



## **CORA Monthly Meeting Minutes Draft**

**Sunday, November 2nd, 2025**

**4:00 PM PST (7:00 PM EST)**

### **Google Meet joining info**

**Video call link <https://meet.google.com/kgz-zjvi-wkv>**

**Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#**

**More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>**

- Welcome and Roll Call

#### Present:

Ron, Jonathan, Graeme, Rob V., Cindy, Erik, Foruzan, Leanne (late)

Absent: Marianne, Dean, Rob M., Richard and Bethany

Board Meeting chaired by Rob Varnel.

Everyone must submit all their monthly reports at least a week prior to the meeting, please input them into the draft monthly minutes

Adoption of Monthly Minutes from October meeting

There were some corrections to the minutes. Approval deferred to next month.

Confirmation of Agenda/Add New items:

Membership opening date for 2026 - November agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Communications & Technical Update – **Graeme**
    - Nothing to report
  - Outbound Communications - **Erik**
    - Membership is the highest it has ever been.
    - Notice of AGM issued October 30, 2025.  
1900 e-mails sent. 800 were opened.

- Communications / Website / Google Drive - **Graeme**
  - Nothing to report
- Membership Update – **Grace / Ron**
  - Report accepted.

**MEMORANDUM**

**To:** CORA Board  
**From:** Grace Morrisette  
**Re:** November 2025 Board Meeting  
Membership Update  
**Date:** October 31, 2025

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**CORA Individual Memberships**

44 annual memberships were purchased last month bringing the total to date to 2,129 annual memberships (there were 1,852 memberships in 2024).

56 Single Day memberships were also purchased last month; 3 for FLCC Fall Small, 17 for the Fall Classic Rideau, 36 so far for FGPC Wetdashe.

**CORA Club Memberships**

46 clubs have 2025 CORA Club memberships.

Attached is the 2025 CORA Membership Report for the AGM; please let me know if you have any questions.

Many thanks to this year's CORA board of directors for your successful efforts to support outrigger across the country. It was a great year!

CORA Club	2019	2020	2021	2022	2023	2024	2025
Association Francophone de Qathet (formerly Club Bon Accueil)							9
Aumakua - Club Nautique	n/a	n/a	n/a	12	13	15	16
Calgary Canoe Club	36	19	40	27	43	44	47
Club Bon Accueil	6	4	11	3	10	13	*dnr
Comox Valley Canoe Racing Club	49	45	49	55	61	74	78
Delta Outrigger Kanu Association	19	17	19	12	13	10	8
Edmonton Dragon Boat Club	n/a	n/a	n/a	n/a	n/a	6	22
Fairway Gorge Paddling Club	105	94	42	76	102	122	131
Falcon Canoe Club (New)	n/a	n/a	n/a	n/a	n/a	n/a	6
False Creek Racing Canoe Club	234	158	103	148	141	197	225
Fort Langley Canoe Club	104	96	48	74	110	134	149
Fraser Valley Paddling Club	52	26	17	17	33	34	27
Gibsons Paddle Club	16	4	13	16	20	17	23
Haunani Outrigger Club	n/a	14	26	19	22	16	35
Island Brave Canoe Club	n/a	n/a	n/a	n/a	n/a	12	15
Jericho Paddling Club	39	35	46	67	73	53	58
Kelowna Paddle Centre	58	20	17	17	62	74	76
Latitude 48 Paddling Club	65	66	86	94	91	94	103
Leduc Boat Club	49	23	12	*dnr	9	11	21
Lost Boyz Canoe Club	n/a	n/a	n/a	n/a	n/a	4	11
Lotus Sports Club	58	53	45	64	75	67	75
Maple Bay Ocean Canoe Club	32	17	22	23	18	30	32
Mississauga Canoe Club (New)	n/a	n/a	n/a	n/a	n/a	n/a	2
Nanaimo Ocean Paddling Club	116	121	126	145	142	148	154
Nanaimo Paddling Centre	12	5	4	*dnr	10	4	*dnr
Pacific Reach Paddling Club	34	32	29	23	30	33	21
Pearson College	n/a	23	2	18	14	21	28
Pemberton Canoe Association	2	1	2	3	5	7	2
Penticton Racing Canoe Club	66	19	28	43	35	24	27
Powell River OC Society	29	25	21	18	25	n/a	n/a
Prince Rupert Outrigger Assoc.	23	13	14	18	20	16	20
Rideau Outrigger Racing Club (New)	n/a	n/a	n/a	n/a	n/a	n/a	15
River Runners	n/a	n/a	n/a	15	26	24	32
Shxwhay Chief Canoe Club (formerly River Spirit Canoe Club)							5
Sproat Lake Canoe Club	39	35	38	41	44	49	45
Star Nation Canoe Club	n/a	n/a	n/a	14	14	18	12
Sudden Impact Paddling Club (New)	n/a	n/a	n/a	n/a	n/a	n/a	3
Suncoast Paddling Club (formerly Powell River OC Society)						24	30
Sunnyside Paddling Club	n/a	n/a	2	3	10	32	29
Thunder Bay Outrigger	19	2	0	2	4	5	5
Toronto Harbour Va'a (New)	n/a	n/a	n/a	n/a	n/a	n/a	9
TSCC Maka Koa Outrigger	46	9	25	71	60	62	54
Vancouver Ocean Sports	24	8	4	9	26	22	22
Vernon Paddling Centre	19	8	9	13	15	15	22
Victoria Canoe and Kayak Club	34	13	7	13	27	32	31
Victoria Youth Paddling Club	10	7	11	7	6	16	14
Wikki-Lynn Canoe Club	n/a	n/a	n/a	n/a	n/a	12	18
Wailua Outrigger Canoe Club	35	17	29	28	42	128	39
West Coast Paddling Club (New)	n/a	n/a	n/a	n/a	n/a	n/a	2
Non-CORA Club	62	33	26	37	114	82	109
Unaffiliated	73	44	53	86	118	137	213

\* dnr - did not renew CORA

Age Division	2018	2019	2020	2021	2022	2023	2024	2025
Junior	74	114	72	35	67	76	132	175
Open	201	318	211	108	156	291	267	325
Masters 40+	248	292	159	151	187	198	214	235
Masters 50+	409	439	299	241	308	376	395	415
Masters 60+	256	482	386	355	418	492	532	602
Masters 70+	125	135	152	160	200	251	312	356
Undeclared								21

Total Annual Memberships	
2002	621
2003	875
2004	988
2005	1002
2006	875
2007	880
2008	904
2009	956
2010	1171
2011	1123
2012	1325
2013	1371
2014	1422
2015	1450
2016	1462
2017	1483
2018	1483
2019	1780
2020	1279
2021	1050
2022	1336
2023	1684
2024	1852
2025	2129
2025 Gender	
Female	1289
Male	836
Other	4

2025 Single Event Memberships	
Adult	256
Junior	4

- Administration Update - Ron
  - Safety committee - Erik agreed to chair
    - Rob V offered to assist

## MEMORANDUM

To: CORA Board  
From: Ronald Chin  
Re: November 2025 Board Meeting Administration Update  
Date: October 31, 2025

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### Corporate Filings

No activity.

### Safety

Formal Safety Committee still to be constituted.  
At June Board Meeting it was suggested that Erik to chair with Rob V. and Dean as committee members.

### 2025 AGM

Jonathan circulated by e-mail entitled "Guide to Permitted Expenses" on October 8, 2025 information on reimbursement of expenses for attending the AGM in Vancouver.

Notice of Technical Meeting & Annual General Meeting of Members dated October 29, 2025 provided to Erik and to be e-mailed to membership by Saturday, November 1, 2025.

CORA AGM webpage and AGM Proxy Form webpage have been updated.  
No need to update the Director Nomination Form webpage.

Meeting Room booked at FARRIS LLP, 25<sup>th</sup> Floor 700 West Georgia St., Vancouver, BC. for November 22 and 23, 2025 from 1:00pm each day.

Need to make a reservation for dinner Saturday, November 22, 2025.  
Is the same location as last year (L'Orangerie at L'Hermitage Hotel) okay?

- Grant Updates – Ron
  - Report accepted.
  - All 3 RME applications approved.
    - **MOVED BY RON** that the RME Grant Application of Haunani Outrigger Club dated October 14, 2025 for OC6 repairs and trailer parts be approved in an amount up to \$1000.00, subject to receipt of receipts by December 31, 2025.  
Seconded by Jonathan. **APPROVED.**

- **MOVED BY RON** that the RME Grant Application of Edmonton Dragon Boat Racing Club dated October 29, 2025 for OC1 rack, covers and repairs and safety equipment be approved in an amount up to \$1000.00, subject to receipt of receipts by December 31, 2025.  
Seconded by Jonathan. **APPROVED.**
  
- **MOVED BY RON** that the RME Grant Application of Fairway Gorge Paddling Club dated October 30, 2025 for Wintech slings be approved in an amount up to \$1000.00, subject to receipt of receipts by December 31, 2025.  
Note that Erik Ages is disqualified from voting on this motion.  
Seconded by Jonathan. **APPROVED.**
  
- **MOVED BY** Rob V. Ron Seconded.  
That there will be no RME Open Call this year. **APPROVED**

**MEMORANDUM**

To: CORA Board  
From: Ronald Chin  
Re: November 2025 Board Meeting Grants Update  
Date: October 31, 2025

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See 2025 Grants Summary.

- 1) **Clinic Grants** – No activity
- 2) **Coaching Education Grants** – Two of 3 Coaching Education Grants paid out.

1.	Suncoast	Sarah Bacon - Canoe Kids	0.00	Withdrew Application (paid herself)
2.	Lotus	Tyler Lee - NCCP Lake Kayak Instructor 1	\$200.00	Paid Oct 6, 2025
3.	Lotus	Ayden Mikita - NCCP Lake Kayak Instructor 1	\$200.00	Paid Oct 6, 2025

3) **RME Grants**

- a) RME Grant Applications received as follows:

FCRCC	OC6 and OC4 iakos	0.00	Ineligible in 2025
Haunani	OC6 repairs and trailer parts	\$1000.00	See motion below.
FVPC	Dock repairs	0.00	Ineligible in 2025
Edmonton DB Club	OC1 rack, covers and repairs; safety equipment	\$1000.00	See motion below.
Toronto Harbour Va'a	Steering paddles	0.00	Ineligible in 2025
FGPC	Wintech slings	\$1000.00	See motion below.

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**MOVED BY RON** that the RME Grant Application of Edmonton Dragon Boat Racing Club dated October 29, 2025 for OC1 rack, covers and repairs and safety equipment be approved in an amount up to \$1000.00, subject to receipt of receipts by December 31, 2025.

**MOVED BY RON** that the RME Grant Application of Fairway Gorge Paddling Club dated October 30, 2025 for Wintech slings be approved in an amount up to \$1000.00, subject to receipt of receipts by December 31, 2025.

Note that Erik Ages is disqualified from voting on this motion.

- b) Open Call will be issued following November Board Meeting once the amount of available funds confirmed (\$2800).

4) **Travel Grants**

The following Travel Grant Applications were received and approved:

FCRCC	CORA Nationals	\$700.00	Paid Oct 5, 2025
Pacific Reach	CORA Nationals	\$700.00	Paid Oct 7, 2025
Vernon	CORA Nationals	\$700.00	Paid Oct 10, 2025

5) **CORA Cup Draw Prize, Nationals Hosting and Eastern Hosting Grants**

- a) Receipts for Comox Valley Canoe Racing Club Nationals Hosting Grants to come.
- b) Receipts for Eastern Canadian Sprint Championships Hosting Grant to come.
- c) Receipts for the Fall Classic (Rideau) Hosting Grant to come.

311025/0206/W97

- IVF Representative Update – **Cindy**
  - Distance (Brazil 2025)
    - Deferred
  - Sprints (Singapore 2026)
    - Discussion about race-offs, medical exemptions, complaints, etc.
    - Thank Sherry for dealing with all the issues, including Whonnock Lake race-off on Oct 31st.

- Medical exemptions were specific to Calgary, not open ended until they get better - so needed to move faster on the race-offs. Exempted paddlers need to race off in November at the location of the racer being challenged. One racer accepted - one is on the fence. October 31 race-off determined a spot. Have had to move ahead despite some still being injured. This provides transparency and certainty on selection for Calgary racers.
  - For the juniors, Brendan is pulling paddlers up to fill slots. Money was an issue, but not the only issue.
  - For the women, some on the cusp consider the costs from a V6 crew perspective and not overall (including V12).
  - No feedback on fee deadline (November) from racers, so that is good.
  - Open call for vacant spots being considered by Sherry so it is not a free for all.
- 
- High Performance (HP) Committee
    - See Cindy's report.
    - HPC has some recommendations for streamlining the Sprint selection process (not applicable to Distance).

exemptions, however, the burden these put onto the HPC, the PM and other athletes is not acceptable.

We have had some minor shuffles in the V1 rosters due to attrition but our process has been to go to the next on the list and Sherry is spearheading that once the HPC has provided approval.

#### **Financing of Coaches for Elite**

We lost the entire J19 Kelowna contingent for Elite (4 athletes). Complaints ranged from a) not enough money to participate, b) could not make schedule camps due to conflicts with schooling or other sports. Brendan will be moving athletes up the list

We also have had 1-2 athletes in Elite women express their concern about costs and "throwing money away because they feel they are unlikely to make the cut" which is an unfortunate turn of phrase since it makes it sound as though they do not value the work the coaches put in. The HPC can do no more to explain what the fees represent and the value that they represent to that athlete, even as all the coaches have agreed to continue to support and work with athletes that may get cut further down the line. I fear that our long history of doing all of this on the cheap means folks do not understand the value and real costs of this endeavour.

#### **Other Finances**

There have been no issues regarding complaints for fees or time lines for those fees as far as the HPC is aware.

#### **Moving Forward**

- a) Open Second Call

In early November a second call will go out for spots on the V1 and V6 rosters that are not yet filled. The HPC is developing that invitation and the criteria to which folks may be awarded spots.

- b) Sherry will be moving forward with the collection of data from those responses and determining the invoicing required from those athletes and also be moving on with various deadlines around registration, and of course, fielding many emails.
- c) The HPC would like to start considering some of the workflows related to issues around registration, criteria, etc and provide some recommendations to CORA to streamline the process. Many of these processes are unique to the way we deal with

sprints and are less likely to occur with distance so there is time to work on these recommendations.

## High Performance Committee Report: for the month of October 2025

The HPC has been working through some difficult discussions and moving forward on items related to the issues around V1 slots, race-offs vs. medical exemptions, financing and general complaints around the coaches' fees. The entire committee is thankful to Sherry for fielding most of these issues via email and for the efforts around the single race off at Whonnock late that took place on October 31, 2025.

### Complaints to date

- a) We are moving too fast on the race offs and not "appreciating" medical exemptions
- b) We are not moving fast enough on race offs and not appreciating the anxiety and burden put onto those athletes being challenged
- c) The fees for coaches are a barrier to participation in the Elite category. This includes juniors and open.

### Race offs and Exemptions

Exemptions were awarded for participation in Calgary. They were not meant as some means for indeterminate delay by athletes facing more serious than average medical exemptions. The HPC determined that this delaying race offs until the spring or some period of time when the Exempt athlete would be fit enough to resume racing was not an acceptable ask to put onto athletes that attended Calgary and won spots on the roster. As such, we moved quickly with the race offs. Athletes with exemptions were given a chance to respond to a deadline stating that race offs would take place in the month of November and that they needed to be prepared to race off at the convenience of both time and location of the athlete they were challenging. Most athletes with an exemption declined with the exception of one in the 40s women. That race off took place on October 31.

We wish to make note that all athletes, regardless of whether they had a potential to medal or not, were treated in the same fashion with the same deadline. This may have costed us podium finishes, but the importance of fairness and the good will of the general paddling body was more critical to the HPC.

It should be noted that if the future make up of the HPC continues to stand going into the next IVF event, it is highly likely that there will no longer be exemptions of any kind for IVF trials. The point was made that in other Elite sports, exemptions do not exist for athletes, no matter how high a performer they are. The HPC is not unsympathetic to the need for

- IVF General
  - Deferred
- Financial Report November 2025 - **Jonathan**
  - Reports accepted.

## Treasurer's Commentary – October 2025

I am pleased to provide a set of Financial statements as at October 26, 2025. A little early this month, as I will be away over the month-end.

Overall, all is good. As you can see from the Balance sheet, the general account still has plenty of available cash and a couple of GICs to be renewed early in 2026.

There remain three significant expenses still to be settled this year:-

- the costs of the AGM,
- the settlement of prizes for Youth/Novice racers, and
- the hosting & medal expenses for the Distance nationals.

It is time for an Open Call to be put out in respect of the balance of RME Grant funds.

In the IVF set of statements, you will note that I have included a final statement closing the Brazil account. The two biggest impacts on the account this year, when compared to Samoa Distance two years before, were the impact of a full year's cost of the Program Manager's pay, and the greatly reduced number of participants (down from 70 to c40).

The resulting loss of \$4,029 has been covered from the small retained balance from previous IVF programs. Whereas I used to try to carry a profit/loss from one Distance event to the next, and from one Sprint event to the next, it is clear that Distance events are significantly more expensive per paddler and are always likely to make a loss. That \$4,029 loss represents a support of \$100 per paddler, but even so the adult fee was still almost \$900.

The charges from IVF and CORA for the Singapore Sprints are still expected to total about \$500 per adult paddler. The final calculations will mainly depend on:

- how many paddlers stay in the program beyond the end of December,
- whether the number of Elite paddlers can still support a National Coach for each division, and
- whether a coach is sent to Singapore to support the Elite paddlers.

I have attached a copy of the Fees Update notice recently supplied to the Elite IVF Singapore paddlers [the Club Crews' notice omits the Elite]. (These might not be the very last draft).

With IVF announcing that there will not be a Championship event in 2027, we will have to address the continued employment of a Program Manager through the period of a "rest year".

This is the last monthly report before the AGM – gosh it is exciting, eh? – so please remember to work on your budget requests and suggestions. That will save some of the awkward silences during the pre-AGM.

Meanwhile, Happy Halloween, scary people.

Jonathan

October 26, 2025

- Junior Update - **Marianne**

Thanks for the Town Hall discussion, lots of information about growing a club. I am drawing up a quick how to for starting a junior club.

Deferred.

Money is a barrier to Junior paddler development and participation - what solutions does CORA have to solve this barrier (noting that money is not the only issue as there are competing activities and time constraints). Don't have time to deal with it now as it will take time. We can approve funding at AGM weekend.

- Town Hall Update - **Leanne / Erik / Ron / Foruzan**  
Report accepted.

#### MEMORANDUM

To: CORA Board  
From: Ronald Chin  
Re: November 2025 Board Meeting  
Town Hall Update

Date: October 31, 2025

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##### 1) Video Conference Series

- a) **Topic: Kelowna Paddle Centre Youth Programs**  
Date: Sunday, October 19, 2025, 4pm Pacific Time  
Guest Speaker: Fraser McIntosh, KPC  
Arranged by Graeme.  
Successfully held. Few attendees, but Zoom recording posted to CORA website.
- b) **Topic: 2025 CORA Hall of Fame Inductees**  
Date: November 9, 2025, 4pm Pacific Time  
Arranged by Graeme.
- c) **Topic: Fundraising**  
Date: TBD
- d) **Topic: Race Director Stories / Issues**  
Date: TBD

- Insurance Update - **Ron / Erik / Jonathan**  
Report accepted.

## MEMORANDUM

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Arranged by Graeme.
- c) **Topic: Fundraising**  
Date: TBD
- d) **Topic: Race Director Stories / Issues**  
Date: TBD

- Education Update - **Dean**  
Deferred.
- Historical Update - **Graeme**
  - See report
  - No update for a month or so.



**CORA Monthly Meeting Minutes Draft**

**Sunday, November 2nd 2025**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Historical Committee Update - Graeme
    - Alberta (Calgary / Edmonton / Leduc) Club Legacy document progressing well with contributions from Calgary Canoe Club members.
    - Geronimo Club Legacy document in-progress.
    - Collecting background material from Alana Taylor (Jericho co-founder; Comox member) regarding late-1990s Jericho Outrigger Canoe Club foundation / history.
    - Collecting background material from Jeanette Callahan (Whistler / FCRC member) regarding late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRC.
    - Collecting background material from Pauline Adams & Alison Hart (FCRC members) regarding 1990 Molokai Na Wahine, 1994 Western Samoa IVF Sprints, 1996 New Caledonia IVF Sprints, 1998 Fiji IVF Sprints
  
  - Awards Update - **Graeme**
    - See report
    - Town Hall for next Sunday.
    - How to guides for awards transfer.



### CORA Monthly Meeting Minutes Draft

Sunday, November 2nd 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Awards Committee Update - Graeme
    - Invoice for Canadian Outrigger Hall Of Fame plaques for the Inductees for this year from Kerr Recognition received / paid by CORA Treasurer via e-payment.
    - Guest Speakers for each of the Inductees for this year are being invited to attend the upcoming virtual CORA Town Hall and email addresses are being collected from Inductees and Guest Speakers for CORA Town Hall Committee.
    - A CORA Town Hall Sunday November (Nov-9 4PM Pacific) 2025 is being coordinated with CORA Town Hall Committee.
    - Completed / Uploaded "*How-To Guide*" for Canadian Outrigger Hall Of Fame processes as knowledge transfer and transparency for Awards Committee going forward. See CORA Google Drive folder:  
[https://drive.google.com/drive/folders/1FpqpOGYT\\_f92mKSD7vnJe6bsBiobKI](https://drive.google.com/drive/folders/1FpqpOGYT_f92mKSD7vnJe6bsBiobKI)
    - Revised / Uploaded "*How-To Guide*" for Canadian Outrigger Hall Of Fame Town Hall processes as knowledge transfer and transparency for Awards Committee going forward. See CORA Google Drive folder:  
[https://drive.google.com/drive/folders/1FpqpOGYT\\_f92mKSD7vnJe6bsBiobKI](https://drive.google.com/drive/folders/1FpqpOGYT_f92mKSD7vnJe6bsBiobKI)
    - Completed / Uploaded "*How-To Guide*" for Hugh Town Builder Award processes as knowledge transfer and transparency for Awards Committee going forward. See CORA Google Drive folder:  
<https://drive.google.com/drive/folders/19mYWDY25fm8X0WE5b54mf8xu4iO2cQwc>
    - Completed / Uploaded "*How-To Guide*" (WIP) for Peter Forand Masters Challenge Award processes as knowledge transfer and transparency for Awards Committee going forward. See CORA Google Drive folder:  
<https://drive.google.com/drive/folders/14VN8pgC3wRGZTAKwwCruOhXdEbauQ-dt>
    - Work-In-Progress on Bios for Hugh Town Builder Award 2025 Nominees with expected completion early 2025-Nov.

- Work-In-Progress on early steps of Canadian Outrigger Hall Of Fame Town Hall processes (Add Town Hall posting to CORA website (Posts); Add Zoom link to Town Hall posting; Scheduling of Zoom link; Collect emails from all Inductees & Guest Speakers; New CORA Google Drive folder for documents (new each year) (Resources>Town Halls); Prepare slide deck (Agenda; Inductees; Guest Speakers); Collect video-recordings from Guest Speakers; Prepare Emcee Script)

- 2025 Race Committee - **Graeme / Ron / Rob M / Cindy**
  - See report
  - Defer Graeme's Funding Grants for CORA Initiatives
  - Canoe Registry being updated.
    - Graeme knows where the Hydras are.
    - How to guide for canoe registry.
  - Erik - Race Submissions coming along
    - Some glitches Vancouver Va'a technically not valid. Should be resubmitted under FCRCC.



### CORA Monthly Meeting Minutes Draft

Sunday, November 2 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Race Committee Update - **Graeme / Ron / Rob M / Cindy**
    - CORA Canoe Registry
      - Previously unaccounted for Rideau Valley River Runners Hydra Unlimited OC6 & Sunnyside Hydra Unlimited OC6 added to Canoe Registry.
      - Previously unaccounted for Rideau Valley River Runners Hydra Unlimited OC6 & Sunnyside Hydra Unlimited OC6 photos added to Canoe Photo Registry.
      - Zoe from Hana Hou Paddlesports followed-up on Hydra Unlimited OC6 distribution and we are in agreement that there are presently 7 Hydra Unlimited OC6s in Western Canada and 2 Hydra Unlimited OC6s in Eastern Canada.
      - Transfer of Sunnyside 1 Vortex OC6 to Rideau Outrigger Racing Club documented in Canoe Registry.
      - Randy Brooks has confirmed updates from Wailua (Kamloops) that there are 2 Clipper Northwater OC4s at Wailua Blind Bay venue (added to Canoe Registry).
      - Published CORA Canoe Registry PDF Main Tab of 200+ Canoes as of 2025-Oct-22 to CORA Website Documents And Archives page - link below:
      - <https://www.canadianoutrigger.ca/wp-content/uploads/2025/10/CORA-Canoe-Registry-As-Of-2025-Oct-22.pdf>
      - Revised / Uploaded "How-To Guide" for CORA Canoe Registry processes as knowledge transfer and transparency for Race Committee going forward. See CORA Google Drive folder: [https://drive.google.com/drive/folders/1lhmV9DVEw5Q4Z\\_dMIJKq5G8lvdrK0](https://drive.google.com/drive/folders/1lhmV9DVEw5Q4Z_dMIJKq5G8lvdrK0)

- CORA Clubs:
  - Tina Cheung of Toronto Harbour Va'a (AKA NDOC (New Dragons Outrigger Club) enquired as to if their CORA Club Membership had been received (they have a receipt) and why they are not on the list of Clubs in the CORA Club dropdowns.
  - Edmonton Dragon Boat Racing Club contact info updated for Diane Anderson (Secretary).
  - Any details on Falcon Canoe Club? Contact Info? Location (City, Province)? Canoes? "Active" in 2025?
  - Can CORA require that when CORA Individual members who identify as a Club Member (vs. Unaffiliated) and are representing Team Canada at IVF World Sprints / Distance events, that their club pays their CORA Club Membership fees?
  - Recognizing that onboarding a new CORA Club involves Membership / Treasury / Insurance / Website Admin, and after rolling out 8 "*How-To Guides*" in 2025-Oct, I am open to collaborating with Membership / Treasury / Insurance / Website Admin on a "*How-To Guide*" for CORA Club Onboarding so as to document this process
- CORA Race Results Updates Moved To Race Committee:
  - FCRCC March Madness OC6 Results (from 2025-Mar) and FLCC Fall Small-Boats Results located / formatted / standardized / published.
- CORA Website Postings Moved To Race Committee:
  - The WordPress Website Postings Default Ordering Algorithm is not adhering to the Most Recent Published Dates and Sticky Tags properties. The WordPress "All Posts" drag-and-drop interface allows for moving Website Postings, has provided consistent results for moving Website Postings into the expected ordering. This has been noted in the Revised / Uploaded "*How-To Guide*" for CORA Website Postings processes as knowledge transfer and transparency for Race Committee going forward. See CORA Google Drive folder:  
<https://drive.google.com/drive/folders/1CnOZDXllz8HOi184EPuQMw3o7GVyRaK>
- CORA Small-Boat Number Decals:
  - Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals as there are maybe 10 left all around BC.
  - Completed / Uploaded "*How-To Guide*" for CORA Small-Boat Number Decals processes as knowledge transfer and transparency for Race Committee going forward. See CORA Google Drive folder:

<https://drive.google.com/drive/folders/1wMCAhpzH5SvvEaFnT9Tva41d7F2ucK>

- **CORA Youth Support:**
  - Published CORA Website posting congratulating the 8 Junior / Novice OC Paddle Draw Recipients, and recognizing Marc Lavertu (Sue Milligan on behalf of Marc) as Hugh Town Memorial Builder Award 2025 Recipient, and thanking CORA Cup Series event organizers and CORA Club Reps for collecting Junior / Novice names.
  - Completed / uploaded *"How-To Guide"* for Junior / Novice OC Paddle Draw processes as knowledge transfer and transparency for Race Committee going forward. See CORA Google Drive folder: <https://drive.google.com/drive/folders/1LdarNs-pTIS6Yqqu8s4sKwJQgPRvzJvI>
  - Communicated to Oddball Workshop to send invoice (Tax Exempt) for Junior / Novice OC Paddles to CORA Treasurer for e-payment.
  - Requested Motion to up Junior / Novice OC Paddles budget to an amount (\$2000) such that any shortfall will be covered.
- **CORA Sprints National Championships 2026:**
  - Completed / uploaded summary of 2025-Oct-4/5 weekend USAORCA Sprints Championships observations for review in advance of CORA Pre-AGM. This is relevant in terms of planning with regards lessons-learned from a comparable event should CORA go forward with a 2026 Sprints National Championships event. See CORA Google Drive folder: <https://drive.google.com/drive/folders/1KNEIDJW18hs7-sMoTl7v89JQ4dKtpJzm>
  - Invoice for Burnaby Lake Pavilion reservation deposit and Expense Claim received / paid by CORA Treasurer via e-payment.
  - As per 2025-Sep-7 CORA Board Meeting Race Committee Report, Sport Burnaby Hosting Assistance Grant Application with maximum \$5000 funding for potential CORA 2026 Sprints National Championships event was completed and was awaiting review before *submission by October 31 of the current year (for events happening from beginning of April the following year to end of August)*. Sport Burnaby has indicated that the application has merit up to the maximum \$5000 funding. (2026 Canadian National Outrigger Canoe Racing Sprints Championships – Burnaby.pdf). This is relevant in terms of subsidizing CORA Initiatives (Championship Events & High-Performance & Linguistic Duality & Youth / Junior / Novice & Senior Programs & Indigenous Engagement & Female Engagement) via submitting Funding

Grants applications on a timely basis. See CORA Google Drive folder: <https://drive.google.com/drive/folders/1KNEIDJW18hs7-sMoT17v89JQ4dKtpJzm>

- Eastern Update - Foruzan

Call for assistance sent by Foruzan.

### **CORA Membership List**

Can the CORA Membership be easier to check at races?

Erik - Not really. If you want to make it less labour intensive, take the full roster of registrants, shove into ChatGPT with CORA list of members, and reconcile.

Cindy - Same. Tedious, but databases can also be tedious.

Ron - If you get crews to submit rosters ahead of time you can check in advance.

Foruzan - Race directors want to have registration as late as possible since racers are new to the races.

Rob V. - Registration cut-off and roster submitted in advance. Then you only have the stragglers to deal with on race day.

### **Safety Protocols**

We need a Race Director's Handbook!!!

Race Directors send in a safety plan with their race sanctioning applications. High level, not granular.

There are also races in the west with minimal planning.

### **Vendors**

Cindy - For the most part, races out west have zero vendors. If you are looking for swag, there are other ways. Ask members of the club to provide a draw prize. That way you can save your vendors for bigger events. Don't set up races where people expect draw prizes or swag.

Erik - Agree with Cindy. Don't go to vendors for draw prizes. Draw prizes can be done by regifting. You ask for donations and can control the output.

Ron - Draw prizes don't need to be paddling-related.

Graeme - CORA has provided funding for draw prizes.

Foruzan - Want to use draw prizes as a drawing card for the races. Races are competing with each other. Don't want to burn out the vendors.

Cindy - Clubs do get blowback from bad prizes, but they'll get over it.

### **Waivers**

Ron will send waivers over with an explanatory note.

Foruzan wants supportive commentary from the Board when she is presenting.

WRT negativity from eastern paddlers, it's not the same environment, so trust the forward movement in the east now, but there will always be critics.

Possible new 30km race in east of Toronto from Whitby to Pickering and back. Closer to Ottawa and Montreal.

- New Business
  - Confirm approval of Oddball Workshop Invoice of \$2000 for Junior/Novice Paddle Draw Gift Certificates (8 x \$250.00)  
Change from \$1800 to \$2000 is okay.
  - Date for 2026 CORA Membership opening up.  
CORA 2026 Membership to open on December 1, 2025.
- AGM - Ron to send out draft Pre-AGM, Technical meeting and AGM Agendas  
Revised schedule:

- Saturday Pre-AGM - Arrive at 9:30am  
Start meeting at 10:00am  
At 2:00pm have a 3 hour session with a facilitator to end the day.  
L'Orangerie at L'Hermitage is fine
  - Sunday - Pre-AGM (Continued) - Arrive at 9:30am  
Start meeting at 10:00am  
Technical Meeting at 1:00pm  
AGM at 2:00pm-4:00pm
- Think about lunch for both days.

- **Review / Updates of Outstanding Action items:**

- a.

Motion to adjourn the meeting @ 6:05 pm

Motion by Rob V.

Seconded by Jonathan

Approved

**Next CORA Board Monthly Meeting Sunday, December 7th, 2025, at 4:00 PST and 7:00 EST**

Assignee	Action Item	Due Date	Comments
<b>Raised Dec-1 / 2024 (Technical AGM)</b>			
Board	CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12)	In-Progress	Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing
<b>Raised Jun-1 / 2025</b>			
Ron / RobV	RobV thinks that a formal Safety Committee should be constituted to work with Adrian Lee on a revised Safety manual. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Rob V / Dean / Erik	Strike a Safety Manual Committee. Erik to chair this committee. Dean is willing to be on the committee. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Erik	Prepared to draft a guide for race director's, include race briefing and map precedent to address concerns with regard to events where lead canoes do not follow designated racecourse. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics including racecourse infractions with potential safety implications (Erik; RobV; Dean) with Standing Item for Agenda.
<b>Raised Jul-6 / 2025</b>			
Erik / RobV	Safety Committee Formation to happen with Erik to chair & Rob V to assist; Add as Standing Item on Agenda/Minutes. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Rob V / Cheryl	Fort Langley document: Rob V and Cheryl will present in the coming weeks, and will include Action items for the	Completed	Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics including racecourse infractions with potential

	"Official Rules Committee." (2025-07)		safety implications (Erik; RobV; Dean) with Standing Item for Agenda.
<b>Raised Aug-3 / 2025</b>			
Rob V	Adrian has not communicated recently regarding the Safety Committee and Rob V will try to contact him. (2025-08)	Completed	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Rob V	Fort Langley CORA Cup Series Race issues document, that will include Action items for the Official Rules Committee, to be presented by Rob V. and Cheryl in the coming weeks. (2025-08)	Completed	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics including racecourse infractions with potential safety implications (Erik; RobV; Dean) with Standing Item for Agenda.
Town Hall Committee	Jonathan suggested that fundraising efforts may make a good Town Hall topic, and Erik noted that Jennifer Loo at FGPC has extensive fundraising experience. (2025-08)	Completed	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Fundraising Efforts agreed upon as a 2026 Town Hall agenda topic.
Safety Committee	Reminder that Formal Safety Committee still to be constituted as per June Board Meeting suggestion of Erik to chair with Rob V and Dean as committee Members. (2025-08)	Completed	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
<b>Raised Sep-7 / 2025</b>			
Board	Request Clubs to provide an annual report/presentation to the AGM to have more Club involvement at the Technical Meeting. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as most Western / Eastern Club annual reports / presentations received.

Safety Committee	Reminder that Formal Safety Committee still to be constituted as per June Board Meeting suggestion of Erik to chair with Rob V and Dean as committee Members. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Awards Committee	A CORA Town Hall in November (likely Nov-8/9 weekend) 2025 is to be coordinated with the CORA Town Hall Committee shortly. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Done, as CORA Town Hall in November 2025 scheduled with Inductees / Guest Speakers invited.
Board	Sport Burnaby Hosting Assistance Grant Application with maximum \$5000 funding for potential CORA 2026 Sprints National Championships event completed and awaiting review before submission by October 31 of the current year (for events happening from beginning of April the following year to end of August). (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: To be done, as Agenda Item for 2026-Jan Monthly Board Meeting.
<b>Raised Oct-5 / 2025</b>			
Erik	Erik will send out an email to club contacts asking them to submit race submissions. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as most Western / Eastern Canada race submissions received.
Erik	Put a footer on announcements on end of auto responder when people renew their memberships that emails going to Shaw can go to spam. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as footer put on announcements on end of auto responder when people renew their memberships.
Ron	Board Minutes to be corrected to reflect "Club Bon Accueil" and not "Powell River OC Society" is now "Association Francophone de Qathet". (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Board Minutes to be corrected to reflect accurate details.

Grace	Working on 2025 CORA Membership Report and will forward it to the CORA board prior to the AGM. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as 2025 CORA Membership Report received.
Ron	RME Open Call to be sent out a month before AGM. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as RME Open Call for 2025 not to happen.
IVF Committee	HPC (Mel) has to write up an email to V1 athletes, which will be approved by the committee first. This email will be sent to people who have exemptions. Set up of an approved HP race off. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as any approved HPC race offs were dealt with.
Cindy	Eastern paddlers want transparency of the cost breakdown of the Singapore IVF Trial fees and when the deadlines are. information to be e-mailed to racers soon as part of the process. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as follow-on from Calgary Sprint Trials refunds / communique.
Jonathan	Jonathan spoke to Marianne at Bridges and will come up with a Youth Development plan. Dean would be a good resource to assist as well. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Will be done, as Youth Development Rep to deliver Junior Guidelines / Guidebook updates at CORA 2025 AGM.
Grants Officer	Reminders will be sent to Coaching Education Grant applicants to submit receipts. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Reminders sent to Coaching Education Grant applicants.
Grants Officer	Receipts for Comox Valley Canoe Racing Club Nationals Hosting Grants not yet received. Receipts for Eastern Canadian Sprint Championships Hosting Grant not yet received. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Receipts from Comox and Sunnyside received.
Jonathan	Invoice for Canadian Outrigger Hall Of Fame plaques for the Inductees for	Completed	Oct-5: Ongoing; Nov-2: Done, as Kerr Recognition paid for Canadian Outrigger Hall Of Fame plaques.

	this year from Kerr Recognition forwarded to CORA Treasurer for e-payment. (2025-10)		
Awards Committee	Guest Speakers for a CORA Town Hall in November (likely Nov-8/9 weekend) 2025 is to be coordinated with the CORA Town Hall Committee shortly. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as CORA Town Hall in November 2025 scheduled with Inductees / Guest Speakers invited.
Awards Committee	Work-In-Progress on "How-To Guide" for Historical Committee & Awards Committee & Race Committee processes as knowledge transfer going Forward. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as "How-To Guide" for Historical Committee & Awards Committee & Race Committee processes uploaded to CORA Google Drive.
Board	Only 1 Small-Boat Number Decal left from the last run of 100 pairs for sizing reference. Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals. (2025-10)	Dismissed	Oct-5: Ongoing; Nov-2: Likely to be done at some point in 2026, as CORA Sanctioned Small-Boat races will drive the demand for CORA Small-Boat Number Decals.
Jonathan	Invoice for Burnaby Lake Pavilion reservation deposit and Expense Claim forwarded to CORA Treasurer for e-payment. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Invoice paid for Burnaby Lake Pavilion reservation deposit Expense Claim.
Graeme	Summary of 2025-Oct-4/5 weekend USAORCA Sprints Championships observations to be provided sometime in 2025-Oct for review in advance of CORA AGM. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Summary of 2025-Oct-4/5 weekend USAORCA Sprints Championships observations uploaded to CORA Google Drive.
Town Hall Committee	Topics proposed include Fundraising & Race Director Stories / Issues. (2025-10)	Completed	Oct-5: Ongoing; Nov-2: Done, as Fundraising Efforts & Race Director Stories / Issues agreed upon as 2026 Town Hall agenda topics.

**Raised Nov-2 / 2025**

Safety Committee	Erik agreed to chair & Rob V offered to assist & Standing Committee Item to be added to Monthly Agenda & Minutes. (2025-11)	Completed	Nov-2: Done, as Safety Committee formed to address various outstanding topics (Erik; RobV; Dean) with Standing Item for Agenda.
Marianne	Drawing up a quick how-to-guide for starting a junior club. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Will be done, as Youth Development Rep to deliver Junior Guidelines / Guidebook updates at CORA 2025 AGM.
Erik	Race Submissions for Vancouver Va'a technically not valid and should be resubmitted under FCRCC. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as most Western / Eastern Canada race submissions received.
Ron	Send out draft Pre-AGM, Technical meeting and AGM Agendas. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as draft Pre-AGM, Technical meeting and AGM Agendas distributed.
Grants Officer	Receipts for Comox Valley Canoe Racing Club Nationals Hosting Grants to come. Receipts for Eastern Canadian Sprint Championships Hosting Grant to come. Receipts for the Fall Classic (Rideau) Hosting Grant to come. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as receipts from Comox & Sunnyside & Rideau received.
Grants Officer	Communique to be issued that there will be no RME Open Call this year. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as communique issued that there will be no RME Open Call for 2025.
Erik	Notice of Technical Meeting & Annual General Meeting of Members dated October 29, 2025 provided to Erik and to be e-mailed to membership by Saturday, November 1, 2025. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as Notice of Technical Meeting & Annual General Meeting of Members emailed to CORA Membership.
Awards Committee	Inductees & Guest Speakers for a CORA Town Hall 2025-Nov-9 being coordinated with	Completed	Nov-2: Ongoing; Nov-18: Done, as CORA Town Hall in November 2025 scheduled with Inductees / Guest Speakers invited.

	the CORA Town Hall Committee. (2025-11)		
Awards Committee	"How-To Guide" for Historical Committee & Awards Committee & Race Committee processes as knowledge transfer going forward to be uploaded to CORA Google Drive. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as "How-To Guide" for Historical Committee & Awards Committee & Race Committee processes uploaded to CORA Google Drive.
Awards Committee	Bios for Hugh Town Builder Award 2025 Nominees to be completed with expected delivery to Awards Committee for review by early 2025-Nov. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as Bios for Hugh Town Builder Award 2025 Nominees distributed to Awards Committee for review.
Race Committee	Collaborating with Membership / Treasury / Insurance / Website Admin on a "How-To Guide" for CORA Club Onboarding so as to document this process. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Will be done, as technical session with Paul Barton / Erik Ages planned for 2026-Jan during CORA quiet time.
Treasurer	Communicated to Oddball Workshop to send Invoice (Tax Exempt) for Junior / Novice OC Paddles to CORA Treasurer for e-Payment. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: Done, as Oddball Workshop sent Invoice (Tax Exempt) for Junior / Novice OC Paddles to CORA Treasurer.
Board	Sport Burnaby Hosting Assistance Grant Application with maximum \$5000 funding for potential CORA 2026 Sprints National Championships event was reviewed / approved by Sport Burnaby and awaits review / approval by CORA Board. (2025-11)	Completed	Nov-2: Ongoing; Nov-18: To be done, as Agenda Item for 2026-Jan Monthly Board Meeting.