



CORA Monthly Meeting Minutes

Wednesday, May 3rd, 2023

8:00 PM PST / 9:00 PM MST / 11:00 PM EST

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

1. Welcome and Roll Call

Present: Ron, Marianne, Rob V, Graeme, Erik, Rob M, Leanne, Dean, Jonathan and Cindy

Absent: Foruzan and Mony

2. Adoption of Monthly Minutes from March 1st, 2023

Motion to approve - Dean

Seconded - Rob V

Abstaining - Marianne

Approved

Adoption of Pre-AGM & Technical AGM Minutes from November 19 and 20, 2022 (Did not happen)

Confirmation of Agenda/Add New items:

Recap / Update on March-2023 Meeting Action items:

- Ron / Erik | Erik will post a Facebook post advertising the CORA Cup Series. To coordinate with the new 2023 CORA Cup OC6 Rules. CORA Cup Series blurb should include Swag and Novice / Junior paddle draw and Junior race fees are covered. (2023-03) | In-Progress - **DONE**
- Leanne | Need criteria to determine which CORA races to put on the IVF calendar. (2023-03) | In-Progress - Not yet
- Erik | Erik - Date for a CORA Board Zoom meeting on Tuesday, March 14, 2023 in a couple of weeks. Erik, Rob V and Leanne to organize questions and topics. For a subsequent Zoom call, we will invite Club reps from the general CORA Membership. (2023-03) | In-Progress - **DONE**

- Ron | Ron will contact Chrissy Lam (VOS) to submit the form for the CORA Cup Series Small-Boat Championship event. (2023-03) | In-Progress - **DONE**

3. Standing Items - Presented by existing Officers

a. Communications & Technical Update – **Erik / Graeme**

- Likely same as Erik. Continually posting Race Results & Race Advertisements & Requests for Small-Boat Number Decals & all the usual Return-To-Sport busy-ness
- Everything is operational
- Spam has dropped to almost nothing - thanks Erik

b. Membership Update – **Grace / Ron**

Individual Memberships - April update

- There were 223 more annual memberships purchased last month, bringing the total to 1,151 annual memberships.
- 157 paddlers have purchased Single Day memberships including 54 for March Madness, 5 for Wake Up the Gorge, 2 for NPI Attack, and 12 for the PNWORCA small boats race at FCRCC (6 paper membership forms were received at PNWORCA).

iii. **Club Memberships - April update**

To date, 26 CORA clubs have renewed their club memberships. Still waiting for renewals from the following clubs who have paddlers registered with CORA; Calgary (5 paddlers), Fraser Valley (25), Kelowna (23), Star Nation (10), VOS (19) - Their Event Application

iv. **Individual Memberships - May update**

There were 123 more annual memberships purchased last month, bringing the total to 1,274 annual memberships.
2 paper memberships were received from FCRCC March Madness (2 annual)
5 paper membership forms were received at the Fort Langley Spring River Run (4 annual; 1 single event).

V. **Club Memberships - May update**

To date, 30 CORA clubs have renewed their club memberships. Welcome to the Ottawa River Canoe Club! (Send "Welcome Package") Still waiting for renewals from the following clubs who have paddlers registered with CORA; Calgary (7 paddlers), Fraser Valley (25), Kelowna (28), Star Nation (10), Vancouver Ocean Sports (20) - Their Event Application is in and thus they need to pay their membership.

Action Item - Ron Chin to call VOS to pay their membership for the year.

c. Administration Updates – **Ron**

- Still need the Acknowledgement Form from Dean Dougherty - Will send in.

d. Grant Updates – **Ron**

Clinic Grants -

- No activity

Coaching Education Grants -

- No activity

RME Grants -

- No Activity

Travel Grants -

- No Activity

Jonathan to contact Grace to get her a travel grant for the Fort Langley race.

e. IVF Representative Update – **Leanne**

i. **Sprints (Hilo 2024)**

- Leanne needs someone to take on the putting out of the selection docs, **Action Item**. Needs someone to coordinate meetings, organize and send out documents. Trials are set.
- Erik - can assist, will work toward a sustainable work file.
- Cindy - will coordinate with Leanne regarding specifics and work flow.
- Jonathan would like to get a financial framework organized that is also sustainable.
- Erik - needs interest in establishing a workable structure now
- Cindy, Erik, Jonathan and Dean will work together on this.

ii. **Distance (Samoa 2023)**

- CORA IVF meeting tomorrow to discuss filling paddler withdrawal from 40s crew and 50s steering situation.
- Draft schedule is out.
- Collection of TUEs (Therapeutic Exemption Forms) about to start when email comes out tomorrow.
- Collection of headshots and passport verification ongoing
- Travel documents and visa coming out soon
 - Note passports must be valid at least 6 months after travel.
 - Suggestion of sending out a separate email regarding passport requirements. Leanne is planning on putting this in her next email.
- Rosters close May 10 thus decisions must be made ASAP, so Jonathan can organize the bill.
- Uniforms are well under way, Cheryl Skribe is heading up, hoping to have a fit kit at Jericho.
 - Looking at different hat suppliers, etc.
- Dean has a suggestion of someone to shadow Rick as a possible AC for the sprints.
- Jonathan - have paddlers going to Samoa been advised of the approximate cost of the IVF fees.

- Leanne responded they were provided with an approximate breakdown
- Rob V and Erik - paddlers in distance are committed fees should not be an issue.

iii. IVF Board

- Deadline for applications for 2025 & 2026 hosts was extended from April 30 into May. Potential vote in June.

iv. Strategic Planning

- Erik - can assist, will work toward a sustainable work file.
- Cindy - will coordinate with Leanne regarding specifics and work flow.
- Jonathan would like to get a financial framework organized that is also sustainable.
- Erik - needs interest in establishing a workable structure now
- Cindy, Erik, Jonathan and Dean will work together on this.

f. Financials/Treasurer Update - **Jonathan**

- i. Graeme to provide summary of Junior participation in 2022 (Post-COVID) & 2019 (Pre-COVID) over Easter Weekend - Running late; Will do before Duel In The Desert
- ii. Revenue appears to be very low.
 1. CORA expenses are greater than our revenue
 2. We must be relevant, there is a constant battle of what do they get for their membership?
 - a. Need to get more people racing.
 3. Early in the year, some clubs are only just getting started.
 - a. Not expecting there to be a lack of income by the end of the year.
 4. CORA membership is not a function of racing. CORA membership is a function of being part of a club.
 5. Rob V - are our expenses where we expect?
 - a. Jonathan yes, they are
 6. How do we address IVF disbursements, AC fee, etc.
 - a. Jonathan sent out information regarding the IVF structure, we need an AC and additional AC at the event. But we should contribute to them while they are at home due to the amount of work that they do.
 - b. Did we agree to compensation as opposed to fee for the AC.
 - i. We need to be sustainable and this suggestion of fee as opposed to compensation. Compensation does not recognize future work for future sprints.
 - ii. Erik - discussion is premature and volunteers are a lot of work. What we need first is an appointed committee accountable to the CORA Board to discuss reimbursement and fees.
 1. Short Term - Board agreed to compensate AC, however we need structure first.

2. Jonathan is asked to recognize the work of the people going to Samoa, in particular their costs. The money is not in the IVF budget for this. Fee for AC will come out of the IVF budget, no vote needed.

g. Junior Update - **Marianne**

We had a Zoom meeting, many thanks to Erik for setting up, on April 24th, 2023, several clubs attended and lots of ideas were shared. These are some points that I have been asked to share with CORA:

- 1) Insurance gets a quick synopsis of what is covered and what types of watercraft can be used for training. When training this is not for the purpose of racing but for example if an outrigger team trains in the dragon boat for one day is that covered.
- 2) Coaching Education – advise CORA that we are looking into organizing an education camp and will be providing in the information package the link for education grants from CORA. Note – the club hosting the camp may apply for a clinic grant as well in order to keep costs down as much as possible.
 - a) Kelowna has offered to do a mini camp
 - b) We should put in an application to CORA to have a sanctioned event for Junior Clubs. This would provide insurance; all stakeholders will need to be mentioned in the Certificate of Insurance.
- 3) See if CORA can apply for a grant through Canada Summer Jobs to provide a coach to the smaller clubs to coach, write up programs for websites, assist with marketing, etc. The clubs that take advantage of the coach, hired by CORA, would help offset the cost of the coach.
 - a. Coach must have credentials
 - b. Coach must be able to drive themselves between the clubs
 - c. Accommodation each club participating in the “shared” coach will assist or provide the coach with a place to stay.

Concerns from CORA:

- 1) We do not have employees, how does that impact?
- 2) Worksafe BC, insurance, are concerns
 - Dean advised that COMOX is putting aside time to run a youth race.
 - Thanks from Junior clubs for race registration fees being waived and helping get boats for races.

h. Town Hall Update - **Leanne / Erik / Ron**

- i. Graeme had discussion with Andy Michels (PNWORCA Chairman) at PNWORCA Winter Series SPOCC Championship Race #7 about the CORA Town Hall Series
- ii. PNWORCA Executive has watched many of the Town Hall sessions during / after COVID (Small-boat repairs; Steering Clinics; Association

Benefits) to keep the paddling community engaged and they see the value and only wish they had the resources to do something similar, as the PNWORCA Executive is struggling with finding volunteers (sound familiar?)

- i. Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
 - i. Race Certificates requested and obtained for all current events/races up to Jericho Iron.
 - ii. Enquiry from FCRCC regarding Team Canada crews practicing at Member Clubs. BFL Canada said they are comfortable that practices are covered by CORA insurance as long as the paddlers are all CORA members.
 - iii. Inquiry from Powell River Outrigger Canoe Society about hosting a National Canoe Day event/race with members of the public in a variety of watercraft at a local City Park. Ron indicated that participants would need to have CORA membership, so they decided to seek insurance coverage elsewhere. They were quoted \$400-500. This would be different from a smaller "Try outrigger" type event at the club using club equipment where non-CORA member guests would be allowed. PROCS is interested in hosting a CORA sanctioned event in future. I noted the April 30 soft drop-dead date for calendar year sanctioning.
 - iv. Enquiry from Marianne representing junior clubs, as to whether dragon boats are covered as a watercraft under CORA insurance. Ron doesn't see why not, as the endorsement under the policy covers watercraft under 15M in length. Enquiry currently outstanding with BFL Canada.

- j. Historical Update - **Graeme**
 - Ruth Matson of Nanaimo has provided extensive details on start / growth of canoeing at Nanaimo, to be developed into a "Nanaimo Legacy" Historical Article
 - Nancy Botting of Wai Nui has offered to pick up where Val Simmons left off with Eastern Canada outrigger canoeing history. Booked a weekend online session with her to work around the 3-hour time difference, and collected Eastern Canada (Ontario) OC History from 1995-2017
 - Posted collection of "*Cascadia - Paddlers Without Borders*" stories / article on BC / WA / OR crews, recognizing Ashley James. Len Morris Jr., Brad Morrison, Rob Magus, Melanie Conard, Linda Warren, Jacinta Sheridan, Laurel Archer
 - Autumn Town Hall (October) Session requested. 10 of the 11 ladies from the 1985 Molokai Na Wahine Crew have been located and we are collaborating on this tale ("Wahines In The Boat") of 11 women from all across Canada who trained in whatever they could find "back in the day" for the best ever Molokai showing for an all-Canadian crew

- k. Awards Update - **Graeme**

- Nice / eloquent presentation by Ron Chin at PNWORCA Winter Series FCRCC Race #5 for Jan Chavarie as Hugh Town Memorial Builder Award 2022 Recipient
- Photo-ops from the event to be collected from FCRCC photographers for CORA website publication - Ron Chin?
- Minnie Fontennelle recognized (by PNWORCA Chairman - Andy Michels - as the very first kudos at Awards Presentation) at PNWORCA Winter Series SPOCC Championship Race #7 as Peter Forand Masters Challenge 2023 Champion
- First-time ever that the Trophy was presented at the Championship event
- Many thanks from PNWORCA Executive and SPOCC Race Director and Minnie Fontennelle for continuing this tradition
- Photo-ops from the event to be collected from SPOCC photographers for CORA website publication - Done
- Many of the PNWORCA Winter Series Race Directors (Kalama; BBOP / Peter Marcus; Kai Ikaika; SPOCC) have communicated their appreciation for CORA bringing the Peter Forand Masters Challenge Trophy with photos of past Champions to their events in 2023 to add something special to the proceedings

I. Race Committee Update - **Race Committee (Ron / Rob M / Cindy / Mony / Graeme)**

2023 Race Schedule

- Reciprocity (not insurance)
- Many thanks from PNWORCA Executive & PNWORCA Winter Series SPOCC Championship Race #7 to CORA for advertising the SPOCC WS race on the CORA website as PNWORCA advertises the Canadian WS races on their website
- PNWORCA Executive has offered to advertise the CORA Cup Series Championship event at Lotus on the PNWORCA website and Andy Michels of Kikaha has committed to bringing up crews
- Some races are run with gender and mixed events. This is often dependent on canoe availability.
 - There does seem to be an increasing trend for loaner clubs to loan out canoes for a fee.
 - Clubs often charge their own paddlers for transportation fees

2023 (Western Canada) CORA Cup Series Championships

- Lotus CORA Cup Championship Event - 3 or 4 Races

2023 Canoe Registry

- Work-In-Progress

4. New Business

- Discussion of getting 500 lanyards for the medals. The lanyards would be red with CORA cup lettering in white. The year will be put on a decal on the back of each medal.
 - Need to put to vote for the May meeting.

- Marianne has got the following quote and checked with other suppliers for a comparison.
 - Coastal - \$1,139.63 for 500 lanyards with ring only. Note I got a credit from them for last year as the J hooks didn't work.
 - Lanyards custom - \$1,560.50 for 500 lanyards
 - Oddball - Quote came to \$1,320.00 (approx. - it was rush, I don't know if that was for ring or not)

Motion by Ron- That the Board approve the purchase of 500 lanyards for the CORA Cup, up to the cost of \$1,500.00

Seconded - Cindy

Approved

- Safety Review - Rob V.
 - Adrian Lee has been providing updates to Rob V.
 - Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info.
- Lotus CORA Cup Championship Event - 3 or 4 races - **Graeme** (covered)
 - Please keep the number of event races to a minimum
 - Encourage crews to BYOB
- Agenda / Minutes / Link Timetable In Sync / Correct - **Graeme**
 - Please can we have all the Monthly Board Meeting documents aligned
- 2023 Summer Coach-The-Coaches Forum - **Graeme**
 - Corrina Gage in Pacific Northwest offering coaching sessions in Seattle / Portland
 - Any interest in a BC in-person forum (such as the Kamini Outrigger Summit) for Coach-The-Coaches and utilize the Coaching Education Grant?
 - Dates available - Graeme is finding out. She will be in Seattle mid-July.
 - What is her rate - Graeme is finding out.
 - Can CORA promote this
 - Erik recommends that she charge the fee and CORA will recommend it as well as advise that education grants are available.
 - Cindy - what is the content? Is it coach to coaches or coach to paddlers; do we have enough lead time to determine curriculum.
 - Graeme has determined that it is coach the coaches
 - Johnathan has confirmed - Coaching education allocation in budget \$2,000.00 for education grants, in budget of \$4,000.00 for coach to coaches.
 - Graeme will find out the schedule, etc.
 - Rob V - CORA schedule is looking quite full.
 - Erik - don't discourage people even though the schedule is busy. What about the Fall, we could give her some potential dates, we will help subsidize, and assist with organization.
 - Ron - teaser, CORA small boat races, can she do something during the afternoon.

- Graeme - will advise CORA is interested but needs details. Suggest to her if she could do a video teaser, by Town Hall or in person.
- <https://wakaama.co.nz/pages/view/1005958>

5. **Review/Updates of Outstanding Action items:** (Updates due as per Jan-2023 Review)

- a. All Board Members requested to review Action Items marked “Complete?” and post questions / concerns. If no questions / concerns / then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

6. **Adjournment**

Meeting adjourned at 9:42 PM

Motion - Graeme - Adjourn meeting at 9:42 pm

Secunder - Rob V

APPROVED

Next Meeting – Start 8:00 PM - Wednesday, June 7th, 2023

| Assignee | Action Item | Due Date | Comments |
|---------------------|---|-------------|--|
| Raised Feb-3 / 2021 | | | |
| Mony | Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02) | In-Progress | <p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing May-3: Ongoing</p> |

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| Erik / Jonathan | Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02) | In-Progress | Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Raised Mar-3 / 2021 | | | |
| Erik / Ron | Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03) | In-Progress | Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug- |

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| | | | <p>3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing</p> |
| Raised May-5 / 2021 | | | |
| Graeme | Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05) | In-Progress | <p>May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Directors Guide Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Directors Guide. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced</p> |

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| | | | paddler) [TBC] . Mar-1: Ongoing May-3: Ongoing |
| Raised Sep-1 / 2021 | | | |
| Ron | Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09) | In-Progress | Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ron to provide it by end of July 2022. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron states Travel Grant Application Form already amended on CORA website to reference permitted truck topping, but this is NOT the question asked to be resolved [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Raised Oct-6 / 2021 | | | |
| Ron / Graeme | Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed. NOTE: This has been an Action Item since before 2021 (2021-10) | In-Progress | Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO |

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| | | | <p>2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing May-3: Ongoing</p> |
| Board / Ron | Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10) | In-Progress | <p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD]. Mar-1: Ongoing May-3: Ongoing</p> |
| Ron | Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10) | In-Progress | <p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per</p> |

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| | | | [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Board / Town Hall Committee / Safety Officer | Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10) | In-Progress | Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Race Directors Guide should cover this. No need for email blast [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Board | Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10) | In-Progress | Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Action Item to be completed by end of 2023-Feb [TBD] . Mar-1: Ongoing May-3: Ongoing |

Raised Nov-3 / 2021

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| Graeme / Leanne | Contact Joey Hertz for Kelowna history (2021-11) | In-Progress | Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Jul-27: Contacted Joey Hertz with starter questionnaire on KPC history Aug-3: Ongoing Aug-31 Carmen Prehofer is the KPC contact Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Graeme / Ron | Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11) | In-Progress | Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

Raised Nov-20 / 2021 (Pre-AGM)

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| Board / Race Committee | The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules (2021-11) | In-Progress | Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: |
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| | | | Ongoing Mar-1: Ongoing May-3: Ongoing |
| Board / Race Committee | For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11) | In-Progress | Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Insurance Committee / Ron / Erik / Jonathan | All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11) | In-Progress | Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |

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| Insurance Committee / Ron / Erik / Jonathan | Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11) | In-Progress | Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Mar-1: Ongoing May-3: Ongoing |
| Raised Nov-21 / 2021 (AGM) | | | |
| Insurance Committee / Ron / Erik / Jonathan | A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11) | In-Progress | Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board. |
| Insurance Committee / Ron / Erik / Jonathan | Plain language regarding our insurance coverage will be posted on the CORA website (2021-11) | In-Progress | Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 |

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| | | | Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Insurance Committee / Ron / Erik / Jonathan | Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11) | In-Progress | Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Raised Dec-1 / 2021 | | | |
| Graeme | Agreed that “old” Outstanding Action items will be noted such as “Not going to happen” and removed (2021-12) | In-Progress | Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised May-4 / 2022 | | | |
| Graeme | Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05) | In-Progress | May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: |

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| | | | Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Ron / Rob V / Rob M | Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05) | In-Progress | May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Jun-1 / 2022 | | | |
| Erik | Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06) | In-Progress | Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik to provide / publish CORA OC Sprints G2G Race Results in Word / Excel / Text format. The more flexibility the better [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Ron | <i>Plain language regarding our insurance coverage will be posted on the CORA website.</i> On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next board meeting) (2022-06) | In-Progress | Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance |

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| | | | Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Val | Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06) | In-Progress | Jun-1: Ongoing Jul-6: No Response; Historical Committee follow-up Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Sep-7 / 2022 | | | |
| Graeme / Erik | Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2022-09) | In-Progress | Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Insurance Committee | Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09) | In-Progress | Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Raised Oct-5 / 2022 | | | |
| Board | Will a CORA Sprints in Burnaby factor into the 2024 Hilo preparations? (2022-10) | In-Progress | Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

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| Grants Officer | Organization of website pages (Grants, race rules, etc.) to be reviewed and made at the Pre-AGM Meeting. (2022-10) | In-Progress | Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Rob Varnel | Rob Varnel spearheading a committee on Open Division instead of Men's Division (2022-10) | In-Progress | Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Rab Varnel [TBD] . Mar-1: Ongoing May-3: Ongoing |
| Ron / Cindy | Ron to provide Cindy with latest version of Race Directors Guidebook for editing before Cindy's October time at sea (2022-10) | In-Progress | Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Nov-2 / 2022 | | | |
| Graeme | CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to | In-Progress | Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

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| | circulate when further revised. (2022-11) | | |
| Leanne / Graeme | Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections. (2022-11) | In-Progress | Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Graeme / Val | Collect all Eastern Canada OC History from Val & publish Legacy document before 2022-year end (2022-11) | In-Progress | Nov-2: Ongoing Nov-30: Pinged Val to forward any Eastern Canada OC History to Graeme |
| Raised Nov-19 / 2022 (Pre-AGM) | | | |
| Ron Chin | Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11) | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Erik / Ron | CORA clubs must have 6 members by June. Notice will be given to any clubs not meeting this requirement. If any clubs do not meet the 6-member requirement the club membership will be revoked. Notice will be on the CORA website outlining the requirements for clubs to have CORA club | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

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| | membership as well as pointing out the club membership is not refundable. (2022-11) | | |
| Ron / Marianne | Lanyards for distance will be ordered now without the year on them. Instead, the stickers on the back of each medal will have the year as well as the division. (2022-11) | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Cindy / Erik / Leanne | Hire a Strategic Planning specialist to organize and start us off. CORA will need to write a statement of work which includes hire merit criteria, should include some experience with sport. Cindy, Erik and Leanne are willing to take on writing up the job description. (2022-11) | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing [TBD]. Mar-1: Ongoing May-3: Ongoing |
| Erik / Board | Website Operation - Suggestion of hiring someone other than Paul of FGPC to handle this (2022-11) | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Ron / Race Committee | CORA Cup race directors need to be reminded that they need to offer a Short | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO |

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| | Course race and of the applicable race divisions for setting up registration. (2022-11) | | 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing May-3: Ongoing |
| Communications Officers | Prize draws at events should include volunteers in the draw as managed by race directors (2022-11) | In-Progress | Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Nov-20 / 2022 (Technical AGM) | | | |
| Town Hall Committee | Race Director's Guidebook to be reviewed at upcoming Town Hall session (2022-11) | In-Progress | Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Treasurer | CORA Treasurer to provide budget line item to assist Juniors by waiving registration fees for races for CORA cup events. (2022-11) | In-Progress | Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Dec-7 / 2022 | | | |
| Ron / Graeme | Update all past Action Items with progress as per Action | Completed | Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb 15: Done as Ron / Graeme |

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| | Items Summary reviewed prior to Quorum (2022-12) | | collaborated on the Action Items Summary distributed to the Board prior to the Jan-2023 Board Meeting and updated past Action Items with progress. |
| Rob V / Jonathan / Ron | A committee composed of Rob V, Jonathan and Ron to establish the selection process for Area Coordinator at IVF events and finalize the selection process by end of January 2023 (2022-12) | In-Progress | Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Town Hall Committee | Next Town Hall will be in January (Leanne away 3 weekends, so someone else to take the lead). Topic TBD. | In-Progress | Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Ron / Insurance Committee | Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12) | In-Progress | Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Jan-4 / 2023 | | | |
| IVF Committee | IVF Committee to set program budget this spring with Jonathan prior to the publication of 2024 Hilo selection process/criteria (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

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| Town Hall Committee / Erik | 3rd Sat of January; Set up meeting of Town Hall Committee on promoting experience for paddlers starting out or in remote locations. What does CORA do for you? (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Insurance Committee / Ron | Certificates of Insurance for Member Clubs will be provided this week. (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Graeme / Foruzan | Graeme asked Foruzan to assist with historical items for Eastern Canada. (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Graeme / Ron | Recruit a Lower Mainland club to host the CORA Nationals Small Boats race on Sunday, July 23, 2023 (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Graeme / Ron | Invitation to host a small-boat race that Sunday to be posted on social media by the Board (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| IVF Committee / Erik | Need an avenue for paddlers to make enquiries, particularly for IVF questions. Need to provide members with clarity to avoid misunderstandings / erosion of goodwill. Try to avoid planning on the fly and ad hoc decisions, but need to | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month May-3: Ongoing |

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| | respond to circumstances. (2023-01) | | |
| IVF Committee / Cindy | Confirming that the cost of camps, etc. flowed through to participants. There were discussions on the costs prior to the camps. Cindy suggests that it may be better to charge a lump sum upfront fee. To be discussed at some point in future. (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Planning meetings happening this month May-3: Ongoing |
| Ron / Graeme | Ron / Graeme to review Action Items & locate or redo Word document with progress notes. (2023-01) | In-Progress | Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Feb-1 / 2023 | | | |
| Ron / Dean | CORA Director Acknowledgement form to come from Dean. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Ron / Grants Officer | RME Grant Application received from Vernon Paddling Centre on January 28, 2023. Referred back to them as they need 5 more CORA Annual members to be in good standing. They will confirm once they have 6. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |

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| Dean / Rob V | Any update from the AC committee that was doing stuff in January? Committee members - Rob V and Dean, to determine a process of determining what the AC role entails. Boundary between volunteers and paid needs to be established. Need to set up how an honorarium is paid. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Leanne / IVF Committee | Evaluation Camp #1 (Victoria) was a great success. First set of selections are going to be announced next week. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Announcement made, completed |
| Ron / IVF Committee | Planning stages of Camp #2. Place to be determined. Ron to organize getting the waivers done as well as the insurance certificate. (2023-02) | Completed | Feb-1: Ongoing Mar-1: Done |
| Marianne | Junior Update - Marianne will be in touch with the other clubs. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Dean / Town Hall Committee | Need to have another Town Hall Committee meeting. Dean sent Erik some ideas this morning. In speaking with River Runners, it may be | In-Progress | Feb-1: Ongoing Mar-1: Set for Mar 11 |

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| | good to have an open forum for any and all questions from CORA Members - What does CORA provide to you. (2023-02) | | |
| Foruzan | Graeme sent Foruzan request for assistance with historical items for Eastern Canada and awaiting feedback. Foruzan looking to recruit Eastern Canada paddlers to speak on behalf of an Eastern Canada OC mandate (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Erik / Graeme | PNWORCA Small Boat Winter Series #2 (JPC) link is 404 (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Rob V / Eik | Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02) | In-Progress | Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing |
| Raised Mar-1 / 2023 | | | |
| Ron /Erik | Erik will post a Facebook post advertising the CORA Cup | In-Progress | Mar-1: Ongoing May-3: Ongoing |

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| | Series. To coordinate with the new 2023 CORA Cup OC6 Rules. CORA Cup Series blurb should include Swag and Novice / Junior paddle draw and Junior race fees are covered. (2023-03) | | |
| Leanne | Need criteria to determine which CORA races to put on the IVF calendar. (2023-03) | In-Progress | Mar-1: Ongoing May-3: Ongoing |
| Erik | Erik - Date for a CORA Board Zoom meeting on Tuesday, March 14, 2023 in a couple of weeks. Erik, Rob V and Leanne to organize questions and topics. For a subsequent Zoom call, we will invite Club reps from the general CORA Membership. (2023-03) | In-Progress | Mar-1: Ongoing May-3: Ongoing |
| Ron | Ron will contact Chrissy Lam (VOS) to submit the form for CORA Cup Series Small-Boat Championship event. (2023-03) | In-Progress | Mar-1: Ongoing May-3: Ongoing |
| Raised May-3 / 2023 | | | |
| Ron / Graeme | Send Welcome Package Welcome to the Ottawa River Canoe Club & invite them to | In-Progress | May-3: Ongoing |

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| | host Eastern Canada CORA Cup Series event (2023-05) | | |
| Ron / Graeme | Ron Chin to call Vancouver Ocean Sports to pay their membership for the year to affirm their Event Application (2023-05) | In-Progress | May-3: Ongoing |
| Dean | Dean Dougherty to send in Acknowledgement Form (2023-05) | In-Progress | May-3: Ongoing |
| Jonathan | Jonathan to contact Grace to get her to submit a Travel Grant for Fort Langley race. (2023-05) | In-Progress | May-3: Ongoing |
| Erik / Leanne | Leanne needs someone to coordinate meetings, organize and send out documents. Erik can assist & will work toward a sustainable work file. (2023-05) | In-Progress | May-3: Ongoing |
| Graeme | Graeme to provide summary of Junior participation in 2022 (Post-COVID) & 2019 (Pre-COVID) over Easter Weekend - Running late; Will do before Duel In The Desert (2023-05) | In-Progress | May-3: Ongoing |

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| Jonathan / Leanne | We should contribute (compensate) to Area Coordinator while they are at home due to the amount of work that they do and Area Coordinator at the event (2023-05) | In-Progress | May-3: Ongoing |
| Erik / Leanne | What we need first is an appointed committee accountable to the CORA Board to discuss IVF reimbursement and fees. (2023-05) | In-Progress | May-3: Ongoing |
| Marianne | "We" should put in a Coaching Education application to CORA to have a sanctioned event for Junior Clubs. (2023-05) | In-Progress | May-3: Ongoing |
| Marianne | See if CORA can apply for a grant through Canada Summer Jobs to provide a coach to the smaller clubs to coach, write up programs for websites, assist with marketing, etc. (2023-05) | In-Progress | May-3: Ongoing |

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| Ron | Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05) | In-Progress | May-3: Ongoing |
| Erik | Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05) | In-Progress | May-3: Ongoing |
| Graeme | Corrina Gage in the Pacific Northwest offering coaching sessions in Seattle / Portland. Graeme to find out the schedule and consider options for Coach-The-Coaches Town Hall Session. (2023-05) | In-Progress | May-3: Ongoing |
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