



## CORA Monthly Meeting Minutes Draft

Sunday, December 7, 2025  
4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

- Welcome and Roll Call

Present:

Ron, Graeme, Dean, Rob V., Erik, Foruzan, Tina, Bethany

Absent: Cindy, Richard, Jonathan, Leanne

December Board Meeting chaired by Rob Varnel.

Everyone must submit all their monthly reports at least a week prior to the meeting, please input them into the draft monthly minutes

Adoption of Monthly Minutes from November 2025

Moved by Rob V, Seconded by Dean. There were no corrections to the minutes.

**APPROVED**

Confirmation of Agenda/Add New items:

No additions - December agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Communications & Technical Update – **Graeme**
    - Nothing to report
  - Outbound Communications - **Erik**
    - Will send out e-mail reminding members to join. Need to start preparing to 2026 Town Halls. Tina onboarded very easily.

- Communications / Website / Google Drive - **Graeme**
  - Nothing to report
- Membership Update – **Grace / Ron**
  - No update.
- Administration Update - **Ron**
  - Safety committee - Erik and Rob V to co-chair
    - Rob V offered to assist
- Grant Updates – **Ron**
  - Just paying out of existing grants.
- IVF Representative Update – **Jonathan/Leanne**
  - Sprints (Singapore 2026)
    - No movement
    - CORA Worlds fees due from racers by December 31, 2025.
    - Sherry to track.
  - CORA IVF Committee Direction (High Performance (HP) Committee)
    - Nothing to report.
  - IVF General
    - IVF AGM next week - documents obtained today. 70s to now do 1000m for turn course.
    - Schedule for Worlds to come next week
- Financial Report December 2025 - **Jonathan**
  - The Financial Report referenced the minor changes in balances since the AGM and the transactions to be completed in December.
  - Jonathan also reported the transaction levels on the IVF program.
- Junior Update - **[TBD] - Dean Dougherty**
  - Deferred
- Town Hall Update - **Leanne / Erik / Ron / Foruzan**
  - Nothing to report
- Insurance Update - **Ron / Erik / Jonathan**
  - Single day memberships and guests reported to BFL

- BFL working on a quote.
- Education Update - **Dean**
  - Spent the day with Brendan with an NCCP Course which he adapted to outrigger.
  - Erik - cautioning the Board that CKBC is not necessarily an ally / friendly towards CORA and/or the outrigger field. Having outrigger become an approved area under a CKBC course certificate is not wise at this time.
- Historical Update - **Graeme**
  - See report.



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Historical Committee Update - Graeme
    - Alberta (Calgary / Edmonton / Leduc) Club Legacy document 50% complete with expectation of delivery to Alberta Club Reps for review by end-December 2025.
    - Coast Salish (Geronimo; etc.) Club Legacy document 25% complete with expectation of delivery to Coast Salish Club Reps for review by end-January 2026.
    - Collecting background material from Alana Taylor (Jericho co-founder; Comox member) regarding late-1990s Jericho Outrigger Canoe Club foundation / history.
    - Collecting background material from Jeanette Callahan (Whistler / FCRCC member) regarding late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRCC.
    - Collecting background material from Pauline Adams & Alison Hart (FCRCC members) regarding 1990 Molokai Na Wahine, 1994 Western Samoa IVF Sprints, 1996 New Caledonia IVF Sprints, 1998 Fiji IVF Sprints

- Awards Update - **Graeme**
  - See report.
  - Hugh Town page updated.



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  - Awards Committee Update - Graeme
    - Canadian Outrigger Hall Of Fame CORA Town Hall held (Remembrance Day timeframe) and video/audio-recording published to CORA Website – many thanks to CORA Town Hall Committee.
    - Hugh Town Builder Award 2025 Recipient (Hugh Fisher) added to Hugh Town Builder Award CORA Website Perpetual Page.
    - Hugh Town Builder Award 2025 Recipient (Hugh Fisher) recognition published to CORA Website Posting.
  
- 2025 Race Committee - **Graeme / Ron / Cindy**
  - Race Schedule posted to website.
  - Race Schedule pages updated as well.



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- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Race Committee Update - **Graeme / Ron / Cindy**
    - CORA Canoe Registry:
      - CORA Canoe Registry updated with Club CORA Summaries big-boat fleets that could be substantiated via social media references. Most CORA Clubs who submitted Club CORA Summaries provided relatively accurate counts of their big-boats, but there was generally a discrepancy between the Spec/Traditional OC6 makes (Malia; Calmar; Advantage; Force 5; Hawaiian Class Racer; Bradley) and the Unlimited/Ultralight OC6 makes (Malolo; Vortex).
    - CORA Clubs:
      - Falcon Canoe Club continues to be a mystery as their CORA Club Summary made no mention of their location or their canoe fleet.
    - CORA Small-Boat Number Decals:
      - Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals as there are maybe 10 left all around BC.
    - CORA Sprints National Championships 2026:
      - Completed / uploaded a CORA-2026-Sprints-Budget-Estimates.PDF document and a CORA-2026-Sprints-Budget-Notes.PDF document as a starting point for identifying knowns and unknowns, now that the CORA Board has committed to the Burnaby venue on the 2026-May-9/10 weekend. See CORA Google Drive folder:  
<https://drive.google.com/drive/folders/1KNEIDJW18hs7-sMoT17v89JQ4dKtoJzm>
      - Sport Bumaby Hosting Assistance Funding Grant Application with maximum \$5000 funding and Letter Of Agreement (LOA) awaits

review by CORA Board. See CORA Google Drive folder:

<https://drive.google.com/drive/folders/1KNEJDJW18hs7-sMoT17v89JQ4dKtpJzm>

- Via Sport Funding Grant Application for approximately \$5000 funding would need to be completed / submitted (not started) by 2026-Jan-15 to be available for 2026-May-9/10 event.

- **Eastern Update - Foruzan**

- Sorted out the dates for the races. Race sanctioning applications to come.
- Westshore has officially registered as a CORA Member Club. Vendors etc. being organized with a local Durham flair.
- Wai Nui to be joining as well.
- Allocation of CORA grant funds.
- Eastern Race dates
  - June 13 - Mississauga
  - July 4 - Haunani Challenge
  - July 25 - Westshore
  - August 2 - CORA Eastern Sprints

- October 10 - Fall Classic
- New Business
  - Jonathan - need to discuss Corporate Membership
    - Deferred
  - 2026 Executive Positions - Ron
    - President - Ronald Chin -
    - Vice-President - Foruzan Velji - Nominated by Graeme and seconded by Erik.
    - Secretary - Graeme Galves
    - Treasurer - Jonathan Wilkins
    - Communications Officer - Outbound / Website - Erik Ages
    - Communications Officer - Social Media - Erik Ages (Lead) / Foruzan Velji / Bethany Yam
    - Communications Officer - Inbound (CORA Inbox Monitor) - Graeme Galves
    - CORA IVF Representative / Officer - Leanne Stanley
    - Memberships Officers - Grace Morissette / Jan Chavarie / Erik Ages
    - Insurance Officers - Erik Ages (Lead) / Ronald Chin
    - Grants Officer - Ronald Chin
    - CORA Cup Points Series Officer - TBD
    - Education Officer - Dean Dougherty
    - Junior Development Officer - Dean Dougherty
- **2026 CORA Committees:**
  - **IVF High Performance Committee**
    - Cindy Wright
    - Melanie Conard
    - Andrea Dillon
    - Yvonne Sharpe
    - [Vacant]
  - **Race Committee**
    - Ronald Chin
    - Graeme Galves
    - Grace Morissette
    - Melanie Conard
    - Rob Magus
    - Cindy Wright
    - Erik Ages
    - [Add an Eastern representative]
  - **Insurance Committee**
    - Rob Varnel
    - Jonathan Wilkins
    - Erik Ages

- Ronald Chin
- **Awards Committee**
  - Graeme Galves
  - Rob Varnel
  - Grace Morissette
  - Melanie Whittall
  - Foruzan Velji
- **Historical Committee**
  - Graeme Galves
  - Grace Morissette
  - Foruzan Velji
- **Town Hall**
  - Leanne Stanley
  - Erik Ages
  - Ronald Chin
  - Foruzan Velji
- **Education Committee**
  - Dean Dougherty
  - Cindy Wright
  - Leanne Stanley
- **Junior Development Committee**
  - Dean Dougherty
  - [Others to be added]

- **Review / Updates of Outstanding Action items:**

Motion to adjourn the meeting @ 5:30 pm

Motion by Rob V.

Seconded by Ron

**APPROVED**

**Next CORA Board Monthly Meeting Sunday, January 4, 2026, at 4:00 PST and 7:00 EST**

Assignee	Action Item	Due Date	Comments
<b>Raised Dec-1 / 2024 (Technical AGM)</b>			
Board	CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12)	Completed	Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: CORA Board has decided to use only Open Age Division for Spec/Traditional OC6s for future CORA Cup Series races.
<b>Raised Dec-7 / 2025</b>			
Board	CORA Website Board Members / Committees to be updated. (2025-12)	Completed	Dec-7: Ongoing; Dec-18: CORA Website Board Members / Committees updated on CORA Website.