



CORA Monthly Meeting Minutes Draft

Sunday, January 4, 2026

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

Present: Ron, Cindy, Dean, Erik, Foruzan, Leanne, Rob V, Tina, Graeme

Absent: Jonathan, Bethany, Richard

We do have a quorum of 50%+1.

January 2026 Board Meeting chaired by Rob V.

Everyone requested to please submit all their monthly reports within a week prior to the meeting;
Please upload them into the Reports folder.

Motion to Adopt Monthly Minutes from December 2025

Moved by Rob V, Seconded by Cindy. There were some factual inaccuracies in the Minutes and these were corrected in response to comments provided by Jonathan.

APPROVED

Motion to Adopt Pre-AGM Minutes from November 22nd/23rd, 2025

Moved by ?, Seconded by ?. There were ? corrections to the Minutes.

Deferred <AI:Secretary>

Motion to Adopt Technical-AGM Minutes from November 23rd, 2025 - Deferred?

Confirmed by Ron Chin that the Technical AGM is a Board Meeting at which Members are invited to observe. Technical-AGM Minutes to be distributed before 2026-February Board Meeting for review.

Moved by ?, Seconded by ?. There were ? corrections to the Minutes.

Deferred <AI:Secretary>

Confirmation of Agenda/Add New Business:

No/New additions - January 2026 Agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Communications & Technical Update – **Erik / Graeme / Tina**
 - Outbound Communications Update – **Erik**

- In-person report.
 - CORA Memberships being requested
- Social Media Update – **Erik / Tina**
 - In-person report.
 - Tina unclear on goals / direction <AI:Board>
- Inbound Communications / Website / Google Drive Update – **Graeme**
 - Nothing to report (No Report).
- Membership Update – **Ron / Grace / Erik / Rob V / Cindy**
 - Nothing to report (No Report).
- Administration Update – **Ron**
 - Everything in report (See Report).

MEMORANDUM

To: CORA Board
 From: Ronald Chin
 Re: January 2026 Board Meeting
 Administration Update

Date: January 3, 2026

Corporate Filings

Notice of Change of Directors following 2025 AGM to be filed in due course.

Ron to confirm daytime addresses for the Directors.

- Safety Committee Update – **Erik / Rob V / Dean**
 - Nothing to report (No Report).

- Grants Update – **Ron**
 - Everything in report (See Report).
 - Yearend Summary for Grants in Reports folder
 - Last outstanding Grant Applications received from the Eastern Canada

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: January 2026 Board Meeting
Grants Update

Date: January 3, 2026

See 2025 Grants Summary (as of December 31, 2025) in the January 2026 Board Meeting Reports folder.

- 1) Clinic Grants – No activity
- 2) Coaching Education Grants – No activity
- 3) RMF Grants – No activity
- 4) Travel Grants – No activity
- 5) CORA Cup Draw Prize, Nationals Hosting and Eastern Hosting Grants
 - a) Receipts for Rideau Outrigger Racing Club's Fall Classic received and \$2000.00 Hosting Grant to be paid out.
 - b) Ron will e-mail the CORA Cup Host Clubs to inform them of the discontinuation of the Draw Prize Grants and the Junior / Novice Paddle Draws (and confirming that Junior OC6 crews will be reimbursed).
 - c) Ron will e-mail FLCC to inform them of the level of funding for the 2026 Nationals Hosting Grants.

MEMORANDUM

To: CORA Board
From: Ronald Chin

Re: Grants Summary for 2025 **Date:** December 31, 2025

The following is a summary of the 2025 CORA Grants to date.

2025 CLINIC GRANTS				
	<u>Club</u>	<u>Topic</u>	<u>Amount</u>	<u>Status</u>
1.	FCRCC	Warm Water Hull Drill	\$7.10	???
2.	VYPC	Youth/Novice Technical Clinic	\$442.43	Paid Sept. 22, 2025
3.	VYPC	Youth/Novice Hull Clinic	\$442.44	Paid Sept. 22, 2025
4.	VYPC	Youth/Novice Change Clinic	\$442.45	Paid Sept. 22, 2025
5.				
CLINIC GRANTS PAID			\$1334.42	
2025 COACHING EDUCATION GRANTS				
	<u>Club</u>	<u>Coach / Course</u>	<u>Amount</u>	<u>Status</u>
1.	Suncoast	Sarah Bacon - Canoe Klds	0.00	Withdrew Application (paid herself)
2.	Lotus	Tyler Lee - NCCP Lake Kayak Instructor 1	\$200.00	Paid Oct 6, 2025
3.	Lotus	Ayden Mikita - NCCP Lake Kayak Instructor 1	\$200.00	Paid Oct 6, 2025
4.	FLCC	Aldine Castres – Canoe Kayak E-Learning	\$250.00	Approved Nov 11, 2025. Paid?
EDUCATION GRANTS PAID			\$650.00	
2025 REGIONAL COACH THE COACHES GRANTS				
	<u>Coach / Course</u>		<u>Amount</u>	<u>Status</u>
1.	Coaches Forum – Duel in the Desert (James Hill & Rob Magus)		\$200.00	Paid
2.	Coaches Forum – FLCC River Run		0.00	Cancelled due to illness
3.	Coaches Forum – Island Iron (James Hill & Leanne Stanley)		\$200.00	Paid
4.	Coaches Forum – Lotus Iron		0.00	Cancelled
5.	Coaches Forum – Comox Nationals		\$200.00	Paid
COACH THE COACHES GRANTS PAID			\$600.00	
2025 TOWN HALL GUEST GRANTS				
	<u>Guest</u>	<u>Amount</u>	<u>Status</u>	
1.				
TOWN HALL GUEST GRANTS PAID		0.00		

2025 Clinic Grant Budget Allocation: \$4,000.00
 2025 Coaching Education Grant Budget Allocation: \$2,000.00
 2025 Regional Coach the Coaches Budget Allocation: \$4,000.00
 2025 Town Hall Guests Budget Allocation: \$400.00

2025 NATIONALS HOSTING GRANTS				
	Club	Race	Amount	Status
1.	Comox	Nationals (Distance) - Hosting	\$2500.00	Paid November 5, 2025
2.	Comox	Nationals (Distance) - Medals/Awards	\$650.00	Paid November 5, 2025
3.	Comox	Nationals (Distance) - Food & Entertainment	\$1500.00	Paid November 5, 2025
NATIONALS HOSTING TOTAL PAID			\$4650.00	

2025 Nationals (Distance) Hosting Budget Allocation: \$2,500.00
 2025 Nationals (Distance) Medals/Awards Budget Allocation: \$650.00
 2025 Nationals (Distance) Food & Entertainment Budget Allocation: \$1,500.00

2025 CORA CUP & EASTERN GRANTS				
	Club	Race	Amount	Status
CORA CUP Draw Prize Grants				
1.	PPSA	Duel in the Desert	\$800.00	Paid May 23, 2025
2.	Jericho	Jericho Iron	\$525.60	Paid June 2, 2025
3.	FLCC	River Run	\$791.97	Paid July 1, 2025
4.	Comox	Island Iron	\$745.35	Paid July 1, 2025
5.	Comox	Nationals	\$800.00	Paid Sept 29, 2025
CORA CUP DRAW PRIZE GRANTS PAID			\$3662.92	
Eastern Canada Hosting Grants				
1.	Haunani	Defi Haunani Challenge	\$2000.00	Paid June 15, 2025
2.	Sunnyside	Eastern Canadian Sprints	\$2000.00	Paid November 25, 2025
3.	TSCC Maka Koa	TIOC	\$2000.00	Paid Sept 6, 2025
4.	Rideau	Fall Classic	\$2000.00	Paid December 31, 2025
EASTERN HOSTING GRANTS PAID			\$8000.00	
CORA CUP AWARDS TOTAL PAID				

2025 CORA Cup West – Draw prizes (5 x \$800)
 2025 CORA Cup East – Hosting & prizeing (4 x \$2000)

2025 CANOE TRAILERING GRANTS				
	Club	Race	Amount	Status
1.	Suncoast	Crazy 8s	\$700.00	Paid March 15, 2025
2.	Comox	Crazy 8s	\$128.40	Paid March 17, 2025
3.	Aumakua	TIOC	\$700.00	Paid Sept 22, 2025
4.	Maple Bay	Island Iron	\$201.60	Paid June 25, 2025
5.	Leduc	Duel	\$700.00	Paid
6.	Lotus	Duel	\$459.60	Paid
7.	Calgary	Duel	\$700.00	Paid
8.	FLCC	Duel	\$618.00	Paid May 23, 2025
9.	Pacific Reach	Duel	\$480.00	Paid
10.	FCRCC	Duel	\$474.00	Paid May 25, 2025
11.	L48	Jericho	\$700.00	Paid June 2, 2025
12.	Comox	Jericho	\$700.00	Paid May 26, 2025
13.	Vernon	Duel	\$135.00	Paid June 2, 2025
14.	FLCC	Jericho	\$85.20	Paid June 6, 2025
15.	FGPC	River Run	700.00	Paid June __, 2025
16.	Kelowna	Duel	\$84.00	Paid June 6, 2025
17.	Kelowna	River Run	\$422.40	Paid June 6, 2025
18.	L48	Island Iron	\$306.00	Paid June 25, 2025
19.	Pacific Reach	Island Iron	\$700.00	Paid July 1, 2025
20.	FGPC	Island Iron	\$234.00	Paid June 25, 2025
21.	Calgary	Freshwater Challenge	\$676.80	Paid June 29, 2025
22.	Star Nation	Island Iron	\$700.00	Paid July 3, 2025
23.	FCRCC	Island Iron	\$700.00	Paid July 1, 2025
24.	FCRCC	Bowen 360	\$211.75	Paid July 1, 2025
25.	Sunnyside	Defi Haunani Challenge	\$637.20	Paid July 3, 2025
26.	River Runners	Defi Haunani Challenge	\$219.60	Paid July 15, 2025
27.	Penticton	Lotus Iron	\$542.40	Paid July 31, 2025
28.	FGPC	Lotus Iron	\$674.50	Paid July 31, 2025
29.	FLCC	Lotus Iron	\$179.40	Paid July 31, 2025
30.	Vernon	Length of the Lake	\$147.60	Paid Sept 3, 2025
31.	L48	Length of the Lake	\$663.60	Paid Sept 12, 2025
32.	FCRCC	Length of the Lake	\$608.40	Paid Sept 4, 2025
33.	FGPC	Length of the Lake	\$700.00	Paid Sept 4, 2025
34.	River Runners	TIOC	\$592.20	Paid Sept 14, 2025
35.	Rideau Outrigger	TIOC	\$564.00	Paid Sept 29, 2025
36.	Suncoast	CORA Nationals	\$694.50	Paid Sept 29, 2025
37.	FGPC	CORA Nationals	\$262.80	Paid Sept 29, 2025
38.	FLCC	CORA Nationals	\$700.00	Paid Sept 29, 2025
39.	L48	CORA Nationals	\$328.80	Paid Sept 30, 2025
40.	FCRCC	CORA Nationals	\$700.00	Paid Oct 5, 2025
41.	Pacific Reach	CORA Nationals	\$700.00	Paid Oct 7, 2025
42.	Vernon	CORA Nationals	\$700.00	Paid Oct 10, 2025
TOTAL PAID			\$21131.75	

2025 Canoe Trailering Grant Budget Allocation: \$21,000.00

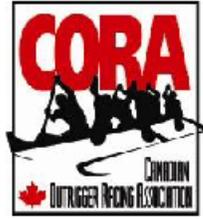
2025 RME GRANTS				
	Club	Subject Matter	Amount	Status
2025 Eligible Clubs RME Applications				
1.	Leduc	Trailer repairs	\$1,000.00	Paid May 14, 2025
2.	Aumakua	OC6 repairs, supplies, fan for storage trailer, maritime radio	\$1,000.00	Paid July 2, 2025
3.	L48	OC6 lakos	\$1,000.00	Paid June 2, 2025
4.	Lotus	OC1/V1 racks for trailer	\$1,000.00	Paid June 2, 2025
5.	Calgary	Trailer repairs and maintenance	\$1,000.00	Paid July 15, 2025
6.	Comox	Canoe rack	0.00	Ineligible in 2025
7.	Vernon	[Enquiry only]	0.00	Ineligible in 2025
8.	Sproat Lake	OC6 Maintenance & Repairs	\$1,000.00	Paid Sept 22, 2025
9.	FCRCC	OC6 and OC4 lakos	0.00	Ineligible in 2025
10.	Haunani	OC6 repairs and trailer parts	\$1,000.00	Paid November 5, 2025
11.	FVPC	Dock repairs	0.00	Ineligible in 2025
12.	Edmonton DB Club	OC1 rack, covers, repairs; PFDs	\$1,000.00	Paid November 5, 2025
13.	Toronto Harbour Va'a	Steering paddles	0.00	Ineligible in 2025
14.	FGPC	Wingtech slings	\$1,000.00	Paid November 5, 2025
15.	Pearson College	Paddles	\$1,000.00	Paid November 25, 2025
ELIGIBLE 2025 GRANTS APPROVED OR PAID			\$10,000.00	
2025 Open Call RME Applications				
16.	N/A			
OPEN CALL GRANTS PROPOSED			0.00	
TOTAL PROPOSED, APPROVED OR PAID			0.00	

2025 RME Grant Budget Allocation: \$7,000.00
 plus \$4,800.00 carried forward into RME Protected Fund from past years

2025 TOTAL GRANTS SUMMARY			
	<u>Budgeted</u>	<u>Paid or Approved</u>	<u>Balance</u>
Clinic Grants	\$4,000.00	\$1,334.42	
Coaching Education Grants	\$2,000.00	\$650.00	
Regional Coach the Coaches	\$4,000.00	\$600.00	
Town Hall Guests	\$400.00	\$0.00	
Distance Nationals Hosting Grants	\$4,650.00	\$4650.00	
CORA Cup Draw Prizes	\$4,000.00	\$3,662.92	
Eastern Hosting Grants	\$8000.00	\$8,000.00	
Canoe Trailering Grants	\$21,000.00	\$21,131.75	
RME Grants		\$10,000.00	
RME Grants (Open Call)	\$11,800.00	\$0.00	
TOTALS	\$59,850.00	\$50,029.09	

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- IVF Representative Update – **Leanne / Jonathan / Cindy**
 - Sprints (2026 Singapore)
 - In-person report.
 - Singapore see Cindy report
 - Leanne going back to Singapore shortly to coordinate with Singapore Sprints organizers



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - IVF Singapore/ High Performance Committee Update - Cindy
 - The women's Elite crew is still struggling slightly in terms of participation.
 - Some progress has been made between the coach and HPC/Treasurer regarding payment structure changes, if at all required, and the goal of securing more athletes outside of the process. The goal is that this will be determined one way or the other by mid-January. The J19 crew and Elite men are ongoing and have been progressing.
 - The Second call for participation closed on December 31 and those applications will be assessed leading to selection and eventual registration payments via fees applied.
 - There may be a very limited Third Call that is associated with recent attritions.
 - The Treasurer and Sherry are working diligently on communications and the receiving/logging of payments for all athletes. The second overall payment of \$220.00 (this is payment made by every adult athlete) has come to its deadline and late payment penalties are being assessed.
 - The next round of payments comes at the end of January for the final Elite payment of \$500.00.

 - CORA IVF High Performance Committee (HOC) Direction
 - In-person report (See Report).
 - Uptick in Juniors for Singapore (Dragon Zone)
 - Does Dragon Zone need to have CORA membership
 - Prioritize new crews
 - Is a third call needed? Wait a month or so
 - Category Entries close 2026-Mar-15 - try to avoid penalties / late fees
 - Names for IVF Singapore close 2026-May
 - James Hill recruiting paddlers for Elite crews (goal is 8 paddlers)

 - IVF General
 - In-person report.
 - IVF Report could not be uploaded to the Reports folder <AI:Secretary>
 - AGM held on Dec-13
 - Future scheduling for IVF likely to be posted in Mar-2026
 - For 70s, 500M now 1000m
 - No headphones or cameras while in canoes

- ICF and outrigger canoe - ICF to agree outrigger canoe falls under IVF
- Financials / Treasury Update January 2026 - **Jonathan**
 - Nothing to report (No Report).
- Eastern Canada Update – **Foruzan / Bethany / Richard / Tina**
 - In-person report.
 - Working with Rideau Outrigger to get their grants in time
 - Working with Rideau Outrigger to look at OC6s for their 2026 event
 - Working with Westshore Paddling Club about their 2026 event
 - Working with MCC about their MOWC event
 - Sharing up-to-date info with GTA clubs about 2026 schedule
- Junior Development Committee Update - **Dean**
 - Nothing to report (No Report).
- Town Hall Committee Update - **Ron / Foruzan / Leanne / Erik**
 - Everything in report (See Report).
 - Dean has a suggestion for Town Hall
 - Dean to discuss best paddles/equipment for OC6/Small-boat
 - Cindy suggests including other paddlesports equipment topics
 - Invite paddlesports equipment experts to share thoughts <AI:Dean>
 - Erik working on Race Directors stories
- Insurance Committee Update - **Ron / Erik / Jonathan / Rob V**
 - Everything in report (See Report).
 - Invoice received from BFL for 2026
 - Race Certificates requested and to be delivered <AI:Ron>

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: January 2026 Board Meeting
Insurance Update

Date: January 3, 2026

1) 2026 Renewal

- a) Erik completed the renewal documents and documents confirming coverage were received from BFL Canada on Friday, January 2, 2026. Jonathan paid the insurance premium on Friday, January 2, 2026 as follows:
- i) Commercial General Liability Cover Note No. CGY-25-45008 – bound through certain underwriters at Lloyd's as arranged by Markel Canada Limited for an Annual Premium of \$12,963.
 - ii) Directors' & Officers' Liability Cover Note No. CGY-25-45010 – bound through Trisura Guarantee Insurance Co. for an annual Premium of \$1,900.
- Invoice No. 928792 in the amount of \$14,863 for the total annual premiums was paid.

2) Race Certificates

- a) Requests for Race Certificates received from FCRCC for March Madness and Jericho Paddle Club for PNWORCA WS #2.
Will request Race Certificates for January races shortly following formal renewal of CORA's insurance policy.

3) Miscellaneous

- a) Single Day and Guest numbers reported to BFL Canada for insurance quotation purposes.
- b) Enquiry received from VCKC regarding visiting paddlers and Ron responded.
- c) Enquiry received from Mississauga Canoe Club regarding insurance and Ron responded.
- d) Enquiry received whether insurance covers dryland activities (Fitdex) and independent training activities undertaken by Team Canada athletes.

- Education Committee Update - **Dean**
 - In-person report.
 - Proposal to be submitted by Dean <AI:Dean>
- Awards Committee Update – **Graeme / Foruzan / Rob V / Grace**
 - Everything in report (See Report).



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Sunday, January 4th 2026**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Awards Committee Update - Graeme
 - Shield for Trophy ordered from Kerr Recognition for Hugh Town Builder Award 2025 Recipient (Hugh Fisher).
 - Coordinating with Lotus for handover of Hugh Town Builder Award Trophy for display in Lotus Sports Club trophy room in 2026 after trophy shield for 2025 Recipient (Hugh Fisher) acquired/affixed.
 - Will be coordinating with Jericho Paddling Club for handover of Peter Forand Masters Challenge Trophy for display in Jericho Sailing Centre trophy room in 2026 after 2026 Recipient (TBD) recognition and trophy shield acquired/affixed.
 - PNWORCA 2026 Winter Series Race #1 Wasabi had 25 OC1 Masters Paddlers competing for the Peter Forand Masters Challenge 2026 Trophy, with 3 Canadians presently in the Top 17.

 - Historical Committee Update – **Graeme / Foruzan / Grace**
 - Everything in report (See Report).



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Sunday, January 4th, 2026**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Historical Committee Update - Graeme
 - Published CORA Website Posting on MI6 Reunion Tour Catalina / The Gorge / Vaka Eiva at request of Hugh Fisher
 - Alberta (Calgary / Edmonton / Leduc) Club Legacy document draft distributed to Alberta Club Reps for review as of end-December 2025.
 - Alberta Club Reps (Lynda Roberts; Gary Biagoni; Diane Anderson) working on updates to their sections of the Alberta Legacy document draft for completion by end-January 2026.
 - Jude Turczynski of Huki Outrigger Canoes and Surfisks working on updates to his section of the Alberta Legacy document draft (introduction of the OC6 Huki "Tomahawk" Ama all across Canada and America) for completion by end-January 2026.
 - Greater Toronto Area (GTA) Club Legacy document with Major Revisions draft distributed to Greater Toronto Area (GTA) CORA Board Reps for review as of end-December 2025.
 - Greater Toronto Area (GTA) CORA Board Reps working on updates to their sections of the Greater Toronto Area (GTA) Legacy document draft for completion by end-January 2026.
 - Coast Salish (Geronimo; Island Brave; North Van; Star Nation; etc.) Club Legacy document 50% complete with expectation of delivery to Coast Salish Club Reps for review by end-January 2026.
 - Collaborating with Ruth Matson of Nanaimo on Coast Salish Club Legacy document, given Ruth's knowledge of BC First Nations canoeing history.
 - Incorporating background material from Alana Taylor (Jericho co-founder; Comox member) from late-1990s, into Jericho Club Legacy document.
 - Incorporating background material from Jeanette Callahan (Whistler / FCRC member) from late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRC, into FCRC Club Legacy document.
 - Incorporating background material from Pauline Adams & Alison Hart (FCRC members) regarding 1990 Molokai Na Wahine, 1994 Western Samoa IVF Sprints, 1996 New Caledonia IVF Sprints, 1998 Fiji IVF Sprints, into Team Canada Legacy material.
 - Race Committee Update – **Ron / Graeme / Erik / Cindy / Bethany / Richard / Grace**
 - Nothing to report on **Scheduling** (Ron) topics (No Report).
 - Everything in report on **Support** (Graeme) topics (See Report).
 - Ron wishes to engage with Ian for 2026 Burnaby Sprints
 - Ian has set aside 2026-May-9/10 weekend for 2026 Burnaby Sprints
 - Rob V supports Ron recommending Ian
 - Ron Chin to request a bid from Ian <AI:Ron>
 - Cindy says rethink budget around 2026 Burnaby Sprints



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Race Committee Update - **Graeme / Ron / Erik / Cindy / Bethany / Richard**
 - CORA Canoe Registry:
 - CORA Canoe Registry and CORA Canoe Photo Registry current as of end-December 2025 based on CORA 2025 Club Summaries substantiated via social media.
 - Published CORA Canoe Registry PDF Main Tab of 220+ Canoes as of 2025-Dec-21 to CORA Website Documents And Archives page - link below:
[CORA Canoe Registry Main Tab](#)
 - CORA Race Rules & CORA Cup Series Rules:
 - CORA Race Rules and/or CORA Cup Series Rules to be amended to reflect CORA Board decision to recognize only Open Age Division for Spec/Traditional OC6 Boat Division at 2026 CORA Cup Series events.
 - CORA Race Results:
 - Rolled 2025 Race Results into Past Years and opened 2026 Race Results as an empty page for first Race Results for the new year.
 - CORA Clubs Onboarding Documentation:
 - Will be collaborating with Erik (Membership) / Ron (Insurance) / Jonathan (Financials) on a How-To-Guide for Onboarding workflow for new clubs given challenges with Club Dropdown lists and Club Contacts.
 - CORA Race Calendar Documentation:
 - Will be collaborating with Erik / Paul (Race Calendar) on a How-To-Guide for adding / updating / deleting / cancelling Race Calendar events.
 - CORA Small-Boat Number Decals:
 - Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals as there are maybe 10 still around BC and 1st 2026 CORA small-boats race is PNWORCA Winter Series Race #2 at Jericho on 2026-Jan-14.
 - CORA Sprints National Championships 2026:

- Completed / uploaded a [CORA-2026-Sprints-Budget-Estimates.PDF](#) document and a [CORA-2026-Sprints-Budget-Notes.PDF](#) document as a starting point for identifying knowns and unknowns, now that the CORA Board has committed to the Burnaby venue on the 2026-May-9/10 weekend. See CORA Google Drive folder: [CORA-2026-Sprints-Budget-Estimates](#)
[CORA-2026-Sprints-Budget-Notes](#)
- Completed / uploaded a [CORA 2026 Sprints Contacts Registry.PDF](#) document as a Work In Progress guide to individuals / organizations / service providers for the Burnaby venue. See CORA Google Drive folder: [CORA 2026 Sprints Contacts Registry](#)
- Sport Burnaby Hosting Assistance Funding Grant Application with maximum \$5000 funding and Letter Of Agreement (LOA) awaits review by CORA Board. See CORA Google Drive folder: [Sport Burnaby Hosting Assistance Funding Grant Letter Of Agreement \(LOA\)](#)
- ViaSport Hosting BC Funding Grant Application for approximately \$5000 funding would need to be started shortly as applications are eligible as of January. 5, 2026 until January 31, 2026 for events taking place between March 1, 2026 and June 30, 2027, including the CORA Sprints National Championships 2026-May-9/10 event. Note that this ViaSport Hosting BC Funding Grant provided \$5000 for the 2024 Delta Championships Sprints event. [ViaSport Hosting BC Funding Grant](#)

- New Business

- Graeme – 2026 Agenda / Minutes template structure / order / format / layout / content concerns?
 - New Business - Send CORA Secretary an email? Upload New Business document to Reports folder?
 - Keep Minutes brief (not so verbose)
 - A synopsis of the discussion will do
 - List Action items
- Cindy – Dean wishes to be considered for 5th HPC position.
 - Need to put out request for candidates for the position
 - Ron will put together a posting for this 5th HPC position <AI:Ron>
- Erik – Briefing note about the Hana Hou Foundation
 - See Reports folder file with PDF version of email

- Why we need to have a meeting of the Boards
 - Ron to send HHF (Hana Hou Foundation) an invitation to meet <AI:Ron>
 - Special meeting in 2025-Dec covered the preamble/basics
 - CORA should strive to meet HHF needs
 - Goes back to Erik/Foruzan Associate Membership proposal
 - CORA can provide Associate Membership that offers insurance
 - HHF has politely disengaged potential relationship with CKBC
 - CORA can provide support for organizations striving to develop outrigger
 - Only CRA can grant charitable status
 - Need to address miscommunication
 - Email needs to go out from Ron as time is ticking <AI:Ron>
 - Zoe knows CORA Board will invite HHF to a meeting
 - Foruzan feels there needs to be communication that education on outrigger needs to have oversight
 - HHF needs to acknowledge that Brendan's exposure to flatwater has led to misunderstanding
 - Hopefully HHF understands they can run a course under the CORA brand - CORA provides coaching certification process - that provides CORA insurance
 - CORA somehow retroactively bills back HHF for youths going through the program
 - Having HHF label a course as CORA certified goes too far
 - What HHF offers to public/community is a service to non-CORA members
 - Need to address communication between CORA and HHF
 - If CORA provides insurance coverage to HHF, what about other service providers (Kamini/RAP)?
 - Need to eliminate misrepresentations that these are requirements to be part of CORA
 - This is an opportunity for CORA to start behaving as a governing authority
 - CORA should have an opportunity to review whatever content is being taught
 - HHF getting a kickback from CKBC for every youth going thru the HHF program is a concern
 - CORA not in a position to be set up as a charitable organization
 - Brendan doing a flatwater program via CKBC that is not an outrigger program
 - Have a path to move forward to meet with HHF to review these topics
 - Review of email shared by Ron for HHF invitation with 2 topics: 1) Coaching Courses; 2) Associated Revenue
 - Need to be cautious about Associate Memberships as no discussion had with BFL yet
 - Ron wishes to have clear messaging on Coaching Courses & Associated Revenue - Ron will revise email and send to HHF without CC'ing CORA Board <AI:Ron>
 - HHF needs to understand that they need to be factually correct in their communication
- Graeme – ViaSport Hosting BC Funding Grant Application for ~\$5000 funding with applications eligible as of January. 5, 2026 until January 31, 2026 for events taking place between March 1, 2026 and June 30, 2027, including the CORA Sprints National Championships 2026-May-9/10 event. ViaSport Hosting BC Funding Grant Application has **NOT** been started.
 - See Race Committee Report.

Be it resolved that Graeme is authorized to submit an application for the VIASport and Graeme or any other director is authorized to complete such documents as required for such application.

Moved by Rob V, Seconded by Cindy. APPROVED.

- **Review / Updates of Outstanding Action items:**

- New Action Items denoted by <AI:Assignee>, where "Assignee" is Board or Committee Name or Board Member Name

- **Adjournment:**

Motion to adjourn the meeting @ 5:06 PM PST
Moved by Cindy, Seconded by Ron. APPROVED

Next CORA Board Monthly Meeting Sunday, February 1, 2026, at 4:00 PM PST and 7:00 PM EST

Assignee	Action Item	Due Date	Comments
Raised Jan-4 / 2026			
Secretary	2025 Pre-AGM Minutes & 2025 Technical AGM Minutes to be distributed for review before 2026-Feb Board Meeting. (2026-01)	In-Progress	Jan-4: Ongoing; Jan-27: Pre-AGM Minutes & 2025 Technical AGM Minutes distributed for review before 2026-Feb Board Meeting.
Board	Provide Tina guidance on social media goals. (2026-01)	In-Progress	Jan-4: Ongoing; Jan-5: Sent Tina guidance on social media direction.
Dean	Contact/invite paddlesports equipment experts for Town Hall session. (2026-01)	In-Progress	Jan-4: Ongoing
Ron	Deliver Race Certificates for upcoming CORA sanctioned events. (2026-01)	In-Progress	Jan-4: Ongoing
Dean	Education Committee Proposal to be submitted by Dean. (2026-01)	In-Progress	Jan-4: Ongoing
Ron	Request a bid from Ian for 2026 Burnaby Sprints Event/Timing Management Services. (2026-01)	In-Progress	Jan-4: Ongoing
Ron	Put together posting for the 5th HPC position. (2026-01)	In-Progress	Jan-4: Ongoing
Ron	Send HHF an invitation to meet with the CORA Board. (2026-01)	In-Progress	Jan-4: Ongoing; Jan-5: Ron sent HHF an invitation to meet with the CORA Board.
Graeme	Submit an application for the VIASport Hosting BC Grant and complete such documents as required for such application. (2026-01)	In-Progress	Jan-4: Ongoing; Jan-20: Application completed/submitted/seconded (Ron Chin)
Secretary	Engage with Leanne as to why IVF Report could not be uploaded to the Reports folder. (2026-01)	In-Progress	Jan-4: Ongoing; Jan-5: Sent navigation images/guidance to Leanne; Jan-28: Issue believed to be that only Viewer permissions granted to most Board Members, but at Contributor permissions now granted to all Board Members