



## CORA Monthly Meeting Minutes Draft

Wednesday, September 7th, 2022

8:00 PM PST / 9:00 PM MST / 11:00 PM EST

Google Meet joining info

Video call link:

[meet.google.com/agh-wcbp-ifx](https://meet.google.com/agh-wcbp-ifx)

- Welcome and Roll Call

Present: Ron / Graeme / Val / Rob V / Leanne / Marianne / Erik

Regrets: Jonathan / Cindy / Rob M

- Adoption of August minutes: Moved:, Val Seconded: Leanne
- Confirmation of Agenda/Add New items: confirmed
- Standing Items - Presented by existing Officers

- Communications & Technical Update – **Erik / Graeme**

- Continuous SPAM from website “beautifiers” offering to pretty-up the CORA website - **Graeme**
- CORA General FAQs continuing with most common CORA Inbox questions - **Graeme**
- Post 2022 Queen Liliuokalani Races social media of Haunani (Eastern Canada OC promo)?  
[https://drive.google.com/file/d/1oqHCKj1\\_ueEQebjUtBBSXYafLZE4LI8G/view?ts=63162840](https://drive.google.com/file/d/1oqHCKj1_ueEQebjUtBBSXYafLZE4LI8G/view?ts=63162840)

Graeme will be preparing a website post for races Canadians have recently raced in (IVF Worlds, Queen Lili, Na Pali)

- Membership Update – **Grace**

### Individual Memberships

- There were another 81 annual memberships purchased in July and August bringing the total to 1223.

- There were 7 Single Day memberships purchased for the Lotus Iron, 2 purchased for CORA Nationals race, 1 purchased for the Jericho Iron (Jan will look into this since it is a Jericho paddler); 58 Single Day memberships purchased so far this year.

### **Club Memberships**

- There were 2 more CORA Club memberships received for a total of 36 clubs. The most recent club renewals were from Pearson College and Thunder Bay (Thunder Bay did not renew last year but has 2 CORA registered paddlers in 2022)
- Administration Updates – **Ron**
    - E-mail received from Tony Vukasovic on August 4, 2022 formally resigning from the CORA Board as a director as well as any committees on which he was a member. Quorum is now 6, not 7.
    - **Action Item** to remove Tony Vukasovic from CORA email groups as well as CORA Google Drive access - **Erik**
    - Jan Chavarie paid the annual CORA Mailbox Rental (\$181.74) until August 8, 2023 and will be reimbursed.

- Grant Updates – **Ron**

### **Clinic Grants** -

Clinic Grants (3 x \$600.00) paid by e-transfer to Haunani Outrigger Club for their 3 clinics on August 25, 2022.

### **Coaching Education Grants** -

No activity.

### **RME Grants** -

Receipts received from Sproat Lake Canoe Club for their previously approved RME Grant. Receipts approved. E-transfer issued Sept 7, 2022 in the amount of \$1000.00.

An RME Grant Application has been received from Fort Langley Canoe Club.

Recommended action: Approval. Please see Memo here: <https://drive.google.com/file/d/1O7KBthahL6ExQXe-Pi6Y97M8Kg8Eh402/view?usp=sharing>

Proposed Resolution (note that Jonathan may not vote, but will be absent from the meeting anyways):

**BE IT RESOLVED THAT the Board approve the RME Grant Application submitted by Fort Langley Canoe Club on August 27, 2022 in the amount of \$1000.00, subject to the submission of receipts by October 31, 2022.**

Moved by Ron; Rob V seconded. **APPROVED**

**Travel Grants -**

No activity.

**CORA Cup Series Awards Grants**

\$800.00 paid by e-transfer on Sept 1, 2022 to TSCC Maka Koa for the TIOC Race.

Comox Nationals eligible for \$2000 (Hosting), \$1000 (Medals) and \$800 (swag). No food at Nationals so (no \$1500).

○ IVF Representative Update – **Leanne**

■ Sprints (London 2022)

- [AC report for London](#)
- [London Medalists](#)
- [Event results](#)

■ Distance (Samoa 2023)

- Selection information posted late August on CORA. Email sent to all participating members of 2019, 2021 and 2022.
- Committee met on Sept 5 to finalize details for Oct trials.
- Still waiting on IVF to confirm if J16, 75 and 80 age categories are in Distance for 2023 or not. Currently they are NOT as per the Distance rules.
- Need to put out an email to all CORA members with information about Distance Selection
- Do another social media post about Distance Selection
- NEED a waiver for participants please (paper or digital?)
- Add a FAQ to the Distance Selection webpage
  - PFD requirement, Mandatory Leashes
  - Canoe rentals/borrowing
  - Course
  - Accommodation recommendations (hostel at Jericho)
  - Cdn CORA members only (no USAORCA)

■ IVF Board

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- Financials/Treasurer Update - **Jonathan (absent)**
  - Kerr Recognition invoiced Canadian Outrigger Hall Of Fame Plaques – To be paid? E-Transfer? CORA Credit Card? Personal credit card and CORA Expense Claim?
  - Oddball Workshop to invoice for CORA Small-Boat Number Decals (~\$530) – To be paid how? E-Transfer? CORA Credit Card? Personal credit card and CORA Expense Claim?
  - Oddball Workshop to invoice for CORA Junior / Novice OC Paddle Gift Certificates (\$1600) – To be paid how? E-Transfer? CORA Credit Card? Personal credit card and CORA Expense Claim?
- Junior Update - **Marianne**
  - Marianne is contacting other clubs who are interested in further discussion.
- Town Hall Update - **Leanne / Erik / Ron / Val**
  - It's now Fall ..... Need to set committee meeting date in early October for Crew Selection Town Hall on October 29th and Hall of Fame Town Hall November 19th or 26th (? (Avoiding CORA AGM date)).
- Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
  - Insurance endorsement received from BFL Canada adding the following 4 new CORA Club Members to our insurance policy for an added premium of \$356.00. Jonathan has approved of the cost.
    - Aumakua Club Nautique / Aumakua Paddling Club
    - Ku'oko'a Outrigger
    - Rideau Valley River Runners
    - Star Nation Canoe Club<https://drive.google.com/drive/u/1/folders/1UIQxVOrbu8ytqHZnaN3JTpJBJS7bHh1U>
  - Revised 2022-23 D&O Policy received from BFL Canada on September 6, 2022 which Erik, Jonathan and Ron are reviewing for changes. If anyone would like a copy, it has been uploaded to the shared drive: <https://drive.google.com/drive/u/1/folders/1cVmREZ5MD6zhULnVINher6Q7JAW5genO>
  - Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc.
- Historical Update - **Val / Graeme**

- Val is stepping down from the historical committee since Eastern Canada review is largely complete.
  - Ruth Matson and Annie Boulding have provided an extensive collection of photos / names from “early days” (1980s / 1990s) of Canadian international race crews
  - Carmen Prehofer collecting “early days” history for Kelowna (KPC) canoeing history; Will do virtual interview late Sep-2022
- Awards Update - **Rob V / Mony / Graeme**
    - Delivering Canadian Outrigger Hall Of Fame Plaques to Comox for Saturday Awards Presentation
    - Kamini / Don M / Wendy will not be present; We will keep the Comox onsite presentation as brief as possible.
    - Consider an Autumn 2022 virtual Town Hall (November 19 or 26) for Canadian Outrigger Hall Of Fame Inductees (6 for 2022 vs. 18 for 2021).
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#### CORA Cup Medals for 2022

- Medals / lanyards
    - Arrived and assembled for eight divisions. Some medals in a separate bag, if needed. Delivered to Erik to take up to Comox Nationals.
    - The rest of the lanyards were given to Erik as well - these can be handed out as freebies.
    - Marianne has the rest of the medals for future years.
  - Veronica Thomas, Rob Magus and Ron Chin will tabulate the final CORA Cup points prior to handing out the CORA Cup medals.
- Race Committee Update - **Race Committee (Ron / Rob M / Cindy / Mony / Graeme)**

#### 2022 Property Chain Of Custody - COC (Graeme)

- 100 pairs of CORA Small-Boat Number Decals ordered from OBWS to be picked-up Friday (Sep-9) for Comox
- 8 Junior / Novice OC Paddle Gift Certificates (and 1 show OC paddle) from OBWS to be picked-up Friday (Sep-9) for Comox
- Peter Forand Masters Challenge Trophy traveled to Pacific NorthWest Outrigger Challenge (PNWORCA) for a photo-op with 2022 Champion Darian Hildreth (who also raced with the 27-mile water changes OC6 Spec Mixed Masters champions - Team FreeLance)
- [https://docs.google.com/spreadsheets/d/1og-cMteZIGcqUecKL1uTqGhGV6XsPkt\\_TamedmanegltY6fDebM/edit#gid=363042870](https://docs.google.com/spreadsheets/d/1og-cMteZIGcqUecKL1uTqGhGV6XsPkt_TamedmanegltY6fDebM/edit#gid=363042870)

#### 2022 CORA Sprints (Graeme / Jonathan)

- Working on CORA Sprints Race Rules amendments based on Burnaby Lake Sprints outcomes
- [https://drive.google.com/drive/u/0/folders/1VoCPf\\_pDERo3ILKT3wJEOLsJ1S0jtIM9](https://drive.google.com/drive/u/0/folders/1VoCPf_pDERo3ILKT3wJEOLsJ1S0jtIM9)

#### 2022 Event Sponsors (Graeme)

- Brief acknowledgment of Oddball Workshop as CORA Junior / Novice OC Paddle sponsor planned for Comox Awards Presentation.

#### 2022 Canoe Registry / Photos Updates (Graeme)

- Photos of any new OC6s to be captured at Comox OC6 event

#### 2022 Eastern Canada CORA Cup Series & Waterway Series (Mony & Val & Graeme)

- No Eastern Canada CORA Cup Series for 2022.
- TSCC Maka Koa's TIOC provided with a CORA grant of \$800 in support of their race. New updated safety requirements / manual for the race.
- Non-CORA Races:
  - Ottawa River Canoe Club (ORCC) hosting the Ottawa River Paddle Challenge (ORPC) on September 10, 2022 as 1-day multiple paddlecraft (SUP / Prone / Surfski / Kayak / Marathon Canoe / OC1 / OC2 / OC6) and multiple distance (100M / 4KM / 8KM / 12KM) event. a 1-day race is not really feasible as a CORA Cup race. <https://www.ottawarivercanoe.com/products/orpc-2022>
- Wai Nui was also multi-craft on one day.

#### Unlimited Recovery Procedures (Rob V & Erik)

- Finalized and added to CORA website. Erik to confirm it has been uploaded to the website.

#### Open Division instead of Men's Division (Rob V)

- Rob V. spearheading a committee and will work on it in the Fall.

- New Business

- A. Inclusion of non-CORA club (Canadian) crews / teams in CORA Cup Series standings - **Graeme**

- Rob V. & Leanne - designed to encourage CORA Clubs and paddling with their Clubs, rather than cherry picking paddlers for a crew each race. To foster development of Clubs and their members.

- Graeme - issue may arise where a canoe is owned by someone and rolodex crews are excluded.
- Erik - should encourage Clubs rather than individuals as Clubs are needed to develop the sport.
- Rob V. - if Wolfpack, etc. has not complained then it is not an issue. Member Club status is a requirement. Many sports do not allow unaffiliated paddlers.
- Leanne - unaffiliated paddlers have their place where paddlers are remotely located or there isn't the manpower or ability to establish and manage a Club.
- Discuss at Pre-AGM Meeting.

**B. Enforcement of CORA club memberships for Team Canada paddlers - Graeme**

- Putting this here so I don't forget - why do paddlers have to be a member of a club to compete at Worlds or any other CORA event?
- This should not be a requirement. Can participate as unaffiliated.

**6. Review/Updates of Outstanding Action items:** (Condense and summarize table - add Pre-AGM / AGM Action Items)

- a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.

**7. Adjournment**

Moved to adjourn by Ron, seconded by Rob V at 10:07pm

**Next Meeting – Start 7:00 PM - Wednesday, October 5th, 2022**

Assignee	Action Item	Due Date	Comments
Raised Feb 3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	In-Progress	Jan 6: Mony? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Note that Board acknowledges current Distance

			Race Rules require review / corrections Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug 3: Ongoing Sep 7: Ongoing
Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)	In-Progress	Jan 6: To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
<b>Raised Mar 3 / 2021</b>			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all	In-Progress	Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov



	clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)		3: Ongoing Nov 21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
<b>Raised May 5 / 2021</b>			
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	In-Progress	May 5: Ongoing May 27: Revised Novice Age Division definitions distributed to Board for review Jun 2: Ongoing Jul 7 Add to Race Directors Guide Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 19: Dependent on progress with Race Director's Guide Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Board / Rob V	We should organize more sponsors / it would be handy to have multiple sponsors (2021-05)	In-Progress	May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Rob Varnel to provide details on vendors from 2019 Ideas Going Forward Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr

			6: Ongoing Apr 15: Update CORA Google Drive with Sponsor details May 4: Ongoing Jun 1: Collect Penticton & Latitude 48 Sponsors for Directory Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Sep 1 / 2021</b>			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	In-Progress	Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ron to provide it by end of July 2022. Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Oct 6 / 2021</b>			
Ron / Graeme	Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.  NOTE: This has been an Action Item since before 2021 (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Note for future Town Hall Aug 3: Ongoing Sep 7: Ongoing

Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Will use Burnaby Lake Sprints as guidance and distribute TBC 31-Oct-2022 Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Nov 3 / 2021</b>			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Jul 27: Contacted Joey Hertz with starter questionnaire on KPC history Aug 3: Ongoing Aug 31 Carmen Prehofer is the KPC contact

			Sep 7: Ongoing
Erik / Rob V	Cindy suggests that Erik and Rob V take a stab at UL recovery procedure (2021-11)	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	In-Progress	Nov 6: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Nov 20 / 2021 (Pre-AGM)</b>			
Board	We should have a discussion regarding that all clubs MUST have a minimum of 6 members. The club cannot be a club for insurance purposes unless their members are members with CORA (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ron to ask Grace to check which clubs don't have 6 members.
Board / Race Committee	Find two races in the East to promote for racing and being a CORA Cup Series race (2021-11)	Dismissed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Contacted Ottawa River Canoe Club (ORCC) as potential host & following up with them Jul 6: Graeme to Zoom Wendy Rae-Perkins about Wai Nui Why

			Not Aug 3: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Board / Race Committee	Ensure that Novice and Junior race courses are encouraged for both OC6 and solo (2021-11)	Completed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: To be included in Race Directors' Guidebook. Junior / Novice Paddle Grant understood / approved and all CORA Cup Series event hosts uniformed as to CORA expectations Aug 3: Three CORA Cup Series Races have been successful in attracting / reporting Junior / Novice participants Sep 7: Four CORA Cup Series Races have been successful in attracting / reporting Junior / Novice participants
Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: To be included in Race Directors' Guidebook.

	discretion not to hold? (2021-11)		
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep 7: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Any clubs not meeting 6 members by July 2022, MUST provide a written reason to CORA as to why the club does not have sufficient members (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ron to ask Grace to check which clubs don't have 6 members.
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Membership Officers	The membership chair will be monitoring membership in clubs and will advise the board in July of which clubs do not meet at least 6 member requirements (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ron to ask Grace to check which clubs don't have 6 members.

Insurance Committee / Ron / Erik / Jonathan	The Insurance Committee will link up clubs with BFL in order that clubs can get standard property insurance (2021-11)	Dismissed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Deal with as they come in - Note that CORA is saying it is the responsibility of CORA clubs to approach CORA when they have concerns regarding BFL provided insurance and it is not the responsibility of CORA to proactively communicate to CORA clubs what BFL coverage is provided
<b>Raised Nov 21 / 2021 (AGM)</b>			
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11)	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board.
Insurance Committee / Ron / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.

Insurance Committee / Ron / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Dec 1 / 2021</b>			
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Jan 5 / 2022</b>			
Marcus Krieger / Rob Varnel	Work so far on a huli recovery document to be published (2022-01)	In-Progress	Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Feb 2 / 2022</b>			
Rob V / Cindy / Erik / Leanne	Form a committee to create policies on unaffiliated members and delinquent clubs (2022-02)	In-Progress	Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Rob V / Erik	Draft Unlimited Recovery huli procedure document be	In-Progress	Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing



	circulated to the Board for discussion (2022-02)		
<b>Raised May 4 / 2022</b>			
Graeme	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Cindy / Erik	Establish a 2-step process for new clubs to join - to obtain information regarding them before they are accepted as a member club (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Cindy proposed 2 forms - one for renewal and one for new members (where membership is not automatic and not to be confirmed). Erik and Cindy to prepare. Aug 3: Ongoing Sep 7: Ongoing
Ron / Board	Club memberships due from Sunnyside (1 member), Vernon (9), Victoria Canoe & Kayak (10). - Vernon bringing cheque to Penticton Duel In The Desert (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 10: All these Clubs have all renewed their Club Memberships
Board	Approach Tony regarding his ability to remain a Director (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ron will email Grace and ask him to resign as Director but stay on in the IVF role. Aug 3: Ongoing Aug 4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director

Graeme	Update Canoe Registry such that False Creek sold their yellow Calmar and green Calmar to Star Nation' for its at-risk youth program (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing July 23: Canoe Registry now current with all known big-boat acquisitions as of Autumn 2021
Graeme	Update Canoe Registry such that H2O has sent 2 outrigger canoes to Mexico. May not remain CORA Club in future (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing July 23: Canoe Registry now current with all known big-boat acquisitions as of Autumn 2021
Graeme / Val	Approach Wai Nui about joining CORA (2022-05)	Dismissed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Graeme / Val / Mony	Val and Graeme to move ahead without Mony to try to create an Eastern CORA Cup series (2022-05)	Dismissed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Graeme	Contact CORA Cup Series hosts about CORA grants available: Island Iron - Vivian Thomas at L48 to be contacted Lotus Iron - Grace Morrisette at Lotus to be contacted	In-Progress	May 4: Ongoing Jun 1: Ongoing May 7: Grace with Lotus contacted May 8: Vivian / Melanie with Latitude 48 contacted Jun 1: Ongoing Jul 6: Ongoing Jul 25: Swag Grant Application / Expenses provided for Lotus Iron; Awaiting feedback from Comox on their approach Aug 3: Ongoing Sep 7: Ongoing

	Comox Nationals - Rupert Wong at CVCRC to be contacted (2022-05)		
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
<b>Raised Jun 1 / 2022</b>			
Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Board / Treasurer	Consider whether CORA should reimburse CORA clubs for use of their OC6s at CORA OC Sprints when Jonathan is present (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: We will wait for Rob V to submit a trailering claim for CORA Sprints Nationals (FVPC already paid) and the balance from the \$1500 will be paid out to the loaning clubs pro rata to the number of boats loaned. Aug 3: Ongoing Sep 7: Ongoing
Erik / Val / Marianne	Erik to assist in sending out Junior Survey to all Club representatives only (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Erik to provide Val and Marianne with a link to see data. September: Marianne has been compiling the data and will be contacting the clubs that are interested in further discussions. Aug 3: Ongoing Sep 7: Ongoing
Ron	<i>Plain language regarding our insurance coverage will be posted on the CORA</i>	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to

	website.” On the Action Items (5-6 Insurance Action Items - since Nov 2021) - <b>Ron to provide within 30 days (before next board meeting) (2022-06)</b>		provide in plain language insurance summary by Sep 30, 2022.
Val	Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: No Response; Historical Committee follow-up Aug 3: Ongoing Sep 7: Ongoing
Graeme	Working on simplified Chain Of Custody Google Sheet for all CORA properties (Weigh scale; 2 Feather Flag Banners (+ 2 spares); Peter Forand Trophy; Hugh Town Trophy) (2022-06)	Completed	Jun 1: Ongoing Jul 6: Ongoing Jul 24 CORA Board > Resources > Properties has Google Sheet on history / whereabouts of all CORA Properties
Graeme	Building out an index / inventory on all CORA 2022 Sprints documents for future reference (2022-06)	Completed	Jun 1: Ongoing Jul 6: Ongoing Jul 24 CORA Board > Races > CORA Sprints Nationals has all documents and index
Erik	Provide form for Junior / Novice paddlers to provide details on their participation at CORA Cup Series races to be eligible for Junior / Novice Paddle Grant (2022-06)	Dismissed	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as CORA Cup Series Race Hosts and CORA Club Reps have been diligent in tracking / reporting Junior / Novice participants

Erik	Post Unlimited Recovery Procedures draft document on CORA website (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Marianne / Paul	Order CORA Cup Series medals and the lanyards; Send the list to Ron first; Marianne and Paul will do the paper labels for the back of the medals (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Sep 7: Ongoing
Jonathan	Apply to RBC for a CORA corporate credit card with a maximum credit limit of \$5-10,000 at Jonathan's discretion secured by a CORA GIC matching the credit limit (2022-06)	Completed	Jun 1: Ongoing Jul 6: Confirmed by those present that the Credit card application is approved. Sep 7: CORA corporate credit card acquired
Ron	Confirm that Tony Vukasovic can stay in IVF role and can be removed as a CORA Board Director (2022-06)	Completed	Jun 1: Ongoing Jul 6: Ron will email Grace and ask him to resign as Director but stay on in the IVF role. Aug 3: Ongoing Aug 4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director
Awards Committee	Distribute Canadian Outrigger Hall Of Fame Bios & Ballot to all Awards Committee representatives by 1-July-2022 (2022-06)	Completed	Jun 1: Ongoing Jul 6: Expanded Awards Committee to 6 reps and all reps received Canadian Outrigger Hall Of Fame Bios & Ballot

**Raised Jul 6 / 2022**

Race Committee	Locate Aumakua (Toronto) details (2022-07)	Completed	Jul 6: Ongoing Jul 28: Reached out to Nicolas Lambert for details as to Aumakua location & online reference & boats & membership & insurance; Nicolas Lambert provided extensive details
Board	Follow-up with Victoria Canoe Kayak Club that their CORA 2022 Club Membership is overdue (2022-07)	Completed	Jul 6: Need to confirm with VCKC whether they will join CORA this year. If not, remove VCKC from CORA affiliate list and change individual members to "Not affiliated with a listed CORA Club". Erik to email VCKC OC Rep Aug 3: Ongoing Aug 10: VCKC has renewed their Club Membership
Awards Committee	Hall of Fame recipients to be decided / announced in August (2022-07)	Completed	Jul 6: Awards Committee to receive ballots as of 31-July-2022 and announce outcomes at August 2022 Board Meeting Aug 3: Ballots received in a timely manner with 6 Candidates voted as Canadian Outrigger 2022 Hall Of Fame Inductees
Board	CORA Cup Medals for 2022 Need to discuss lower cost options (ordering same spec from China) or alternatives for future years at AGM (2022-07)	In-Progress	Jul 6: Add as Pre-AGM Topic Aug 3: Ongoing Sep 7: Ongoing

**Raised Aug 3 / 2022**

Ron	Awaiting an email from Tony Vukasovic with formal resignation. Ron sent Tony a reminder on July 31, 2022 (2022-08)	Completed	Aug 3: Ongoing Aug 4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director
Leanne / IVF Committee	2023 Samoa IVF Distance registration to open early August 2022 (2022-08)	In-Progress	Aug 3: Ongoing Sep 7: Ongoing
Erik / Graeme	Add Jonathan Wilkins onto Board Of Directors page as being on IVF Selection / Coaching Committee (2022-08)	In-Progress	Aug 3: Ongoing Sep 7: Ongoing
Awards Committee	CORA HOF media release to be published shortly (2022-08)	In-Progress	Aug 3: Ongoing Aug 9: CORA website post published
Awards Committee	CORA HOF perpetual page to be updated with HOF 2022 Inductees media release to be published shortly (2022-08)	In-Progress	Aug 3: Ongoing Aug 9: CORA website perpetual page updated with HOF 2022 Inductees
Awards Committee	Locate Guest Speakers for each CORA 2022 HOF Inductee to speak on behalf of the Inductee (2022-08)	In-Progress	Aug 3: Ongoing Sep 7: Ongoing

**Raised Sep 7 / 2022**

Graeme / Erik	Post 2022 Queen Liliuokalani Races social media of Haunani as Eastern Canada OC promo - include with TIOC Summary (2021-09)	In-Progress	Sep 7: Ongoing
Erik	Tony Vukasovic has resigned so offboarding procedures (remove Tony from CORA email groups as well as CORA Google Drive access) are appropriate (2021-09)	In-Progress	Aug 4: Email received from Tony Vukasovic formally resigning from the CORA Board as a director Sep 7: Ongoing
Erik / Ron / Leanne	Need to put out an email to all CORA members with information about Samoa 2023 Distance Selection  Need a waiver for participants please (paper or digital?)	In-Progress	Sep 7: Ongoing
Town Hall Committee / Graeme	Need to set committee meeting date in early October for Crew Selection Town Hall on October 29th and Hall of Fame Town Hall November 19th or 26th (? (Avoiding CORA AGM date)	In-Progress	Sep 7: Ongoing
Insurance Committee	Need to keep a list of Member Clubs up to date so we don't pay a higher premium than we	In-Progress	Sep 7: Ongoing



	<p>need to.</p> <p>At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc.</p>		