



CORA Monthly Meeting Minutes Draft

Wednesday, October 4th, 2023

8:00 PM PST / 10:00 PM MST / 11:00 PM EST

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

- Welcome and Roll Call

Present: Ron, Rob V, Rob M, Marianne, Cindy, Graeme, Erik and Leanne

Absent: Mony, Dean Foruzan and Jonathan

- Adoption of Monthly Minutes from September 12th, 2023
Motion to approve - Ron
Seconded - Cindy
Approved

Adoption of Pre-AGM & Technical AGM Minutes from November 19 and 20, 2022 (Did not happen) - tabled - waiting on Cindy to review.

Yes, completed. Adoption can proceed.

Motion to approve the Pre-AGM & Technical Minutes from November 19 and 20, 2022

Second - Rob V

Approved.

Confirmation of Agenda/Add New items:

- Confirmed
Motion to approve Agenda as presented - Ron
Second - Rob V
Approved

- **Recap / Update on Jun-2023 & Sep-2023 Meeting Action items:**
 - Ron / Grace | Encourage renewal from Star Nation (11 paddlers) (2023-06) - Rob M to follow up
 - Erik / Ron | Add a button for clubs submitting race requests to choose that the race also be included on the IVF calendar & Ron will then have the opportunity to put in a reminder that all host clubs need to be able to accommodate guest teams with information about the race, area, insurance requirements and event itself. (2023-06) - Erik
 - Erik / Ron | Send out a reminder for clubs to put in their requests to host races, to be included in this reminder, that CORA board had agreed to maximum three sanctioned races per club per year. (2023-09) - Erik will do
 - Ron / Erik | Do an email to Eastern clubs on the conditions of sanctioning for a race. (2023-09) - Erik will prepare a communique and send to Ron for review.
 - Erik | Sending out communication to everyone on Maui Relief GoFundMe initiative for their response and ideas before funds are released. (2023-09) HCRA has CORA's request and folding consideration into their regular Board Meeting, so we are waiting on them. If and when Canadian Clubs contribute, the timing of the contributions doesn't have any bearing on the recovery of the clubs.

- Standing Items - Presented by existing Officers
 - Financial Report - Jonathan
https://drive.google.com/file/d/1rGyXheewS-xpC6TU_FQHwqlfOxY_WobL/view?usp=drive_link

Rob V would like us to spend more money, put forward some ideas at the Pre-AGM.

Cindy is suggesting look at what is underspent, keep in mind the numbers of membership in any decisions.

Erik - GICs - suggestion of converting them into a Money Market Account for a higher interest rate as they become due. All funds in this type of fund are guaranteed by the Government of Canada.

- Communications & Technical Update – **Erik / Graeme**
 - First Town Hall coming up, there are a few issues coming up. Anticipate it will be well attended - **Erik**
 - Inbound communications - we are filtering them and sending them to people who we think should receive, let him know if not going well. - **Erik**
 - Business-As-Usual: Updating website with Meeting Minutes and prepping for upcoming Town Hall Sessions - **Graeme**

- Membership Update – **Grace / Ron**

Individual Memberships

There were 63 annual memberships purchased in September, bringing the total to 1,661 annual memberships.

40 single day memberships were purchased in August and September; Lotus Poker Paddle (23), Vernon Freshwater Challenge (9), FLCC Fall Small Boat Race (2), 2024 Hilo time trials (4), Bridges (2).

Club Memberships

37 CORA clubs have renewed their club memberships. Star Nation Canoe Club did not renew their CORA membership this year but have 13 paddlers registered with CORA. Rob M will reach out to Star Nation regarding becoming a club member with CORA.

WE

The annual CORA Membership Report is attached. Please let me know if you have any questions.

https://drive.google.com/file/d/1XKxOs3EQo_IG4vPJ-B8Nw8PCXEcUEC6o/view?usp=drive_link

- Administration Updates – **Ron**
 - Still need that Acknowledgement Form from Dean.
 - AGM weekend has been set for November 24-26, 2023.
 - Boardrooms booked at Farris Friday 12 noon (after lunch) until 6:00 pm
 - Friday - 12 to 6
 - Saturday 1 to 5:30 - will have dinner with False Creek Racing Canoe Club Annual Banquet
 - Sunday Technical Meeting 1:00-2:00pm and AGM 2:00-4:00pm
 - Suggestion of not duplicating discussions between technical and AGM, members will be attending via Zoom.
 - Notice of the AGM will be prepared by Ron one month before the AGM for Erik to send out.

- Grant Updates – **Ron**

Clinic Grants - No activity

Coaching Education Grants -

- No activity

RME Grants -

- RME Grant Application received from Aumakua Paddling Club on September 19, 2023 and approved via e-mail October 3, 2023.
- There will be an open call for RME Grants mid-October ending November a week before AGM

Travel Grants -

- Remaining race season Travel Grants paid by e-transfer following increase in Budget allocation at Sept 12 Board meeting:

FGPC	Lotus Iron/Nationals	\$676.50.	Paid by e-transfer Sept 15, 2023
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Kelowna	Lotus Iron/Nationals	\$462.00	Paid by e-transfer Sept 15, 2023
Suncoast (Powell River)	Around Bowen	\$700.00	Paid by e-transfer Sept 15, 2023

Other Grants

- 2023 Nationals Hosting Grants (Distance - OC6) (\$1,399.86 + \$425.00 + \$1,275.00) were paid by e-transfer to Lotus Sports Club on Sept 12, 2023.
 - Checking with Jonathan whether 2023 Nationals Hosting Grants (Distance - small boats) (\$375.00 + \$75.00 + \$225.00) were paid to Vancouver Ocean Sports.
- IVF Representative Update – **Leanne**
- Sprints (Hilo 2024)
 - Trials complete, Calgary crew worked well, committee trying to find time to meet to put together the FA crews. Draft of results and preliminary announcements ready to send to participants (2 days late so far) More junior and indigenous than before. Need to discuss in person the free agent piece. Most of the V1 stuff as well as club crews decided. Elite - open men, open women and Junior 19 men.
 - Trials even required some race offs, to add some excitement.
 - No formal announcement yet on what type of boats will be used.
 - Discussions regarding coaches, etc., needs to be decided.
 - IVF now has a section on website regarding the sprints
 - Numbers should be around 300 plus paddlers.
 - Strategic Planning
 - Distance 2023 wrap up still needing to happen, survey almost ready to go.
 - Who, when, where, we're already running out of time in 2024.
- Junior Update - **Marianne**
- In the process of gathering information from junior clubs, will have a more extensive report for the November meeting.
- Town Hall Update - **Leanne / Erik / Ron**
- Memorial Service for Liam Fisher on Sat Oct 14 will be held in Pemberton at the Secondary School for 2:00 pm, at the same time as the Town Hall. **Will reschedule for Sun Oct 15 to 4:00 pm**
 - October 15th, 2023 date for "1985 Molokai Na Wahine Reunion" Town Hall session. "Dress Rehearsal" on Sep-27 with 9 of the crew. Slide-deck ready. Erik has provided a Zoom link and added that to the CORA Website post. - **Graeme**
 - November 11th, 2023 date for "Canadian Outrigger Hall Of Fame" Town Hall session. Contacting Guest Speakers and preparing slide-deck. Will need a Zoom link from Erik, please. - **Graeme**

- Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
 - Race certificates of insurance requested and obtained for: Skaha Downwinder, L48 Bridges and FLCC Small Boats.
 - Will request for Wetdasche.
 - Enquiry received from NOPC regarding directors and officers coverage.
 - Ron will be sending a query off to BFL regarding this.
- Historical Update - **Graeme**
 - Nanaimo Legacy next Club history to be released for review - **Graeme**
- Awards Update - **Graeme**
 - Hugh Town Memorial Builder Award Nominations being researched - **Graeme**

2023 Race Schedule

- Bridges
- Fort Langley Small Boats
- Wetdashe

2023 Eastern Canada Events

- <https://www.tioc.ca/2023-results>
- Excellent turnout; CORA should consider doing more to engage with this event
- 82 Small-Boat Entries
- 33 OC6 Entries
- Eastern clubs have their insurance under Ontario Marathon Canoe Kayak Racing Association (OMCKRA) and thus have opted not to use CORA. Eastern clubs have noted that it is cheaper using OMCKRA.
- CORA could look into a day package for races. Would require the membership data. Small boats paddlers (surfski, etc.) like the insurance/CORA fee rolled into the race registration fee.
- It would be administratively burdensome for CORA to collect a portion of race registration fees on account of CORA fees, versus racers going on-line and registering where the data is automatically collected.
- Eastern Canada and small boats races.

2023 Canoe Registry

- Updates in progress
 - FCRCC M2 sent to a group at Cultus Lake (Private ownership)
 - FGPC just received a Vortex (now up to 4 Unlimiteds - 2 Malolo; 2 Vortex)
 - Gibsons selling a V12.
- New Business
 - Safety Review - Rob V.
 - Nothing at this time
 - Update on status of Maui Relief GoFundMe initiative - **Erik**
 - Correspondence from Dana Miyake, HCRA. Awaiting HCRA decision at its Board meeting.

- To be discussed at Pre-AGM:
 - Costing formula IVF campaigns (see Jonathan August 27, 2023 e-mail) - **Jonathan & Leanne.**
 - Discuss how to encourage Eastern clubs to join CORA, insurance, etc.
 - Look into ways to roll in all the required race fees, registration and CORA, into a package.
 - Great topics for the Pre-AGM! How to deal with the CORA / club / paddler fee structure.
 - Strategic Planning
 - Who, when, where, we're already running out of time in 2024.
Financials/Treasurer Update - **Jonathan**

- **Review/Updates of Outstanding Action items:** (Updates due as per Jan-2023 Review)
 - a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.

- **Adjournment**

Meeting adjourned at: 9:00pm

Motion - Ron

Secunder - Cindy

APPROVED

Next Meeting – Start 7:00 PM - Wednesday, November 1st, 2023

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	Overdue	<p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)</p>	<p>Overdue</p>	<p>Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>
<p>Raised Mar-3 / 2021</p>			
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)</p>	<p>Overdue</p>	<p>Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4:</p>

			Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised May-5 / 2021			
Cindy / (Graeme handover)	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	Overdue	May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Directors Guide Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Directors Guide. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced paddler) [TBC] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing

Raised Sep-1 / 2021

Ron / Graeme	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	Completed	Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ron to provide it by end of July 2022. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron states Travel Grant Application Form already amended on CORA website to reference permitted truck-topping, but this is NOT the question asked to be resolved [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Travel Grant Application page updated - Done
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Raised Oct-6 / 2021

Ron / Graeme	Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed. NOTE: This has been an Action Item since before 2021 (2021-10)	Overdue	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO
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			<p>2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>
Cindy / Ron (handover)	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	Overdue	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>
Ron / Insurance Committee / Erik / Jonathan	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	Overdue	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan</p>

			<p>Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>
Cindy / Safety Officer (handover)	<p>Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)</p>	Overdue	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Race Directors Guide should cover this. No need for email blast [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing</p>
Graeme / Board	<p>Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)</p>	Overdue	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Action Item to be completed by end of 2023-Feb [TBD]. Mar-1: Ongoing May-3:</p>

			Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Will complete before 2024 first OC Sprints Regatta
Raised Nov-3 / 2021			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	Completed	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Jul-27: Contacted Joey Hertz with starter questionnaire on KPC history Aug-3: Ongoing Aug-31 Carmen Prehofer is the KPC contact Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Working with Carmen Prehofer (KPC Rep) on Kelowna history
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	Overdue	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing

Raised Nov-20 / 2021 (Pre-AGM)

Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules (2021-11)	Dismissed	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen; Deal with on a case-by-case basis - Done
Cindy / Race Committee (handover)	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Ron / Insurance	All clubs MUST put together and submit to CORA, for	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing

Committee / Erik / Jonathan	sanctioning, an operating plan/outline of their practices (2021-11)		Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Ron / Insurance Committee / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised Nov-21 / 2021 (AGM)			
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop	Dismissed	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Highly recommend the Insurance

	a procedure manual (2021-11)		Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board. Oct-29 Not going to happen; Board has other priorities - Done
Ron / Insurance Committee / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	Overdue	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Ron / Insurance Committee / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	Overdue	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised Dec-1 / 2021			

Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised May-4 / 2022			
Graeme / Ron	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	Overdue	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised Jun-1 / 2022			

Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	Dismissed	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik to provide / publish CORA OC Sprints G2G Race Results in Word / Excel / Text format. The more flexibility the better [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen; Set as a requirement for 2024 Sprints Championships - Done
Ron / Insurance Committee / Erik / Jonathan	<i>Plain language regarding our insurance coverage will be posted on the CORA website.</i> On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next board meeting) (2022-06)	Overdue	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Val	Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)	Dismissed	Jun-1: Ongoing Jul-6: No Response; Historical Committee follow-up Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen; Many other Historical Contacts to

			research - Done
Raised Sep-7 / 2022			
Graeme / Erik	Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2022-09)	Dismissed	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen; 2023 Queen Liliuokalani happened - Done
Ron / Insurance Committee / Erik / Jonathan	Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)	Overdue	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised Oct-5 / 2022			
Board	Will a CORA Sprints in Burnaby factor into the 2024 Hilo preparations? (2022-10)	Dismissed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen for 2023; 2024 Proposal to be clubs distributed Pre-AGM 2023 - Done

Grants Officer	Organization of website pages (Grants, race rules, etc.) to be reviewed and made at the Pre-AGM Meeting. (2022-10)	Dismissed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen for 2023; Board has other priorities - Done
Rob Varnel	Rob Varnel spearheading a committee on Open Division instead of Men's Division (2022-10)	Dismissed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Rab Varnel [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen for 2023; Board has other priorities - Done
Ron / Cindy	Ron to provide Cindy with latest version of Race Directors Guidebook for editing before Cindy's October time at sea (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Handover happened & awaiting completion of Race Directors Guidebook updates by Cindy - Done
Raised Nov-2 / 2022			
Ron / Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for	Overdue	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7:

	political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)		Ongoing Sep-12: Ongoing Oct-4: Ongoing
Leanne / Graeme	Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections. (2022-11)	Dismissed	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen for 2023; 2024 Proposal to be Vanel distributed Pre-AGM 2023 - Done
Graeme / Val	Collect all Eastern Canada OC History from Val & publish Legacy document before 2022-year end (2022-11)	Dismissed	Nov-2: Ongoing Nov-30: Pinged Val to forward any Eastern Canada OC History to Graeme Oct-29 Not going to happen; Collected Eastern Canada OC History from Nancy Botting; New Club Legacy document in progress - Done
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Discuss at 2023 Pre-AGM as to what to do with absentee Board Members
Erik / Ron	CORA clubs must have 6 members by June. Notice will	Dismissed	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing

	<p>be given to any clubs not meeting this requirement. If any clubs do not meet the 6-member requirement the club membership will be revoked. Notice will be on the CORA website outlining the requirements for clubs to have CORA club membership as well as pointing out the club membership is not refundable. (2022-11)</p>		<p>May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Not going to happen; Deal with on a case-by-case basis - Done</p>
Ron / Marianne	<p>Lanyards for distance will be ordered now without the year on them. Instead, the stickers on the back of each medal will have the year as well as the division. (2022-11)</p>	Completed	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Surplus lanyards stored at Board of Directors home - Done</p>
Cindy / Erik / Leanne	<p>Hire a Strategic Planning specialist to organize and start us off. CORA will need to write a statement of work which includes hire merit criteria, should include some experience with sport. Cindy, Erik and Leanne are willing to</p>	Overdue	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing NOTE: I have discussed this with a few folks who do this kind of work in the arts. The feeling I get is that prior to this, you should have a firm handle on where it is you actually</p>

	take on writing up the job description. (2022-11)		want to go in terms of ideas and directions. Don't waste time and money going in cold and spit balling ideas. Expect in the 8-10K range if it goes beyond simple meetings and involves a report. Oct-29 Discuss at 2023 Pre-AGM as to what to do with this 2-year initiative not moving forward
Erik / Board	Website Operation - Suggestion of hiring someone other than Paul of FGPC to handle this (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Discuss at 2023 Pre-AGM as to what to do with support of CORA website moving forward
Cindy / Ron (handover)	CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing The race directors guide does not "sit" with me. I have had my input and it is now sitting elsewhere.

Communications Officers	Prize draws at events should include volunteers in the draw as managed by race directors (2022-11)	Completed	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Communicated to all 2023 CORA Cup Series Race Directors and left to their discretion to manage - Done
Raised Nov-20 / 2022 (Technical AGM)			
Cindy / Town Hall Committee	Race Director's Guidebook to be reviewed at upcoming Town Hall session (2022-11)	Overdue	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-19: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to take ownership of Race Directors Guide updates. [TBD] Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Treasurer	CORA Treasurer to provide budget line item to assist Juniors by waiving registration fees for races for CORA cup events. (2022-11)	Completed	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29: 2023 CORA Cup Series Race Directors submitted Junior participation records to CORA Treasurer & were reimbursed - Done
Raised Dec-7 / 2022			
Ron / Graeme	Update all past Action Items with progress as per Action	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb 15: Done as Ron / Graeme

	Items Summary reviewed prior to Quorum (2022-12)		collaborated on the Action Items Summary distributed to the Board prior to the Jan-2023 Board Meeting and updated past Action Items with progress.
Rob V / Jonathan / Ron	A committee composed of Rob V, Jonathan and Ron to establish the selection process for Area Coordinator at IVF events and finalize the selection process by end of January 2023 (2022-12)	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Area Coordinator selection / compensation for IVF events underway and to be completed at 2023 Pre-AGM - Done
Town Hall Committee	Next Town Hall will be in January (Leanne away 3 weekends, so someone else to take the lead). Topic TBD.	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Town Hall Committee dealt with it - Done
Ron / Insurance Committee	Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)	Overdue	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Raised Jan-4 / 2023			
IVF Committee	IVF Committee to set program budget this spring with Jonathan prior to the publication of 2024 Hilo	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29

	selection process/criteria (2023-01)		2024 Hilo selection process in-progress - Done
Town Hall Committee / Erik	3rd Sat of January; Set up meeting of Town Hall Committee on promoting experience for paddlers starting out or in remote locations. What does CORA do for you? (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Town Hall Committee dealt with it - Done
Insurance Committee / Ron	Certificates of Insurance for Member Clubs will be provided this week. (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Ron dealt with it - Done
Graeme / Foruzan	Graeme asked Foruzan to assist with historical items for Eastern Canada. (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Foruzan delivered response and has provided Eastern Canada OC Strategy to discuss at 2023 CORA Pre-AGM - Done
Graeme / Ron	Recruit a Lower Mainland club to host the CORA Nationals Small Boats race on Sunday, July 23, 2023 (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Jun-29: VOS paid their 2023 CORA Club Membership & Hosted CORA Nationals Small Boats race - Done
Graeme / Ron	Invitation to host a small-boat race that Sunday to be posted on social media by the Board (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Jun-29: VOS paid their 2023 CORA Club Membership & Hosted CORA Nationals Small

			Boats race - Done
IVF Committee / Erik	Need an avenue for paddlers to make enquiries, particularly for IVF questions. Need to provide members with clarity to avoid misunderstandings / erosion of goodwill. Try to avoid planning on the fly and ad hoc decisions, but need to respond to circumstances. (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 2024 Hilo selection process in-progress - Done
IVF Committee / Cindy	Confirming that the cost of camps, etc. flowed through to participants. There were discussions on the costs prior to the camps. Cindy suggests that it may be better to charge a lump sum upfront fee. To be discussed at some point in future. (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 IVF Committee dealt with it - Done
Ron / Graeme	Ron / Graeme to review Action Items & locate or redo Word document with progress notes. (2023-01)	Completed	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing Mar-29 Ron & Graeme dealt with it - Done
Raised Feb-1 / 2023			
Ron / Dean	CORA Director Acknowledgement form to come from Dean. (2023-02)	Overdue	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing

Ron / Grants Officer	RME Grant Application received from Vernon Paddling Centre on January 28, 2023. Referred back to them as they need 5 more CORA Annual members to be in good standing. They will confirm once they have 6. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Ron dealt with it - Done
Dean / Rob V	Any update from the AC committee that was doing stuff in January? Committee members - Rob V and Dean, to determine a process of determining what the AC role entails. Boundary between volunteers and paid needs to be established. Need to set up how an honorarium is paid. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Area Coordinator selection / compensation for IVF events underway and to be completed at 2023 Pre-AGM - Done
Leanne / IVF Committee	Evaluation Camp #1 (Victoria) was a great success. First set of selections are going to be announced next week. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Announcement made, completed
Ron / IVF Committee	Planning stages of Camp #2. Place to be determined. Ron to organize getting the waivers done as well as the insurance certificate. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Done

Marianne	Junior Update - Marianne will be in touch with the other clubs. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 CORA 2023 season completed; To be discussed once again in 2024 - Done
Dean / Town Hall Committee	Need to have another Town Hall Committee meeting. Dean sent Erik some ideas this morning. In speaking with River Runners, it may be good to have an open forum for any and all questions from CORA Members - What does CORA provide to you. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Set for Mar 11 Oct-29 Town Hall Committee dealt with it - Done
Foruzan	Graeme sent Foruzan request for assistance with historical items for Eastern Canada and awaiting feedback. Foruzan looking to recruit Eastern Canada paddlers to speak on behalf of an Eastern Canada OC mandate (2023-02)	Completed	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Foruzan delivered response and has provided Eastern Canada OC Strategy to discuss at 2023 CORA Pre-AGM - Done
Erik / Graeme	PNWORCA Small Boat Winter Series #2 (JPC) link is 404 (2023-02)	Completed	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 CORA 2023 season completed; Keep an eye on 2024 Event Submissions - Done
Rob V / Eik	Safety Review - Rob V. has not reviewed updates from	Overdue	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing

	Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02)		Oct-4: Ongoing Oct-29 Topic for 2023 CORA Pre-AGM
Raised Mar-1 / 2023			
Ron /Erik	Erik will post a Facebook post advertising the CORA Cup Series. To coordinate with the new 2023 CORA Cup OC6 Rules. CORA Cup Series blurb should include Swag and Novice / Junior paddle draw and Junior race fees are covered. (2023-03)	Completed	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Race Committee dealt with it - Done
Leanne	Need criteria to determine which CORA races to put on the IVF calendar. (2023-03)	Completed	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing calendar. (Oct-29 Communicated to all 2024 CORA Cup Series Race Directors and left to their discretion to manage - Done
Erik	Erik - Date for a CORA Board Zoom meeting on Tuesday, March 14, 2023 in a couple of weeks. Erik, Rob V and Leanne to organize questions and topics. For a subsequent Zoom call, we will invite Club	Completed	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Town Hall Committee dealt with it - Done

	reps from the general CORA Membership. (2023-03)		
Ron	Ron will contact Chrissy Lam (VOS) to submit the form for CORA Cup Series Small-Boat Championship event. (2023-03)	Completed	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Jun-29: VOS paid their 2023 CORA Club Membership & Hosted CORA Nationals Small Boats race - Done
Raised May-3 / 2023			
Ron / Graeme	Send Welcome Package Welcome to the Ottawa River Canoe Club & invite them to host Eastern Canada CORA Cup Series event (2023-05)	Completed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Communication did not go well and should be revisited as part of Eastern Canada OC Strategy to discuss at 2023 CORA Pre-AGM - Done
Ron / Graeme	Ron Chin to call Vancouver Ocean Sports to pay their membership for the year to affirm their Event Application (2023-05)	Completed	May-3: Ongoing Jun-7: Done Jun-29: VOS paid their 2023 CORA Club Membership & Hosted CORA Nationals Small Boats race - Done
Dean	Dean Dougherty to send in Acknowledgement Form (2023-05)	Overdue	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Jonathan	Jonathan to contact Grace to get her to submit a Travel Grant for Fort Langley race. (2023-05)	Completed	May-3: Ongoing Jun-7: Done

Erik / Leanne	Leanne needs someone to coordinate meetings, organize and send out documents. Erik can assist & will work toward a sustainable work file. (2023-05)	Completed	May-3: Ongoing Jun-7: Done
Graeme	Graeme to provide summary of Junior participation in 2022 (Post-COVID) & 2019 (Pre-COVID) over Easter Weekend - Running late; Will do before Duel In The Desert (2023-05)	Completed	May-3: Ongoing Jun-7: Slight increase in Junior CORA Cup Series participation Y/Y 2022/2023
Jonathan / Leanne	We should contribute (compensate) to Area Coordinator while they are at home due to the amount of work that they do and Area Coordinator at the event (2023-05)	Completed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Area Coordinator selection / compensation for IVF events underway and to be completed at 2023 Pre-AGM - Done
Erik / Leanne	What we need first is an appointed committee accountable to the CORA Board to discuss IVF reimbursement and fees. (2023-05)	Completed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Area Coordinator selection / compensation for IVF events underway and to be completed at 2023 Pre-AGM - Done
Marianne	"We" should put in a Coaching Education application to CORA to have	Completed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29

	a sanctioned event for Junior Clubs. (2023-05)		CORA 2023 season completed; To be discussed once again in 2024 - Done
Marianne	See if CORA can apply for a grant through Canada Summer Jobs to provide a coach to the smaller clubs to coach, write up programs for websites, assist with marketing, etc. (2023-05)	Completed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing
Ron	Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05)	Overdue	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Ron Chin before 2023 CORA Pre-AGM to deliver
Erik	Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05)	Overdue	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Erik to review before 2023 CORA Pre-AGM
Graeme	Corrina Gage in the Pacific Northwest offering coaching sessions in Seattle / Portland. Graeme to find out the schedule and consider options for Coach-The-	Completed	May-3: Ongoing Jun-7: Not going to happen; Her only availability is July 4th Holiday

	Coaches Town Hall Session. (2023-05)		
Raised Sep-12 / 2023			
Erik	Send out a reminder for clubs to put in their requests to host races, to be included in this reminder, that CORA board had agreed to maximum three sanctioned races per club per year. (2023-09)	Completed	Sep-12: Ongoing Oct-4: Ongoing Oct-29 Erik dealt with it - Done
Board / Jonathan	The quality of the food is important. Should be discussed at the Pre-AGM meeting. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
Board / Cindy	Take time at the Technical Meeting to discuss changes to the grants. Outline the expectations for the budget that should be issued to Race Directors. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
Town Hall Committee	Please provide 2024 date options for "Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo" Town Hall session. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
Town Hall Committee	Suggestion of Big Water preparedness for a Town Hall Topic from Cheryl Scribe.	In-Progress	Sep-12: Ongoing Oct-4: Ongoing

	Include in this everyone's role in the canoe. (2023-09)		
Ron / Erik	Do an email to Eastern clubs on the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the benefits of being members (including the club) of CORA. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
Ron / Foruzan	Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre-AGM. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
Erik	Erik will be sending out communication to everyone on Maui Relief GoFundMe initiative for their response and ideas before funds are released. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing
IVF Committee	Need to work out concerns prior to the Technical AGM on the Friday before the Pre AGM: Costing formula for IVF campaigns; Volunteer hours should be recognized (which volunteers?); How are ACs	Completed	Sep-12: Ongoing Oct-4: Ongoing Oct-29 Area Coordinator selection / compensation for IVF events underway and to be completed at 2023 Pre-AGM - Done

	selected, compensated, etc. (2023-09)		
Raised Oct-4 / 2023			
Rob M	Reach out to Star Nation regarding becoming a club member with CORA. (2023-10)	In-Progress	Oct-4: Ongoing
Ron / Erik	Notice of the AGM will be prepared by Ron one month before the AGM for Erik to send out. (2023-10)	Completed	Oct-4: Ongoing Oct-29 Erik & Ron dealt with it - Done
Board	Eastern clubs have noted that it is cheaper using OMCKRA. CORA could look into a day package for races requiring the membership data. (2023-10)	In-Progress	Oct-4: Ongoing