive parking access.
- o Parking Allotments Application (Overflow Lot) has no red flags and approval subject to other events that same weekend with costs for exclusive parking access.
- o Confirmed opening of Canada Games Rowing Course gates and removal of bollards on walkways for Sat / Sun early AM.
- o Confirmed opening of Burnaby Lake Pavilion and power-on at all outdoor outlets for Sat / Sun early AM.
- o There shall be no drones at any Burnaby Parks as per City of Burnaby Bylaw 7331 (See photo of Canada Games Rowing Course restrictions).
- o FYI: Burnaby Lake is designated as a float plane (seaplane) potential emergency landing spot. Has not happened in past 20 years.
- o CORA to provide Certificate of Insurance naming all insureds as final step in securing Burnaby Lake Pavilion and Canada Games Rowing Course.
- Made onsite visit with Burnaby Lake Rowing Club staff to discuss the following:
 - o 2026-May-9 / 10 weekend is booked for CORA Sprints National Championships 2026.
 - o Racecourse (east to west) lane lines (6 lanes) shall be in place (submerged 6") by 2026-May-8.
 - o Racecourse (east to west) lane markers (6 lanes) shall be in place (water line) by 2026-May-8.
 - o Racecourse (north to south) 0 Meters / 250 Meters / 500 Meters perpendicular lines shall be in place (submerged 6") by 2026-May-8.
 - o These east-west & north-south intersections shall provide for grids at 7 equal-distance points at each of the 0 / 250 / 500 Meter sight lines.
 - o Perch at 500M mark has been refurbished for Officials safety.
 - o Canopies / tables / chairs for Officials at timing platform shall be provided by BLRC.
 - o Anchors in place on viewing platform for participant canopies.
 - o Power outlets in place on timing / viewing platform for officials / participants usage.
- Made onsite visit with Burnaby Sports / Tourism staff to discuss the following:
 - o Burnaby Sports / Tourism awaits CORA review / acceptance of Letter Of Agreement (LOA) to confirm terms for \$5000 Grant Funding.
 - o Burnaby Sports / Tourism has arranged low-cost overnight housing at SFU for Burnaby event participants.
 - o Burnaby Sports / Tourism has 20'x20' canopy available (with their promotional branding) for use by event participants / officials.

- Sport Bumaby Hosting Assistance Funding Grant Application with maximum \$5000 funding and Letter Of Agreement (LOA) awaits review by CORA Board. See CORA Google Drive folder: [Sport Bumaby Hosting Assistance Funding Grant Letter Of Agreement \(LOA\)](#)
- ViaSport Hosting BC Funding Grant Application for approximately \$10000 funding for applications eligible as of January 5, 2026 until January 31, 2026 for events taking place between March 1, 2026 and June 30, 2027 including the CORA Sprints National Championships 2026-May-9 / 10 event, completed / submitted / seconded (Ron Chin) before cutoff date as per CORA Board Motion 2026-Jan. [ViaSport Hosting BC Funding Grant](#)
- Completed / uploaded *"How-To Guide"* for Viasport Hosting BC Funding Grant Application process as knowledge transfer and transparency for Race Committee going forward. See CORA Google Drive folder: [Viasport Hosting BC Funding Grant Application How-To Guide](#)

- New Business

- **Ron** – CORA Cup Series Question - Can Specs register as ULs to earn points?
 - **DEFERRED**
- **Ron / Jonathan** – CORA 2026 Sprints Championships Concerns
 - Please note that the CORA Race Committee Report every month from 2025-Aug through 2026-Feb has provided Progress and Action Items for the CORA 2026 Sprints Championships.
 - The CORA Race Committee Report for 2026-Feb has updates on the Venue / Facility / Docks / Piers / Walkways / Gates / Parking / Permits / Racecourse / Contacts / Funding Grants.
 - Concerns have been raised that CORA has not signed off on anything, particularly the budget.
 - Please note that the CORA Race Committee Report from 2025-Dec provided a link to a document with a detailed list of activities and known expenses for certain items and

Actions for Board Members to identify service providers / expenses for unknown items and to address the participant fee structure.

- This Budget / Action Item draft document is based on the 2022 Burnaby event and the 2024 Deas Island event and outlines all of the aspects of the event that should be addressed.
- Ron Chin has an Action item to interact with an Event Management service provider to obtain approximate expenses for certain items.
- Concerns have been raised that there is a need to identify which V6s will be used and from where they will be sourced.
- Concerns have been raised that there is a need to identify which V1s will be used and from where they will be sourced.
 - Once we know how many canoes we have, we know how many races we can run, and this will assist in determining the revenue stream
 - Need to determine what canoes are we going to get and where are we going to get them
 - Matahinas may not be available from ARE as there was perceived expense overage from 2024 Delta Sprints
 - If CORA opts for private suppliers, this needs to go to tender
 - Preference is for local Spec boats (Bradleys; Mirages)
 - Team Canada crews expecting 40+ Men / Women / Mixed crews for a Burnaby event
 - Ron to contact local Bradley / Mirage OC6 owners and arrange loaners <AI:Ron>
 - Options are go with identical V1s or BYOB and weigh V1s up to minimum weight
 - Eastern paddlers could solicit V1s from Western paddlers
 - If there any available V1 fleets now, then put out to tender
 - CORA needs to put out a tender for V1s - likely Erik <AI:Erik>
 - Flags (1 or 2 sets of IVF-compliant white / black / red / green) need to be provided for Officials for use in starting / interruption procedures - Graeme volunteered <AI:Graeme>
 - Action list to be provided ASAP so Board knows which tasks need to be moved forward <AI:Graeme>

○ Rob V – Team Canada Communications

- Rob V was asked questions at Lotus Icebreaker on 2026 Singapore
- Team Canada paddlers are looking for more clarity
- Is Team Canada Committee able to provide more info
- Team Canada Committee has communicated to Team Canada paddlers that this is a moving target with paddlers on-boarding / off-boarding
- Team Canada will not be known until numbers finalized on May-15
- Rob V requested Team Canada Committee to deliver pertinent communications to Team Canada paddlers

● **Review / Updates of Outstanding Action items:**

- New Action Items denoted by <AI:Assignee>, where "Assignee" is Board or Committee Name or Board Member Name
- Add Google Meet Link to Monthly Meeting Invitation <AI:Secretary>
- Share Minutes for view by attendees <AI:Secretary>
- Provide separation on Agenda / Minutes links <AI:Secretary>

● **Adjournment:**

Motion to adjourn the meeting @ 5:49 PM PST
Moved by Cindy. Seconded by Rob V. **APPROVED**

Next CORA Board Monthly Meeting Sunday, March 1, 2026, at 4:00 PM PST and 7:00 PM EST

Assignee	Action Item	Due Date	Comments
Raised Feb-1 / 2026			
Secretary	2025 Pre-AGM Minutes to be included as Motion topic for 2026-March Board Meeting. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: 2026-Mar Meeting Invitation prepared with 2025 Pre-AGM Minutes to be included as Motion topic
Secretary	2025 Technical-AGM Minutes to be included as Motion topic for 2026-March Board Meeting. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: 2026-Mar Meeting Invitation prepared with Technical-AGM Minutes to be included as Motion topic
Erik	Determine if 2FA is inactive and whether 2FA needs to be active going forward. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: Determined that 2FA applies to Chrome and Edge browser login, but not to Firefox browser login
Secretary	Confirm verbal membership numbers with Jonathan. (2026-02)	Completed	Feb-1: Ongoing; Feb-22: Jonathan provided membership numbers and Secretary updated Minutes in red text to highlight changes
IVF Committee	Assess applicants stepping forward to be on IVF Committees. (2026-02)	In-Progress	Feb-1: Ongoing
Foruzan	Figure out the Eastern Canada Point Series. (2026-02)	In-Progress	Feb-1: Ongoing
Foruzan / Ron	Foruzan to submit waiver info to Ron to draft waiver for Westshore 2026 event and for insurance. (2026-02)	In-Progress	Feb-1: Ongoing
Foruzan / Ron	Foruzan to submit waiver info to Ron to draft waiver for Mississauga 2026 event and for insurance. (2026-02)	In-Progress	Feb-1: Ongoing
Ron	Contact local Bradley / Mirage OC6 owners and arrange loaner OC6s for Burnaby Sprints Venue. (2026-02)	In-Progress	Feb-1: Ongoing
Erik	Put out a tender for Burnaby 2026 Sprints V1s to potential V1 fleet providers. (2026-02)	In-Progress	Feb-1: Ongoing
Graeme	There seems to have been an oversight in the Minutes with	Completed	Feb-1: Ongoing; Feb-22: Sprints 2026 Burnaby files now in CORA Google Drive

	regard to having the CORA Google Drive > Resources > Sprints Venue 2026 Burnaby Lake folder files in the CORA Google Drive > Races > 2026 CORA Sprint Nationals folder		> Races > 2026 CORA Sprint Nationals folder
Graeme	Provide a set of (official) flags for Burnaby 2026 Sprints. (2026-02)	In-Progress	Feb-1: Ongoing
Graeme	Provide Action Item List for Burnaby 2026 Sprints so the Board knows which tasks need to be moved forward. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: Provided Action Item List for Burnaby 2026 Sprints so the Board knows which tasks need to be moved forward.
Secretary	Add Google Meet Link to Monthly Meeting Invitation. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: 2026-Mar Meeting Invitation prepared with Google Meet Link to Monthly Meeting Invitation.
Secretary	Share Google Docs Minutes via Google Meet for view by attendees during Meeting. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: Determined that Sharing of browser tabs requires use of Chrome or Edge browser login, but not Firefox browser
Secretary	Provide separation between Google Drive Agenda / Minutes links. (2026-02)	Completed	Feb-1: Ongoing; Feb-12: 2026-Mar Meeting Invitation prepared with separation between Google Drive Agenda / Minutes links