



CORA Monthly Meeting Minutes Draft

Wednesday, February 1st, 2023

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

1. Welcome and Roll Call

Present: Ron, Marianne, Graeme, Leanne, Dean, Jonathan, Rob V, Foruzan, Rob M

Absent: Cindy, Mony, Erik,

2. Adoption of Monthly Minutes from January 4th, 2023: Moved: By Ron Chin; Seconded: Dean
Abstaining: Rob V.

Adoption of Pre-AGM & Technical AGM Minutes from November 19 and 20, 2022:
Deferred

Confirmation of Agenda/Add New items:

Safety Manual Update added to Agenda

3. Standing Items - Presented by existing Officers

a. Communications & Technical Update – **Erik / Graeme**

- i. CORA Inbox consolidated messages - **Graeme / Erik**
- ii. SPAM filters to seem to be working as far fewer bogus emails flooding CORA Inbox - **Graeme**

b. Membership Update – (**Erik - as at 7pm Wed 1st Feb 2023**)

- i. **Individual Memberships**
Jonathan says sign-up is going well. 770 Adult Members, 76 1-day 20, Junior Annual

- ii. **Club Memberships**
16 clubs

c. Administration Updates – **Ron**

- CORA Director Acknowledgement form to come from Dean.

d. Grant Updates – **Ron**

Clinic Grants -

- No Activity
- Powell River may be hosting a clinic.
- Query as to whether everyone attending a clinic has to be a CORA member.
 - Ron will review our clinic grant policy.
 - It is not a requirement of our insurance that anyone attending must be a member of CORA.

Coaching Education Grants -

- No Activity

RME Grants -

- RME Grant Application received from Vernon Paddling Centre on January 28, 2023. Referred back to them as they need 5 more CORA Annual members to be in good standing. They will confirm once they have 6.

Travel Grants -

- No Activity

e. IVF Representative Update – **Leanne**

i. Sprints (Hilo 2024)

- Currently reviewing pre-pandemic process for 2024 updates and developing timelines

ii. Distance (Samoa 2023)

- Any update from AC committee that was doing stuff in January?
 - Committee members - Rob V and Dean, to determine a process of determining what the AC role entails. Boundary between volunteers and paid needs to be established. Need to set up how an honorarium is paid.
 - <https://docs.google.com/document/d/1fdss3nFDmHXdxLjsns6RMXG3F7OlwZlg/edit>
- Evaluation Camp #1 (Victoria) was a great success
- First set of selections are going to be announced next week.
- Planning stages of Camp #2. Place to be determined.
 - Notices going out to people being preselected for crews and who will not be. Seat racing as some are too close to call.
 - Ron will organize getting the waivers done as well as the insurance certificate.

iii. IVF Board

- Nothing

- iv. US Model (discussion) -
Ref:

US paddlers who Leanne spoke with at NAC and San Diego last week are not very happy and based on how CORA was well organized at London Sprints, the US paddlers are looking to CORA for being the gold standard in terms of organization.
- f. **Financials/Treasurer Update - Jonathan**
 - i. Financials provided by Jonathan
<https://mail.google.com/mail/u/0/images/cleardot.gif>
 - ii. Done a good job separating out the IVF money from general account
 - iii. Credit card update
 - 1. RBC provided explanation but Jonathan not satisfied.
 - 2. Will continue for a couple more months
 - 3. We have a GIC to back up the balance of the credit card
- g. **Junior Update - Marianne**
 - i. Will be in touch with the other clubs.
- h. **Town Hall Update - Leanne / Erik / Ron**
 - i. Need to have another Town Hall Ctte meeting
 - ii. Dean sent Erik some ideas this morning. In speaking with River Runners, it may be good to have an open forum for any and all questions from CORA Members - What does CORA provide to you.
 - iii. Suggestion of February 25th, 2023.
- i. **Insurance (plus Unaffiliated / Delinquent) Update - Ron / Erik / Jonathan**
 - i. Directors & Officers Policy premium (\$1,900.00) paid by Jonathan on January 14, 2023.
 - ii. Race Certificates of Insurance requested and received for:
 - 1. Lotus Ice Breaker Race
 - 2. CORA Team Canada 2023 Samoa Camp #1
 - 3. PNWORCA Small Boats Winter Series Race #2 - Jericho
 - 4. FGPC V12-V21 Race
 - 5. NOPC Crazy 8 and NPI Attack
 - 6. FGPC Kan U Hak It
 - 7. PNWORCA WS Race #5 - FCRCC (amendment to #6 requested)
 - 8. FCRCC March Madness
- j. **Historical Update - Graeme**
 - i. Requested Val (once again) to forward all Eastern Canada OC History research for publication; Erik keeping Val's CORA email address alive for a few months
 - ii. Graeme sent Foruzan request for assistance with historical items for Eastern Canada and awaiting feedback
 - iii. Foruzan looking to recruit Eastern Canada paddlers to speak on behalf of an Eastern Canada OC mandate

k. Awards Update - **Graeme**

- Hugh Town Builder presentation for Jan Chavarie (2022 Recipient) at JSCA Feb-4
- Graeme to forward Kerr Recognition invoice to Jonathan for e-payment (\$\$)

l. Race Committee Update - **Race Committee (Ron / Rob M / Cindy / Mony / Graeme)**

2023 Race Schedule

- CORA Race Schedule shows PNWORCA WS #5 FCRCC on March 25, 2023
- This needs to be changed to PNWORCA WS #6 FCRCC (Kai Ikaika is now #5 & Sand Point is #7)
- PNWORCA Small Boat Winter Series #2 (JPC) link is **404**
Oops! That page can't be found.
<https://www.webscorer.com/registerlist?raceid=300712&details=1>
- CVCRC has confirmed that the Town of Comox has approved June 10 & 11, 2023 for Island Iron.

2023 Canoe Registry

- Work-In-Progress

4. New Business

- 2023 CORA Distance Champs Small-Boat Funding - **Graeme**
Memo distributed to Board early Jan-2023 with several options (10%-15% of CORA Distance Champs Grants) for Small-Boat event host club

Grant (2023 Budget Line Items)	Amount	Opt 1 - OC6 (100%)	Small-Boat (0%)	Opt 2 - OC6 (90%)	Small-Boat (10%)	Opt 3 - OC6 (85%)	Small-Boat (15%)
CORA Distance Championship Event Hosting Grant	\$2,500.00	\$2,500.00	\$0.00	\$2,250.00	\$250.00	\$2,125.00	\$375.00
CORA Distance Championship Event Food & Entertainment Grant	\$1,500.00	\$1,500.00	\$0.00	\$1,350.00	\$150.00	\$1,275.00	\$225.00
CORA Distance Championship Event Awards Grant	\$1,000.00	\$1,000.00	\$0.00	\$900.00	\$100.00	\$850.00	\$150.00
CORA Cup Series Event Prizing (Swag) Grant	\$800.00	\$800.00	\$0.00	\$800.00	\$0.00	\$800.00	\$0.00
Total (Lotus & Some Other CORA Club)	\$5,800.00	\$5,800.00	\$0.00	\$5,300.00	\$500.00	\$5,050.00	\$750.00

I've looked at what the 2023 Budget provided for the CORA Distance Championship Event. There is \$5,000 specifically for hosting the CORA Distance Championship Event, and \$800 for hosting a CORA Cup Series event.

Please see the attached image:

- Option 1 is for Lotus to keep 100% of the \$800 for hosting a CORA Cup Series event and to keep 85% of the \$5000 for hosting the CORA Distance Championship OC6 Event. The remaining 15% of the \$5000 for hosting the CORA Distance Championship Event goes to the club hosting the Small-Boat event (\$750).
- Option 2 is for Lotus to keep 100% of the \$800 for hosting a CORA Cup Series event and to keep 90% of the \$5000 for hosting the CORA Distance Championship OC6 Event. The remaining 10% of the \$5000 for hosting the CORA Distance Championship Event goes to the club hosting the Small-Boat event (\$500).
- Option 3 is for Lotus to keep 100% of the \$800 for hosting a CORA Cup Series event and to keep 100% of the \$5000 for hosting the CORA Distance Championship OC6 Event. Nothing goes to the club hosting the Small-Boat event (\$0).

There's \$5,000 specifically for hosting the CORA Distance Championship Event.

These grants cover a vast array of expenses. In the past the CORA Distance Championships OC6 event host has been able to utilize some of these Grants to cover expenses incurred over

the Saturday OC6 and Sunday small-boat events (general costs and expenses of **event hosting**, such as facility and equipment rentals, permits, Webscorer fees, safety boat rental and use, administrative costs and supplies, support for volunteers, posters, merchandise and draw prizes).

Now CORA is asking a separate CORA Member Club to host a “championship” caliber small-boat race and incur CORA Race Rules designated expenses for 1st / 2nd /3rd place awards in every boat / age / gender division, as well as provide 2safety boats, and expenses for facility and equipment rentals, permits, Webscorer fees, safety boat rental and use, administrative costs and supplies, support for volunteers, posters, and more).

This is why so many CORA clubs are not hosting small-boat races anymore, as the expenses could far exceed revenues, especially if weather is inclement on race day. So, the question is, does Lotus give up some of the CORA Distance Championship Event grant funds as they are only hosting the OC6 event on Saturday or does CORA set aside additional funds to support a separate club hosting the small-boat event on Sunday?

MOTION - apportion the three nationals hosting grants with a portion of 15% for the small boats on the Sunday

Ron Chin - seconded [Jonathan Wilkins](#) APPROVED.

- Safety Review - Rob V.
 - Update received today from Adrian Lee as well as PFD info.
 - Rob V. has not reviewed yet, recommends that someone with a good eye should review.
 - Suggestion of asking Erik to review since FGPC has very good safety procedures.

5. **Review/Updates of Outstanding Action items:** (Updates due as per Jan-2023 Review)

- a. All Board Members requested to review Action Items marked “Complete?” and post questions / concerns. If no questions / concerns / then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

6. **Adjournment**

Moved to adjourn at 8:07PM PST by Ron Chin. Seconded by Leane Stanley

APPROVED

Next Meeting – Start 7:00 PM - Wednesday, March 1st, 2023

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	In-Progress	<p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD].</p>

Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)	In-Progress	Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary.[TBD].
Raised Mar-3 / 2021			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)	In-Progress	Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing

			<p>Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary.[TBD].</p>
Raised May-5 / 2021			
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	In-Progress	<p>May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Directors Guide Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Directors Guide. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced paddler) [TBC].</p>

Board / Rob V	We should organize more sponsors / it would be handy to have multiple sponsors (2021-05)	Completed	May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Rob Varnel to provide details on vendors from 2019 Ideas Going Forward Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing Apr-15: Update CORA Google Drive with Sponsor details May-4: Ongoing Jun-1: Collect Penticton & Latitude 48 Sponsors for Directory Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: CORA Contacts Registry has ongoing list of Vendors / Sponsors. Done
Raised Sep-1 / 2021			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	In-Progress	Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ron to provide it by end of July 2022. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron states Travel Grant Application Form already amended on CORA website to reference permitted trucktopping, but this is NOT the question asked to be

			resolved [TBD] .
Raised Oct-6 / 2021			
Ron / Graeme	<p>Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.</p> <p>NOTE: This has been an Action Item since before 2021 (2021-10)</p>	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD].</p>
Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety</p>

			boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD] .
Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] .
Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Directors Guide. Race Directors Guide should cover this. No need for email blast [TBD] .

Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Action Item to be completed by end of 2023-Feb [TBD].
Raised Nov-3 / 2021			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	In-Progress	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Jul-27: Contacted Joey Hertz with starter questionnaire on KPC history Aug-3: Ongoing Aug-31 Carmen Prehofer is the KPC contact Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Erik / Rob V	Cindy suggests that Erik and Rob V take a stab at UL recovery procedure (2021-11)	Completed	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

			Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik believes this has been published under Racing / Safety / Huli Recovery on CORA website. In-line text, not a separate document.
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	In-Progress	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Raised Nov-20 / 2021 (Pre-AGM)			
Board	We should have a discussion regarding that all clubs MUST have a minimum of 6 members. The club cannot be a club for insurance purposes unless their members are members with CORA (2021-11)	Completed	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members. Feb-1: Recurring Annual Task. Done
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

	exceptions to the stated rules (2021-11)		Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, club's have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD] .
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] .
Insurance Committee /	Any clubs not meeting 6 members by July 2022, MUST provide a written	Completed	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1:

Ron / Erik / Jonathan	reason to CORA as to why the club does not have sufficient members (2021-11)		Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members. Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Resolved at 2022 CORA Pre-AGM as a prerequisite for "Good Standing" by beginning July each year. Confirmed that 6 required. Reminder to be sent out by Memberships Officer in about May of each year to deficient Clubs [TBD] .
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023.
Membership Officers	The membership chair will be monitoring membership in clubs and will advise the board in July of which clubs do not meet at least 6 member requirements (2021-11)	Completed	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members. Feb-1: Recurring Annual Task. Done
Raised Nov-21 / 2021 (AGM)			

<p>Insurance Committee / Ron / Erik / Jonathan</p>	<p>A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11)</p>	<p>In-Progress</p>	<p>Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board.</p>
<p>Insurance Committee / Ron / Erik / Jonathan</p>	<p>Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)</p>	<p>In-Progress</p>	<p>Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary.[TBD].</p>
<p>Insurance Committee / Ron / Erik / Jonathan</p>	<p>Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)</p>	<p>In-Progress</p>	<p>Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary.[TBD].</p>

Raised Dec-1 / 2021			
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Raised Jan-5 / 2022			
Marcus Krieger / Rob Varnel	Work so far on a huli recovery document to be published (2022-01)	Completed	Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik believes this has been published under Racing / Safety / Huli Recovery on CORA website. In-line text, not a separate document.
Raised Feb-2 / 2022			
Rob V / Cindy / Erik / Leanne	Form a committee to create policies on unaffiliated members and delinquent clubs (2022-02)	Completed	Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7:

			Ongoing Jan-4: Ongoing Feb-1: Ongoing. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Resolved at CORA Pre-AGM as members of non-CORA clubs deemed “Unaffiliated” under Insurance Policy.
Rob V / Erik	Draft Unlimited Recovery huli procedure document be circulated to the Board for discussion (2022-02)	Completed	Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik believes this has been published under Racing / Safety / Huli Recovery on CORA website. In-line text, not a separate document.
Raised May-4 / 2022			
Graeme	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Cindy / Erik	Establish a 2-step process for new clubs to join - to obtain information regarding them before they are accepted as a member club (2022-05)	Completed	May-4: Ongoing Jun-1: Ongoing Jul-6: Cindy proposed 2 forms - one for renewal and one for new members (where membership is not automatic and not to be confirmed). Erik and Cindy to prepare. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

			Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik / Cindy / Ron believe that this 2-step process is in place
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Raised Jun-1 / 2022			
Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik to provide / publish CORA OC Sprints G2G Race Results in Word / Excel / Text format. The more flexibility the better [TBD] .
Erik / Val / Marianne	Erik to assist in sending out Junior Survey to all Club representatives only (2022-06)	Completed	Jun-1: Ongoing Jul-6: Erik to provide Val and Marianne with a link to see data. September: Marianne has been compiling the data and will be contacting the clubs that are interested in further discussions. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4:

			Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Marianne believes this has been done.
Ron	<i>Plain language regarding our insurance coverage will be posted on the CORA website.” On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next board meeting) (2022-06)</i>	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dismiss Feb-2023 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Feb-28, 2023. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] .
Val	Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: No Response; Historical Committee follow-up Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Erik	Post Unlimited Recovery Procedures draft document on CORA website (2022-06)	Completed	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik believes this has been published under Racing / Safety / Huli Recovery on CORA website. In-line text, not a separate document.

Raised Jul-6 / 2022

Board	CORA Cup Medals for 2022 Need to discuss lower cost options (ordering same spec from China) or alternatives for future years at AGM (2022-07)	Completed	Jul-6: Add as Pre-AGM Topic Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Existing inventory of CORA Cup medals will be used with new CORA lanyards to be ordered (no year on lanyard). The year will be added to the stickers on the back of the medals instead.
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Raised Sep-7 / 2022

Graeme / Erik	Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2022-09)	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Insurance Committee	Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] .

Raised Oct-5 / 2022

Board	Will a CORA Sprints in Burnaby factor into the 2024 Hilo preparations? (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Grants Officer	Organization of website pages (Grants, race rules, etc.) to be reviewed and made at the Pre-AGM Meeting. (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Graeme	Jonathan says It makes sense for Oddball to invoice CORA for the full \$1600 for the Gift Certificates redeemable within 1-year (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Oddball paid by Jonathan. Done.
Rob Varnel	Rob Varnel spearheading a committee on Open Division instead of Men's Division (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Rab Varnel [TBD] .
Ron Chin	TSCC Maka Koa to pay such reduced CORA Day Fees for TIOC 2022 to CORA (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron asserts that Yes, fees received.

Ron / Cindy	Ron to provide Cindy with latest version of Race Directors Guidebook for editing before Cindy's October time at sea (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Cindy has Race Directors Guidebook for editing
Raised Nov-2 / 2022			
Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)	In-Progress	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Leanne / Graeme	Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections. (2022-11)	In-Progress	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Erik / Town Hall Committee	Crew Selection Town Hall with Jill Schooler (Lanakila) and Dave Krueger (NAC) recording needs to be posted to YouTube and linked on the CORA website. (2022-11)	Completed	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Erik believes this has been done.

Graeme / Val	Collect all Eastern Canada OC History from Val & publish Legacy document before 2022-year end (2022-11)	In-Progress	Nov-2: Ongoing Nov-30: Pinged Val to forward any Eastern Canada OC History to Graeme
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Board	Look into a fixed 7 PM start time in order to assist Eastern members of the Board to attend (2022-11)	Completed	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Agreed. Done.
Erik / Ron	Onboard new Board Members with emails & Google Drive permissions & Acknowledgements (2022-11)	Completed	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dean & Foruzan onboarded. Done.
Erik / Ron	CORA clubs must have 6 members by June. Notice will be given to any clubs not meeting this requirement. If any clubs do not meet the 6 member requirement the club membership will be revoked.	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing

	<p>Notice will be on the CORA website outlining the requirements for clubs to have CORA club membership as well as pointing out the club membership is not refundable. (2022-11)</p>		
Ron / Marianne	<p>Lanyards for distance will be ordered now without the year on them. Instead the stickers on the back of each medal will have the year as well as the division. (2022-11)</p>	In-Progress	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing</p>
Cindy / Erik / Leanne	<p>Hire a Strategic Planning specialist to organize and start us off. CORA will need to write a statement of work which includes hire merit criteria, should include some experience with sport. Cindy, Erik and Leanne are willing to take on writing up the job description. (2022-11)</p>	In-Progress	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing [TBD].</p>
Erik / Board	<p>Website Operation - Suggestion of hiring someone</p>	In-Progress	<p>Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing</p>

	other than Paul of FGPC to handle this (2022-11)		
Ron / Race Committee	CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Directors Guide, but Ron to review the Race Directors Guide. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC]
Communications Officers	Prize draws at events should include volunteers in the draw as managed by race directors (2022-11)	In-Progress	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Raised Nov-20 / 2022 (Technical AGM)			
Town Hall Committee	Race Director's Guidebook to be reviewed at upcoming Town Hall session (2022-11)	In-Progress	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Treasurer	CORA Treasurer to provide budget line item to assist Juniors by waiving registration fees for races for CORA cup events. (2022-11)	In-Progress	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing

Raised Dec-7 / 2022

Ron / Graeme	Update all past Action Items with progress as per Action Items Summary reviewed prior to Quorum (2022-12)	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb 15: Done as Ron / Graeme collaborated on the Action Items Summary distributed to the Board prior to the Jan-2023 Board Meeting and updated past Action Items with progress.
Graeme / Erik	Add live link (CTA / image / badge) on Home page to Become A Member prominent (2022-12)	Completed	Dec-7: Ongoing Dec-9 Done
Ron	Follow Up with Dean Dogherty to see if sincere on being with the Board, as he missed AGM & Dec 2023 Board Meeting (2022-12)	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Dean attending meetings. Done.
Rob V / Jonathan / Ron	A committee composed of Rob V, Jonathan and Ron to establish the selection process for Area Coordinator at IVF events and finalize the selection process by end of January 2023 (2022-12)	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Town Hall Committee	Next Town Hall will be in January (Leanne away 3 weekends, so someone else to take the lead). Topic TBD.	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing

Ron / Insurance Committee	Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)	In-Progress	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing
Leanne	Communique from IVF (Lara Collins) regarding paddlers who participated for Team Canada (2022-12)	Completed	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Concerns noted. Done.
Raised Jan-4 / 2023			
Erik / Graeme	Work to resolve CORA Inbox consolidated messages & SPAM inundation (2023-01)	Completed	Jan-4: Ongoing Feb-1: Improvements noticed. Done.
IVF Committee	IVF Committee to set program budget this spring with Jonathan prior to the publication of 2024 Hilo selection process/criteria (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
Town Hall Committee / Erik	3rd Sat of January; Set up meeting of Town Hall Ctte on promoting experience for paddlers starting out or in remote locations. What does CORA do for you? (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
Insurance Committee / Ron	Certificates of Insurance for Member Clubs will be provided this week. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing

Graeme / Foruzan	Graeme asked Foruzan to assist with historical items for Eastern Canada. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
Graeme / Ron	Recruit a Lower Mainland club to host the CORA Nationals Small Boats race on Sunday, July 23, 2023 (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
Graeme / Ron	Invitation to host a small-boat race that Sunday to be posted on social media by the Board (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
IVF Committee / Erik	Need an avenue for paddlers to make enquiries, particularly for IVF questions. Need to provide members with clarity to avoid misunderstandings / erosion of goodwill. Try to avoid planning on the fly and ad hoc decisions, but need to respond to circumstances. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
IVF Committee / Cindy	Confirming that the cost of camps, etc. flowed through to participants. There were discussions on the costs prior to the camps. Cindy suggests that it may be better to charge a lump sum upfront fee. To be discussed at some point in future. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing

Ron / Graeme	Ron / Graeme to review Action Items & locate or redo Word document with progress notes. (2023-01)	In-Progress	Jan-4: Ongoing Feb-1: Ongoing
Raised Feb-1 / 2023			
Ron / Dean	CORA Director Acknowledgement form to come from Dean.(2023-02)	In-Progress	Feb-1: Ongoing
Ron / Grants Officer	RME Grant Application received from Vernon Paddling Centre on January 28, 2023. Referred back to them as they need 5 more CORA Annual members to be in good standing. They will confirm once they have 6. (2023-02)	In-Progress	Feb-1: Ongoing
Dean / Rob V	Any update from the AC committee that was doing stuff in January? Committee members - Rob V and Dean, to determine a process of determining what the AC role entails. Boundary between volunteers and paid needs to be established. Need to set up how an honorarium is paid. (2023-02)	In-Progress	Feb-1: Ongoing

Leanne / IVF Committee	Evaluation Camp #1 (Victoria) was a great success. First set of selections are going to be announced next week. (2023-02)	In-Progress	Feb-1: Ongoing
Ron / IVF Committee	Planning stages of Camp #2. Place to be determined. Ron to organize getting the waivers done as well as the insurance certificate. (2023-02)	In-Progress	Feb-1: Ongoing
Marianne	Junior Update - Marianne will be in touch with the other clubs. (2023-02)	In-Progress	Feb-1: Ongoing
Dean / Town Hall Committee	Need to have another Town Hall Ctte meeting. Dean sent Erik some ideas this morning. In speaking with River Runners, it may be good to have an open forum for any and all questions from CORA Members - What does CORA provide to you. (2023-02)	In-Progress	Feb-1: Ongoing
Foruzan	Graeme sent Foruzan request for assistance with historical items for Eastern Canada and awaiting feedback. Foruzan looking to recruit Eastern Canada paddlers to speak on behalf	In-Progress	Feb-1: Ongoing

	of an Eastern Canada OC mandate (2023-02)		
Graeme / Jonathan	Graeme to forward Kerr Recognition invoice to Jonathan for e-payment (\$\$). (2023-02)	Completed	Feb-1: Ongoing Feb-16 Done
Rob M / Erik	This needs to be changed to PNWORCA WS #6 FCRCC (Kai Ikaika is now #5 & Sand Point is #7) (2023-02)	Completed	Feb-1: Ongoing Feb-5 Done
Erik / Graeme	PNWORCA Small Boat Winter Series #2 (JPC) link is 404 (2023-02)	In-Progress	Feb-1: Ongoing
Rob V / Eik	Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02)	In-Progress	Feb-1: Ongoing