



CORA Monthly Meeting Minutes

Wednesday, August 3rd, 2022

8:00 PM PST / 9:00 PM MST / 11:00 PM EST

Google Meet joining info

Video call link:

meet.google.com/iwb-fzpd-jkr

- Welcome and Roll Call

Present: Ron / Erik / Graeme / Val / Cindy / Jonathan / Rob M / Rob V

Regrets: Leanne / Tony / Mony / Marianne /

- Adoption of July minutes: Moved: Ron, Seconded: Jonathan
- Confirmation of Agenda/Add New items: “men’s” race category name change under racing
- Standing Items - Presented by existing Officers
 - Communications & Technical Update – **Erik / Graeme**
 - Building out CORA General FAQs - GG
 - New travel grant rates have been updated on the web site.
 - Erik has updated all of the Board member email lists.
 - Membership Update – **Grace**

Individual Memberships

- No information

Club Memberships

- VCKC purchased a CORA Member Club Membership on July 8, 2022.
 - Thunder Bay Outrigger purchased a CORA Member Club Membership on July 25, 2022.
- Administration Updates – **Ron**
- Ron spoke to Tony at Lotus Iron and he agreed to resign as a CORA Director, but stay on in other roles. We are just awaiting an email with formal resignation. Ron sent Tony a reminder on July 31, 2022.
- Grant Updates – **Ron**

Clinic Grants -

Receipts received from Haunani for their clinics. To be reviewed.

Coaching Education Grants -

No Activity

RME Grants -

Receipt received from VYPC for their RME Grant on July 7, 2022. Paid by e-transfer July 9, 2022.

Travel Grants -

FCRCC - Travel Grant to/from Island Iron - \$650.00 Paid by e-transfer July 28, 2022

L48 - Travel Grant to/from Lotus Iron - \$700.00 Paid by e-transfer July 28, 2022

FGPC - Travel Grant to/from Lotus Iron - \$581.00 Paid by e-transfer August 3, 2022

Travel Grant Application webpage updated.

MOVED by Ron that the Travel Grant eligibility requirement be amended, retroactive to July 1, 2022, to allow truck-topped OC6s if transported in compliance with relevant Provincial commercial transportation legislation, including applicable permits, or otherwise in compliance with applicable laws, such as applicable motor vehicle legislation,

subject to submission of scanned copies of the applicable permits or authorizing legislation and approval by CORA. Seconded by Jonathan. APPROVED.

CORA Cup Series Awards Grants

\$800.00 reimbursed to Graeme Galves for CORA draw prizes awarded at Lotus Iron race.

- IVF Representative Update – **Leanne (absent, it's 4am in London atm)**
 - Sprints (London 2022)
 - Paddlers have started making their way over to the UK.
 - Course familiarization starts on Mon Aug 8.
 - 2022worldsprints.com is the event website. Results should be posted there throughout the competition
 - Leanne is not taking the flag stands / poles as they do not fit in the paddle bag. Taking the panels to hang up though.
 - 153 paddlers from Canada will be competing (youngest is 13, oldest is 80something)
 - Distance (Samoa 2023)
 - Draft selection doc complete.
 - Working on updating registration form and determination of fees. Hoping to open registration early August.
 - Jonathan is joining the IVF committee to assist with the financial side of things (thank you!!)
 - Need to require payment of fees farther in advance by a few months.
 - IVF Board
 - Waiting on response from IVF if 75 and 80 age divisions will be part of Distance worlds
 - Deadline for IVF bylaw change submissions is Sept 1. Leanne can provide the form to anyone that has a change request to the current IVF bylaws.
 -
- Financials/Treasurer Update - **Jonathan**
 - <https://drive.google.com/drive/folders/1mdclvP3eJCHhAD3LgLclaN6QCrgnTYtN>
 - Reimburse CORA clubs for use of their OC6s at CORA OC Sprints? To be confirmed.
- Junior Update - **Marianne / Tony**
 - Thanks very much to Erik for sending out the questionnaire and for Valerie's assistance with this
 - A total of 16 clubs have responded so far of those:

- 12 would like to talk about Juniors and everything related
 - 9 clubs have Juniors included in their membership.
 - Of those 3 have active Junior programs
 - The next step will be to contact the clubs and start a dialogue with them.
- Town Hall Update - **Leanne / Erik / Ron / Tony / Val**
 - Tabled until fall
- Insurance (plus Unaffiliated / Delinquent) Update - **Ron / Erik / Jonathan**
 - Insurance certificate issued naming Lac Deschenes Sailing Club (temporary boat storage location) as an additional insured in respect of River Runners' coverage.
 - Insurance Summary? To come.
- Historical Update - **Val / Graeme**
 - In touch with Joey Hertz from KPC for Okanagan OC history
- Awards Update - **Rob V / Mony / Graeme**
 - Hall Of Fame Ballots received from Awards Committee Reps
Andrea Dillon, Don Mulhall, Grace Morrisette, Kamini Jain, Rosemary Henry, Wendy Rae-Perkins.
 - Commemorative plaques ordered from Kerr's Recognition for presentation at Comox CORA Cup Series event
 - CORA HOF media release to be published shortly
 - Locating Guest Speakers for each CORA 2022 HOF Inductee to speak on behalf of the Inductee
 - Brief overview on proposed changes for Policy & Process for next year
- Race Committee Update - **Race Committee (Ron / Rob M / Tony / Cindy / Mony / Graeme)**

2022 Property Chain Of Custody - COC (Graeme)

- History for all "Properties" (CORA Feather Banners - 2; OC6 Weigh Scale; Hugh Town Builder Memorial Trophy; Peter Forand Masters Challenge Trophy) 2018-2022 recorded (Had it last; Got it where; Took it where)
- https://docs.google.com/spreadsheets/d/1og-cMteZIGcqUeckL1uTqGhGV6XsPkt_TqItY6fDebM/edit#gid=363042870

2022 CORA Sprints (Graeme / Jonathan)

- Built out an index / inventory on all CORA 2022 Sprints documents for future reference. Consolidated folders for Races CORA Sprints Nationals & Resources Sprints Venues into a single folder. Races CORA Sprints Nationals contains a bibliography document that identifies every document (tagged) and discussion associated with the CORA 2021 Sprints Nationals at Burnaby Lake including: Planning; Contacts; Vendors; Sponsors; Budgets; Applications; Insurance; Contracts; Communication; Safety; Waivers; Scheduling; Registrations; Refunds; Lessons Learned; Awards; Medals; Banners; Jerseys; Invoices; Receipts; Claims; Course; Rules; Protests; Venue; Visuals
- https://drive.google.com/drive/u/0/folders/1VoCPf_pDERo3ILKT3wJEOLsJ1S0jtIM9

2022 Event Sponsors (Graeme)

- Submitted Expense Claim & Invoices & Receipts for Lotus Iron Swag.
- Grace from Lotus communicated that the Lotus Iron participants appreciated the contribution from CORA, and Lotus themselves appreciated CORA Board doing the purchasing / organization / emcee for this initiative.
- Apportioned 60+ prizes (Coffee; Chocolates; Beer; Sportswear) across 3 races (Short; Women / Mixed; Men).
- Lotus provided 20+ Junior / Novice entries from several clubs for the CORA Junior / Novice Paddle Grant draw at the Comox event.

2022 Canoe Registry / Photos Updates (Graeme)

- Gibsons acquired 1 new blue deck Clipper Advantage OC6 (Whanau) from Western Canoe & Kayak (WCK)
- For The People (Chemainus) acquired 1 new red deck Clipper Advantage OC6 from WCK
- Star Nation (Cultus Lake) acquired 1 new teal deck Clipper Advantage OC6 (Aaliya Warbus) from WCK
- Star Nation (Cultus Lake) acquired 1 used green deck Calmar CCR OC6 from FCRCC
- Star Nation (Cultus Lake) acquired 1 used yellow deck Calmar CCR OC6 from FCRCC
- TSCC (Toronto) acquired 2 used blue deck Clipper Advantage OC6s from Vernon
- Sunnyside (Toronto) acquired 1 used yellow deck Clipper Advantage OC6s from Pacific Reach
- FCRCC acquired 2 new white deck Are Matahina OC6s from Ken Ang
- Wolf Pack (Victoria / Unaffiliated) acquired 1 new blue deck Puakea Malolo from Ozone
- https://docs.google.com/spreadsheets/d/1M8r_krNZxn1F8EpRCGuEooxBrGz2XsBxbRjynU9cSYk/edit#gid=0

2022 Member Club Details Updates (Graeme)

- Reached out to Nicolas Lambert for details as to Aumakua location & online reference & boats & membership & insurance; Nicolas Lambert provided extensive details including that they have a custom OC6 trailer (2 OC6s
- Aumakua can trailer OC6s to Eastern Canada races.

2022 Eastern Canada CORA Cup Series & Waterway Series (Mony & Val & Graeme)

- No Eastern Canada CORA Cup series this year.
- Wai Nui - no way they'll join CORA this year. RME Grants are not enough compared to other grants they receive. Their race may be only small boats.
- Chris Hebert - TSCC Maka Koa - would want assistance in tabulating points
- Ottawa River Canoe Club - Bevin - Ottawa River Challenge - not a CORA club.
- CORA will grant a \$800 grant to TIOC for their sanctioned event providing they provide \$800 worth of receipts for expenses.

Unlimited Recovery Procedures (Rob V & Erik)

- Erik can add to the general post. Rob V approves of Erik's wording.

CORA Cup Medals for 2022

- Lanyards have arrived

Open Division instead of Men's Division

- Rob V. - Long term committee discussion to discuss with the community and present to the Board for approval at the AGM.
- Rob V. will chair the committee. Board members and members at large. Rob V. to draft a notice on the CORA website asking for members to join a committee before the end of September.

6. Review/Updates of Outstanding Action items: (Condense and summarize table - add Pre-AGM / AGM Action Items)

- a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.

7. Adjournment

Moved to adjourn by Ron at 9:26pm. Seconded by Cindy.

Next Meeting – Start 8:00 PM - Wednesday, September 7, 2022

Assignee	Action Item	Due Date	Comments
Raised Feb 3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	In-Progress	Jan 6: Mony? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug 3: Ongoing
Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)	In-Progress	Jan 6: To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec 1: Ongoing Jan 5: Ongoing Feb 2:

			Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Raised Mar 3 / 2021			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)	In-Progress	Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Raised May 5 / 2021			
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	In-Progress	May 5: Ongoing May 27: Revised Novice Age Division definitions distributed to Board for review Jun 2: Ongoing Jul 7 Add to Race Directors Guide Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 19: Dependent on progress with Race

			Director's Guide Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Board / Rob V	We should organize more sponsors / it would be handy to have multiple sponsors (2021-05)	In-Progress	May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Rob Varnel to provide details on vendors from 2019 Ideas Going Forward Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing Apr 15: Update CORA Google Drive with Sponsor details May 4: Ongoing Jun 1: Collect Penticton & Latitude 48 Sponsors for Directory Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Sep 1 / 2021			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event (2021-09)	In-Progress	Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ron to provide it by end of July 2022. Aug 3: Ongoing
Raised Oct 6 / 2021			
Ron / Graeme	Race Directors Guidebook is not on the website, draft will be made available once the	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3:

	controversial topics have been addressed. NOTE: This has been an Action Item since before 2021 (2021-10)		Ongoing
Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Note for future Town Hall Aug 3: Ongoing
Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July (2021-10)	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Will use Burnaby Lake

			Sprints as guidance and distribute TBC 31- Oct-2022 Aug 3: Ongoing
Raised Nov 3 / 2021			
Graeme / Leanne	Contact Joey Hertz for Kelowna history (2021-11)	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Jul 27: Contacted Joey Hertz with starter questionnaire on KPC history Aug 3: Ongoing
Erik / Rob V	Cindy suggests that Erik and Rob V take a stab at UL recovery procedure (2021-11)	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	In-Progress	Nov 6: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Nov 20 / 2021 (Pre-AGM)			
Board	We should have a discussion regarding that all clubs MUST have a minimum of 6 members. The club cannot be a club for insurance purposes unless their members are	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ron to ask Grace to check which clubs don't have 6 members. Aug 3: Ongoing

	members with CORA (2021-11)		
Board / Race Committee	Find two races in the East to promote for racing and being a CORA Cup Series race (2021-11)	Dismissed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Contacted Ottawa River Canoe Club (ORCC) as potential host & following up with them Jul 6: Graeme to Zoom Wendy Rae-Perkins about Wai Nui Why Not Aug 3: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Board / Race Committee	Ensure that Novice and Junior race courses are encouraged for both OC6 and solo (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: To be included in Race Directors' Guidebook. Junior / Novice Paddle Grant understood / approved and all CORA Cup Series event hosts uniformed as to CORA expectations Aug 3: Ongoing Three CORA Cup Series Races have been successful in attracting / reporting Junior / Novice participants

Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: To be included in Race Directors' Guidebook.
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Survey provided by clubs when they renew their memberships (also new clubs as well).
Insurance Committee / Ron / Erik / Jonathan	Any clubs not meeting 6 members by July 2022, MUST provide a written reason to CORA as to why the club does not have sufficient members (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ron to ask Grace to check which clubs don't have 6 members.
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.

Membership Officers	The membership chair will be monitoring membership in clubs and will advise the board in July of which clubs do not meet at least 6 member requirements (2021-11)	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ron to ask Grace to check which clubs don't have 6 members.
Insurance Committee / Ron / Erik / Jonathan	The Insurance Committee will link up clubs with BFL in order that clubs can get standard property insurance (2021-11)	Dismissed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Deal with as they come in - Note that CORA is saying it is the responsibility of CORA clubs to approach CORA when they have concerns regarding BFL provided insurance and it is not the responsibility of CORA to proactively communicate to CORA clubs what BFL coverage is provided
Raised Nov 21 / 2021 (AGM)			
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual (2021-11)	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Highly recommend the Insurance Committee review Lotus Sports Club Guidebook; Graeme to circulate to the Board.
Insurance Committee /	Plain language regarding our insurance coverage will be	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing

Ron / Erik / Jonathan	posted on the CORA website (2021-11)		Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain language insurance summary by Sep 30, 2022.
Insurance Committee / Ron / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Dec 1 / 2021			
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Jan 5 / 2022			
Marcus Krieger / Rob Varnel	Work so far on a huli recovery document to be published (2022-01)	In-Progress	Jan 5: Ongoing Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Feb 2 / 2022			
Rob V / Cindy / Erik / Leanne	Form a committee to create policies on unaffiliated members and delinquent clubs (2022-02)	In-Progress	Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing

Rob V / Erik	Draft Unlimited Recovery huli procedure document be circulated to the Board for discussion (2022-02)	In-Progress	Feb 2: Ongoing Mar 2: Ongoing Apr 6: Ongoing May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised May 4 / 2022			
Graeme	Begin compiling 2020 / 2021 / 2022 Membership FAQs for self-service via FAQ Plugin (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Cindy / Erik	Establish a 2-step process for new clubs to join - to obtain information regarding them before they are accepted as a member club (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Cindy proposed 2 forms - one for renewal and one for new members (where membership is not automatic and not to be confirmed). Erik and Cindy to prepare. Aug 3: Ongoing
Ron / Board	Club memberships due from Sunnyside (1 member), Vernon (9), Victoria Canoe & Kayak (10). - Vernon bringing cheque to Penticton Duel In The Desert(2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 10: All these Clubs have all renewed their Club Memberships
Board	Approach Tony regarding his ability to remain a Director (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Ron will email Grace and ask him to resign as Director but stay on in the IVF role. Aug 3: Ongoing

Graeme	Update Canoe Registry such that False Creek sold their yellow Calmar and green Calmar to Star Nation' for its at-risk youth program (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing July 23: Canoe Registry now current with all known big-boat acquisitions as of Autumn 2021
Graeme	Update Canoe Registry such that H2O has sent 2 outrigger canoes to Mexico. May not remain CORA Club in future (2022-05)	Completed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing July 23: Canoe Registry now current with all known big-boat acquisitions as of Autumn 2021
Graeme / Val	Approach Wai Nui about joining CORA (2022-05)	Dismissed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Graeme / Val / Mony	Val and Graeme to move ahead without Mony to try to create an Eastern CORA Cup series (2022-05)	Dismissed	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as ORCC & Wai Nui hosting single-day multi-craft events for 2022
Graeme	Contact CORA Cup Series hosts about CORA grants available: Island Iron - Vivian Thomas at L48 to be contacted Lotus Iron - Grace Morrisette at Lotus to be contacted	In-Progress	May 4: Ongoing Jun 1: Ongoing May 7: Grace with Lotus contacted May 8: Vivian / Melanie with Latitude 48 contacted Jun 1: Ongoing Jul 6: Ongoing Jul 25: Swag Grant Application / Expenses provided for Lotus Iron; Awaiting feedback from Comox on their approach Aug 3: Ongoing

	Comox Nationals - Rupert Wong at CVCRC to be contacted (2022-05)		
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May 4: Ongoing Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Raised Jun 1 / 2022			
Erik	Provide CORA OC Sprints G2G Race Results in Word / Excel / Text format (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Board / Treasurer	Consider whether CORA should reimburse CORA clubs for use of their OC6s at CORA OC Sprints when Jonathan is present (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: We will wait for Rob V to submit a trailering claim for CORA Sprints Nationals (FVPC already paid) and the balance from the \$1500 will be paid out to the loaning clubs pro rata to the number of boats loaned. Aug 3: Ongoing
Erik / Val / Marianne	Erik to assist in sending out Junior Survey to all Club representatives only (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Erik to provide Val and Marianne with a link to see data. September: Marianne has been compiling the data and will be contacting the clubs that are interested in further discussions. Aug 3: Ongoing
Ron	<i>Plain language regarding our insurance coverage will be posted on the CORA</i>	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Dismiss Oct 2022 if Ron does not have time for Insurance Summary; Ron to provide in plain

	<p><i>website.</i>" On the Action Items (5-6 Insurance Action Items - since Nov 2021) - Ron to provide within 30 days (before next board meeting) (2022-06)</p>		<p>language insurance summary by Sep 30, 2022.</p>
Val	<p>Val will reach out to Rich Carson for more inside info on Wendy Rae Perkins (2022-06)</p>	In-Progress	<p>Jun 1: Ongoing Jul 6: No Response; Historical Committee follow-up Aug 3: Ongoing</p>
Graeme	<p>Working on simplified Chain Of Custody Google Sheet for all CORA properties (Weigh scale; 2 Feather Flag Banners (+ 2 spares); Peter Forand Trophy; Hugh Town Trophy) (2022-06)</p>	Completed	<p>Jun 1: Ongoing Jul 6: Ongoing Jul 24 CORA Board > Resources > Properties has Google Sheet on history / whereabouts of all CORA Properties</p>
Graeme	<p>Building out an index / inventory on all CORA 2022 Sprints documents for future reference (2022-06)</p>	Completed	<p>Jun 1: Ongoing Jul 6: Ongoing Jul 24 CORA Board > Races > CORA Sprints Nationals has all documents and index</p>
Erik	<p>Provide form for Junior / Novice paddlers to provide details on their participation at CORA Cup Series races to be eligible for Junior / Novice Paddle Grant (2022-06)</p>	Dismissed	<p>Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing Aug 15: Not going to happen as CORA Cup Series Race Hosts and CORA Club Reps have been diligent in tracking / reporting Junior / Novice participants</p>

Erik	Post Unlimited Recovery Procedures draft document on CORA website (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Marianne / Paul	Order CORA Cup Series medals and the lanyards; Send the list to Ron first; Marianne and Paul will do the paper labels for the back of the medals (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ongoing Aug 3: Ongoing
Jonathan	Apply to RBC for a CORA corporate credit card with a maximum credit limit of \$5-10,000 at Jonathan's discretion secured by a CORA GIC matching the credit limit (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Confirmed by those present that the Credit card application is approved.
Ron	Confirm that Tony Vukasovic can stay in IVF role and can be removed as a CORA Board Director (2022-06)	In-Progress	Jun 1: Ongoing Jul 6: Ron will email Grace and ask him to resign as Director but stay on in the IVF role. Aug 3: Ongoing
Awards Committee	Distribute Canadian Outrigger Hall Of Fame Bios & Ballot to all Awards Committee representatives by 1-July-2022 (2022-06)	Completed	Jun 1: Ongoing Jul 6: Expanded Awards Committee to 6 reps and all reps received Canadian Outrigger Hall Of Fame Bios & Ballot
Raised Jul 6 / 2022			

Race Committee	Locate Aumakua (Toronto) details (2022-07)	Completed	Jul 6: Ongoing Jul 28: Reached out to Nicolas Lambert for details as to Aumakua location & online reference & boats & membership & insurance; Nicolas Lambert provided extensive details
Board	Follow-up with Victoria Canoe Kayak Club that their CORA 2022 Club Membership is overdue (2022-07)	Completed	Jul 6: Need to confirm with VCKC whether they will join CORA this year. If not, remove VCKC from CORA affiliate list and change individual members to "Not affiliated with a listed CORA Club". Erik to email VCKC OC Rep. Aug 3: Ongoing Aug 10: VCKC has renewed their Club Membership
Awards Committee	Hall of Fame recipients to be decided / announced in August (2022-07)	Completed	Jul 6: Awards Committee to receive ballots as of 31-July-2022 and announce outcomes at August 2022 Board Meeting Aug 3: Ballots received in a timely manner with 6 Candidates voted as Canadian Outrigger 2022 Hall Of Fame Inductees
Board	CORA Cup Medals for 2022 Need to discuss lower cost options (ordering same spec from China) or alternatives for future years at AGM (2022-07)	In-Progress	Jul 6: Add as Pre-AGM Topic Aug 3: Ongoing
Raised Aug 3 / 2022			

Ron	Awaiting an email from Tony Vukasovic with formal resignation. Ron sent Tony a reminder on July 31, 2022 (2022-08)	In-Progress	Aug 3: Ongoing
Leanne / IVF Committee	2023 Samoa IVF Distance registration to open early August 2022 (2022-08)	In-Progress	Aug 3: Ongoing
Erik / Graeme	Add Jonathan Wilkins onto Board Of Directors page as being on IVF Selection / Coaching Committee (2022-08)	In-Progress	Aug 3: Ongoing
Awards Committee	CORA HOF media release to be published shortly (2022-08)	In-Progress	Aug 3: Ongoing Aug 9: CORA website post published
Awards Committee	CORA HOF perpetual page to be updated with HOF 2022 Inductees media release to be published shortly (2022-08)	In-Progress	Aug 3: Ongoing Aug 9: CORA website perpetual page updated with HOF 2022 Inductees
Awards Committee	Locate Guest Speakers for each CORA 2022 HOF Inductee to speak on behalf of the Inductee (2022-08)	In-Progress	Aug 3: Ongoing