



CORA Monthly Meeting Minutes Draft

Sunday, August 3rd, 2025

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

- Welcome and Roll Call

Present:

Ron, Jonathan, Graeme, Dean, Rob V., Rob M., Leanne, Erik,

Absent: Cindy, Foruzan, Richard, Bethany, Marianne

August Board Meeting chaired by Rob Varnel.

Everyone must submit all their monthly reports at least a week prior to the meeting, please input them into the draft monthly minutes

Adoption of Monthly Minutes from July 6th, 2025

There were no corrections to the minutes, thus they are adopted.

Confirmation of Agenda/Add New items:

No additions - August agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Communications & Technical Update – **Graeme**
 - Graeme to send out an e-mail to the Board about concerns.
 - Outbound Communications - **Erik**
 - The IVF Club Crew module went out last week to all Club reps. HPC is happy with the module. Sherry and Jonathan met to streamline future items. Facebook and CORA website posts for paddlers wanting to join Club crews. Club crew Expressions Of Interest form designating

forwarding options to specific or all clubs for consideration by those Clubs. CORA not involved in selection of Club crew members.

- Should we be more proactive on circulating deadlines to all CORA members? Yes.
- Dean will send info to Erik for race posting on the website.
- Communications / Website / Google Drive - **Graeme**
 - Graeme to send out an e-mail to the Board about concerns.
- Membership Update – **Grace / Ron**
 - See Grace's report

MEMORANDUM

To: CORA Board
From: Grace Morrisette
Re: August 2025 Board Meeting
Membership Update

Date: July 30, 2025

CORA Individual Memberships

56 annual memberships were purchased in June bringing the total to date to 1,878 annual memberships (there were 1,852 memberships in 2024).

38 Single Day memberships were also purchased last month - 27 for Lotus Iron Race, and 12 so far for CORA Eastern Sprint Championships.

CORA Club Memberships

41 clubs have 2025 CORA Club memberships.

- Administration Update - **Ron**

- Safety committee - Erik
 - Adrian has not communicated recently. Rob V will try to contact him.

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: August 2025 Board Meeting
Administration Update

Date: August 3, 2025

Corporate Filings

No activity.

Safety

Formal Safety Committee still to be constituted.
At June Board Meeting it was suggested that Erik to chair with Rob V. and Dean as committee members.

- Grant Updates – **Ron**
 - See report for update – really just Travel Grants.

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: August 2025 Board Meeting
Grants Update

Date: August 3, 2025

See 2025 Grants Summary attached.

- 1) **Clinic Grants** – No activity
- 2) **Coaching Education Grants** – No activity
- 3) **RME Grants**
 - a) Enquiry received from Vernon Paddling Centre. However, VPC received an RME Grant in 2024, so are ineligible in 2025 except through the Open Call process.

4) **Travel Grants**

Sunnyside	Defi Haunani Challenge	\$637.20	Paid July 3, 2025
River Runners	Defi Haunani Challenge	\$219.60	Paid July 15, 2025
Penticton	Lotus Iron	\$542.40	Paid July 31, 2025
FGPC	Lotus Iron	\$674.50	Paid July 31, 2025
FLCC	Lotus Iron	\$179.40	Paid July 31, 2025

- 5) **CORA Cup Draw Prize and Eastern Hosting Grants** - No activity

MEMORANDUM

To: CORA Board
From: Ronald Chin

Re: Grants Summary for 2025 **Date:** August 3, 2025

The following is a summary of the 2025 CORA Grants to date.

2025 CLINIC GRANTS				
	<u>Club</u>	<u>Topic</u>	<u>Amount</u>	<u>Status</u>
1.	FCRCC	Warm Water Hull Drill	\$7.10	???
2.	VYPC	Youth/Novice Technical Clinic		In process
3.	VYPC	Youth/Novice Change Clinic		In process
4.	VYPC	Youth/Novice Hull Clinic		In process
5.				
CLINIC GRANTS PAID				
2025 COACHING EDUCATION GRANTS				
	<u>Club</u>	<u>Coach / Course</u>	<u>Amount</u>	<u>Status</u>
1.	Suncoast	Sarah Bacon - Canoe Klds	[\$250.00]	In process
2.	Lotus	Tyler Lee - NCCP Lake Kayak Instructor 1	[\$200.00]	In process
3.	Lotus	Ayden Mikita - NCCP Lake Kayak Instructor 1	[\$200.00]	In process
4.				
EDUCATION GRANTS PAID				
2025 REGIONAL COACH THE COACHES GRANTS				
	<u>Coach / Course</u>		<u>Amount</u>	<u>Status</u>
1.	Coaches Forum – Duel in the Desert (James Hill & Rob Magus)		\$200.00	Paid
2.	Coaches Forum – FLCC River Run		0.00	Cancelled due to illness
3.	Coaches Forum – Island Iron (James Hill & Leanne Stanley)		\$200.00	Paid
4.	Coaches Forum – Lotus Iron		0.00	Cancelled
5.	Coaches Forum – Comox Nationals			
COACH THE COACHES GRANTS PAID			\$400.00	
2025 TOWN HALL GUEST GRANTS				
	<u>Guest</u>	<u>Amount</u>	<u>Status</u>	
1.				
TOWN HALL GUEST GRANTS PAID				

2025 Clinic Grant Budget Allocation: \$4,000.00
 2025 Coaching Education Grant Budget Allocation: \$2,000.00
 2025 Regional Coach the Coaches Budget Allocation: \$4,000.00
 2025 Town Hall Guests Budget Allocation: \$400.00

2025 NATIONALS HOSTING GRANTS				
	<u>Club</u>	<u>Race</u>	<u>Amount</u>	<u>Status</u>
1.	Comox	Nationals (Distance)		
2.				
3.				
NATIONALS HOSTING TOTAL PAID				

2025 Nationals (Distance) Hosting Budget Allocation: \$2,500.00
 2025 Nationals (Distance) Medals/Awards Budget Allocation: \$650.00
 2025 Nationals (Distance) Food & Entertainment Budget Allocation: \$1,500.00

2025 CORA CUP & EASTERN GRANTS				
	<u>Club</u>	<u>Race</u>	<u>Amount</u>	<u>Status</u>
<u>CORA CUP Draw Prize Grants</u>				
1.	PPSA	Duel in the Desert	\$800.00	Paid May 23, 2025
2.	Jericho	Jericho Iron	\$525.60	Paid June 2, 2025
3.	FLCC	River Run	\$791.97	Paid July 1, 2025
4.	Comox	Island Iron	\$745.35	Paid July 1, 2025
5.	Comox	Nationals		
CORA CUP DRAW PRIZE GRANTS PAID			\$3137.32	
<u>Eastern Canada Hosting Grants</u>				
1.	Haunani	Defi Haunani Challenge	\$2000.00	Paid June 15, 2025
2.	Sunnyside	Eastern Canadian Sprints		
3.	TSCC Maka Koa	TIOC		
4.	Rideau	Fall Classic		
EASTERN HOSTING GRANTS PAID			\$2000.00	
CORA CUP AWARDS TOTAL PAID				

2025 CORA Cup West – Draw prizes (5 x \$800)
 2025 CORA Cup East – Hosting & pricing (4 x \$2000)

2025 CANOE TRAILERING GRANTS				
	Club	Race	Amount	Status
1.	Suncoast	Crazy 8s	\$700.00	Paid March 15, 2025
2.	Comox	Crazy 8s	\$128.40	Paid March 17, 2025
3.	Haunani	TIOC	\$672.00	To confirm in September
4.	Maple Bay	Island Iron	\$201.60	Paid June 25, 2025
5.	Leduc	Duel	\$700.00	Paid
6.	Lotus	Duel	\$459.60	Paid
7.	Calgary	Duel	\$700.00	Paid
8.	FLCC	Duel	\$618.00	Paid May 23, 2025
9.	Pacific Reach	Duel	\$480.00	Paid
10.	FCRCC	Duel	\$474.00	Paid May 25, 2025
11.	L48	Jericho	\$700.00	Paid June 2, 2025
12.	Comox	Jericho	\$700.00	Paid May 26, 2025
13.	Vernon	Duel	\$135.00	Paid June 2, 2025
14.	FLCC	Jericho	\$85.20	Paid June 6, 2025
15.	FGPC	River Run	700.00	Paid June __, 2025
16.	Kelowna	Duel	\$84.00	Paid June 6, 2025
17.	Kelowna	River Run	\$422.40	Paid June 6, 2025
18.	L48	Island Iron	\$306.00	Paid June 25, 2025
19.	Pacific Reach	Island Iron	\$700.00	Paid July 1, 2025
20.	FGPC	Island Iron	\$234.00	Paid June 25, 2025
21.	Calgary	Freshwater Challenge	\$676.80	Paid June 29, 2025
22.	Star Nation	Island Iron	\$700.00	Paid July 3, 2025
23.	FCRCC	Island Iron	\$700.00	Paid July 1, 2025
24.	FCRCC	Bowen 360	\$211.75	Paid July 1, 2025
25.	Sunnyside	Defi Haunani Challenge	\$637.20	Paid July 3, 2025
26.	River Runners	Defi Haunani Challenge	\$219.60	Paid July 15, 2025
27.	Penticton	Lotus Iron	\$542.40	Paid July 31, 2025
28.	FGPC	Lotus Iron	\$674.50.	Paid July 31, 2025
29.	FLCC	Lotus Iron	\$179.40	Paid July 31, 2025
30.				
31.				
32.				
33.				
TOTAL PAID			\$13741.85	

2025 Canoe Trailering Grant Budget Allocation: \$18,000.00

2025 RME GRANTS				
	Club	Subject Matter	Amount	Status
2025 Eligible Clubs RME Applications				
1.	Leduc	Trailer repairs	\$10 00.00	Paid May 14, 2025
2.	Aumakua	OC6 repairs, supplies, fan for storage trailer, maritime radio	\$10 00.00	Paid July 2, 2025
3.	L48	OC6 iakos	\$10 00.00	Paid June 2, 2025
4.	Lotus	OC1/V1 racks for trailer	\$10 00.00	Paid June 2, 2025
5.	Calgary	Trailer repairs and maintenance	\$10 00.00	Paid July 15, 2025
6.	Comox	Canoe rack	0.00	Ineligible in 2025.
7.				
8.				
ELIGIBLE 2025 GRANTS APPROVED OR PAID			\$50 00.00	
2025 Open Call RME Applications				
9.				
OPEN CALL GRANTS PROPOSED				
TOTAL PROPOSED, APPROVED OR PAID				

2025 RME Grant Budget Allocation: \$7,000.00
 plus \$4800.00 carried forward into RME Protected Fund from past years

2025 TOTAL GRANTS SUMMARY			
	<u>Budgeted</u>	<u>Paid or Approved</u>	<u>Balance</u>
Clinic Grants	\$4,000.00	\$1807.10	
Coaching Education Grants	\$2,000.00	\$650.00	
Regional Coach the Coaches	\$4,000.00	\$400.00	
Town Hall Guests	\$400.00	\$0.00	
Distance Nationals Hosting Grants	\$4,650.00	\$0.00	
CORA Cup Draw Prizes	\$5,000.00	\$3137.32	
Eastern Hosting Grants	\$8000.00	\$2000.00	
Canoe Trailering Grants	\$18,000.00	\$13741.85	
RME Grants		\$5000.00	
RME Grants (Open Call)	\$7,000.00		
TOTALS	\$57,850.00	\$26736.27	

- IVF Representative Update – **Jonathan/Leanne**
 - Distance (Brazil 2025)
 - 2 roster changes (2 replacements were able to fill in)
 - Paddlers making last minute travel arrangements and ready to roll. August 8th and 9th flights.
 - Course familiarization schedule received (starts on August 13th) – negotiated with IVF for schedule changes on advice of Leanne. We got what we wanted to break up practice sessions.
 - Lots of people have made local contacts for canoe loans for practices.

- Sherry will have a WhatsApp group and will e-mail racers each night.
- Need to ensure that Sherry posts information to CORA social media channels. i.e. good feedback for Facebook live posts at awards ceremonies.
- Sprints (Singapore 2026)
 - Registrations are open.
 - About 80 individuals registered so far. We need to differentiate between individuals and crews to ensure that all racers on crews are registered as individuals. Should be done as they come in rather than lump sum at the end of the month.
 - Erik says that the new system that is being used will carry through to future years. Crews and statistical data will be populated as the registration comes in.
 - Sherry to manage when she returns from Brazil about August 22nd.
 - We want to encourage participation in the Calgary time trials, as it helps fund the whole program. HPC had wanted to limit participation to serious contenders with a higher fee (\$200 + \$125/additional category). Considering refunds for those who do not make the Team Canada crews.
 - There is a disconnect between what has been done in the past and what the new HPC wants. We need to be careful not to undermine the HPC decision-making process.
 - Jonathan proposing that the Board recommend that the registration fee be reduced to \$50 to maximize participation at the Calgary time trials, with a reduced amount for additional categories to a maximum.
 - We want V6 crews to go to Calgary to trial.
 - Ideally, maximize the number of people at trials, then once they make an Elite crew, they will have to pay the applicable fees.
 - Sherry will be in Calgary for trials. Leanne will be staying in Calgary for Sunday as a backup if needed to help.
- CORA IVF Committee Direction (High Performance (HP) Committee)
 - Coaching applications – 4 received.
 - Interviews with 2 candidates for the upcoming week.
 - 2 applicants are not qualified.
 - What is the back-up plan if the 2 applicants are not suitable or don't want to coach adult programs (i.e. just juniors). Will have to deal with this if and when it arises. Call for interest could be reissued, but not until needed.

- HPC has not decided if they want a junior coach and the juniors may not want to pay \$1000 per racer.
 - Leanne says that prospective racers are holding off in applying because they don't know who the coaches will be.
- IVF General
 - Jonathan circulated e-mails about fallow years (that countries would receive questionnaires). No questionnaire received by CORA and IVF decision yet.
- Financial Report August 2025 – **Jonathan**
 - See report.
 - Brazilian income is expected to cover the outgoing with a small contribution.
 - Travel grant is going to be overspent. Suggest adding \$2000 more headroom.
 - **Jonathan MOVED THAT** an additional \$2000 be added to the 2025 Budget for the Travel Grant. Seconded by Dean. **APPROVED.**

Treasurer's comments on July Financial Statement

- Report to July 29, 2025
- Copy bank statements attached as requested. These are reconciled.
- Income to date from memberships continues to report higher than 2024, as you can see from the notes that I added to the income statement.
- Brazil income is expected to cover Brazil outgoings, with a small top-up from the Sprint account.
- Funds are just beginning to arrive for Singapore, but I have not presented statements this month.
- The budget for the Trailering grant looks like it may come under pressure from a significant increase in the trailering of boats. I propose that we increase the budget for this line item by \$2000, in order that we may continue to treat all applications with equitability and speed, without the need to refer back to the board again. Amending the budget in this way has no impact on the accounts – it is the spending of the money that does.

Jonathan
July 29 2025

- Junior Update – **Marianne**
 - Going well, we have two teams for Island Changes Clinic and Race
- Town Hall Update - **Leanne / Erik / Ron / Foruzan**
 - Jonathan suggested that fundraising may be a good topic.
 - Otherwise, no activity.
 - Graeme - November Town Hall – Hall of Fame inductees either November 8/9 or 15/16.

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting
Town Hall Update

Date: July 1, 2025

1) Video Conference Series

- a) Jonathan suggested that fundraising efforts may make a good town hall topic.
Erik Noted that Jennifer Loo at FGPC has extensive fundraising experience.
- b) No other activity.

2) CORA Town Hall – Live

Regional Coaching Roundtables at the CORA Cup races on the CORA website:

- a) Saturday, May 10 (in conjunction with Duel in The Desert)
Successfully held.
PPSA opened it up to all attendees at the race and the crowd remained manageable.
- b) Saturday, May 31 (in conjunction with River Run)
Cancelled due to illness.
- c) Saturday, June 14 (in conjunction with Island Iron)
Successfully held.
- d) Saturday, July 26 (in conjunction with Lotus Iron)
Cancelled due to difficult parking logistics.
- e) Saturday, September 27 (in conjunction with CORA Nationals)
To come

- Insurance Update - **Ron / Erik / Jonathan**
 - See report.

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: August 2025 Board Meeting
Insurance Update

Date: August 3, 2025

1) Race Certificates

- a) Race Certificate for CORA Eastern Sprint Championships was revised and BFL Canada confirmed that CORA insurance satisfies the Toronto Port Authority requirements.
- b) Obtained names of additional insureds for Length of the Lake, TIOC and CORA Nationals (Comox) and will request those and Poker Paddle and CORA Calgary TT insurance certificates soon.

2) Miscellaneous Enquiries

- a) None.

- Education Update – **Dean**
 - Coaches Live was cancelled at Lotus Iron due to parking issues.
 - Looking forward to the Nationals coaches session to discuss Club coach topics. Good venue at Nationals – Rob & Leanne to facilitate.
- Historical Update - **Graeme**
 - See report.
 - Hope to complete reports by the end of year.



CORA Monthly Meeting Minutes Draft

Sunday, August 3rd 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Historical Committee Update - Graeme
 - Recently discovered material on Team Canada (1992-2002) via research on Canadian Outrigger Hall Of Fame Candidates for the 2024/2025 cycle, has been added to the Team Canada IVF Legacy perpetual page.
 - Ongoing long-distance discussions with Jeanette Callahan regarding late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahine with FCRCC.
 - Okanagan (Kelowna / Vernon / Kamloops) Club Legacy document progressing once again as of 2025-Jul-5, as Canadian Outrigger Hall Of Fame Candidate Bios / Ballots have been distributed.
 - Alberta (Calgary / Edmonton / Leduc) Club Legacy document progressing once again as of 2025-Jul-5, as Canadian Outrigger Hall Of Fame Candidate Bios / Ballots have been distributed.
 - Geronimo Club Legacy document progressing once again as of 2025-Jul-5, as Canadian Outrigger Hall Of Fame Candidate Bios / Ballots have been distributed.
 - Following-up with Sue Milligan with regards to historical perspective on IVF / Team Canada participation since 2018.
 - Awards Update - **Graeme**
 - See report.



CORA Monthly Meeting Minutes Draft

Sunday, August 3rd 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Awards Committee Update - **Graeme**
 - Canadian Outrigger Hall Of Fame 2024/2025 cycle ended as of midnight Pacific Time 2025-Jul-31.
 - A secure / free survey app was trialed by a number of the Awards Committee members who have communicated challenges in dealing with CORA Board technologies, and the feedback on the survey app was very positive.
 - The following individuals have been Inducted into the Canadian Outrigger Hall Of Fame as of midnight Pacific Time 2025-Jul-31: Daphne Ann Brockington (Posthumous) (False Creek; Gibsons), Helen Currey (Westbay; VCKC), Jacinta Sheridan (False Creek; Comox), James Hill (Latitude 48), Jan Chavarie (Jericho), Linda Daigle (False Creek), Melanie Conard (Latitude 48), Sue Milligan (Powell River; Suncoast).
 - A communique was distributed to the CORA Executive after midnight Pacific Time 2025-Jul-31, as per the recently amended Canadian Outrigger Hall Of Fame Policy/Process, indicating who are the 2024/2025 cycle Inductees.
 - Next steps for the Canadian Outrigger Hall Of Fame 2024/2025 cycle are as follows:
 - A CORA Website media release recognizing each of the Inductees for this year will be published shortly
 - Canadian Outrigger Hall Of Fame plaques for each of the Inductees for this year will be ordered from Kerr Recognition shortly
 - The CORA Website Canadian Outrigger Hall Of Fame perpetual page will be updated with the Draft Bios for each of the Inductees for this year shortly
 - The Draft Bios will be distributed to each of the Inductees for this year (or someone close to the Inductee in the event of a posthumous Induction) for review/update shortly
 - Guest Speakers for each of the Inductees for this year will be invited to attend an upcoming CORA Town Hall shortly

- A request for a CORA Town Hall in November 2025 will be put forward to the CORA Town Hall Committee at the upcoming CORA Board Monthly Meeting

- 2025 Race Committee - **Graeme / Ron / Rob M / Cindy**
 - Graeme - For Nationals, what's the parking situation? Dean says it's a big site and they are working on it – parking shouldn't be an issue.
 - Detailed information on CVCRC website including camping information.
 - CORA Sprint Nationals 2026.
 - Graeme indicated that only the May 9/10 2026 remains available. \$500 deposit refundable as long as Burnaby given notice.
 - Evaluate the overall costs of using Burnaby by end of year so we can cancel if necessary.
 - Ron **MOVED THAT** CORA reserve the May 9 & 10, 2026 weekend at the Burnaby Lake Pavilion by paying a refundable deposit of \$500. Seconded by Graeme. **APPROVED.**

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: August 2025 Board Meeting
Race Committee Update

Date: August 3, 2025

1) Comox CORA Nationals

Responded to a general enquiry from Rupert Wong regarding staggered start, prizing and boat numbers.

Comox CORA Nationals webpage at the CVCRC website was updated and registration opened as of August 1, 2025.



CORA Monthly Meeting Minutes Draft

Sunday, July 6th 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Race Committee Update - **Graeme / Ron / Rob M / Cindy**
 - Canoe Registry:
 - Outrigger Canoe West (Hana Hou) OC6s (1 Malolo; 1 Hydra) being made available to Western Canada clubs on a rental/try basis added to Canoe Registry.
 - Photos for Outrigger Canoe West (Hana Hou) OC6s (1 Malolo; 1 Hydra) being made available to Western Canada clubs on a rental/try basis added to Canoe Photo Registry.
 - Outrigger Canoe East (Coldwater) OC6s (2 Hydras) being made available to Eastern Canada clubs on a rental/try basis added to Canoe Registry.
 - Photos for Outrigger Canoe East (Coldwater) OC6s (2 Hydras) being made available to Eastern Canada clubs on a rental/try basis added to Canoe Photo Registry.
 - Previously unaccounted for Pacific Reach Matahina Unlimited OC6 added to Canoe Registry.
 - Previously unaccounted for Pacific Reach Matahina Unlimited OC6 photos added to Canoe Photo Registry.
 - Previously unaccounted for Star Nation Matahina Unlimited OC6 added to Canoe Registry.
 - Previously unaccounted for Star Nation Matahina Unlimited OC6 photos added to Canoe Photo Registry.
 - Unknown Matahina & Hydra raced at Lotus Iron by various crews.
 - CORA Race Results Updates Moved To Race Committee:
 - CORA Sanctioned Event Host Clubs continue to be lax in providing Race Results for publishing to CORA Website.
 - Penticton (OC6 & Small Boat), Jericho (OC6), Fort Langley (OC6 & Small Boat), Round Bowen (OC6 & Small Boat), Comox (OC6 &

Small Boat), Kelowna Waterman (Small Boat), Vernon Changes (OC6), Haunani Defi (OC6 & Small Boat), and Lotus (OC6) Race Results (May-July) located / formatted / standardized / published.

- CORA Distance Nationals 2025:
 - Collaborating with Dean on scheduling of CORA Awards/Prizes Initiative (Hugh Town Memorial Builder Trophy; Canadian Outrigger Hall Of Fame Plaques; Junior/Novice OC Paddle Random Draw) at Comox Awards Presentations.
- CORA Sprints Nationals 2026:
 - Was invited to BLRC & City Of Burnaby virtual session for discussion on Burnaby Pavilion hourly rental rate for organizations wishing to rent Burnaby Lake Racecourse and Burnaby Pavilion.
 - Outcome of the virtual session was reduced rate (\$64/hour with a minimum of 5 hours) for use of Burnaby Pavilion facility by organizations who have booked the Burnaby Lake Racecourse.
 - Burnaby Pavilion is now only available for May 3rd (Sunday) and May 9th (Saturday) and May 10th (Sunday) 2026.
 - Burnaby Lake Racecourse is still available the Apr 25th, May 2nd and May 9th 2026 2-day weekends (Sat & Sun).
 - The Burnaby Lake Racecourse will still be available even if the Burnaby Pavilion facility is fully booked, it will just mean renting porta-potties.

- Eastern Update – Foruzan
 - Zoom call to be held on Eastern strategy once Foruzan returns from vacation.
 - Eastern CORA Sprint champs this weekend. Mostly OC6 not V1 entries.
- New Business
 - Expression Of Interest for V1 canoe supplier for Sprints time trials and training camps.
 - The EOI form is not binding on CORA.
 - Should be forwarded to Hana Hou, Bob Putnam, Ken Ang and Lynda Roberts (CCC).
 - Graeme expressed concern about the August 11th deadline for submissions being too soon.

- Erik **MOVED THAT** CORA approve the Preferred Supplier Application Process Expression of Interest prepared by Erik be issued. Seconded by Jonathan. **APPROVED.**
 - Fort Langley document - Rob V. and Cheryl will present in the coming weeks, will include Action items for the Official Rules Committee.
- **Review / Updates of Outstanding Action items:**
 - a.

Motion to adjourn the meeting @ 5:37 pm

Motion by Ron

Seconded by Jonathan

Approved

Next CORA Board Monthly Meeting Sunday, September 7th, 2025, at 4:00 PST and 7:00 EST

Assignee	Action Item	Due Date	Comments
Raised Dec-1 / 2024 (Technical AGM)			
Board	CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12)	In-Progress	Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing
Raised Jun-1 / 2025			
Ron / Erik	The Race Schedule link was fixed by Erik. This is an ongoing problem with disconnects between race submission in the Fall and the actual implementation of the race registration sites. Suggest that future links lead to general Member Club websites which then have detailed race webpages and links. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as CORA Member Clubs to be advised to provide links to their Club websites in the CORA Race Schedule entries.
Ron	Enquiry received from Kathy Pryce of Delta Outrigger Kanu Association offering to host at Deas Slough. Ron responded that "No assessment or decision has yet been made by the Board regarding dates or venue options (i.e. Deas Slough or Burnaby Lake). We have had successful sprint races at both venues, and each has its advantages."and that we would be in touch. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as the Board has opted to reserve the Burnaby venue as the preferred venue.
Ron / RobV	RobV thinks that a formal Safety Committee should be constituted to work with Adrian Lee on a revised Safety manual. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing

Jonathan / Sherry	Jonathan wants to set up a review interview with Sherry. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as High Performance Committee (HPC) completing preparations for 2025 Brazil IVF Distance Championships.
CORA IVF Committee	If there is no news at the end of the Brazil event, we need to ask questions from IVF about restructuring of World Championships event (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing
Ron	Send a note to Mississauga that if you want to participate in some of the CORA grants then you must have six members. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as Mississauga Canoe Club individual CORA Members at 6 or more.
Erik / Jonathan	Erik has offered to work with Jonathan to work on a mini budget and organize the AGM to be held in the East and will present at the next meeting. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing
Race Committee	Jonathan suggested that we need to get the 2026 Sprints Championships going. This is typically done in the spring. Race Committee to work on this and update the Board (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as there is a PDF report in the CORA Google Drive that contains a table of Delta Deas Island vs. Burnaby Lake factors / tasks.
Foruzan / Erik	Corporate Sponsorship structure will be presented at the next board meeting . The structure will be given to Ron to ensure that it meets our society requirements. Erik will put it in the July folder and will also send it out in an email. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as Corporate Sponsorship structure presented to Board.
Rob V / Dean / Erik	Strike a Safety Manual Committee. Erik to chair this committee. Dean is willing to be on the committee. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing

Erik	Prepared to draft a guide for race director's, include race briefing and map precedent to address concerns with regard to events where lead canoes do not follow designated racecourse. (2025-06)	In-Progress	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing
Graeme	Communicate to Oddball that the Board appreciated the initiative, but the Board needs to put structure / process / policy into place to address these situations. (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as communication delivered to Oddball that the Board appreciated the initiative, but the Board needs to put structure / process / policy into place to address these situations.
Board	Need to put together a structure / process / policy for donations (2025-06)	Completed	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Done, as Corporate Sponsorship structure initiative / committee will address all of these scenarios.
Raised Jul-6 / 2025			
Erik / Paul / Graeme	Add Vikki-Lynn Canoe Clubs 2025 CORA Club Member (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as Vikki-Lynn Canoe Club added to CORA Website as a 2025 CORA Club Member.
Erik / RobV	Safety Committee Formation to happen with Erik to chair & Rob V to assist; Add as Standing Item on Agenda/Minutes. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
Jonathan / Ron	Jonathan suggested an increase in travel grant by \$2,000. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as increase in travel grant by \$2,000 approved.
Jonathan / IVF Committee	Uniform processes should start earlier as this process is too complicated and needs to meet time requirements. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
Jonathan / Ron	CORA Job Posting for 2026 Singapore Sprints Coaching is up. Jonathan will do a CORA email blast and change the deadline to July 21st, 2025. Ron will ensure that we have the correct information on Facebook as CORA Facebook references	Completed	Jul-6: Ongoing; Aug-3: Done, as Job Posting for 2026 Singapore Sprints Coaching published to CORA Website.

	2024 Brazil Sprints and references canadianoutrigger.com (2025-07)		
IVF Committee	2026 Singapore Sprints Coaching Selection documents are in the final stages and should be posted later this week. Will address Sherry's questions. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as 2026 Singapore Sprints Coaching Selection documents published to CORA Website.
IVF Committee	Vancouver is hosting club crews in Concord in 2028, if there is a Sprints in 2028, would Canada be interested in hosting and sharing infrastructure with Concord IDBF club crews. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
Rob V	Rob V - need to appoint a strong liaison who will act for us in Brazil. Suggestion that we appoint someone to go to IVF meetings in Brazil to represent CORA. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as Dean attending 2025 Brazil IVF Distance Championships as a competitor.
CORA Board	PRE-AGM Topic is to be is CORA interested in holding IVF Worlds, either 2028 Sprints or 2027 Distance. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
Town Hall Committee / Dean	Town Hall has been listed live. See Dean's email for information. Requests for a chat room with a specific subject. One subject will be chosen. Dean will take this on. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
Town Hall Committee / Erik	Lotus Iron will have a meeting, if needed Rob M and James will run. Erik will be asked to advertise. (2025-07)	Dismissed	Jul-6: Ongoing; Aug-3: Not to be done, as Lotus Iron Coaching Session cancelled for various reasons.
Town Hall Committee / Jonathan	Jonathan to forward to Ron summary for payment of presenters at Town Hall. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as honorariums agreed upon.

Dean / Ron	Comox Nationals will be on Comox Lake. Website to be posted soon, to advise location, suggested accommodations, etc. Need a race schedule as soon as possible posted. This way clubs can plan and organize how to share canoes. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as CORA Website and CVCRC Website have substantial details published.
Rob V / Ron	Monthly board meeting attendance; No one able to attend from the East. How do we address lack of attendance from Eastern members? Attendance report to be done. (2025-07)	Dismissed	Jul-6: Ongoing; Aug-3: No action, as CORA Eastern Canada Reps attending regularly after Summer / Autumn busy times.
Erik / Foruzan	Corporate Membership to be discussed at the next meeting. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as Corporate Sponsorship structure presented to Board.
Rob V / Cheryl	Fort Langley document: Rob V and Cheryl will present in the coming weeks, and will include Action items for the "Official Rules Committee." (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
IVF Committee	CORA should choose someone to attend 2025 Brazil IVF meetings and the dinner with Sherry. Suggestion of Mel Conard, Heather Taylor, etc. IVF rep will advise Sherry that her plus one should be an experienced team member, suggestion of Mel Conard. (2025-07)	Completed	Jul-6: Ongoing; Aug-3: Done, as Dean attending 2025 Brazil IVF Distance Championships as a competitor.
Jonathan / Erik	Jonathan AGM in Ontario Topic. Erik will be looking into accommodations, etc. (2025-07)	In-Progress	Jul-6: Ongoing; Aug-3: Ongoing
CORA Board	There is a PDF report in the CORA Google Drive that contains a table of Delta Deas Island vs. Burnaby Lake	Completed	Jul-6: Ongoing; Aug-3: Done, as the Board has opted to reserve the Burnaby venue as the preferred venue.

	factors / tasks, as well as known BC Lower Mainland V6 availability, and Delta Deas Island / Burnaby Lake visuals. At present, the Burnaby Lake racecourse and the Burnaby Pavilion (even if CORA opts NOT to rent the Burnaby Pavilion) are available the Apr 25th, May 2nd and May 9th 2026 weekends (Sat & Sun). Awaiting CORA Board review / feedback. (2025-07)		
Raised Aug-3 / 2025			
IVF Committee	CORA should be more proactive on circulating deadlines to all CORA members. (2025-08)	In-Progress	Aug-3: Ongoing
Dean	Dean will send info to Erik for Comox CORA Cup Series Championship race posting on the website. (2025-08)	In-Progress	Aug-3: Ongoing
Rob V	Adrian has not communicated recently regarding the Safety Committee and Rob V will try to contact him. (2025-08)	In-Progress	Aug-3: Ongoing
IVF Committee	Need to ensure that Sherry posts information to CORA social media channels for 2025 Brazil IVF World Distance. (2025-08)	In-Progress	Aug-3: Ongoing
Foruzan	Zoom call to be held on Eastern strategy once Foruzan returns from vacation. (2025-08)	In-Progress	Aug-3: Ongoing
Erik	Expression Of Interest for V1 canoe supplier for Sprints time trials and training camps to be forwarded to Hana Hou, Bob Putnam, Ken Ang and Lynda Roberts. (2025-08)	In-Progress	Aug-3: Ongoing

Rob V	Fort Langley CORA Cup Series Race issues document, that will include Action items for the Official Rules Committee, to be presented by Rob V. and Cheryl in the coming weeks. (2025-08)	In-Progress	Aug-3: Ongoing
Town Hall Committee	Jonathan suggested that fundraising efforts may make a good Town Hall topic, and Erik noted that Jennifer Loo at FGPC has extensive fundraising experience. (2025-08)	In-Progress	Aug-3: Ongoing
Safety Committee	Reminder that Formal Safety Committee still to be constituted as per June Board Meeting suggestion of Erik to chair with Rob V and Dean as committee Members. (2025-08)	In-Progress	Aug-3: Ongoing
Awards Committee	Canadian Outrigger Hall Of Fame 2025 Inductees to be recognized via CORA Website Posting, CORA Perpetual Page, Commemorative Plaques. Town Hall. (2025-08)	In-Progress	Aug-3: Ongoing