



## **CORA Monthly Meeting Minutes Draft**

**Sunday, October 5th, 2025  
4:00 PM PST (7:00 PM EST)**

### **Google Meet joining info**

**Video call link <https://meet.google.com/kgz-zjvi-wkv>**

**Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#**

**More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>**

#### 1. Welcome and Roll Call

Present:

Ron, Jonathan, Marianne, Erik, Leanne, Rob M, Bethany, Cindy, Foruzan

Absent: Richard, Rob V., Graeme, Dean

Everyone must submit all their monthly reports at least a week prior to the meeting, please input them into the draft monthly minutes

#### 2. Confirmation of Agenda/Add New items:

October agenda is adopted.

#### 3. Adoption of Monthly Minutes from September 7th, 2025

There were no corrections to the minutes, thus they are adopted.

#### 4. Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)

a.

i. Communications & Technical Update – **Graeme**

1. Not much to report, some confusion over race uploads

- Erik will send out an email to club contacts to ask them to submit race submissions.
- Concern that some emails are not getting through to “shaw” emails.
  - i. Suggestion that users might have to reset to allow for spam emails.

- ii. Put a footer on announcements on end of auto responder when people renew their memberships that emails going to shaw can go to spam
- 2. Getting ready for AGM and race deadline submissions
- 3. Membership system is functioning
  
- ii. Outbound Communications - **Erik**
- iii. Communications / Website / Google Drive - **Graeme**
  
- b. Membership Update – **Grace / Ron**

### **CORA Individual Memberships**

208 annual memberships were purchased in August through September bringing the total to date to 2,085 annual memberships (there were 1,852 memberships in 2024).

99 Single Day memberships were also purchased in the last 2 months - 12 for Lotus Poker Paddle, 38 for CORA Eastern Sprint Championships, 6 for CORA Nationals, 18 for Lat 48 Bridges, 15 for Length of the Lake, 7 to date for the Fall Classic Rideau, 3 so far for FGPC Wetdashe.

### **CORA Club Memberships**

46 clubs have 2025 CORA Club memberships.

Some changes and new clubs for this year (before posting in the minutes, could someone please check to see if this is correct?);

"River Spirit Canoe Club" has changed its name to "Shxwhay Chief Canoe Club"  
"Club Bon Accueil" and not "Powell River OC Society" is now "Association Francophone de Qathet"

West Coast Paddling Club

Toronto Harbour Va'a (not on CORA list of clubs on CORA webpage)

Falcon Paddling Club (not on CORA list of clubs on CORA webpage)

Mississauga Canoe Club

Sudden Impact Paddling Club

Island Brave does not appear to have renewed its CORA Club membership for this year but there are now 15 Island Brave paddlers who have purchased individual CORA memberships.

### **2025 CORA Membership Report**

I am working on this and will forward it to the CORA board prior to the AGM.

## MEMORANDUM

To: CORA Board  
From: Grace Morrisette  
Re: October 2025 Board Meeting  
Membership Update

Date: October 5, 2025

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- Sudden Impact Paddling Club

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#### c. Administration Update - **Ron**

Give notice of the AGM meeting between 21 to 60 days prior  
Results of survey for AGM - Haven't heard from everyone yet.  
November 22 & 23 - 8 can attend in person / 2 by Zoom  
November 29 & 30 - 7 can attend in person / 2 by Zoom  
December 6 & 7 - 5 can attend in person / by Zoom  
MOTION CORA hold it's annual AGM by wholly electronic means on the  
afternoon of Sunday, November 23rd, 2025.

1st - Ron Chin  
2nd - Jonathan Wilkins  
Approved

**MEMORANDUM**

**To:** CORA Board  
**From:** Ronald Chin  
**Re:** October 2025 Board Meeting Administration Update  
**Date:** October 4, 2025

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**Corporate Filings**

No activity.

**Safety**

Formal Safety Committee still to be constituted.  
At June Board Meeting it was suggested that Erik to chair with Rob V. and Dean as committee members.

**2025 AGM**

8 Directors of 13 have replied to the availability survey so far. Reminder sent.

Notice must be given between 21 and 60 days before the Meeting.

Relevant Bylaw sections are as follows:

**11. Notice of Members Meeting**

*Notice of the time and place of a meeting of members shall be given to each member entitled to vote at the meeting by the following means:*

*1. by mail, courier or personal delivery to each member entitled to vote at the meeting, during a period of 21 to 60 days before the day on which the meeting is to be held; or*

*2. by telephonic, electronic or other communication facility to each member entitled to vote at the meeting, during a period of 21 to 35 days before the day on which the meeting is to be held.*

*Pursuant to subsection 197(1) (Fundamental Change) of the Act, a special resolution of the members is required to make any amendment to the by-laws of the Corporation to change the manner of giving notice to members entitled to vote at a meeting of members.*

**25. Participation by Electronic Means at Members' Meetings**

If the Corporation chooses to make available a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during a meeting of members, any person entitled to attend such meeting may participate in the meeting by means of such telephonic, electronic or other communication facility in the manner provided by the Act. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of

this by-law, any person participating in a meeting of members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the Act, by means of any telephonic, electronic or other communication facility that the Corporation has made available for that purpose.

**26. Members' Meeting Held Entirely by Electronic Means**

If the directors or members of the Corporation call a meeting of members pursuant to the Act, those directors or members, as the case may be, may determine that the meeting shall be held, in accordance with the Act and the Regulations, entirely by means of a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.

041025/0210/W97

- d. Grant Updates – **Ron**  
Report submitted - waiting on receipts for Nationals.  
RME Open Call will be sent out a month before AGM

**MEMORANDUM**

To: CORA Board  
From: Ronald Chin  
Re: October 2025 Board Meeting  
Grants Update

Date: October 4, 2025

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See 2025 Grants Summary.

1) **Clinic Grants** –

Receipts from Victoria Youth Paddling Club and Clinic Grants for paid as follows:

Youth/Novice Technical Clinic	\$442.43	Paid Sept. 22, 2025
Youth/Novice Huli Clinic	\$442.44	Paid Sept. 22, 2025
Youth/Novice Change Clinic	\$442.45	Paid Sept. 22, 2025

2) **Coaching Education Grants** – No activity

Reminders will be sent to applicants to submit receipts.

3) **RME Grants**

- a) Receipts received from Sproat Lake Canoe Club and RME grant of \$1000.00 paid on Sept. 22, 2025.
- b) Open Call will be issued in late October or early November.

4) **Travel Grants**

The following Travel Grant Applications were received and approved:

Aumakua	TIOC	\$700.00	Paid Sept 22, 2025
River Runners	TIOC	\$592.20	Paid Sept 14, 2025
Rideau Outrigger	TIOC	\$564.00	Paid Sept 29, 2025
Suncoast	CORA Nationals	\$694.50	Paid Sept 29, 2025
FGPC	CORA Nationals	\$262.80	Paid Sept 29, 2025
FLCC	CORA Nationals	\$700.00	Paid Sept 29, 2025

5) **CORA Cup Draw Prize, Nationals Hosting and Eastern Hosting Grants**

- a) Receipts received from Comox Valley Canoe Racing Club for Nationals Draw Prizes and \$800.00 paid on Sept. 29, 2025.
- b) Receipts for Comox Valley Canoe Racing Club Nationals Hosting Grants to come.
- c) Eastern Canada Hosting Grant of \$2000.00 for TIOC paid to TSCC Maka Koa on Sept. 6, 2025.
- d) Receipts for Eastern Canadian Sprint Championships Hosting Grant not yet received.

**MEMORANDUM**

**To:** CORA Board  
**From:** Ronald Chin

**Re:** Grants Summary for 2025 **Date:** October 4, 2025

The following is a summary of the 2025 CORA Grants to date.

<b>2025 CLINIC GRANTS</b>				
	<u>Club</u>	<u>Topic</u>	<u>Amount</u>	<u>Status</u>
1.	FCRCC	Warm Water Hull Drill	\$7.10	???
2.	VYPC	Youth/Novice Technical Clinic	\$442.43	Paid Sept. 22, 2025
3.	VYPC	Youth/Novice Hull Clinic	\$442.44	Paid Sept. 22, 2025
4.	VYPC	Youth/Novice Change Clinic	\$442.45	Paid Sept. 22, 2025
5.				
<b>CLINIC GRANTS PAID</b>			<b>\$1334.42</b>	
<b>2025 COACHING EDUCATION GRANTS</b>				
	<u>Club</u>	<u>Coach / Course</u>	<u>Amount</u>	<u>Status</u>
1.	Suncoast	Sarah Bacon - Canoe Klds	[\$250.00]	In process
2.	Lotus	Tyler Lee - NCCP Lake Kayak Instructor 1	[\$200.00]	In process
3.	Lotus	Ayden Mikita - NCCP Lake Kayak Instructor 1	[\$200.00]	In process
4.				
<b>EDUCATION GRANTS PAID</b>				
<b>2025 REGIONAL COACH THE COACHES GRANTS</b>				
	<u>Coach / Course</u>		<u>Amount</u>	<u>Status</u>
1.	Coaches Forum – Duel in the Desert (James Hill & Rob Magus)		\$200.00	Paid
2.	Coaches Forum – FLCC River Run		0.00	Cancelled due to illness
3.	Coaches Forum – Island Iron (James Hill & Leanne Stanley)		\$200.00	Paid
4.	Coaches Forum – Lotus Iron		0.00	Cancelled
5.	Coaches Forum – Comox Nationals			
<b>COACH THE COACHES GRANTS PAID</b>			<b>\$400.00</b>	
<b>2025 TOWN HALL GUEST GRANTS</b>				
	<u>Guest</u>	<u>Amount</u>	<u>Status</u>	
1.				
<b>TOWN HALL GUEST GRANTS PAID</b>				

2025 Clinic Grant Budget Allocation: \$4,000.00  
 2025 Coaching Education Grant Budget Allocation: \$2,000.00  
 2025 Regional Coach the Coaches Budget Allocation: \$4,000.00  
 2025 Town Hall Guests Budget Allocation: \$400.00

<b>2025 NATIONALS HOSTING GRANTS</b>				
	<u>Club</u>	<u>Race</u>	<u>Amount</u>	<u>Status</u>
1.	Comox	Nationals (Distance)		
2.				
3.				
<b>NATIONALS HOSTING TOTAL PAID</b>				

2025 Nationals (Distance) Hosting Budget Allocation: \$2,500.00  
 2025 Nationals (Distance) Medals/Awards Budget Allocation: \$650.00  
 2025 Nationals (Distance) Food & Entertainment Budget Allocation: \$1,500.00

<b>2025 CORA CUP &amp; EASTERN GRANTS</b>				
	<u>Club</u>	<u>Race</u>	<u>Amount</u>	<u>Status</u>
<b>CORA CUP Draw Prize Grants</b>				
1.	PPSA	Duel in the Desert	\$800.00	Paid May 23, 2025
2.	Jericho	Jericho Iron	\$525.60	Paid June 2, 2025
3.	FLCC	River Run	\$791.97	Paid July 1, 2025
4.	Comox	Island Iron	\$745.35	Paid July 1, 2025
5.	Comox	Nationals	\$800.00	Paid Sept 29, 2025
<b>CORA CUP DRAW PRIZE GRANTS PAID</b>			<b>\$3662.92</b>	
<b>Eastern Canada Hosting Grants</b>				
1.	Haunani	Defi Haunani Challenge	\$2000.00	Paid June 15, 2025
2.	Sunnyside	Eastern Canadian Sprints		
3.	TSCC Maka Koa	TIOC	\$2000.00	Paid Sept 6, 2025
4.	Rideau	Fall Classic		
<b>EASTERN HOSTING GRANTS PAID</b>			<b>\$4000.00</b>	
<b>CORA CUP AWARDS TOTAL PAID</b>				

2025 CORA Cup West – Draw prizes (5 x \$800)  
 2025 CORA Cup East – Hosting & prizes (4 x \$2000)

<b>2025 CANOE TRAILERING GRANTS</b>				
	<b>Club</b>	<b>Race</b>	<b>Amount</b>	<b>Status</b>
1.	Suncoast	Crazy 8s	\$700.00	Paid March 15, 2025
2.	Comox	Crazy 8s	\$128.40	Paid March 17, 2025
3.	Aumakua	TIOC	\$700.00	Paid Sept 22, 2025
4.	Maple Bay	Island Iron	\$201.60	Paid June 25, 2025
5.	Leduc	Duel	\$700.00	Paid
6.	Lotus	Duel	\$459.60	Paid
7.	Calgary	Duel	\$700.00	Paid
8.	FLCC	Duel	\$618.00	Paid May 23, 2025
9.	Pacific Reach	Duel	\$480.00	Paid
10.	FCRCC	Duel	\$474.00	Paid May 25, 2025
11.	L48	Jericho	\$700.00	Paid June 2, 2025
12.	Comox	Jericho	\$700.00	Paid May 26, 2025
13.	Vernon	Duel	\$135.00	Paid June 2, 2025
14.	FLCC	Jericho	\$85.20	Paid June 6, 2025
15.	FGPC	River Run	700.00	Paid June __, 2025
16.	Kelowna	Duel	\$84.00	Paid June 6, 2025
17.	Kelowna	River Run	\$422.40	Paid June 6, 2025
18.	L48	Island Iron	\$306.00	Paid June 25, 2025
19.	Pacific Reach	Island Iron	\$700.00	Paid July 1, 2025
20.	FGPC	Island Iron	\$234.00	Paid June 25, 2025
21.	Calgary	Freshwater Challenge	\$676.80	Paid June 29, 2025
22.	Star Nation	Island Iron	\$700.00	Paid July 3, 2025
23.	FCRCC	Island Iron	\$700.00	Paid July 1, 2025
24.	FCRCC	Bowen 360	\$211.75	Paid July 1, 2025
25.	Sunnyside	Defi Haunani Challenge	\$637.20	Paid July 3, 2025
26.	River Runners	Defi Haunani Challenge	\$219.60	Paid July 15, 2025
27.	Penticton	Lotus Iron	\$542.40	Paid July 31, 2025
28.	FGPC	Lotus Iron	\$674.50	Paid July 31, 2025
29.	FLCC	Lotus Iron	\$179.40	Paid July 31, 2025
30.	Vernon	Length of the Lake	\$147.60	Paid Sept 3, 2025
31.	L48	Length of the Lake	\$663.60	Paid Sept 12, 2025
32.	FCRCC	Length of the Lake	\$608.40	Paid Sept 4, 2025
33.	FGPC	Length of the Lake	\$700.00	Paid Sept 4, 2025
34.	River Runners	TIOC	\$592.20	Paid Sept 14, 2025
35.	Rideau Outrigger	TIOC	\$564.00	Paid Sept 29, 2025
36.	Suncoast	CORA Nationals	\$694.50	Paid Sept 29, 2025
37.	FGPC	CORA Nationals	\$262.80	Paid Sept 29, 2025
38.	FLCC	CORA Nationals	\$700.00	Paid Sept 29, 2025
39.				
40.				
41.				
42.				
<b>TOTAL PAID</b>			<b>\$18761.35</b>	

e. IVF Representative Update – **Jonathan/Leanne**

i. Sprints (Singapore 2026)

1. See Report from Sherry
  - Logistics about registration, etc are of note
2. Trials are done, and the general feeling from participants was good.
3. Calgary Canoe Club are amazing hosts, volunteers are great. We need to issue a public thank you.
  - Private thank you from CORA has been done.
4. No update to participants or public word yet, not sure what hold up is. Committee working on it.

5. New registration system and expenditure, where did this come from and how did it come to be? Why not just use the old one?
  - Large expense for this
6. Spread sheets review were done by Leanne, but this time IT did it and expensed for it.
7. Sherry has information about accommodations that will be sent out. Questions regarding this have been received and forwarded to Sherri.
8. Elite coaches have been communicating with athletes
9. Answers to survey are in the report

IVF Report - October meeting

[IVF Manager Report](#)

**Brazil:**

- All wrapped up. No further updates.

**Singapore:**

- Trials completed, many participants, could have been more had late registration been permitted, as it had been in past with late fee.
- General positive feeling from participants though some negative feedback, writer tried to redirect.
- Calgary volunteers were AMAZING as always, THANK YOU Calgary!
- See Trials logistics and registration details in Manager's report.
- Many of the "learnings" were problems that didn't need to happen and had been warned were going to happen.
- Who approved expenditure, and design, for IT new registration system for IVF?
- IVF Manager has information from the Singapore Organizing Committee (from 2 weeks ago) about accommodations that hasn't been sent to participants yet.
- Elite Coaches have moving forward with some selections
- No announcements or any follow-up email or communication from IVF Manager since the Trials to participants. A public thank you to Calgary, at least, needs to come.

**IVF General:**

- Survey was submitted before deadline. Submission below in *italics*.
- *\*What schedule of events format would work best for your country and your paddlers? \**
  - Option 2
- *\*What option would have the most positive impact on your Country and paddlers (Option 1, Option 2 or Status Quo) \**
  - None of the above (Please add comments in general comments below)
- *Are there opportunities that could present themselves for your country should a change to Option 1 or Option 2 take effect? \**
  - *With Championships spread out (a break in the schedule), it would allow clubs the opportunity to have their higher-level paddlers around more often for club activities instead of being drawn away for IVF events. It could provide clubs/paddlers opportunities to explore other race opportunities regionally and/or internationally, or save up some money for the next IVF event. Optimists hope that with off years, our national organization could develop a program for the recruitment and development of paddlers and coaches, and that with a year off every other year or every three, it could help reduce our volunteer burnout.*
- *What would the negative impacts of any change be on your country and paddlers? \**
  - *With World Championships spread out, many of our youngest and oldest paddlers would age out of their categories without much opportunity to compete against the best on the IVF Worlds stage. By having off years, the cost of staff contracted by*

*our member federation to support our National teams will either be born by only 66% or even 50%, of the number of program participating paddlers or the staff will have to be sacked - thus losing the benefit of the training investment made in them.*

- *Are there other options or suggestions that your Federation would like the IVF to consider?*
  - *CORA is interested in hosting a Distance Champs on Vancouver Island in the near future, no matter what happens.*
- *Are there any comments or general feedback on this proposal that your country federation would like to share with the IVF ?*
  - *None of the options stood out as the right choice for having a positive impact on our country. When consulting our members, there were so many differing opinions. We had a limited response to our survey, but those who did respond were almost evenly split between all three options, which means that 2/3 want a break in the schedule. We are limited in our human resources, both volunteer and paid so a break is good for our volunteer burnout, but makes it difficult to maintain a paid employee for CORA's IVF program. We chose Option 2 in the first question as it provides a break, but not too much that our oldest and youngest age out of their categories so quickly before the next event of the same type. For the long-term development of programs, a four-year cycle would be best as it gives our organization enough of a reprieve to put resources into the development of programs, developing our athletes, and developing our coaches. Though CORA would require significant restructuring and strategic planning to make that happen.*

HPC:

- Member of HPC please present

ii. CORA IVF Committee Direction (High Performance (HP) Committee) - Cindy/Erik

1. HPC has had to deal with several things that are usually dealt with by coaches, such as exemptions.
  - o Mel will be writing up an email to V1 athletes, which will be approved by the committee first. This email will be sent to people who have exemptions. Onus will be put on athletes with exemption for travel costs. Set up of an approved HP race off.
    - i. V1s moving forward will receive their emails.

- ii. Had to discuss deadlines on fees before any emails going forward.
  - iii. Leanne has suggested that the committee send out an email as soon as possible advising that an email will be coming addressing questions about the time trials, etc.
    - 1. Leanne has been receiving complaints and letting people know that communication will be coming.
  - iv. Mid September there will be a second open call for the 6 man crews
- o Clarification of fees. Expenditure on registration system, was this an HPC decision?
    - i. Fee structure was set and needed to be clear.
    - ii. The way people paid was not a concern for HPC.
    - iii. Erik has advised - FGPC has in no way profited from this. Paul has billed for cost recovery. Paul was organizing the shopping carts, Sherry sent Erik something to go out to everyone which included a set of fees. Paul used this to set up the shopping carts. This was the investment. Subsequent pricing changes happened as a result.
 

Changes to the IVF registration system were determined by Paul to be necessary for transparency and clean data. Lots of moving targets. At the end of August (when deadlines for Paul applied), Sherry was away for Brazil, so there were some lapses in communications. Sherry did not have access to raw data, so she had to go through Paul for clarification of matters incorrect registrations, etc. which increased costs). Cindy knows that Sherry was working hard but also did not have access to info. Jonathan (as then-Chair) did not know why the registration system needed to be changed and was surprised that it was.

Leanne - In past years, Leanne and Jonathan handled the old system and they thought the IVF Manager could filter the data. Now we have 2 people doing this (Sherry and Paul).

Bethany - Registration and payment process difficult to understand.
- 2. Not enough paddlers for a Junior 19 Women's crew, so Isaac Dutka will have to be released with just one months' pay. The Junior coaches are aware that they could be let go if the crews did not materialize. Brendan Curson was the lead of the pair of Junior coaches and was coaching the Junior 19 Men, so Isaac Dutka would be let go. There was a clause in their contract addressing

this. Isaac Dutka has signed and Brendan Curson has not yet signed the coaching Independent Contractor Agreement. James Hill and Marcus Kreiger have signed.

3. Two more payments for athletes and Erik and Jonathan will handle them.
  - Bethany- During the IVF Zoom call, Eastern paddlers had requested a breakdown of fees for attending Singapore (they mistakenly thought the fees were for just Calgary trials). Eastern paddlers want transparency of the cost breakdown of the fees and when the deadlines are. Younger paddlers need to find funds. Cindy - information to be e-mailed to racers soon as part of the process.

iii. IVF General

1.

Response submitted as described in Report. No word back from IVF. No word on IVF AGM yet.

- f. Financial Report October 2025 - **Jonathan**
  - 2026 Financial Budget



CANADIAN OUTRIGGER RACING ASSOCIATION

**General Account**

Balance Sheet as at  
September 30, 2025

	Reserved Funds		Total	2024-12-31
	General	RME Grants		
	\$	\$	\$	\$
<b>ASSETS</b>				
Cash at RBC	18,027 [1]	5,844	23,870	23,241
Cash at Square	402		402	-
Government Funds (ITC receivable)	103		103	709
Term Investments	40,980 [2]		40,980	40,000
Accounts receivable	-		-	-
<b>TOTAL ASSETS</b>	<b>59,512</b>	<b>5,844</b>	<b>65,355</b>	<b>63,950</b>
<b>LIABILITIES</b>				
Accounts Payable	-		-	-
RBC Credit Card	-		-	-
Government Funds (GST payable)	3,349		3,349	3,296
Retained earnings	56,163	5,844	62,007	60,654
<b>NET ASSETS</b>	<b>59,512</b>	<b>5,844</b>	<b>65,355</b>	<b>63,950</b>

Jonathan Wilkins  
Director

[2]	<p>Term Investment            GIC Non-Red 2yr to 6/10/26 \$10,000 @ 4.0% to guarantee Credit Card            GIC Non-Red 1yr to 1/15/26 \$20,980 @ 3.3%            GIC Red 1yr to 1/15/26 \$10,000 @ 2.9%</p>
[1]	<p>The Grant for Repairs and Maintenance of Equipment (RME) is allocated annually to a Reserved Fund.            This Fund is held in the General Account at RBC.</p>



CANADIAN OUTRIGGER RACING ASSOCIATION

**IVF Account**  
Balance Sheet as at  
September 30, 2025

	2025-09-30	2024-12-31
<b>ASSETS</b>	\$	
Cash at RBC	29,093	8,291
Cash at Square	-	-
Government Funds - ITC due	995	1,003
Accounts receivable	-	-
<b>TOTAL ASSETS</b>	<b>30,088</b>	<b>9,294</b>
<b>LIABILITIES</b>		
Accounts Payable	7,410	-
RBC Credit Card	-	-
Government Funds (GST payable)	-	-
Retained earnings	22,678	9,294
<b>NET ASSETS</b>	<b>30,088</b>	<b>9,294</b>

Jonathan Wilkins  
Director

## CORA Financials – Treasurer’s commentary

As the sun sets on the successful Championship weekend, and I look forward to the dreary, damp days of a Lower Mainland winter, whilst dreaming wistfully of paddling in the sunshine again, I can think of little else less fun than making another financial report to the Board.

Looking to the General Account first, all is going along nicely, thank you very much. The income is more than 10% up over the same timeframe in 2024, with about half of that increase appearing to have come from the push to move paddlers away from day memberships.

There remain a couple of grants to be paid out for the Comox grants, and the Novice paddle award (with the latter being a completely opaque system to almost everybody).

The bank accounts remain healthy – and I note that 2 of the GICs mature next January.

The Income and Expenditure report for the Singapore IVF program is beginning to show a realistic picture. I have been able to add the projected income from the Elite Paddlers and an indication of the remaining fees likely to be required from all the paddlers in this program.

On the expense side, the cost of camps, coaches, and IT support has been added.

- The camp in Calgary cost significantly more than expected due to the rental of V1s from HanaHou in addition to the OC1 and OC6 canoes from CCC.
- The first monthly 'pay' to the Elite coaches is shown, with a query remaining over the ongoing status of Isaac, a J19 coach.
- IT support is a new line in the IVF expenses. All previous IVF programs have been supported with only minimal IT development and support, and I was pleased to allow the General account to absorb the costs. The Singapore program has ventured into a significant change in IT process, and this has proved very expensive to date. The costs are not over with yet, and further charges will be made to the IVF account. To be clear, again, I think the new IT solution is over-complicated, not very efficient, and has created very significant administrative and financial support over and above our previous programs. And I still don't know who specified the program.

- One further item in the IVF costs that is yet to be identified is whether or not the Elite paddlers will have a coach travel with them to Singapore, and who will pay the expenses. This is an HPC matter.

I have also included the final financial report on the Brazil campaign. The loss of a little over \$4,000 arose mainly from the reduced number of paddlers that continued thru the program – 40% fewer than attended Samoa.

This loss was covered by the small retained balance from the Hilo event in 2024 which had seen a huge increase in paddler numbers over the London 2022 championship.

In the early days of CORA developing programs for National teams to attend IVF events, the General Account would give a subsidy of around \$5,000 to the IVF finances. As the number of Sprint paddlers has grown, it has been possible to cease that subsidy and allow a gently rolling balance from one IVF Champs to the next. Although the data is visible in the Balance Sheets, I acknowledge that the way IVF programs run from about June in one year to about October in the following year does make that visibility a little opaque. Perhaps I will develop a little more clarity one rainy day.

The future of IVF Championships are up in the air at the moment, but it is known that there will not be a World Distance event in 2027. We have discussed the impact of that on racing, but we are yet to face the impact on our employment of an IVF Project Manager. We must, if we are to maintain financial stability.

It is important that we do not distribute, or allow to be distributed, these IVF Financials. I am quite happy to stand by every number in the statements, and I believe that we have the trust of the IVF paddlers, but if we show them these details – we will be inundated with a myriad of questions. Please respect this ask.

I welcome questions. Please send to [mymia@dollars.ca](mailto:mymia@dollars.ca)  
Jonathan  
October 1, 2025

g. Junior Update - **Marianne**

- Thanks for setting up the CORA townhall meeting for October 19th.
- I have been working on a quick guide for junior clubs, but will wait to see what this meeting provides.
- The budgeted item for Junior Development - can this be used for Zoom meetings for clubs to either have group meetings or individual meetings to discuss junior concerns.
  - Wondering if paying for a coach to visit clubs (it could be representatives from neighbouring clubs) to discuss programs, workouts and/or general questions. This is something requested by smaller clubs during my Zoom meeting three years ago.

- Jonathan - line item for Youth Development - not specific courses. Jonathan spoke to Marianne at Bridges and will come up with a plan. Dean would be a good resource to assist as well.

h. Town Hall Update - **Leanne / Erik / Ron / Foruzan**

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**MEMORANDUM**

To: CORA Board  
 From: Ronald Chin  
 Re: October 2025 Board Meeting  
 Town Hall Update

Date: October 5, 2025

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1) Video Conference Series

- a) Topic: Kelowna Paddle Centre Youth Programs  
 Date: Sunday, October 19, 2025, 4pm Pacific Time  
 Guest Speaker: Fraser McIntosh, KPC  
 Arranged by Graeme.
- b) Topic: 2025 CORA Hall of Fame Inductees  
 Date: November 8/9 or 15/16
- c) Topic: Fundraising  
 Date: TBD
- d) Topic: Race Director Stories / Issues  
 Date: TBD

2) CORA Town Hall – Live

Regional Coaching Roundtables at the CORA Cup races on the CORA website:

- a) Saturday, May 10 (in conjunction with Duel in The Desert)  
 Successfully held.  
 PPSA opened it up to all attendees at the race and the crowd remained manageable.
- b) Saturday, May 31 (in conjunction with River Run)  
 Cancelled due to illness.
- c) Saturday, June 14 (in conjunction with Island Iron)  
 Successfully held.
- d) Saturday, July 26 (in conjunction with Lotus Iron)  
 Cancelled due to difficult parking logistics.
- e) Saturday, September 27 (in conjunction with CORA Nationals)  
 Successfully held. Ron was loading boats and not present.

i. Insurance Update - **Ron / Erik / Jonathan**

- i. See report.

**MEMORANDUM**

To: CORA Board

From: Ronald Chin

Re: October 2025 Board Meeting  
Insurance Update

Date: October 5, 2025

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1) Race Certificates

- a) Race Certificates for October races requested and received: L48 Bridges, The Fall Classic and FLCC Fall Small Boats Race. Change of venue to Derby Reach Regional Park for FLCC Fall Small Boats Race.

2) Miscellaneous

- a) Latitude 48 Paddling Club reported 28 guests (Open House attendees) over the year.

- j. Education Update - **Dean**
  - i. Deferred

- k. Historical Update - **Graeme**
  - i. See Reports



**CORA Monthly Meeting Minutes Draft**

**Sunday, October 5th 2025**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Historical Committee Update - Graeme
    - Thompson / Okanagan / Shuswap (Kamloops; Vernon; Kelowna; Shuswap) Club Legacy document reviewed by Thompson / Okanagan / Shuswap Club Reps and now published to CORA website.
    - Alberta (Calgary / Edmonton / Leduc) Club Legacy document progressing well with contributions from Calgary Canoe Club members.
    - Geronimo Club Legacy document in-progress.
    - Following-up with Alana Taylor regarding late-1990s Jericho Outrigger Canoe Club foundation / history.
    - Following-up with Jeanette Callahan regarding late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRCC.

- I. Awards Update - **Graeme**
  - i. See Reports



**CORA Monthly Meeting Minutes Draft**

**Sunday, Sunday, October 5th 2025**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Awards Committee Update - Graeme
    - Invoice for Canadian Outrigger Hall Of Fame plaques for the Inductees for this year from Kerr Recognition has been forwarded to CORA Treasurer for e-payment.
    - The Draft Bios for each of the Inductees for this year (or someone close to the Inductee in the event of a posthumous Induction) have been updated & published.
    - Impromptu Canadian Outrigger Hall Of Fame presentation at CORA Cup Series Championships event with most Awards delivered via intermediaries.
    - UPS is presently only other option for Canadian Outrigger Hall Of Fame Awards delivery, given Canada Post strike.
    - Guest Speakers for each of the Inductees for this year are being invited to attend an upcoming virtual CORA Town Hall.
    - A CORA Town Hall in November (likely Nov-8/9 weekend) 2025 is being coordinated with the CORA Town Hall Committee.
    - Work-In-Progress on "How-To Guide" for Canadian Outrigger Hall Of Fame processes as knowledge transfer for Awards Committee going forward.

m. 2025 Race Committee - **Graeme / Ron / Rob M / Cindy**

- i. See Reports
- ii. FGPC is working on a Kan-U-Hakit 2nd day that can be a small boats (V1 and OC1) Sprint event (canoes supplied). Proposed for March 14 & 15, 2026.
- iii. Graeme submitted a Sport Burnaby Hosting Assistance Grant Application (up to \$5000) without prior approval of the Board by motion. Board approval is required for the submission of grant applications because they are tantamount to negotiations (for which Board approval is also required) and may lead to contractual obligations entered into by the Board. It is implicit (to the granting body) that in submitting an application that the grant would be accepted if granted. One director does not have authority

to make that representation to the granting body and should not circumvent the authority of the Board. The Board needs to consider the implications of any such grant application before an application is submitted. We will wait and see the outcome.



**CORA Monthly Meeting Minutes Draft**  
**Sunday, October 5th 2025**

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
  - Race Committee Update - **Graeme / Ron / Rob M / Cindy**
    - **CORA Canoe Registry:**
      - Previously unaccounted for Island Brave Hydra Unlimited OC6 & Geronimo Hydra Unlimited OC6 & Nanaimo Ocean Paddling Club Hydra Unlimited OC6 added to Canoe Registry.
      - Previously unaccounted for Island Brave Hydra Unlimited OC6 & Geronimo Hydra Unlimited OC6 & Nanaimo Ocean Paddling Club Hydra Unlimited OC6 photos added to Canoe Photo Registry.
      - Zoe from Hana Hou Paddlesports shared Hydra Unlimited OC6 distribution and we are in agreement that there are presently 7 Hydra Unlimited OC6s in Western Canada
      - Transfer of Pac Reach 1 Mirage OC6 to Sproat Lake and transfer of VCKC 2 Calmars to Sproat Lake and transfer of Sproat Lake 1 Calmar to West Coast Paddle Club (Ucluelet) documented in Canoe Registry.
      - Published CORA Canoe Registry PDF Main Tab of 200+ Canoes to CORA Website Documents And Archives page - link below:
      - <https://www.canadianoutrigger.ca/wp-content/uploads/2025/10/CORA-Canoe-Registry-As-Of-2025-Oct-1.pdf>
    - **CORA Race Results Updates Moved To Race Committee:**
      - Lotus Poker Paddle OC6 and TIOC 2025 (OC6 & Small Boat) Results located / formatted / standardized / published.
    - **CORA Small-Boat Number Decals:**
      - Distributed (11 from Ron + 16 from Graeme) Small-Boat Number Decals to Comox and 12 more to Latitude 48 (Bridges Inny/Outty) at the CORA Distance National Championships 2025. Held onto 1 Small-Boat Number Decal from last run of 100 pairs for sizing

reference. Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals.

- CORA Youth Support:
  - Distributed 8 Gift Certificates from Oddball Workshop for the Junior / Novice OC Paddle Draw along with a sample OC paddle for photo-ops at the CORA 2025 Distance National Championships during Sunday small-boat event, as Saturday event went well past 6:30PM. There were 173 Junior / Novice entries (new record after 4 years) across 5 CORA Cup Series events with 57 Junior / Novice entries at CVCRC Comox Lake event. Many thanks to CVCRC Registration for their patience / support with this CORA initiative.
  - Work-In-Progress on "How-To Guide" for Junior / Novice OC Paddle Draw processes as knowledge transfer for Race Committee going forward.
- CORA Sprints National Championships 2026:
  - Will provide summary of 2025-Oct-4/5 weekend USAORCA Sprints Championships observations sometime in 2025-Oct for review in advance of CORA AGM.
  - Invoice for Burnaby Lake Pavilion reservation deposit and Expense Claim has been forwarded to CORA Treasurer for e-payment.
  - As per 2025-Sep-7 CORA Board Meeting Race Committee Report, Sport Burnaby Hosting Assistance Grant Application with maximum \$5000 funding for potential CORA 2026 Sprints National Championships event was completed and was awaiting review before *submission by October 31 of the current year (for events happening from beginning of April the following year to end of August)*. See Google Drive Folder Sprints Venue 2026 Burnaby Lake. This application has been submitted as of September 30 and Sport Burnaby has indicated that the application has merit up to the maximum \$5000 funding. CORA should know by 2025-Dec-31 what level of funding may be available from Sport Burnaby for a potential 2026 Burnaby Sprints event.

n. Eastern Update - Foruzan

- i. Fall Classic coming up over Saturday of Thanksgiving weekend. Want to expand to OC6s next year. Foruzan will evaluate the river to see if Montreal and Toronto can attend.
- ii. Meeting with Maka Koa tomorrow.

5. New Business

Erik notes: CKBC and CKC - CKBC released its financial statements and ran a \$600K deficit in 2025. DB Canada thinks CKBC (as a Provincial Sport Organization) wants to enter the dragon boat and outrigger fields (i.e. offering more benefits to Clubs such as charitable donations (which may be overrated)).

Leanne notes that the only benefit she could see is an affiliation for coaching certification (like Pickleball Canada and Tennis Canada).  
PSOs and NSOs need to be approved by the National Olympic Committees. Can't be a PSO because we are national.

Motion to adjourn the meeting @ 5:32 pm

Motion by Ron

Seconded by Jonathan

Approved

**Next CORA Board Monthly Meeting Sunday, November 2nd, 2025, at 4:00 PST and 7:00 EST**

Assignee	Action Item	Due Date	Comments
<b>Raised Dec-1 / 2024 (Technical AGM)</b>			
Board	CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12)	In-Progress	Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing
<b>Raised Jun-1 / 2025</b>			
Ron / RobV	RobV thinks that a formal Safety Committee should be constituted to work with Adrian Lee on a revised Safety manual. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Erik / Jonathan	Erik has offered to work with Jonathan to work on a mini budget and organize the AGM to be held in the East and will present at the next meeting. (2025-06)	Dismissed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Not to be done, as Eastern Canada based CORA AGM deemed impractical.
Rob V / Dean / Erik	Strike a Safety Manual Committee. Erik to chair this committee. Dean is willing to be on the committee. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Erik	Prepared to draft a guide for race director's, include race briefing and map precedent to address concerns with regard to events where lead canoes do not follow designated racecourse. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
<b>Raised Jul-6 / 2025</b>			
Erik / RobV	Safety Committee Formation to happen with Erik to chair & Rob V to assist; Add as Standing Item on Agenda/Minutes. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing

Rob V / Cheryl	Fort Langley document: Rob V and Cheryl will present in the coming weeks, and will include Action items for the "Official Rules Committee." (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Jonathan / Erik	Jonathan AGM in Ontario Topic. Erik will be looking into accommodations, etc. (2025-07)	Dismissed	Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Not to be done, as Eastern Canada based CORA AGM deemed impractical.
<b>Raised Aug-3 / 2025</b>			
Rob V	Adrian has not communicated recently regarding the Safety Committee and Rob V will try to contact him. (2025-08)	In-Progress	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Erik	Expression Of Interest for V1 canoe supplier for Sprints time trials and training camps to be forwarded to Hana Hou, Bob Putnam, Ken Ang and Lynda Roberts. (2025-08)	Completed	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Done, as Hana Hou Paddlesports has been deemed the preferred supplier.
Rob V	Fort Langley CORA Cup Series Race issues document, that will include Action items for the Official Rules Committee, to be presented by Rob V. and Cheryl in the coming weeks. (2025-08)	In-Progress	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Town Hall Committee	Jonathan suggested that fundraising efforts may make a good Town Hall topic, and Erik noted that Jennifer Loo at FGPC has extensive fundraising experience. (2025-08)	In-Progress	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing
Safety Committee	Reminder that Formal Safety Committee still to be constituted as per June Board Meeting suggestion of Erik to chair with Rob V and Dean as committee	In-Progress	Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing

	Members. (2025-08)		
<b>Raised Sep-7 / 2025</b>			
Cindy	Send out a Google poll as to AGM dates in Vancouver. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Done, as CORA Board members have indicated preferences.
Board	Request Clubs to provide an annual report/presentation to the AGM to have more Club involvement at the Technical Meeting. (2025-09)	In-Progress	Sep-7: Ongoing; Oct-5: Ongoing
RobV	Need to address the process at the HPC and appoint a new Chair with the resignation of Jonathan. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Done, as Cindy Wright appointed Chair of HPC.
IVF Committee	CORA Survey responses to 5 questions need to be answered to IVF by Sept 12. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Done, as CORA Survey responses delivered to IVF.
Jonathan	CORA should undertake a rapid study of the possibility of offering a distance event in 2027 to the IVF. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Done, as 2025 Brazil IVF World Distance complete and IVF has not committed to any events beyond 2026 Singapore IVF World Sprints.
Safety Committee	Reminder that Formal Safety Committee still to be constituted as per June Board Meeting suggestion of Erik to chair with Rob V and Dean as committee Members. (2025-09)	In-Progress	Sep-7: Ongoing; Oct-5: Ongoing
Awards Committee	Coordinating with Comox for a Canadian Outrigger Hall Of Fame presentation at the CORA Cup Series Championships event dinner. (2025-09)	Completed	Sep-7: Ongoing; Oct-5: Done, as Canadian Outrigger Hall Of Fame presentation held for 2 Inductees at Comox venue.
Awards Committee	A CORA Town Hall in November (likely Nov-8/9 weekend) 2025 is to be	In-Progress	Sep-7: Ongoing; Oct-5: Ongoing

	coordinated with the CORA Town Hall Committee shortly. (2025-09)		
Board	Sport Burnaby Hosting Assistance Grant Application with maximum \$5000 funding for potential CORA 2026 Sprints National Championships event completed and awaiting review before submission by October 31 of the current year (for events happening from beginning of April the following year to end of August). (2025-09)	In-Progress	Sep-7: Ongoing; Oct-5: Ongoing
<b>Raised Oct-5 / 2025</b>			
Erik	Erik will send out an email to club contacts asking them to submit race submissions. (2025-10)	In-Progress	Oct-5: Ongoing
Erik	Put a footer on announcements on end of auto responder when people renew their memberships that emails going to Shaw can go to spam. (2025-10)	In-Progress	Oct-5: Ongoing
Ron	Board Minutes to be corrected to reflect "Club Bon Accueil" and not "Powell River OC Society" is now "Association Francophone de Qathet". (2025-10)	In-Progress	Oct-5: Ongoing
Grace	Working on 2025 CORA Membership Report and will forward it to the CORA board prior to the AGM. (2025-10)	In-Progress	Oct-5: Ongoing
Ron	RME Open Call to be sent out a month before AGM. (2025-10)	In-Progress	Oct-5: Ongoing
IVF Committee	HPC (Mel) has to write up an email to V1 athletes, which will be approved by the	In-Progress	Oct-5: Ongoing

	committee first. This email will be sent to people who have exemptions. Set up of an approved HP race off. (2025-10)		
Cindy	Eastern paddlers want transparency of the cost breakdown of the Singapore IVF Trial fees and when the deadlines are. information to be e-mailed to racers soon as part of the process. (2025-10)	In-Progress	Oct-5: Ongoing
Jonathan	Jonathan spoke to Marianne at Bridges and will come up with a Youth Development plan. Dean would be a good resource to assist as well. (2025-10)	In-Progress	Oct-5: Ongoing
Grants Officer	Reminders will be sent to Coaching Education Grant applicants to submit receipts. (2025-10)	In-Progress	Oct-5: Ongoing
Grants Officer	Receipts for Comox Valley Canoe Racing Club Nationals Hosting Grants not yet received. Receipts for Eastern Canadian Sprint Championships Hosting Grant not yet received. (2025-10)	In-Progress	Oct-5: Ongoing
Jonathan	Invoice for Canadian Outrigger Hall Of Fame plaques for the Inductees for this year from Kerr Recognition forwarded to CORA Treasurer for e-payment. (2025-10)	In-Progress	Oct-5: Ongoing
Awards Committee	Guest Speakers for a CORA Town Hall in November (likely Nov-8/9 weekend) 2025 is to be coordinated with the CORA Town Hall Committee shortly. (2025-10)	In-Progress	Oct-5: Ongoing

Awards Committee	Work-In-Progress on "How-To Guide" for Historical Committee & Awards Committee & Race Committee processes as knowledge transfer going forward. (2025-10)	In-Progress	Oct-5: Ongoing
Board	Only 1 Small-Boat Number Decal left from the last run of 100 pairs for sizing reference. Ron Chin has proposed ordering another 100 pairs (larger size numbers) of the CORA Small-Boat Number Decals. (2025-10)	In-Progress	Oct-5: Ongoing
Jonathan	Invoice for Burnaby Lake Pavilion reservation deposit and Expense Claim forwarded to CORA Treasurer for e-payment. (2025-10)	In-Progress	Oct-5: Ongoing
Graeme	Summary of 2025-Oct-4/5 weekend USAORCA Sprints Championships observations to be provided sometime in 2025-Oct for review in advance of CORA AGM. (2025-10)	In-Progress	Oct-5: Ongoing
Town Hall Committee	Topics proposed include Fundraising & Race Director Stories / Issues. (2025-10)	In-Progress	Oct-5: Ongoing