



CORA Monthly Meeting Minutes Draft

Tuesday September 12, 2023

8:00 PM PST / 10:00 PM MST / 11:00 PM EST

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

Telephone Call Link: 1-778-727-9715 PIN: 347417475

- Welcome and Roll Call

Present: Ron, Leanne, Foruzan, Graeme, Cindy, Erik, Marianne and Jonathan

Absent: Rob V, Mony, Rob M and Dean

- Adoption of Monthly Minutes from June 7th, 2023
Motion to approve - Ron
Seconded - Graeme
Approved

Adoption of Pre-AGM & Technical AGM Minutes from November 19 and 20, 2022 (Did not happen) - tabled - waiting on Cindy to review.

Confirmation of Agenda/Add New items:

- Confirmed
- Standing Items - Presented by existing Officers
 - Communications & Technical Update – **Erik / Graeme**
 - Keeping an eye on CORA Inbox and fielding requests - **Graeme**
 - Kept current a 2023 Samoa IVF World Distance website post - **Graeme**
 - Will be sending out a reminder for clubs to put in their requests to host races, to be included in this reminder, that CORA board had agreed to maximum three sanctioned races per club per year - **Erik**
 - Membership Update – **Grace / Ron**
Individual Memberships

There were 67 more annual memberships purchased in June and 67 more annual memberships purchased in July, bringing the total to 1,542 annual memberships.

2 single day memberships were purchased in June for the Island Iron small boats race; 1 single day purchase for a junior for the Jericho Paddling Club.

27 single day memberships were purchased in July for the Island Iron OC6 (4), FCRCC Around Bowen (12), VOS Small Boats Championships (1), Lotus Iron (1), Vernon Freshwater Challenge (7), 1 junior (no event listed), and 1 for Jericho.

Club Memberships

- Administration Updates – **Ron**
 - Still need that Acknowledgement Form from Dean.
- Grant Updates – **Ron**

Clinic Grants -

- No activity

Coaching Education Grants -

- No activity

RME Grants -

- Club Bon Accueil UL repair receipts received and \$1000.00 grant paid by e-transfer on June 23, 2023.
- There will be an open call for RME Grants end of November

Travel Grants -

- The following travel grant applications were received and some paid in June and July:

Powell River	Jericho Iron	\$700.00	Paid by e-transfer June 6, 2023
Comox	Jericho Iron	\$700.00	Paid by e-transfer June 11, 2023
Powell River	Island Iron	\$560.25	Paid by e-transfer June 13, 2023
FGPC	Island Iron	\$225.00	Paid by e-transfer June 13, 2023
Pacific Reach	Island Iron	\$700.00	Paid by e-transfer June 23, 2023
FCRCC	Island Iron	\$700.00	Paid by e-transfer June 23, 2023
Latitude 48	Island Iron	\$353.40	Paid by e-transfer June 23, 2023
Calgary	Lotus Iron/Nationals	\$700.00	Paid by e-transfer August 1, 2023
FGPC	Lotus Iron/Nationals	\$676.50.	Requires budget increase
Kelowna	Lotus Iron/Nationals	\$462.00	Requires budget increase
Suncoast	Around Bowen	\$700.00	Requires budget increase

- We are at \$7852.21 paid out or in process for 2023 Travel Grants out of a total budget of \$8000.00.
 - We have additional applications noted above (FGPC, KPC & Suncoast) that exceed the budget allocation, as noted above, that would take the total to \$9690.71.
 - We reduced the allocation from \$10,000 in 2022 because of low uptake, but in 2023 there has been more trailering to races, likely due to Samoa distance crews racing. Suncoast trailered to Around Bowen exclusively for Team Canada Samoa crews.
 - **Consider:**
 - Restoring the Travel Grant budget to \$10,000, which would also leave a bit of room for L48 Bridges; or
 - Increasing the Travel Grant budget to a lesser amount.
- MOVED BY RON** that the Travel Grant budget for 2023 be increased from a total of \$8,000.000 to a total of \$10,000.00.
 Seconded by: Marianne
 Approved

Other Grants

- There are no applicable Eastern Canada races for the Swag Draw Prize Grants.
- 2023 Nationals Hosting Grants were approved as follows:
 - 2023 Nationals (Distance) Hosting Budget Allocation: \$1,774.86 of \$2,500.00 (Lotus OC6: \$1,399.86 of \$2,125.00; VOS Small Boats: Full \$375.00)
 - 2023 Nationals (Distance) Medals Budget Allocation: Full \$500.00 (Lotus OC6: Full \$425.00; VOS Small Boats: Full \$75.00)
 - 2023 Nationals (Distance) Food & Entertainment Budget Allocation: Full \$1,500.00 (Lotus OC6: Full \$1,275.00; VOS Small Boats: Full \$225.00)
 - Suggestion for budget for next year - food was the largest amount used for the budget.
 - As Jonathan mentioned, the quality of the food is important. Should be discussed at the Pre-AGM meeting.
 - Cindy suggested that we take the technical meeting time to discuss changes to the grants. Outline the expectations for the budget that should be issued to race directors.

Update from Leanne, Hugh Fisher's son, Liam has passed away in Grenada.

- IVF Representative Update – **Leanne**
 - Sprints (Hilo 2024)
 - Registration for trials is now closed.
 - Canoes for OC1 will be Mito not C-Lion.
 - A lot of time has been put in getting ready for this event.
 - More assistance will be required in order to prepare for future sprints.
 - Over 300 paddlers have been involved so far.
 - Leanne will be getting a list together for Jonathan to check CORA memberships.
 - Record number of people participating at trials this weekend.

- Three heats of Elite men trialing for one canoe.
- Four heats of Elite women
- Six or seven crews for open women for V6
- Six or seven crews for open men for V6
- Fifteen men going for open V1
- Nine women going for open V1
- Junior crews signed up as well
- Va'a is growing in Canada
- Huge thanks to Linda and Kristine, race directors for the trials.
- Cindy Wright and Leanne Stanley will be at the Trials to represent CORA and make decisions, etc. on site.
- Exemption process will be documented, Decisions will be consistent.
- There will not be an issue regarding concerns about paddlers who are not Canadian paddling for Canada.
 - IVF will be working on rules regarding residency verification, etc. 2021 rules (6 months residency or citizenship) will be adhered to for now.
- Note - Canada has four open women and three open men for V1
 - Toronto, Calgary, Vancouver, Kelowna and Indigenous paddlers are growing the open category.

■ Distance (Samoa 2023)

- Holy Crap, phenomenal experience. A few hiccups, equipment failures. Medals being stolen, etc. Learning experience, several conversations to be had and have been had. Highest medal count so far, ending with a fourth position in the medal count.
- Learned a lot regarding guiding crews, etc., when racing internationally. For example, to use electrolytes, must have a hydration system.
- Samoa put on a great show for the opening ceremony. Cultural display was amazing.
- Will be putting in a report with recommendations etc. for the AGM
- Erik - asked is IVF aware of the quality of boats that were being used. IVF is aware of issues, but so far, an answer hasn't been given to the membership yet.
- Jonathan has been appointed to the audit (process) committee, some of these issues should be at this committee.

<https://www.canadianoutrigger.ca/team-canada-at-2023-samoa-ivf-world-distance/>

■ IVF Board

- Brazil 2025 bid (Niteroi, near Rio de Janeiro) was well put together. IVF member countries voted to accept the proposal on July 29. The event will be in August 2025.
- Bid from Singapore for 2026. Presentation delayed and no vote was held.

- Strategic Planning
 - Who, when, where, we're already running out of time in 2024.
Financials/Treasurer Update - **Jonathan**

- Junior Update - **Marianne**

Due to the commitments for the adult races, we will be looking into a Junior minicamp in either the spring or summer of 2024.

Will be reaching out to find out about Fall Programs.

Two J16 crews from False Creek for Sprints

Two J19 crews from Kelowna for Sprints

- Town Hall Update - **Leanne / Erik / Ron**
 - October 14th, 2023 date for "*1985 Molokai Na Wahine Reunion*" Town Hall session. - **Graeme**
 - November 11th, 2023 date for "*Canadian Outrigger Hall Of Fame*" Town Hall session - **Graeme**
 - Please provide 2024 date options for "*Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo*" Town Hall session - Graeme
 - Suggestion of Big Water preparedness for a Town Hall Topic from Cheryl Scribe. Include in this everyone's role in the canoe.

- Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
 - Updated name of Powell River Outrigger Canoe Society to Suncoast Paddling Club. Also corrected legal name of False Creek Racing Canoe Club to False Creek Canoe Society.
 - Received race certificates for August races and September races.

- Historical Update - **Graeme**
 - Sunshine Coast & Nanaimo & Eastern Canada & VCKC Legacy documents to be rebooted with feedback from Canadian Outrigger Hall Of Fame Inductees Ruth Matson and Nancy Botting and David Hill - **Graeme**

- Awards Update - **Graeme**
 - Hall Of Fame Ballots were delayed this year due to "personal commitments". Ballots were distributed before EOD Jul-3.- **Graeme**
 - Foruzan accepted an invitation to participate on the Awards Committee to provide a voice for Eastern Canada. Committee Assignments page to be updated accordingly - **Graeme**
 - Ballots for 2022/2023 Canadian Outrigger Hall Of Fame received well in advance of July 31 deadline
 - Canadian Outrigger Hall Of Fame Commemorative Plaques / Kudos shipped to the 7 Inductees: **Ruth Matson; David Hill; Nancy Botting; Norm MacDonell (Posthumous); Lynda Roberts; Len Morris Jr.; Leanne Stanley**

- Canadian Outrigger Hall Of Fame representation across Canada with Ontario (1), Alberta (1), Okanagan (1), Vancouver Island (4)
 - Communication sent to all 7 Inductees (Lisa MacDonell for Norm MacDonell) requesting revisions of their Bios as needed and inviting them to the November 2023 Town Hall session for Canadian Outrigger Hall Of Fame recognition
 - Media Release posted to CORA Website recognizing the 2022/2023 Inductees in mid-August
 - Bios for all 7 Inductees posted to Canadian Outrigger Hall Of Fame perpetual page in late-August
 - Invoices sent to CORA Treasurer for payment of Canadian Outrigger Hall Of Fame Commemorative Plaques - **Graeme**
- Race Committee Update - **Race Committee (Ron / Rob M / Cindy / Mony / Graeme)**

2023 Race Schedule

- Vernon Freshwater Challenge canceled due to smoke.
- Andrew MacPhail Memorial Chasedown canceled due to low sign-up, and substituted a Maui fundraiser instead.
- Ottawa River Paddle Challenge (Sept 9) - misunderstanding regarding CORA Membership requirement for insurance coverage, so they ended up procuring their own insurance.
- Suggestion of doing an email to Eastern clubs the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the benefits of being members (including the club) of CORA.
- When the notification is sent out to all clubs to be members of CORA, we should outline benefits and requirements at the end of December, reminding clubs to register as CORA members.
- The biggest concern for Eastern clubs is insurance. There was some miscommunication regarding concerns from Eastern clubs.
- Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre AGM.

2023 Junior / Novice OC Paddle Draw

- Junior / Novice OC Paddle Draw at 2023 CORA Distance Championship Event had 75 entries with almost equal representation across Junior / Novice / Men / Women participants - **Graeme**
- 5 of the 8 Junior / Novice OC Paddle Draw recipients were present
- Recipients were Zane Halperin (Kelowna), Roy Yang (False Creek), Aleta Dengler (Lotus), Oscar Tessman (Comox), Lauren Gray (Kelowna), Melanie Mellaart (Penticton), Ayden Dean (Lotus), Kendra Shaw (Kelowna)
- Mailed Gift Certificates to Club Reps for Recipients who were not present and received photos for a CORA website post published recognizing the Recipients and the Sponsors (Oddball & CORA Executive) in mid-August
- Invoices sent to CORA Treasurer for payment of Junior / Novice OC Paddle Draw Gift Certificates - **Graeme**

2023 (Western Canada) CORA Cup Series Championships (Observations)

- It was impressive to see the recognition / acknowledgement before and after every race where Lotus thanked the CORA Board, the participants from all across BC, and each of the Lotus volunteers who did so much to make the event a huge success. I believe that everyone who was there volunteering or racing felt appreciated.
- It was a rewarding day witnessing Lotus professionalism and organization. Everything from the OC6 loaners, the escorting in/out of visiting OC6 trailers & truck toppers, the raffle tickets distribution, the provision of the draw prize table, the cadence of safety meeting / BBQ (Lotus President Greg Bodin on the grill all day long) & meals ready / Race awards / Race prizes (3 times) / CORA Cup Series awards, adjusting crew finishing times to account for the race course differences, the gorgeous Lotus Race medals, the leis for Junior paddlers (as crews and as individuals), the live music, the hospitality offered to the CORA Board Members, the clear communication to all participants as to what was happening next, and even at the very end of the day making sure that the CORA Flag Banner was taken down and bagged and handed-off for return to Ron Chin.

2023 Eastern Canada Events

- CORA dropped the ball regarding the Ottawa River Paddle Challenge 2023 (Sept. 9, 2023)
- <https://www.ottawarivercanoe.com/pages/orpc>
- CORA did a poor/late job of communicating to ORCC the CORA Membership requirement for CORA insurance coverage. ORCC ended up having to procure separate insurance the day before the race.
- ORCC did a poor/late job of communicating to CORA how this event would play out. ORCC said they submitted an enquiry regarding insurance in May 2023, but it was not received.
- TIOC is not a CORA-Sanctioned race for 2023. Not exactly sure the reason, but we expect it is also due to the CORA Membership requirement for insurance coverage.

2023 Canoe Registry

- Jonathan Wilkins has provided updates on OC6s for several clubs and the Canoe Registry will be revised by late-September 2023
- New Business
 - Safety Review - Rob V.
 - Adrian Lee has been providing updates to Rob V.
 - Rob V and Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info.
 - Increase to Travel Grant budget allocation (Consider with grant items) - **Ron**
 - Update on status of Maui Relief GoFundMe initiative - **Erik**
 - There are 3 eligible Clubs in the Lahaina area. Communicating with HCRA (similar to CORA) to see if they will distribute funds based on applicable criteria. For example, how funds would be handled if given for a Canadian group of clubs, giving money to CORA will enable the best

way to assist. CORA would like to assist with potential suggestions, but funds will be given under the discretion of HCRA.

- Don't need to be pressured into the process.
 - We have already posted a Maui Relief link for general aid.
 - Erik will be sending out communication to everyone, for their response and ideas, before funds are released.
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- Costing formula IVF campaigns (see Jonathan August 27, 2023 e-mail) - **Jonathan & Leanne.**
 - Volunteer hours should be recognized.
 - Erik is suggesting review carefully, don't rush to determine solutions.
 - Jonathan has been working on this for some time now.
 - Cindy suggests we can move forward with Hilo. We need to work this out prior to the AGM, do it on the Friday before the Pre AGM.
 - Erik - how are AC's selected, compensated, etc.

Treasurer's Report - Jonathan - see emails sent out

- **Review/Updates of Outstanding Action items:** (Updates due as per Jan-2023 Review)
 - a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.
- **Adjournment**

Meeting adjourned at 9:55 pm

Motion - Ron

Secunder - Cindy

APPROVED

Next Meeting – Start 8:00 PM PST - Wednesday, October 4th, 2023

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	In-Progress	<p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>

Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)	In-Progress	Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Mar-3 / 2021			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)	In-Progress	Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-

			<p>3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>
Raised May-5 / 2021			
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	In-Progress	<p>May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Directors Guide Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Directors Guide. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced</p>

			paddler) [TBC] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Sep-1 / 2021			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	In-Progress	Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ron to provide it by end of July 2022. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron states Travel Grant Application Form already amended on CORA website to reference permitted truck-topping, but this is NOT the question asked to be resolved [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Oct-6 / 2021			
Ron / Graeme	Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed. NOTE: This has been an Action Item since before 2021 (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO

			<p>2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>
Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>
Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary;</p>

			Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Race Directors Guide should cover this. No need for email blast [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Action Item to be completed by end of

			2023-Feb [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Nov-3 / 2021			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	In-Progress	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Jul-27: Contacted Joey Hertz with starter questionnaire on KPC history Aug-3: Ongoing Aug-31 Carmen Prehofer is the KPC contact Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	In-Progress	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Nov-20 / 2021 (Pre-AGM)			
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing

	amended to clarify all the exceptions to the stated rules (2021-11)		Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still

			to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Nov-21 / 2021 (AGM)			
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11)	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board.
Insurance Committee / Ron / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1:

			Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Dec-1 / 2021			
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Raised May-4 / 2022

Graeme	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Raised Jun-1 / 2022

Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik to provide / publish CORA OC Sprints G2G Race Results in Word / Excel / Text format. The more flexibility the better [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
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Ron	<i>Plain language regarding our insurance coverage will be posted on the CORA website.” On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next board meeting) (2022-06)</i>	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Val	Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: No Response; Historical Committee follow-up Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Sep-7 / 2022			
Graeme / Erik	Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2022-09)	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Insurance Committee	Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which clubs to drop from the Member	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary.

	Club list on the policy, as well as on the CORA website, etc. (2022-09)		[TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Oct-5 / 2022			
Board	Will a CORA Sprints in Burnaby factor into the 2024 Hilo preparations? (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Grants Officer	Organization of website pages (Grants, race rules, etc.) to be reviewed and made at the Pre-AGM Meeting. (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Rob Varnel	Rob Varnel spearheading a committee on Open Division instead of Men's Division (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Rab Varnel [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron / Cindy	Ron to provide Cindy with latest version of Race Directors Guidebook for editing before Cindy's October time at sea (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Raised Nov-2 / 2022			
Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)	In-Progress	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Leanne / Graeme	Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections. (2022-11)	In-Progress	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Graeme / Val	Collect all Eastern Canada OC History from Val & publish Legacy document before 2022-year end (2022-11)	In-Progress	Nov-2: Ongoing Nov-30: Pinged Val to forward any Eastern Canada OC History to Graeme
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Erik / Ron	CORA clubs must have 6 members by June. Notice will	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing

	<p>be given to any clubs not meeting this requirement. If any clubs do not meet the 6-member requirement the club membership will be revoked. Notice will be on the CORA website outlining the requirements for clubs to have CORA club membership as well as pointing out the club membership is not refundable. (2022-11)</p>		<p>May-3: Ongoing Jun-7: Ongoing</p>
Ron / Marianne	<p>Lanyards for distance will be ordered now without the year on them. Instead, the stickers on the back of each medal will have the year as well as the division. (2022-11)</p>	In-Progress	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>
Cindy / Erik / Leanne	<p>Hire a Strategic Planning specialist to organize and start us off. CORA will need to write a statement of work which includes hire merit criteria, should include some experience with sport. Cindy, Erik and Leanne are willing to take on writing up the job description. (2022-11)</p>	In-Progress	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>

Erik / Board	Website Operation - Suggestion of hiring someone other than Paul of FGPC to handle this (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron / Race Committee	CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Communications Officers	Prize draws at events should include volunteers in the draw as managed by race directors (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Nov-20 / 2022 (Technical AGM)			
Town Hall Committee	Race Director's Guidebook to be reviewed at upcoming Town Hall session (2022-11)	In-Progress	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Treasurer	CORA Treasurer to provide budget line item to assist Juniors by waiving	In-Progress	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

	registration fees for races for CORA cup events. (2022-11)		
Raised Dec-7 / 2022			
Ron / Graeme	Update all past Action Items with progress as per Action Items Summary reviewed prior to Quorum (2022-12)	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb 15: Done as Ron / Graeme collaborated on the Action Items Summary distributed to the Board prior to the Jan-2023 Board Meeting and updated past Action Items with progress.
Rob V / Jonathan / Ron	A committee composed of Rob V, Jonathan and Ron to establish the selection process for Area Coordinator at IVF events and finalize the selection process by end of January 2023 (2022-12)	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Town Hall Committee	Next Town Hall will be in January (Leanne away 3 weekends, so someone else to take the lead). Topic TBD.	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron / Insurance Committee	Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Jan-4 / 2023			

IVF Committee	IVF Committee to set program budget this spring with Jonathan prior to the publication of 2024 Hilo selection process/criteria (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Town Hall Committee / Erik	3rd Sat of January; Set up meeting of Town Hall Committee on promoting experience for paddlers starting out or in remote locations. What does CORA do for you? (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Insurance Committee / Ron	Certificates of Insurance for Member Clubs will be provided this week. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Graeme / Foruzan	Graeme asked Foruzan to assist with historical items for Eastern Canada. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Graeme / Ron	Recruit a Lower Mainland club to host the CORA Nationals Small Boats race on Sunday, July 23, 2023 (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Graeme / Ron	Invitation to host a small-boat race that Sunday to be posted on social media by the Board (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
IVF Committee / Erik	Need an avenue for paddlers to make enquiries,	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month

	particularly for IVF questions. Need to provide members with clarity to avoid misunderstandings / erosion of goodwill. Try to avoid planning on the fly and ad hoc decisions, but need to respond to circumstances. (2023-01)		May-3: Ongoing Jun-7: Ongoing
IVF Committee / Cindy	Confirming that the cost of camps, etc. flowed through to participants. There were discussions on the costs prior to the camps. Cindy suggests that it may be better to charge a lump sum upfront fee. To be discussed at some point in future. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month May-3: Ongoing Jun-7: Ongoing
Ron / Graeme	Ron / Graeme to review Action Items & locate or redo Word document with progress notes. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Raised Feb-1 / 2023			
Ron / Dean	CORA Director Acknowledgement form to come from Dean. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron / Grants Officer	RME Grant Application received from Vernon Paddling Centre on January 28, 2023. Referred back to	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

	them as they need 5 more CORA Annual members to be in good standing. They will confirm once they have 6. (2023-02)		
Dean / Rob V	Any update from the AC committee that was doing stuff in January? Committee members - Rob V and Dean, to determine a process of determining what the AC role entails. Boundary between volunteers and paid needs to be established. Need to set up how an honorarium is paid. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Leanne / IVF Committee	Evaluation Camp #1 (Victoria) was a great success. First set of selections are going to be announced next week. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Announcement made, completed
Ron / IVF Committee	Planning stages of Camp #2. Place to be determined. Ron to organize getting the waivers done as well as the insurance certificate. (2023-02)	Completed	Feb-1: Ongoing Mar-1: Done
Marianne	Junior Update - Marianne will be in touch with the other clubs. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Dean / Town Hall Committee	Need to have another Town Hall Committee meeting. Dean sent Erik some ideas this morning. In speaking with River Runners, it may be good to have an open forum for any and all questions from CORA Members - What does CORA provide to you. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Set for Mar 11
Foruzan	Graeme sent Foruzan request for assistance with historical items for Eastern Canada and awaiting feedback. Foruzan looking to recruit Eastern Canada paddlers to speak on behalf of an Eastern Canada OC mandate (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Erik / Graeme	PNWORCA Small Boat Winter Series #2 (JPC) link is 404 (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Rob V / Erik	Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02)	In-Progress	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Raised Mar-1 / 2023

Ron /Erik	Erik will post a Facebook post advertising the CORA Cup Series. To coordinate with the new 2023 CORA Cup OC6 Rules. CORA Cup Series blurb should include Swag and Novice / Junior paddle draw and Junior race fees are covered. (2023-03)	In-Progress	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Leanne	Need criteria to determine which CORA races to put on the IVF calendar. (2023-03)	In-Progress	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Erik	Erik - Date for a CORA Board Zoom meeting on Tuesday, March 14, 2023 in a couple of weeks. Erik, Rob V and Leanne to organize questions and topics. For a subsequent Zoom call, we will invite Club reps from the general CORA Membership. (2023-03)	In-Progress	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing
Ron	Ron will contact Chrissy Lam (VOS) to submit the form for CORA Cup Series Small-Boat Championship event. (2023-03)	In-Progress	Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing

Raised May-3 / 2023

Ron / Graeme	Send Welcome Package Welcome to the Ottawa River Canoe Club & invite them to host Eastern Canada CORA Cup Series event (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Ron / Graeme	Ron Chin to call Vancouver Ocean Sports to pay their membership for the year to affirm their Event Application (2023-05)	Completed	May-3: Ongoing Jun-7: Done
Dean	Dean Dougherty to send in Acknowledgement Form (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Jonathan	Jonathan to contact Grace to get her to submit a Travel Grant for Fort Langley race. (2023-05)	In-Progress	May-3: Ongoing Jun-7: Done
Erik / Leanne	Leanne needs someone to coordinate meetings, organize and send out documents. Erik can assist & will work toward a sustainable work file. (2023-05)	Completed	May-3: Ongoing Jun-7: Done
Graeme	Graeme to provide summary of Junior participation in 2022 (Post-COVID) & 2019 (Pre- COVID) over Easter Weekend - Running late; Will do before Duel In The Desert (2023-05)	Completed	May-3: Ongoing Jun-7: Slight increase in Junior CORA Cup Series participation Y/Y 2022/2023

Jonathan / Leanne	We should contribute (compensate) to Area Coordinator while they are at home due to the amount of work that they do and Area Coordinator at the event (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Erik / Leanne	What we need first is an appointed committee accountable to the CORA Board to discuss IVF reimbursement and fees. (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Marianne	“We” should put in a Coaching Education application to CORA to have a sanctioned event for Junior Clubs. (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Marianne	See if CORA can apply for a grant through Canada Summer Jobs to provide a coach to the smaller clubs to coach, write up programs for websites, assist with marketing, etc. (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Ron	Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be	In-Progress	May-3: Ongoing Jun-7: Ongoing

	collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05)		
Erik	Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05)	In-Progress	May-3: Ongoing Jun-7: Ongoing
Graeme	Corrina Gage in the Pacific Northwest offering coaching sessions in Seattle / Portland. Graeme to find out the schedule and consider options for Coach-The-Coaches Town Hall Session. (2023-05)	Completed	May-3: Ongoing Jun-7: Not happening. Her only availability is July 4th Holiday
Raised Jun-7 / 2023			
Grace / Ron	Encourage renewals from Fraser Valley Paddling Club (25 paddlers) and Star Nation (11 paddlers). (2023-06)	In-Progress	Jun-7: Ongoing
Ron / Erik / Leanne	Add a button for clubs submitting race requests to choose that the race also be included on the IVF calendar & Ron will then have the opportunity to put in a	In-Progress	Jun-7: Ongoing

	reminder that all host clubs need to be able to accommodate guest teams with information about the race, area, insurance requirements and event itself. (2023-06)		
Board / Jonathan / Rob V	Add CORA 2023 Pre-AGM Agenda Topic for discussion of various CORA Cup Series Grants WRT Board Member Expectations. (2023-06)	In-Progress	Jun-7: Ongoing
Raised Sep-12 / 2023			
Erik	Send out a reminder for clubs to put in their requests to host races, to be included in this reminder, that CORA board had agreed to maximum three sanctioned races per club per year. (2023-09)	In-Progress	Sep-12: Ongoing
Board / Jonathan	The quality of the food is important. Should be discussed at the Pre-AGM meeting. (2023-09)	In-Progress	Sep-12: Ongoing
Board / Cindy	Take time at the Technical Meeting to discuss changes to the grants. Outline the expectations for the budget	In-Progress	Sep-12: Ongoing

	that should be issued to Race Directors. (2023-09)		
Town Hall Committee	Please provide 2024 date options for "Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo" Town Hall session. (2023-09)	In-Progress	Sep-12: Ongoing
Town Hall Committee	Suggestion of Big Water preparedness for a Town Hall Topic from Cheryl Skribe. Include in this everyone's role in the canoe. (2023-09)	In-Progress	Sep-12: Ongoing
Ron / Erik	Do an email to Eastern clubs on the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the benefits of being members (including the club) of CORA. (2023-09)	In-Progress	Sep-12: Ongoing
Ron / Foruzan	Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre-AGM. (2023-09)	In-Progress	Sep-12: Ongoing
Erik	Erik will be sending out communication to everyone on Maui Relief GoFundMe	In-Progress	Sep-12: Ongoing

	initiative for their response and ideas before funds are released. (2023-09)		
IVF Committee	Need to work out concerns prior to the Technical AGM on the Friday before the Pre AGM: Costing formula for IVF campaigns; Volunteer hours should be recognized (which volunteers?); How are ACs selected, compensated, etc. (2023-09)	In-Progress	Sep-12: Ongoing