



CORA Monthly Meeting Minutes Draft

Wednesday, November 2nd, 2022

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

Google Meet joining info

Video call link: <https://meet.google.com/zck-fsgh-nvi>

- Welcome and Roll Call

Present: Ron, Jonathan, Rob M, Cindy, Graeme, Leanne,

Regrets: Marianne, Rob V, Mony, Erik, Val,

- Adoption of October minutes: Moved: By Ron Seconded: Jonathan. **APPROVED.**
- Confirmation of Agenda/Add New items: None
- Standing Items - Presented by existing Officers
 - Communications & Technical Update – **Erik / Graeme**
 - CORA General FAQs almost ready for review.
Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness. - **Graeme**
Graeme to circulate when further revised.

- Membership Update – **Grace**

- **Individual Memberships**

There were another 110 annual memberships purchased in September and October bringing the total to 1223.

There were 6 Single Day memberships purchased for the Canadian Nationals, 44 for the Lotus Poker Paddle, 127 (in registration)+ 6 purchased for TOIC, 31 purchased for Bridges, 1 purchased for Fort Langley Fall Small Boats race, 39 purchased for the FGPC WetDashe; a total of 312 Single Day memberships purchased so far this year.

- **Club Memberships**

There are 37 CORA clubs this year.

Many thanks are extended to Erik Ages and Paul Barton for the frequent and timely updates to the Race Directors' and Membership databases. This was such a big help to race directors and clubs!

- Attached please find the 2022 Membership Report for the CORA AGM - please let me know of any discrepancies or other items that should be included.
- [\[Insert link\]](#)
- Administration Updates – **Ron**
 - None
- Grant Updates – **Ron**

Clinic Grants -

- No activity.

Coaching Education Grants -

- No activity.

RME Grants -

- Receipts received from Penticton Racing Canoe Club for its RME Grant approved on Oct-5, 2022. E-transfer paid on November 2, 2022.
- RME Grant Application received from Jericho Paddling Club on October 24, 2022. Please see Memo at this link:

[Jericho 2022 RME Grant Memo to CORA Board.pdf](#)

Moved by Ron: BE IT RESOLVED THAT the RME Grant Application of Jericho Paddling Club submitted on October 24, 2022 be approved by the Board in an amount up to \$1000.00, subject to receipt of satisfactory receipts on or before December 31, 2022.

Seconded by: Jonathan. **APPROVED**

- RME Open Call to be issued this week and presented to the Board at the Saturday Pre-AGM Board Meeting. Add protected fund funds - Total \$15,000 available.

Travel Grants -

- No activity.

CORA Nationals Grants

- 2022 Sprint Nationals Boat Rental Grant distributed to FLCC, VOS, FVPC and FCRCC for loan of canoes in the amount of \$200.00 per canoe loaned. (FLCC \$400.00; VOS \$400.00; FVPC \$400.00 and FCRCC \$200.00). E-transferred by Jonathan on or about October 26, 2022.
- 2022 Distance Nationals Grants e-transferred to Comox Valley Canoe Racing Club on October 28, 2022 as follows:
 - Distance Nationals Hosting Grant \$2000.00
 - Distance Nationals Medals Grant \$910.01

- Distance Nationals Food & Entertainment \$450.00
- IVF Representative Update – **Leanne**
 - Sprints (Hilo 2024)
 - Need to schedule at IVF Committee meeting ASAP to discuss Fall 2023 sprint trial dates and process prior to AGM to get dates on 2023 calendar
 - Are Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections.
 - Distance (Samoa 2023)
 - Trials happened Oct-15 with OC6 evaluations on Oct-16.
 - V1 winners have been notified
 - V1 race off for 50s women and junior women will happen in April 2023
 - Two teams have been selected by the coaches and have been notified
 - Other age groups require further OC6 evaluations along with many who were exempt due to illness
 - Evaluation camp Dec-3 & 4, 2022
 - Evaluation camp March 2023 (first weekend)
 - Junior men and women process needs to be revised and restarted for V6. Don Irvine has volunteered to spearhead the jr boys.
 - IVF Board
 - Online IVF AGM in December. Age categories to be confirmed by IVF at its AGM.
- Financials/Treasurer Update - **Jonathan**
 - <https://drive.google.com/drive/folders/1mdclvP3eJCHhAD3LgLclaN6QCrqnTYtN>
 - Small reconciliation to be completed on London and Samoa. I hope to have these tidied up before AGM
 - No General account budget requests/suggestions received yet
 - IVF budget is a work-in-progress but is to be covered by all competitors
- Junior Update - **Marianne**
 - Zoom call to be scheduled.
- Town Hall Update - **Leanne / Erik / Ron / Val**
 - Crew Selection Town Hall with Jill Schooler (Lanakila) and Dave Krueger (NAC) completed on October 29, 2022.
Recording needs to be posted to YouTube and linked on the CORA website.
 - Hall of Fame Town Hall scheduled for Nov 5, 2022
Ron to do admin intro, hand-off to Graeme.
Leanne to be wrap-up guest speaker (Kamini to be wrap-up inductee).

- Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
 - No activity.
- Historical Update - **Graeme**
 - Graeme plans to meet with additional local paddlers.
 - Goal is to collect all Eastern Canada OC History from Val & publish Legacy document before 2022-year end
- Awards Update - **Graeme**
 - Hugh Town Memorial Builder Award Nominations closing soon
 - Hugh Town Memorial Builder Award Summaries to be distributed by mid-November
- Race Committee Update - **Race Committee (Ron / Rob M / Cindy / Mony / Graeme)**

2023 Race Schedule

- Requested by November 4, 2022.
- Will ask Erik to circulate the list of race applications received.

2022 Property Chain Of Custody - COC (Graeme)

- Extra CORA Cup Series Medals added to COC (Split between Ron & Marianne)
- CORA Feather Banners are in the FCRCC Burrard shed.

2022 CORA Sprints (Graeme)

- Graeme to provide updated draft CORA Sprint Rules (last version from 2014).

Open Division instead of Men's Division (Rob V)

- Table for Pre-AGM meeting.

- New Business

None.

- **Review/Updates of Outstanding Action items:** (Condense and summarize table - add Pre-AGM / AGM Action Items)
 - a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.
- **Adjournment**

Moved to adjourn AT 7:55 pm by Ron Seconded by Cindy. **APPROVED**

Next Meeting – Start 7:00 PM - Wednesday, December 7th, 2022

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	In-Progress	Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)	In-Progress	Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2:

			Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.
Raised Mar-3 / 2021			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)	In-Progress	Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.
Raised May-5 / 2021			
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	In-Progress	May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Directors Guide Aug-4: Ongoing Sep-1:

			Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Board / Rob V	We should organize more sponsors / it would be handy to have multiple sponsors (2021-05)	In-Progress	May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Rob Varnel to provide details on vendors from 2019 Ideas Going Forward Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing Apr-15: Update CORA Google Drive with Sponsor details May-4: Ongoing Jun-1: Collect Penticton & Latitude 48 Sponsors for Directory Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Sep-1 / 2021			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	In-Progress	Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ron to provide it by end of July 2022. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing

			Nov-2: Ongoing
Raised Oct-6 / 2021			
Ron / Graeme	<p>Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.</p> <p>NOTE: This has been an Action Item since before 2021 (2021-10)</p>	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing</p>
Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing</p>
Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	In-Progress	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.</p>

Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)	In-Progress	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Nov-3 / 2021			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	In-Progress	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Jul-27: Contacted Joey Hertz with starter questionnaire on KPC history Aug-3: Ongoing Aug-31 Carmen Prehofer is the KPC contact Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Erik / Rob V	Cindy suggests that Erik and Rob V take a stab at UL	In-Progress	Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1:

	recovery procedure (2021-11)		Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	In-Progress	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Nov-20 / 2021 (Pre-AGM)			
Board	We should have a discussion regarding that all clubs MUST have a minimum of 6 members. The club cannot be a club for insurance purposes unless their members are members with CORA (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members.
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However,	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1:

	club's have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)		Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook.
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Any clubs not meeting 6 members by July 2022, MUST provide a written reason to CORA as to why the club does not have sufficient members (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members.
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.

Membership Officers	The membership chair will be monitoring membership in clubs and will advise the board in July of which clubs do not meet at least 6 member requirements (2021-11)	In-Progress	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ron to ask Grace to check which clubs don't have 6 members.
Raised Nov-21 / 2021 (AGM)			
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11)	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board.
Insurance Committee / Ron / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.
Insurance Committee / Ron / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register	In-Progress	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing

	that certain training is not an insurable activity (2021-11)		Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Dec-1 / 2021			
Graeme	Agreed that “old” Outstanding Action items will be noted such as “Not going to happen” and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Jan-5 / 2022			
Marcus Krieger / Rob Varnel	Work so far on a huli recovery document to be published (2022-01)	In-Progress	Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Feb-2 / 2022			
Rob V / Cindy / Erik / Leanne	Form a committee to create policies on unaffiliated members and delinquent clubs (2022-02)	In-Progress	Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Rob V / Erik	Draft Unlimited Recovery huli procedure document be circulated to the Board for discussion (2022-02)	In-Progress	Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

Raised May-4 / 2022			
Graeme	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Cindy / Erik	Establish a 2-step process for new clubs to join - to obtain information regarding them before they are accepted as a member club (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Cindy proposed 2 forms - one for renewal and one for new members (where membership is not automatic and not to be confirmed). Erik and Cindy to prepare. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Board	Approach Tony regarding his ability to remain a Director (2022-05)	Completed	May-4: Ongoing Jun-1: Ongoing Jul-6: Ron will email Grace and ask him to resign as Director but stay on in the IVF role. Aug-3: Ongoing Aug-4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director
Graeme	Contact CORA Cup Series hosts about CORA grants available: Island Iron - Vivian Thomas at L48 to be contacted Lotus Iron - Grace Morrisette at Lotus to be contacted Comox Nationals - Rupert Wong at CVCRC to be contacted (2022-05)	Completed	May-4: Ongoing Jun-1: Ongoing May-7: Grace with Lotus contacted May-8: Vivian / Melanie with Latitude 48 contacted Jun-1: Ongoing Jul-6: Ongoing Jul-25: Swag Grant Application / Expenses provided for Lotus Iron; Awaiting feedback from Comox on their approach Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Oct-9: All CORA Swag Grants for the 4 CORA Cup Series Host clubs paid

Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Raised Jun-1 / 2022			
Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Board / Treasurer	Consider whether CORA should reimburse CORA clubs for use of their OC6s at CORA OC Sprints when Jonathan is present (2022-06)	Completed	Jun-1: Ongoing Jul-6: We will wait for Rob V to submit a trailering claim for CORA Sprints Nationals (FVPC already paid) and the balance from the \$1500 will be paid out to the loaning clubs pro rata to the number of boats loaned. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with FCRCC & VOS & FLCC & FVPC being reimbursed
Erik / Val / Marianne	Erik to assist in sending out Junior Survey to all Club representatives only (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: Erik to provide Val and Marianne with a link to see data. September: Marianne has been compiling the data and will be contacting the clubs that are interested in further discussions. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Ron	<i>Plain language regarding our insurance coverage will be posted on the CORA</i>	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Dismiss Dec-2022 if Ron does not

	website.” On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next board meeting) (2022-06)		have time for Insurance Summary; Ron to provide in plain language insurance summary by Nov-30, 2022.
Val	Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: No Response; Historical Committee follow-up Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Erik	Post Unlimited Recovery Procedures draft document on CORA website (2022-06)	In-Progress	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Marianne / Paul	Order CORA Cup Series medals and the lanyards; Send the list to Ron first; Marianne and Paul will do the paper labels for the back of the medals (2022-06)	Completed	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Completed at 2022 Comox Iron CORA Cup Series event
Raised Jul-6 / 2022			
Board	CORA Cup Medals for 2022 Need to discuss lower cost options (ordering same spec from China) or alternatives for future years at AGM (2022-07)	In-Progress	Jul-6: Add as Pre-AGM Topic Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

Raised Aug-3 / 2022

Leanne / IVF Committee	2023 Samoa IVF Distance registration to open early August 2022 (2022-08)	Completed	Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with 2023 IVF Samoa Time Trials at Jericho
Erik / Graeme	Add Jonathan Wilkins onto Board Of Directors page as being on IVF Selection / Coaching Committee (2022-08)	Completed	Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with Jonathan Wilkins updated on Board Of Directors page as being on IVF Selection / Coaching Committee
Awards Committee	CORA HOF media release to be published shortly (2022-08)	Completed	Aug-3: Ongoing Aug-9: CORA website post published
Awards Committee	CORA HOF perpetual page to be updated with HOF 2022 Inductees media release to be published shortly (2022-08)	Completed	Aug-3: Ongoing Aug-9: CORA website perpetual page updated with HOF 2022 Inductees
Awards Committee	Locate Guest Speakers for each CORA 2022 HOF Inductee to speak on behalf of the Inductee (2022-08)	Completed	Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-5: Melanie Whittall, Hugh Fisher, Susan Mott, Doug Mancell, Sheila Kuyper, Nancy Botting, Valerie Simmons, Penny Seeley, Brad Lee, "Jack", Annie Boulding, Brian Henry, Graham Henry, and Leanne Stanley invited / delivered

Raised Sep-7 / 2022

Graeme / Erik	Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2022-09)	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing
Erik	Tony Vukasovic has resigned so offboarding procedures (remove Tony from CORA email groups as well as CORA Google Drive access) are appropriate (2022-09)	Completed	Aug-4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with removal of Tony from CORA email groups as well as CORA Google Drive access
Erik / Ron / Leanne	Need to put out an email to all CORA members with information about Samoa 2023 Distance Selection Need a waiver for participants please (paper or digital?) (2022-09)	Completed	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with 2023 IVF Samoa Time Trials at Jericho
Town Hall Committee / Graeme	Need to set committee meeting date in early October for Crew Selection Town Hall on October 29th and Hall of Fame Town Hall November 19th or 26th (? (avoiding CORA AGM date) (2022-09)	Completed	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Nov-5: Done with 2022 Oct-/ Nov- Town Halls presentations
Insurance Committee	Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which	In-Progress	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing

	clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)		
Raised Oct-5 / 2022			
Erik	Wait for AGM date before sending out reminders for race submissions for 2023 (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with all 2023 Race Submissions (max 3 sanctioned events per club) received
Board	Recruit another director from Eastern Canada (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-19: Done with nomination for Foruzan Velji, TSCC Maka Koa
Grants Officer	RME Open Call to be issued soon. (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with Open Call Media Release & Club Reps email
Grants Officer	Ron will send reminder about 2022 Nationals (Distance) Hosting Budget Allocation: \$2,000.00 - Eligible (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with communique to Comox Club Rep
Grants Officer	Ron will send reminder about 2022 Nationals (Distance) Medals/awards Budget Allocation: \$1,000.00 - Eligible (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with communique to Comox Club Rep

Grants Officer	Ron will send reminder about 2022 Nationals (Distance) Food & Entertainment Budget Allocation: \$1,500.00 - Eligible - There was entertainment (singer). (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with communique to Comox Club Rep
Grants Officer	Ron will send reminder to Nationals Host via cheat sheet of what receipts to submit (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with communique to Comox Club Rep
Grants Officer	Ron will send a reminder and a table to fill out to Rupert Wong (2022-10).	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with communique to Comox Club Rep
Board	Will a CORA Sprints in Burnaby factor into the 2024 Hilo preparations? (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing
IVF Committee	Upcoming Samoa Time Trial exemptions details to be posted on CORA website by next week (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with 2023 IVF Samoa Time Trials at Jericho
Jonathan	CORA Financial Line Item for Prizes for Novices / Juniors.should be updated to \$1600 (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with revised 2022/2023 Budget
Jonathan	Jonathan to review and distribute the Grant - National	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with FCRCC & VOS & FLCC & FVPC

	Sprint - Boat Rental/Cartage excess (\$1187) pro rata among the CORA clubs that provided OC6s (2022-10)		being reimbursed
Town Hall Committee	Need to set committee meeting date in early October for Crew Selection Town Hall on October 29th and Hall of Fame Town Hall (November 5) (avoiding CORA AGM date). Erik and Leanne to arrange the Crew Selection Town Hall (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-5: Done with 2022 Oct-/ Nov-Town Halls presentations
Town Hall Committee	Graeme will prepare a slide deck and arrange speakers for the Hall of Fame Town Hall (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-5: Done with 2022 Nov Town Halls presentation
Grants Officer	Organization of website pages (Grants, race rules, etc.) to be reviewed and made at the Pre-AGM Meeting. (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing
Graeme	Forward receipts to Jonathan for mailing of the plaques. (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with forwarding of receipts to Jonathan for mailing of the plaques.

Leanne / Ron	Leanne to bring CORA banners to Jericho TTs & deliver to Ron Chin (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with 2023 IVF Samoa Time Trials at Jericho
Graeme	Jonathan says It makes sense for Oddball to invoice CORA for the full \$1600 for the Gift Certificates redeemable within 1-year (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing
Rob Varnel	Rob Varnel spearheading a committee on Open Division instead of Men's Division (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing
Ron Chin	TSCC Maka Koa to pay such reduced CORA Day Fees for TIOC 2022 to CORA (2022-10)	In-Progress	Oct-5: Ongoing Nov-2: Ongoing
Erik	Erik to post reminder to submit race applications long before 2022 AGM date (2022-10)	Completed	Oct-5: Ongoing Nov-2: Ongoing Nov-15: Done with all 2023 Race Submissions (max 3 sanctioned events per club) received
Ron / Cindy	Ron to provide Cindy with latest version of Race Directors Guidebook for editing before Cindy's	In-Progress	Oct-5: Ongoing Nov-2: Ongoing

	October time at sea (2022-10)		
Raised Nov-2 / 2022			
Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)	In-Progress	Nov-2: Ongoing
Leanne / Graeme	Burnaby Sprints happening in 2023 and 2024? To be discussed at Pre-AGM. No objections. (2022-11)	In-Progress	Nov-2: Ongoing
Erik / Town Hall Committee	Crew Selection Town Hall with Jill Schooler (Lanakila) and Dave Krueger (NAC) recording needs to be posted to YouTube and linked on the CORA website. (2022-11)	In-Progress	Nov-2: Ongoing
Graeme / Val	Collect all Eastern Canada OC History from Val & publish Legacy document	In-Progress	Nov-2: Ongoing

	before 2022-year end (2022-11)		
Graeme / Awards Committee	Hugh Town Memorial Builder Award Summaries to be distributed by mid-November (2022-11)	Completed	Nov-2: Ongoing Nov-15: Done with Hugh Town Memorial Builder Award Summaries distributed / reviewed / voted
Erik / Ron	Will ask Erik to circulate the list of race applications received (2022-11)	Completed	Nov-2: Ongoing Nov-15: Done with all 2023 Race Submissions (max 3 sanctioned events per club) received