



CORA Monthly Meeting Minutes Draft

Sunday, July 6th, 2025

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

- Welcome and Roll Call

Present:

Ron, Jonathan, Marianne, Graeme, Dean, Rob V., Rob M. Leanne,

Absent: Cindy, Erik, Foruzan, Richard and Bethany

July Board Meeting chaired by Rob Varnel.

Everyone must submit all their monthly reports at least a week prior to the meeting, please input them into the draft monthly minutes

Adoption of Monthly Minutes from June 1st, 2025

There were no corrections to the minutes, thus they are adopted.

Confirmation of Agenda/Add New items:

No additions - July agenda is adopted.

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)

- Communications & Technical Update – **Graeme**
 - Nothing to report
- Outbound Communications - **Erik**
 - Nothing to report
- Communications / Website / Google Drive - **Graeme**
 - Nothing to report
- Membership Update – **Grace / Ron**

CORA Individual Memberships

- 159 annual memberships were purchased in June bringing the total to 1,822 annual memberships.
- 28 Single Day memberships were also purchased last month - 7 for FCRCB Bowen 360, 7 for Island Iron, 1 for Kelowna Waterman, 4 for Freshwater Challenge, and 9 for Defi Haunani Challenge.
- **CORA Club Memberships**
- 41 clubs have 2025 CORA Club memberships, including recent renewal from Vikki-Lynn Canoe Club. Ron sent out an email to clubs who had purchased CORA memberships in 2024 but not in 2025.
 - Ron - sent email to clubs who have not joined to remind them to join.
 - Island Brave has advised that they will join
 - Lost Boys, River Spirit have not responded to Ron's email
 - Shuswap is relying on Dragon Boat Canada for insurance.
- Administration Update - **Ron**
 - See report
 - https://drive.google.com/file/d/10e3xpvbwSoHvSMEueCRx4arJUQ7IehcU/view?usp=drive_link
 - Safety committee - Erik agreed to chair
 - Rob V offered to assist

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting
Administration Update

Date: July 1, 2025

Corporate Filings

No activity.

Canoe Numbers

Small Boat Numbers were provided to Comox Valley Canoe Racing Club for Island Iron and Nationals.

Safety

Formal Safety Committee still to be constituted.

At June Board Meeting it was suggested that Erik to chair with Rob V. and Dean as committee members.

- Grant Updates – Ron
 - See report
 - [https://drive.google.com/file/d/1tBLF2xgvmWmtmcilnDm4NaaPJICF3X / view?usp=drive link](https://drive.google.com/file/d/1tBLF2xgvmWmtmcilnDm4NaaPJICF3X/view?usp=drive_link)
 - Created full grant summary
 - MOVED BY RON that the RME Grant Application of Calgary Canoe Club dated June 20, 2025 for trailer repairs and maintenance be approved in an amount up to \$1000.00, subject to receipt of receipts by October 31, 2025.
 - Seconded - Jonathan
 - Approved

- Jonathan suggested an increase in travel grant by \$2,000.00.
- See Ron's report

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting Grants Update
Date: July 2, 2025

See 2025 Grants Summary attached.

1) **Clinic Grants** – No activity

2) **Coaching Education Grants**

Applications received and approved for 2 Lotus Coaches:

| | | |
|-------|---|------------|
| Lotus | Tyler Lee - NCCP Lake Kayak Instructor 1 | [\$200.00] |
| Lotus | Ayden Mikita - NCCP Lake Kayak Instructor 1 | [\$200.00] |

3) **RME Grants**

- a) RME Grant Application received from Calgary Canoe Club. See memo attached.

MOVED BY RON that the RME Grant Application of Calgary Canoe Club dated June 20, 2025 for trailer repairs and maintenance be approved in an amount up to \$1000.00, subject to receipt of receipts by October 31, 2025.

Seconded by: _____

- b) RME Grant Application received from Comox Valley Canoe Racing Club. However, CVCRC received an RME Grant in 2024, so is not eligible in 2025 except under an Open Call. E-mail sent to CVCRC.

4) **Travel Grants**

| | | | |
|---------------|------------------------|----------|--------------------|
| Maple Bay | Island Iron | \$201.60 | Paid June 25, 2025 |
| L48 | Jericho | \$700.00 | Paid June 2, 2025 |
| Vernon | Duel | \$135.00 | Paid June 2, 2025 |
| FLCC | Jericho | \$85.20 | Paid June 6, 2025 |
| FGPC | Jericho | \$700.00 | ??? |
| Kelowna | Duel | \$84.00 | Paid June 6, 2025 |
| Kelowna | River Run | \$422.40 | Paid June 6, 2025 |
| L48 | Island Iron | \$306.00 | Paid June 25, 2025 |
| Pacific Reach | Island Iron | \$700.00 | Paid July 1, 2025 |
| FGPC | Island Iron | \$234.00 | Paid June 25, 2025 |
| Calgary | Freshwater Challenge | \$676.80 | Paid June 29, 2025 |
| Star Nation | Island Iron | \$700.00 | In Process. |
| FCRCC | Island Iron | \$700.00 | Paid July 1, 2025 |
| FCRCC | Bowen 360 | \$211.75 | Paid July 1, 2025 |
| Sunnyside | Defi Haunani Challenge | \$637.20 | In Process |

5) **CORA Cup Draw Prize and Eastern Hosting Grants**

| | | | |
|---------|------------------------|-----------|--------------------|
| Jericho | Jericho Iron | \$800.00 | Paid June 2, 2025 |
| FLCC | River Run | \$791.97 | Paid July 1, 2025 |
| Comox | Island Iron | \$745.35 | Paid July 1, 2025 |
| Haunani | Defi Haunani Challenge | \$2000.00 | Paid June 15, 2025 |

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: 2025 Calgary Canoe Club
RME Grant Application

Date: July 1, 2025

A Repair, Maintenance and Equipment Grant Application has been received from Calgary Canoe Club, as described below. Calgary Canoe Club has 35 Adult CORA members, 0 Junior CORA members and is a CORA Club for 2025, so it meets the eligibility requirements.

My recommendation is for APPROVAL of the application.

RME Grant Eligibility Criteria:

1. *This grant can cover:*
 1. *Repairs to club-owned canoes.*
 2. *Repairs to clubhouses, docks and facilities that are own or leased by the club.*
 3. *Common club safety equipment, specifically, club paddles, club PFDs, rescue tools (tow lines, flares) safety kits, first aid kits.*
 4. *Maintenance to canoe trailers.*
 5. *Only CORA clubs in good-standing and with full CORA membership paid for both the previous and current seasons are eligible.*
 6. *The grant must be for the betterment of the club, CORA and the sport as a whole. You will be required to justify this with your statement-of-use.*
2. *This grant does not apply to the purchase, partially or whole, for new/used canoes.*
3. *The maximum grant amount is \$1000 per club every 2nd year. Clubs that are successful in a given year are ineligible the next year unless there are excess funds (i.e. unused budget monies). Expenses must be incurred in the calendar year during which the grant is awarded.*
4. *The budget for this year has been set and when that budget is exhausted no further grants will be considered.*

Calgary Canoe Club - submitted June 20, 2025

| | |
|---------------------------|--|
| Justification: | Outrigger trailer. Maintenance and Repairs, Brakes, axel rehaul, lights, etc |
| Estimated Expenses: | \$1787.31 |
| Total Estimated Costs | \$1787.31 |
| Issues: | None. |
| Recommendation for Board: | APPROVAL, for \$1000, subject to receipt of receipts by October 31, 2025. |

MEMORANDUM

To: CORA Board
From: Ronald Chin

Re: Grants Summary for 2025 **Date:** July 2, 2025

The following is a summary of the 2025 CORA Grants to date.

| 2025 CLINIC GRANTS | | | | |
|---|--|---|---------------|--------------------------------|
| | <u>Club</u> | <u>Topic</u> | <u>Amount</u> | <u>Status</u> |
| 1. | FCRCC | Warm Water Hull Drill | \$7.10 | ??? |
| 2. | VYPC | Youth/Novice Technical Clinic | | In process |
| 3. | VYPC | Youth/Novice Change Clinic | | In process |
| 4. | VYPC | Youth/Novice Hull Clinic | | In process |
| 5. | | | | |
| CLINIC GRANTS PAID | | | | |
| 2025 COACHING EDUCATION GRANTS | | | | |
| | <u>Club</u> | <u>Coach / Course</u> | <u>Amount</u> | <u>Status</u> |
| 1. | Suncoast | Sarah Bacon - Canoe Klds | [\$250.00] | In process |
| 2. | Lotus | Tyler Lee - NCCP Lake Kayak Instructor 1 | [\$200.00] | In process |
| 3. | Lotus | Ayden Mikita - NCCP Lake Kayak Instructor 1 | [\$200.00] | In process |
| 4. | | | | |
| EDUCATION GRANTS PAID | | | | |
| 2025 REGIONAL COACH THE COACHES GRANTS | | | | |
| | <u>Coach / Course</u> | | <u>Amount</u> | <u>Status</u> |
| 1. | Coaches Forum – Duel in the Desert (James Hill & Rob Magus) | | \$200.00 | Was this paid? |
| 2. | Coaches Forum – FLCC River Run | | 0.00 | Cancelled due to illness |
| 3. | Coaches Forum – Island Iron (James Hill & Rob Magus?) | | [\$200.00?] | Was this paid? In what amount? |
| 4. | Coaches Forum – Lotus Iron | | | |
| 5. | Coaches Forum – Comox Nationals | | | |
| COACH THE COACHES GRANTS PAID | | | | |
| 2025 TOWN HALL GUEST GRANTS | | | | |
| | <u>Guest</u> | <u>Amount</u> | <u>Status</u> | |
| 1. | | | | |
| TOWN HALL GUEST GRANTS PAID | | | | |

2025 Clinic Grant Budget Allocation: \$4,000.00
 2025 Coaching Education Grant Budget Allocation: \$2,000.00
 2025 Regional Coach the Coaches Budget Allocation: \$4,000.00
 2025 Town Hall Guests Budget Allocation: \$400.00

| 2025 NATIONALS HOSTING GRANTS | | | | |
|--------------------------------------|-------------|----------------------|---------------|---------------|
| | <u>Club</u> | <u>Race</u> | <u>Amount</u> | <u>Status</u> |
| 1. | Comox | Nationals (Distance) | | |
| 2. | | | | |
| 3. | | | | |
| NATIONALS HOSTING TOTAL PAID | | | | |

2025 Nationals (Distance) Hosting Budget Allocation: \$2,500.00
 2025 Nationals (Distance) Medals/Awards Budget Allocation: \$650.00
 2025 Nationals (Distance) Food & Entertainment Budget Allocation: \$1,500.00

| 2025 CORA CUP & EASTERN GRANTS | | | | |
|---|---------------|--------------------------|------------------|--------------------|
| | <u>Club</u> | <u>Race</u> | <u>Amount</u> | <u>Status</u> |
| CORA CUP Draw Prize Grants | | | | |
| 1. | PPSA | Duel in the Desert | \$800.00 | Paid May 23, 2025 |
| 2. | Jericho | Jericho Iron | \$800.00 | Paid June 2, 2025 |
| 3. | FLCC | River Run | \$791.97 | Paid July 1, 2025 |
| 4. | Comox | Island Iron | \$745.35 | Paid July 1, 2025 |
| 5. | Comox | Nationals | | |
| CORA CUP DRAW PRIZE GRANTS PAID | | | \$3137.32 | |
| Eastern Canada Hosting Grants | | | | |
| 1. | Haunani | Defi Haunani Challenge | \$2000.00 | Paid June 15, 2025 |
| 2. | Sunnyside | Eastern Canadian Sprints | | |
| 3. | TSCC Maka Koa | TIOC | | |
| 4. | Rideau | Fall Classic | | |
| EASTERN HOSTING GRANTS PAID | | | \$2000.00 | |
| CORA CUP AWARDS TOTAL PAID | | | | |

2025 CORA Cup West – Draw prizes (5 x \$800)
 2025 CORA Cup East – Hosting & pricing (4 x \$2000)

| 2025 CANOE TRAILERING GRANTS | | | | |
|-------------------------------------|---------------|------------------------|-------------------|-------------------------|
| | Club | Race | Amount | Status |
| 1. | Suncoast | Crazy 8s | \$700.00 | Paid March 15, 2025 |
| 2. | Comox | Crazy 8s | \$128.40 | Paid March 17, 2025 |
| 3. | Haunani | TIOC | \$672.00 | To confirm in September |
| 4. | Maple Bay | Island Iron | \$201.60 | Paid June 25, 2025 |
| 5. | Leduc | Duel | \$700.00 | Paid |
| 6. | Lotus | Duel | \$459.60 | Paid |
| 7. | Calgary | Duel | \$700.00 | Paid |
| 8. | FLCC | Duel | \$618.00 | Paid May 23, 2025 |
| 9. | Pacific Reach | Duel | \$480.00 | Paid |
| 10. | FCRCC | Duel | \$474.00 | Paid May 25, 2025 |
| 11. | L48 | Jericho | \$700.00 | Paid June 2, 2025 |
| 12. | Comox | Jericho | \$700.00 | Paid May 26, 2025 |
| 13. | Vernon | Duel | \$135.00 | Paid June 2, 2025 |
| 14. | FLCC | Jericho | \$85.20 | Paid June 6, 2025 |
| 15. | FGPC | Jericho | \$700.00 | ??? |
| 16. | Kelowna | Duel | \$84.00 | Paid June 6, 2025 |
| 17. | Kelowna | River Run | \$422.40 | Paid June 6, 2025 |
| 18. | L48 | Island Iron | \$306.00 | Paid June 25, 2025 |
| 19. | Pacific Reach | Island Iron | \$700.00 | Paid July 1, 2025 |
| 20. | FGPC | Island Iron | \$234.00 | Paid June 25, 2025 |
| 21. | Calgary | Freshwater Challenge | \$676.80 | Paid June 29, 2025 |
| 22. | Star Nation | Island Iron | \$700.00 | In Process. |
| 23. | FCRCC | Island Iron | \$700.00 | Paid July 1, 2025 |
| 24. | FCRCC | Bowen 360 | \$211.75 | Paid July 1, 2025 |
| 25. | Sunnyside | Defi Haunani Challenge | \$637.20 | In Process |
| 26. | | | | |
| 27. | | | | |
| 28. | | | | |
| 29. | | | | |
| 30. | | | | |
| 31. | | | | |
| 32. | | | | |
| 33. | | | | |
| TOTAL PAID | | | \$11488.75 | |

2025 Canoe Trailering Grant Budget Allocation: \$18,000.00

| 2025 RME GRANTS | | | | |
|--|---------|--|------------------|---------------------|
| | Club | Subject Matter | Amount | Status |
| 2025 Eligible Clubs RME Applications | | | | |
| 1. | Leduc | Trailer repairs | \$1000.00 | Paid May 14, 2025 |
| 2. | Aumakua | OC6 repairs, supplies, fan for storage trailer, maritime radio | \$1000.00 | Paid July 2, 2025 |
| 3. | L48 | OC6 iakos | \$1000.00 | Paid June 2, 2025 |
| 4. | Lotus | OC1/V1 racks for trailer | \$1000.00 | Paid June 2, 2025 |
| 5. | Calgary | Trailer repairs and maintenance | \$1000.00 | In process |
| 6. | Comox | Canoe rack | \$700.00 | Ineligible in 2025. |
| 7. | | | | |
| 8. | | | | |
| ELIGIBLE 2025 GRANTS APPROVED OR PAID | | | \$5000.00 | |
| 2025 Open Call RME Applications | | | | |
| 9. | | | | |
| OPEN CALL GRANTS PROPOSED | | | | |
| TOTAL PROPOSED, APPROVED OR PAID | | | | |

2025 RME Grant Budget Allocation: \$7,000.00
 plus \$ _____ carried forward into RME Protected Fund from past years

- IVF Representative Update – **Jonathan/Leanne**
 - Distance (Brazil 2025)
 - Leanne - Uniforms - had to reopen the store as there were late orders
 - Jonathan - Uniform shop only open for four days, concerns about this.
 - Large number of shirts were ordered on a group booking
 - Concerns that paddlers may not have uniforms
 - Uniform processes are too complicated, too many choices, etc.
 - Number of people attending - 40
 - Feels that some of the process going into this was too complicated
 - Cost per paddler has gone up as a result of low numbers

- Wanted to use a Canadian supplier and continue to do so, concerns about Oddball meeting time requirements, etc.
 - Should start process earlier
- Sprints (Singapore 2026)
 - Lots of movement
 - Job Posting for CORA is up, posted on June 29th
 - There should be a social media blast for this
 - Jonathan will do this
 - Will change deadline July 21st, 2025 for responses
 - Position is posted on Facebook
 - Ron will ensure that we have the correct information on Facebook
 - Coaches - need to know names to approach
 - Eastern Canada Coaches may not apply for this position
 - Selection documents are in the final stages, and should be posted later this week. Will address Sherry's questions.
 - Request that questions be via telephone as opposed to email
 - Jonathan has reviewed working papers, core is still the same.
 - Selection must be fluid as you don't know who is there for the first round, etc.
 - Suggestion that every exemption should not be listed, keep it concise as possible.
 - Sherry has been advised to ask coaches to address questions to CORA board
 - Singapore website is up now, information, accommodation, etc.
 - Leanne will be there in September to solidify relationships
 - IVF still doesn't know what is going on post 2027. Possibly an opportunity. Vancouver is hosting club crews in Concord in 2028, if there is a Sprints in 2028, would Canada be interested in hosting and sharing infrastructure with Concord IDBF club crews.
 - Jonathan - IVF meeting has been postponed a few times.
 - Leanne - need to find out what the structure will be.
 - Rob V - need to appoint a strong liaison who will act for us in Brazil.
 - Suggestion that we appoint someone to go to IVF meetings in Brazil to represent CORA.
 - PRE AGM - Interested in holding IVF worlds, either sprints or worlds.
 - CORA IVF Committee Direction (High Performance (HP) Committee)
 - Jonathan - sent in a report.

High Performance Committee

- Athletes for Singapore 2026
 - The information package, together with a web-based application process, for athletes was made available during the month.
 - Despite the thorough review of the previous athlete package, some members have found additional questions. We will track this for the next program.
 - The HPC set the registration fee at \$200 for one event and a further \$125 for each additional event. This has caused significant grumblings from many quarters, with many of the complainants suggesting it is a barrier to entry. In reality, it seems that most of the complainants want to attend a cheap trials event with little or no intention of competing in Singapore. This entry fee is a down payment on the entire program fee – likely to total around \$500.
 - All Elite athletes – Men & Women, Junior & Open – will be assigned a Team Canada Coach. Each of these athletes will be charged \$1,000 for the coaching service. It has not yet been decided whether the coach will be required to travel to Singapore with their team – the additional costs (\$5,000 perhaps?) would need to be borne by the Elite athletes.
 - An online meeting was held on Friday 25th to provide a forum for paddlers' questions.

- Coaches for Singapore 2026
 - 4 applications have been received for the Coaching positions, in response to the posting on the website. One member of the HPC described the applicants as “thin pickings”. By the time of the August board meeting, the HPC will have met to discuss the applicants and the way forward.
 - A budget of \$6,800 has been calculated and applicants will be expected to work within this. A Contractor agreement will be put in place for each coach

Jonathan
July 29 2025

- IVF General
 - .

- Financial Report July 2025 - **Jonathan**
 - Ron - asked for a RME budget item for this year said \$7,000.00.
 - Jonathan - This is held as a reserve item.
MOTION - Jonathan to approve June financials
Seconded - Dean
Approve

Treasurer's comments on July Financial Statement

- Report to July 29, 2025
- Copy bank statements attached as requested. These are reconciled.
- Income to date from memberships continues to report higher than 2024, as you can see from the notes that I added to the income statement.
- Brazil income is expected to cover Brazil outgoings, with a small top-up from the Sprint account.
- Funds are just beginning to arrive for Singapore, but I have not presented statements this month.
- The budget for the Trailering grant looks like it may come under pressure from a significant increase in the trailering of boats. I propose that we increase the budget for this line item by \$2000, in order that we may continue to treat all applications with equitability and speed, without the need to refer back to the board again. Amending the budget in this way has no impact on the accounts – it is the spending of the money that does.

Jonathan
July 29 2025

- Junior Update - **Marianne**
Going well, the Sproat Lake Event is giving me the opportunity to connect with clubs and put together ideas for another Zoom meeting
- Town Hall Update - **Leanne / Erik / Ron / Foruzan**
 - See report
 - https://drive.google.com/file/d/1yBQI4s8N3mg87GGuZndH18yzSQXZs4Js/view?usp=drive_link
 - No activity
 - Town Hall has been listed live
 - See Dean's email for information
 - Requests for a chat room with a specific subject.
 - One subject will be chosen
 - Dean will take this on
 - Lotus Iron will have a meeting, if needed Rob M and James will run
 - Erik will be asked to advertise
 - Jonathan to forward to Ron summary for payment of presenters at Town Hall

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting
Town Hall Update

Date: July 1, 2025

1) **Video Conference Series**

No activity.

2) **CORA Town Hall – Live**

Regional Coaching Roundtables at the CORA Cup races on the CORA website:

- a) Saturday, May 10 (in conjunction with Duel in The Desert)
Successfully held.
PPSA opened it up to all attendees at the race and the crowd remained manageable.
- b) Saturday, May 31 (in conjunction with River Run)
Cancelled due to illness.
- c) Saturday, June 14 (in conjunction with Island Iron)
Successfully held.
- d) Saturday, July 26 (in conjunction with Lotus Iron (to replace River Run))
To come.
- e) Saturday, September 27 (in conjunction with CORA Nationals)
To come

○ Insurance Update - **Ron / Erik / Jonathan**

- See report
- https://drive.google.com/file/d/1rGoMOiYtk-0nmieQ7n2jzDW8nW2ltykZ/view?usp=drive_link
- Sudden Impact has been added to the list of named insureds.
- Day attendees do not need to pay the CORA day fee that they can attend as guests.
 - Jericho paddlers who attended as day and completed CORA will have those fees donated to Jericho Search and Rescue

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting
Insurance Update

Date: July 1, 2025

1) Race Certificates

- a) Race Certificates were requested and received for the July & August 2025 CORA-sanctioned races:
 - i) Lotus Iron
 - ii) CORA Eastern Sprint Championships
 - iii) Junior/Novice Island Changes

2) Named Insureds

- a) Sudden Impact Paddling Club and Mississauga Canoe Club have been added to the Schedule of Named Insureds.

3) Miscellaneous Enquiries

- a) Clarified with Jan Chavarie of Jericho Paddle Club that "open house guests" are exempted from the CORA Day Fee requirement. Amounts paid by a school group for CORA Day Fees will be donated to the Jericho Search & Rescue instead of being refunded to the individuals.
- b) Ron provided various Adult Waiver and Junior Informed Consent precedents to Nancy Harlock of Comox Valley Canoe Racing Club.
- c) Ron sent a message to the following Name Insureds to purchase CORA Club Membership:
 - i) Island Brave Canoe Club
 - ii) Lost Boyz Canoe Club
 - iii) River Spirit Canoe Club
 - iv) Shuswap Association for Rowing and Paddling
 - v) Vikki-Lynn Canoe Club

Island Brave said they would join but have not yet. Sent a follow-up e-mail.

Shuswap said they are relying on Dragon Boat Canada insurance.

Vikki-Lynn Canoe Club has joined.

Ron has not heard back from Lost Boyz or River Spirit. Note that they may have joined in 2024 to support representation at IVF World Sprints in Hilo last year.

- o Education Update - **Dean**
- o Historical Update - **Graeme**
 - See report
 - https://drive.google.com/file/d/1eW6c0ufpgHwJtMn97MLzEh5zNZd7PUv/view?usp=drive_link



CORA Monthly Meeting Minutes Draft

Sunday, July 6th 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Historical Committee Update - Graeme
 - Recently discovered material on Team Canada (1992-2002) via research on Canadian Outrigger Hall Of Fame Candidates for the 2024/2025 cycle, is to be added to the Team Canada IVF Legacy perpetual page.
 - Ongoing long-distance discussions with Jeanette Callahan regarding late-1980s BC canoeing, 1990 Molokai Na Wahine, 1992 Sacramento IVF Sprints, 1994 Molokai Na Wahines with FCRCC.
 - Okanagan (Kelowna / Vernon / Kamloops) Club Legacy document has been on hold as of 2025-Jun-2, as Canadian Outrigger Hall Of Fame Candidate Bios have been the priority.
 - Alberta (Calgary / Edmonton / Leduc) Club Legacy document has been on hold as of 2025-Jun-2, as Canadian Outrigger Hall Of Fame Candidate Bios have been the priority.
 - Geronimo Club Legacy document may be initiated subject to Historical Committee bandwidth.
 - Following-up with Sue Milligan with regards to historical perspective on IVF / Team Canada participation since 2018.

 - Awards Update - **Graeme**
 - See report
 - https://drive.google.com/file/d/1zE2mOfahugjDmsEG5AJICZbTvmu08Owm/view?usp=drive_link
 - Suggestion of at Nationals asking inductees to be recognized



CORA Monthly Meeting Minutes Draft

Sunday, July 6th 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Awards Committee Update - Graeme
 - All outstanding Canadian Outrigger Hall Of Fame Nominees from previous years and all Canadian Outrigger Hall Of Fame Nominees for the 2024/2025 cycle have been researched and their Bios have been completed.
 - Bios and Ballots for all Canadian Outrigger Hall Of Fame Candidates for the 2024/2025 cycle have been distributed to the CORA Awards Committee for review by midnight Pacific Time 2025-Jul-31.
 - A communique will be distributed to the CORA Executive shortly after midnight Pacific Time 2025-Jul-31, as per the recently amended Canadian Outrigger Hall Of Fame Policy/Process, indicating who if any are the 2024/2025 cycle Inductees.

 - 2025 Race Committee - **Graeme / Ron / Rob M / Cindy**
 - Ron - Comox Nationals - will be on Comox Lake.
 - See report
 - https://drive.google.com/file/d/1_n-L6cMMEQXdv6eQeXnxWyN1o7l8c6n8/view?usp=drive_link
 - Website to be posted soon, to advise location, suggested accommodations, etc.
 - Need a race schedule as soon as possible posted.
 - This way clubs can plan and organize how to share canoes

MEMORANDUM

To: CORA Board
From: Ronald Chin
Re: July 2025 Board Meeting
Race Committee Update

Date: July 1, 2025

1) Comox CORA Nationals

I may have already reported this - Rupert Wong indicated on May 13th that CVCRC has secured a venue for Nationals.

The race courses will be on Comox Lake and they will stage entirely at the Courtenay and District Fish and Game Protective Association where there are camping facilities . They are developing our Preliminary Race Notice for Nationals and will be forwarding to you for posting with CORA .

Ron sent a reminder of the Nationals Hosting Grants available to CVCRC, which had a National planning meeting on June 25th.

2) Unlimited Class Canoes

Several e-mails were received and forwarded to the Board regarding the variation in canoe weights within the Unlimited Class, specifically, the entry of the Kai Wa'a Hydra ultralight OC6 to CORA races as well as generally across the class (i.e. Hydra, Malolo, Vortex, Matahina). A spirited e-mail discussion was exchanged.

The general topic of canoe classes and age divisions for CORA races will be discussed at this Fall's pre-AGM board meeting (i.e. including the reduction of age divisions for Spec canoes).

■ Graeme -

- See report
- https://drive.google.com/file/d/1eW6c0ufpgHwJtMn97MLzEh5zNZd7PUv/view?usp=drive_link
- Canoe Registry - was helpful for numbering boats, etc.
- Information about canoes is now on our website
- Junior/Novice OC paddle draw - 125 entries
- Thanked Oddball for their offer of assistance
- Report and summary for sprint locations for 2026
- CORA small boat number decals - some left over



CORA Monthly Meeting Minutes Draft

Sunday, July 6th 2025

- Standing Items - Presented by existing Officers (collaborative effort by Secretary & Board Members)
 - Race Committee Update - **Graeme / Ron / Rob M / Cindy**
 - Canoe Registry:
 - Previously unaccounted for Leduc OC6s added to Canoe Registry.
 - Previously unaccounted for Leduc OC6s photos added to Canoe Photo Registry.
 - Previously unaccounted for Sudden Impact OC6s added to Canoe Registry.
 - Previously unaccounted for Sudden Impact OC6s photos added to Canoe Photo Registry.
 - Leduc and other CORA Clubs have been using/renting the Ozone Hana Hou yellow Hydra. This Unlimited / Ultralight OC6 has been added to the OC6s in Canada as owned by Ozone Hana Hou.
 - Published CORA Canoe Registry PDF Main Tab of 200+ Canoes to CORA Website Documents And Archives page - link below:
<https://www.canadianoutrigger.ca/wp-content/uploads/2025/07/CORA-Canoe-Registry-As-Of-2025-Jul-1.pdf>
 - Junior / Novice OC Paddle Draw:
 - CORA Website posting published reminding CORA Cup Series event organizers and Club Reps that all Junior / Novice paddlers at CORA Cup Series events, whether they race Junior / Novice / Open / Masters are eligible for the Junior / Novice OC Paddle.
 - Sent email reminders to Penticton and Jericho and Fort Langley and Comox event organizers and Club Reps to send in all Junior / Novice paddlers at CORA Cup Series events, whether they race Junior / Novice / Open / Masters.

- Presently now at 125 Junior / Novice OC Paddle Draw entries after 4 CORA Cup Series events with paddlers from Lotus, Kelowna, Edmonton, Leduc, Star Nation, Comox, Gibsons, Fort CKC, Fort Langley, Geronimo, Harrison, Sudden Impact.
- As many CORA Cup Series event organizers and Club Reps have indicated, there are Junior paddlers who race with Open crews and although they do get recognized for the Junior / Novice OC Paddle Draw, they pay Race fees as members of Open crews.
- CORA Youth Support:
 - Conveyed to Oddball Workshop appreciation from the CORA Executive for the generous offer to donate 200 U24 paddling jerseys at no cost.
 - Conveyed to Oddball Workshop that the CORA Executive recognizes the need to put policy/process in place to address donations with no expectation of reciprocity.
 - Oddball Workshop has communicated that they had been prepared to support this initiative for 2025 & 2026.
- CORA Sprints Nationals 2026:
 - As per the June 1st 2025 Action Item, some research has been done on the prospective venues. Made an in-person visit to City of Burnaby Parks & Recreation to discuss parking / venue status. Made an in-person visit to City of Burnaby Pavilion Rentals to discuss availability / reservations / costs. Made an in-person visit to Bumaby Lake Rowing Club to discuss availability / racecourse / dredging / support boats / costs.
 - There is a PDF report in the CORA Google Drive that contains a table of Delta Deas Island vs. Burnaby Lake factors / tasks, as well as known BC Lower Mainland V6 availability, and Delta Deas Island / Bumaby Lake visuals. At present, the Burnaby Lake racecourse and the Burnaby Pavilion (even if CORA opts NOT to rent the Bumaby Pavilion) are available the Apr 25th, May 2nd and May 9th 2026 weekends (Sat & Sun).
- CORA Small-Boat Number Decals:
 - Comox received 10+ CORA small-boat number decals from inventory plus leftover CORA small-boat number decals from FCRCC events. Comox indicated that they did not provide CORA small-boat number decals to Latitude 48 for the Bridges Inny/Outty Small Boats event, so any of the **19 leftover pairs** from Comox should go to Latitude 48.
 - Any remaining CORA small-boat number decals in inventory are set aside for Comox September event and FLCC Fall River Run.
 - Eastern Canada Reps have not requested any CORA small-boat number decals as of yet for Eastern Canada events.

- Kelowna Waterman did not request/receive any CORA small-boat number decals.
- CORA Website Postings:
 - Reordered CORA Website Postings for Jericho, Fort Langley, Round Bowen, Comox, Freshwater Challenge events, as each event concluded, to adhere to agreed upon Etiquette Guidelines.



CORA Monthly Meeting Minutes Draft

Sunday, July 6th 2025

CORA Sprints Nationals 2026 Delta Deas Island vs. Burnaby Lake

| Factor/Concern | Delta \$ | Delta Notes | Burnaby \$ | Burnaby Notes | Order |
|--|-----------|--|------------|--|-------|
| Event Permit | \$500 | MVRD | \$0 | N/A | B01 |
| Liability Insurance | \$0 | CORA Responsibility; Required by MVRD | \$0 | CORA Responsibility; Required by City of Burnaby | B02 |
| Facilities Rental | TBD | Included in DDRC & DOKA Venue Agreement | \$2000/Day | Pavilion Rental (x 2-Days) | B03 |
| Facilities Reservation | \$0 | N/A | \$500 | Reserve Pavilion (Hold Dates) | B03 |
| Parking Areas | \$0 | Included in Permit; Main & Overflow | \$500 | Main Exclusive Access Fee & Overflow Included | B04 |
| Racecourse Lane Setup/Takedown | TBD | Perpendicular Lines (3) To Be Placed | \$1000 | Parallel Lines (6) To Be Placed *2 Days) | B05 |
| Turn Buoy Setup/Takedown | TBD | CORA Provided | TBD | CORA Provided | B06 |
| Dredging Fee | \$0 | N/A | \$1100 | Distributed Across All Users/Days | B07 |
| Seats Fee | \$0 | N/A | \$350 | Based on # of Participants Racing | B08 |
| Support Boats | \$500 | 2-3 Of Consistent Quality | \$140 | 3-5 Of Varying Quality | B09 |
| Support Boat Fuel | \$100 | 2 Days/6 Hours/Day | \$100 | 2 Days/6 Hours/Day | B10 |
| Registration/Shopping Cart | \$1000 | Quality Review before Go-Live | \$1000 | Quality Review before Go-Live | B11 |
| Race Timing/Results (Watches; Timers; Computers; Printers) | \$3000 | Bid/Tender: Pacific Multisports; PNWORCA; Portland Rowing; ex-G2G | \$3000 | Bid/Tender: Pacific Multisports; PNWORCA; Portland Rowing; ex-G2G | B12 |
| Race Management (Marshalling; Loading; Unloading; Announcements) | \$3000 | Bid/Tender: Lotus; FCRC; Dragon Zone; FLCC; FGPC; Delta; Sunnyside; Calgary (Lynda) | \$3000 | Bid/Tender: Lotus; FCRC; Dragon Zone; FLCC; FGPC; Delta; Sunnyside; Calgary (Lynda) | B13 |
| Power/Near | \$0 | Included With DDRC/DOKA Boathouse | \$0 | Included With Pavilion/Venue Rental | B14 |
| Power/Far | \$500 | Generator Rentals | \$0 | N/A | B15 |
| Washrooms | ~\$250/Ea | Porta-Potty Rentals (2024 Quote: \$250/Each/2-Days) | \$0 | Included With Pavilion/Venue Rental | B16 |
| Public Announcement | \$100 | Race Management Vendor Provided | \$100 | Race Management Vendor Provided | B17 |
| Drinking Water | \$0 | Park Water Fountains | \$0 | Included With Pavilion/Venue Rental | B18 |
| Canopies/Staff | \$500 | Canopy Rentals | \$0 | Included With Pavilion/Venue Rental | B19 |
| Internet | TBD | Race Management Vendor Provided | \$0 | Included With Pavilion/Venue Rental | B20 |
| Shelter/Storage | \$100 | DDRC & DOKA Venue Canopies Honorarium | \$0 | Included With Pavilion/Venue Rental | B21 |
| Tables & Chairs Staff | \$100 | Race Management Vendor Provided | \$0 | Included With Pavilion/Venue Rental | B22 |
| Flags | TBD | CORA Provided | TBD | CORA Provided | B23 |
| Radios | TBD | CORA Provided | TBD | CORA Provided | B24 |
| Canoe Numbers | TBD | CORA Provided | TBD | CORA Provided | B25 |
| Safety Plans | TBD | CORA Provided | TBD | CORA Provided | B26 |

| | | | | | |
|-------------------------------|--------|--|--------|---|-----|
| First-Aid | \$500 | Race Management Honorarium | \$500 | Race Management Honorarium | B27 |
| Volunteer Comp (Food; Drinks) | TBD | Race Management Vendor Provided | TBD | Race Management Vendor Provided | B28 |
| Canopies/Attendees | \$0 | BYOB | \$0 | BYOB | B29 |
| Seating/Attendees | \$0 | Attendee Provided; Included in Permit (DDRC & DOKA Venue) | \$0 | Included With Pavilion/Venue Rental | B30 |
| V6s | \$800 | \$100 x 8 V6s Providers); See V6 Availability table below | \$800 | \$100 x 8 V6s Providers); See V6 Availability table below | B31 |
| V6 Cartage | \$2000 | Canoe Trailing (Grant) | \$2000 | Canoe Trailing (Grant) | B32 |
| V1s | \$0 | BYOB or V1 Provider? | \$0 | BYOB or V1 Provider? | B33 |
| Awards | TBD | CORA Provided (Grant) | TBD | CORA Provided (Grant) | B34 |
| Swag Prizing | TBD | CORA Provided (Grant) | TBD | CORA Provided (Grant) | B35 |
| Advancements | \$0 | CORA Responsibility | \$0 | CORA Responsibility | B36 |
| Dates Concerns: April | N/A | April Rainy Weather; April Low Tides | N/A | April Weddings; April Regattas | Q01 |
| Dates Concerns: May | N/A | May DDRC Regatta; Victoria Day; May Duel; May FLCC; May Bowen; May Jericho | N/A | May Weddings; May Regattas Victoria Day; May Duel; May FLCC; May Bowen; May Jericho | Q02 |
| Water Depth | N/A | Predicted/Observed Tides Low In 2024/2025 | N/A | Consistent Depth/Length/Width | Q03 |
| Racecourse Lanes | N/A | 5-7 Subject to Tides | N/A | 6-8 Inside & Outside; Rowing Width | Q04 |
| Viewing | \$0 | Park Picnic Benches/Shore Viewing | \$0 | Included With Pavilion/Venue Rental; Indoors/Dock/Pier | Q05 |
| V1/V6 Launching | N/A | Small Dock; Mud Beach; Low Tides; Overnight On Shore | N/A | Large/Long Dock; Para-Dock; Overnight On Dock | Q06 |
| Security | N/A | Unsecured Public Park; Accessible Via Waterway | N/A | Secured Park | Q07 |
| Accessibility | N/A | GVRD Poor; Island Fair; Sunshine Coast Poor; OK/AB Long; East Fly | N/A | GVRD Fair; Island Poor; Sunshine Coast Fair; OK/AB Long; East Fly | Q08 |

Deas Island (Delta) vs. Burnaby Lake Comparison Table

Legend:

- Bxx: Budgetary Factor / Concern
- Qxx: Qualitative Factor / Concern
- BCKC: Burnaby Canoe Kayak Club
- DDRC: Delta Deas Rowing Club
- DOKA: Delta Outrigger Kanu Association
- GVRD: Greater Vancouver Regional District
- MVRD: Metro Vancouver Regional District
- OK/AB: Okanagan / Alberta

Notes:

- Other potential venues (Gorge Waterway; Elk/Beaver Lake; Lake Cowichan; Long Lake Nanaimo; Cultus Lake) have not been considered, but this may be worthwhile when requirements are confirmed.
- Burnaby Lake Rowing Club staff have communicated that 2026-Apr-11 and 2026-May-23 weekends are **booked**. All weekends between those times are **presently available**.
- Burnaby Pavilion (\$2000/day) Rentals staff have communicated Apr 25th, May 2nd and May 9th are **available**
- Burnaby Pavilion non-refundable Reservation Fee (\$500) valid up until 60-days before the event date.
- Burnaby Lake Rowing has communicated that the charge-out formula for events has changed in recent years.
- Burnaby Lake Dredging Fee is ~\$750/Day (Annual Amount distributed across all Users/Days), but might be lower. **Correction: CORA 2-day event would make 16-event/days in 2026 for ~\$560/Day**
- Burnaby Lake Racecourse Setup/Takedown Fee is ~\$500/Day.
- Burnaby Lake Support Boat Fee is ~\$35/Boat/Day.
- Burnaby Lake Seats Fee is ~\$1/Seat/Event (Example: 50 V1 * 3 Races = \$150; 52 V6 * 3 Races = \$950); **Correction: (Example: 50 V1 * N Races = \$50; 50 V6 * N Races = \$300).**
- ViaSport Grant for 2026 could provide ~\$5,000 Funding.
- ViaSport City of Burnaby Sport Hosting Grant for 2026 could provide ~\$5,000-\$10,000 Funding.

| V6s | Calmar w/ Hawk Ama | Advantage w/ Hawk Ama | Lightning (Big Weight Variation) | Mirage | Malolo | Matahina | Vortex | Hydra | Hawaiian Class Racer |
|--------------|--------------------|-----------------------|----------------------------------|----------|----------|----------|----------|----------|----------------------|
| Jericho | - | - | - | 2 | 1 | - | - | - | - |
| Pac Reach | - | - | - | 1 | 1 | - | - | - | - |
| FCRCC | - | - | 1 | 3 | 2 | 2 | - | - | - |
| VDS | - | - | 3 | - | - | - | - | 1 | - |
| Dragon Zone | 2 | 2 | - | - | - | - | - | - | - |
| Delta | 1 | 1 | - | - | - | - | - | - | - |
| Lotus | 5 | - | - | 1 | - | 1 | - | - | 1 |
| FLCC | - | 2 | 3 | - | 1 | - | 1 | - | - |
| FVPC | 1 | 1 | 2 | - | - | - | - | - | - |
| NVCC | 1 | - | - | - | - | - | - | - | - |
| Star Nation | 2 | 1 | - | - | 1 | 1 | - | - | - |
| SIPC | 2 | 1 | 1 | - | - | - | - | - | - |
| Ozone | - | - | - | - | ? | - | ? | 1 | - |
| ARE | - | - | - | - | - | ? | - | - | - |
| Total | 14 | 8 | 10 | 7 | 7 | 4 | 1 | 2 | 1 |

BC Lower Mainland V6 Availability Table

Notes:

- Vancouver Island & Sunshine Coast clubs have many Advantages, Lightnings, Malolos.

- Eastern Update - Foruzan
Unable to attend. Foruzan advised that Eastern races have been going well.
- New Business
 - Monthly board meeting structure concerns
 - Board attendance - no one able to attend from the East. Concerns - how do we address lack of attendance from Eastern members.
 - Attendance report to be done.
 - Corporate Membership - to be discussed next meeting
 - Fort Langley document - Rob V. and Cheryl will present in the coming weeks, will include Action items for the Official Rules Committee.

- AC/Other person - needed for Brazil. If Leanne gets information needed then this person is not needed.
 - Jonathan spent ten times more of his time working on IVF information, different levels of influence and distraction. Concerns regarding Sherry's work and her work.
 - Good trial run for CORA to see what happens why Lynda or Leanne are not there to see how things are run.
 - Good problem solvers will be on site.
 - CORA should choose someone to attend meetings and the dinner with Sherry, suggestion of Mel C, Heather Taylor, etc.
 - IVF rep will advise Sherry that her plus one should be an experienced team member, suggestion of Mel.
- **Review / Updates of Outstanding Action items:**
 - a. Jonathan AGM in Ontario - Erik will be looking into accommodations, etc.

Motion to adjourn the meeting @ 5:30 pm

Motion by Rob V.

Seconded by Dean

Approved

Next CORA Board Monthly Meeting Sunday, August 3rd, 2025, at 4:00 PST and 7:00 EST

| Assignee | Action Item | Due Date | Comments |
|--|---|-------------|--|
| Raised Nov-30 (Pre-AGM) | | | |
| IVF Committee | Timeline for the High Performance (HP) Committee is the end of January-2025. Once this committee is struck, the coaching group does its recommendation for Singapore. (2014-12) | Completed | Dec-1: Ongoing; Jan 5: Ad for High Performance (HP) Committee approved, posted after meeting. Feb-2: This ad is not present on the CORA Website Postings; Mar-2: Ongoing; Mar-30: "As above" is a challenging comment as to which Action Item is being referenced. There is an assumption that this refers to the creation of an IVF Selection committee, but have we seen the recommendations for Singapore? Do we have resolution on the adjustments by Cindy to the written document on selection criteria?; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Raised Dec-1 / 2024 (Technical AGM) | | | |
| Board | CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12) | In-Progress | Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing |
| Raised Jan-5 / 2025 | | | |
| IVF Committee / Ron | Deadline recommended for 2025-Feb for High Performance (HP) Committee planning. (2025-01) | Completed | Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Ron / IVF Committee | Revised High Performance (HP) Committee document as amended by Ron Chin (with outcomes from 2025-Jan Monthly Board Meeting to be distributed / posted). (2025-01) | Completed | Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |

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|-------------------------------|---|-----------|---|
| IVF Committee / Leanne / Dean | Priority for next CORA Board Monthly Meeting should be getting Canada onboarded with IVF Committee Candidates that have name recognition. Leanne to provide notification on when the call for IVF Committee Candidates happens. Dean to follow-up with Lynda on IVF Committee Candidates. (2025-01) | Completed | Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Dean advised that Lara is working on this. This comes up in 2025-June; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as CORA has put forward IVF Committee Candidates |
| IVF Committee | Position Posting for CORA IVF Team Coaches to be presented and confirmed at the 2025-Feb CORA Board Monthly Meeting. (2025-01) | Completed | Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Raised Feb-2 / 2025 | | | |
| IVF Committee | Job description (for 2026 Sprints) to be reviewed by the Board. Coaches for 2026 Sprints to be determined by the newly appointed High Performance (HP) Committee. (2025-02) | Completed | Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| IVF Committee | Committee to be formed to review High Performance (HP) Committee Coaching applicants. There should be a Website Posting and should be re-emailed to all members. Kamini and Lynda are recommended. (2025-02) | Completed | Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| IVF Committee | Cindy to adjust the written document on selection criteria with updates, Leanne will edit then it will be submitted to the High Performance (HP) Committee for review. (2025-02) | Completed | Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Board has no objections to Cindy proceeding with this Action Item pending her new position on the High Performance Committee; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Raised Mar-2 / 2025 | | | |

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|---------------------------------|---|-------------|---|
| Cindy | Waiting on Cindy's draft of Singapore 2026 revisions for the selection process. Leanne will follow up with a reminder to her. (2025-03) | Completed | Mar-2: Ongoing; Board to decide if Cindy should do pending her new position on High Performance Ctte; Apr-6: Board has no objections to Cindy continuing this Action Item; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| IVF Committee | Those individuals selected by the IVF High Performance (HP) Committee) as coaches to be introduced to Sherry. (2025-03) | Completed | Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: TBD-IVF; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Raised May-4 / 2025 | | | |
| High Performance (HP) Committee | Aware that we need to get adverts out for the Selector's position. (2025-05) | Completed | May-4: Ongoing; Jun-1: Ongoing; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Raised Jun-1 / 2025 | | | |
| Ron / Erik | The Race Schedule link was fixed by Erik. This is an ongoing problem with disconnects between race submission in the Fall and the actual implementation of the race registration sites. Suggest that future links lead to general Member Club websites which then have detailed race webpages and links. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Ron | Draft Location Release form and Logo Release form for filming Snuneymuxw's Island Brave Canoe Club provided for review and signing by CVCRC and/or CORA. Rupert Wong of CVCRC will take the lead and obtain consents from the Town of Comox. Ron will review the Logo Release form and seek CORA Board approval for signing as appropriate. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as Ron has reviewed the Logo Release form and has granted CORA Board approval. |

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| Erik / Ron | Mississauga Open Water Challenge race still needs to be deleted from the Race Schedule. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as Erik/Paul have manually deleted Mississauga Open Water Challenge from the Race Schedule. |
| Ron / Marianne | Junior/Novice Island Changes race needs to be approved by the Board. Some concerns about safety may have been raised at the May Board Meeting. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as Junior / Novice Island Changes race has been approved by the Board. |
| Ron | Enquiry received from Kathy Pryce of Delta Outrigger Kanu Association offering to host at Deas Slough. Ron responded that "No assessment or decision has yet been made by the Board regarding dates or venue options (i.e. Deas Slough or Burnaby Lake). We have had successful sprint races at both venues, and each has its advantages."and that we would be in touch. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Ron | There are two new Members Clubs to be added to the Named Insureds list - Sudden Impact Paddling Club and Mississauga Canoe Club. Ron will contact BFL Canada to have them added. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as Mississauga Canoe Club and West Coast Paddling Club (Ucluelet) and Sudden Impact Paddling Club added to the list of Insureds. |
| Ron / Graeme | Enquiry received from Sonja Hoyte (club unknown) on May 14th regarding permanent canoe numbers for canoes. Ron forwarded the Canoe Registry and replied regarding selection and approval of OC6 Numbering. Recommend publishing date-stamped read-only Canoe Registry PDF to CORA Website. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as date-stamped read-only Canoe Registry PDF published monthly to CORA Website. |

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| Ron / RobV | RobV thinks that a formal Safety Committee should be constituted to work with Adrian Lee on a revised Safety manual. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Jonathan / Sherry | Awaiting Distance (Brazil 2025) report from Sherry yet for June. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as Brazil Distance Report delivered. |
| Cindy / Sherry | Cindy got through the report on Sprints (Singapore 2026) selections. Should be ready to post after being sent to Sherry and she makes new forms based on old ones. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| CORA IVF Committee | CORA IVF Committee just about signed off for the advertisement to attract coaches. To be reviewed by the Board by e-mail prior to issuance of advertisement. Coaches to be hired by the Board. Will be asking coaches to prepare their own budgets. (2025-06) | Completed | Jun-1: Ongoing; Jul-6: Done, as High Performance Committee (HPC) formed and IVF Team Coaches identified. |
| Jonathan / Sherry | Jonathan wants to set up a review interview with Sherry. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| CORA IVF Committee | If there is no news at the end of the Brazil event, we need to ask questions from IVF about restructuring of World Championships event (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Ron | Send a note to Mississauga that if you want to participate in some of the CORA grants then you must have six members. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Erik / Jonathan | Erik has offered to work with Jonathan to work on a mini budget and organize the AGM to be held in the East | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |

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|---------------------|---|-------------|---|
| | and will present at the next meeting. (2025-06) | | |
| Race Committee | Jonathan suggested that we need to get the 2026 Sprints Championships going. This is typically done in the spring. Race Committee to work on this and update the Board (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Foruzan / Erik | Corporate sponsorship structure will be presented at the next board meeting . The structure will be given to Ron to ensure that it meets our society requirements. Erik will put it in the July folder and will also send it out in an email. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Rob V / Dean / Erik | Strike a Safety Manual Committee. Erik to chair this committee. Dean is willing to be on the committee. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Graeme | Send a link to the Lotus Safety Manual to the Safety Manual Committee. (2025-06) | Dismissed | Jun-1: Ongoing; Jul-6: To be done, whenever Safety Committee formally in place. |
| Erik | Prepared to draft a guide for race director's, include race briefing and map precedent to address concerns with regard to events where lead canoes do not follow designated racecourse. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Graeme | Communicate to Oddball that the Board appreciated the initiative, but the Board needs to put structure / process / policy into place to address these situations. (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |
| Board | Need to put together a structure / process / policy for donations (2025-06) | In-Progress | Jun-1: Ongoing; Jul-6: Ongoing |

Raised Jul-6 / 2025

| | | | |
|--------------------------|--|-------------|----------------|
| Erik / Paul / Graeme | Add Vikki-Lynn Canoe Clubs 2025 CORA Club Member (2025-07) | In-Progress | Jul-6: Ongoing |
| Erik / RobV | Safety Committee Formation to happen with Erik to chair & Rob V to assist; Add as Standing Item on Agenda/Minutes. (2025-07) | In-Progress | Jul-6: Ongoing |
| Jonathan / Ron | Jonathan suggested an increase in travel grant by \$2,000. (2025-07) | In-Progress | Jul-6: Ongoing |
| Jonathan / IVF Committee | Uniform processes should start earlier as this process is too complicated and needs to meet time requirements. (2025-07) | In-Progress | Jul-6: Ongoing |
| Jonathan / Ron | CORA Job Posting for 2026 Singapore Sprints Coaching is up. Jonathan will do a CORA email blast and change the deadline to July 21st, 2025. Ron will ensure that we have the correct information on Facebook as CORA Facebook references 2024 Brazil Sprints and references canadianoutrigger.com (2025-07) | In-Progress | Jul-6: Ongoing |
| IVF Committee | 2026 Singapore Sprints Coaching Selection documents are in the final stages and should be posted later this week. Will address Sherry's questions. (2025-07) | In-Progress | Jul-6: Ongoing |
| IVF Committee | Vancouver is hosting club crews in Concord in 2028, if there is a Sprints in 2028, would Canada be interested in hosting and sharing infrastructure with Concord IDBF club crews. (2025-07) | In-Progress | Jul-6: Ongoing |
| Rob V | Rob V - need to appoint a strong liaison who will act for | In-Progress | Jul-6: Ongoing |

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| | us in Brazil.Suggestion that we appoint someone to go to IVF meetings in Brazil to represent CORA. (2025-07) | | |
| CORA Board | PRE-AGM Topic is to be is CORA interested in holding IVF Worlds, either 2028 Sprints or 2027 Distance. (2025-07) | In-Progress | Jul-6: Ongoing |
| Town Hall Committee / Dean | Town Hall has been listed live. See Dean's email for information. Requests for a chat room with a specific subject. One subject will be chosen. Dean will take this on. (2025-07) | In-Progress | Jul-6: Ongoing |
| Town Hall Committee / Eik | Lotus Iron will have a meeting, if needed Rob M and James will run. Erik will be asked to advertise. (2025-07) | In-Progress | Jul-6: Ongoing |
| Town Hall Committee / Jonathan | Jonathan to forward to Ron summary for payment of presenters at Town Hall. (2025-07) | In-Progress | Jul-6: Ongoing |
| Dean / Ron | Comox Nationals will be on Comox Lake. Website to be posted soon, to advise location, suggested accommodations, etc. Need a race schedule as soon as possible posted. This way clubs can plan and organize how to share canoes. (2025-07) | In-Progress | Jul-6: Ongoing |
| Rob V / Ron | Monthly board meeting attendance; No one able to attend from the East. How do we address lack of attendance from Eastern members? Attendance report to be done. (2025-07) | In-Progress | Jul-6: Ongoing |

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| Erik / Foruzan | Corporate Membership to be discussed at the next meeting. (2025-07) | In-Progress | Jul-6: Ongoing |
| Rob V / Cheryl | Fort Langley document: Rob V and Cheryl will present in the coming weeks, and will include Action items for the "Official Rules Committee." (2025-07) | In-Progress | Jul-6: Ongoing |
| IVF Committee | CORA should choose someone to attend 2025 Brazil IVF meetings and the dinner with Sherry. Suggestion of Mel Conard, Heather Taylor, etc. IVF rep will advise Sherry that her plus one should be an experienced team member, suggestion of Mel Conard. (2025-07) | In-Progress | Jul-6: Ongoing |
| Jonathan / Erik | Jonathan AGM in Ontario Topic. Erik will be looking into accommodations, etc. (2025-07) | In-Progress | Jul-6: Ongoing |
| CORA Board | There is a PDF report in the CORA Google Drive that contains a table of Delta Deas Island vs. Burnaby Lake factors / tasks, as well as known BC Lower Mainland V6 availability, and Delta Deas Island / Burnaby Lake visuals. At present, the Burnaby Lake racecourse and the Burnaby Pavilion (even if CORA opts NOT to rent the Burnaby Pavilion) are available the Apr 25th, May 2nd and May 9th 2026 weekends (Sat & Sun). Awaiting CORA Board review / feedback. (2025-07) | In-Progress | Jul-6: Ongoing |
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