



# Canadian Outrigger Hall Of Fame Policy & Process

## Purpose / Goal / Vision

The purpose of the Canadian Outrigger "Hall of Fame" is to establish a perpetual tribute that preserves and honours Canadian outrigger canoeing heritage by recognizing the outstanding achievements of individuals (athletes / builders-coaches / pioneers) who have attained a high level of excellence and brought honour or recognition to Canadian outrigger canoeing and outrigger canoeing history.

## Definitions

See the Glossary section below for terminology used throughout this document.

## Online Presence

CORA does not have a dedicated facility where the community may visit a physical CORA Hall Of Fame. CORA will maintain a perpetual online page on the CORA website where the community may browse to view the CORA Hall Of Fame Vision, Guidelines, Policy Document, Nomination Form, Contact Email, table of Inductee Names / Years with links to their Bios, and grid of Inductee Photos with links to their Bios. [See the sample CORA website HOF page.](#)

## Nomination Submission:

- Nominations may be submitted by the general public using the CORA HOF Nomination Form or the CORA HOF email address on the CORA website HOF page. The CORA HOF Nomination Form will include fields for Nominee details, Nominator details, and Nomination details. Nominations may be submitted for Posthumous Nominees, Retired Nominees, or Active Nominees. Nominations may be submitted for an individual for multiple Categories on a single Nomination Form. Nominations received NOT later than 14-days prior to Closing Date of Active Cycle stand for the Active Cycle. Nominations received later than 14-days prior to Closing Date of Active Cycle stand for a Future Cycle. [See the sample CORA HOF Nomination Form.](#)

## Nomination Screening:

- Nominations submitted via CORA HOF Nomination Form will be included on a CORA Shared Drive Google Sheet timestamped with Nomination Date. An alert will be sent to CORA. Nominations submitted via CORA HOF Nomination Form or email will be screened by CORA to determine whether Nominee meets Minimum Eligibility Criteria or Automatic Eligibility Criteria,

## Nomination Tracking:

- Activity regarding CORA HOF submissions will be tracked in a CORA Shared Drive Google Sheet. There will be one entry per nomination as individuals may be nominated multiple times by multiple individuals. The Tracking Sheet will have columns for nomination / voting / induction record keeping such as Nominated Date, Current Status (Nominated, Bypassed, Vetted, Researched, Dropped, Continued, Lapsed, Elected, Inducted), on the Annual Ballot (Active, Inactive), Ballot Bids (0, 1, 2), on the Wait List, on the Wait List Until Date, Activity (Screen / Vote / Induct) Date, and Comments. [See the sample CORA HOF Tracking Sheet.](#)

## Minimum Eligibility Criteria:

- Nominees are screened to determine if they meet Minimum Eligibility Criteria (In Progress) to be considered an Active Candidate for the Annual Ballot
- Nominee has been a Canadian citizen or resident of Canada for minimum 4 years

- *Nominee has minimum cumulative 10 years involvement with outrigger canoeing (anywhere in the world)*
- *Nominee has minimum cumulative 5 years involvement with Canadian outrigger canoeing (Canada exclusively)*
- Nominee has demonstrated significant achievements, integrity, sportsmanship, leadership, character, and contributions to the sport

#### **Automatic Eligibility Criteria:**

- There will be no criteria to allow for automatic induction. Nominees may be considered immediately Eligible as an Active Candidate for the Annual Ballot when 1) the individual is a Posthumous Nominee or 2) the individual is the recipient of a Gold medal in an individual event at a national or international level of Open competition or 3) the individual has been selected to a Provincial or National Hall of Fame (e.g., Canadian Sports Hall of Fame, Canadian Olympic Committee Hall of Fame, BC Sports Hall of Fame, Dragon Boat Canada Hall of Fame, etc.).

#### **Prospective Bio Curating:**

- Each individual who has been screened and deemed Eligible (Vetted) to be considered a Candidate for the Annual Ballot will have a Prospective Bio *curated for review by the Awards Committee and receptive past Canadian Outrigger "Hall of Fame" inductees* with sections for Summary, Early Career, Outrigger Achievements (when applicable), Builder-Coach Achievements (when applicable), Pioneer Achievements (when applicable), Exemplary / Meritorious Achievements (when applicable), and References. Prospective Bios for all Active Candidates on the Annual Ballot will be completed within 14-days after Closing Date of Active Cycle and submitted to Awards Committee for review. See the sample CORA Prospective Bio.

#### **Candidate Balloting:**

- The Annual Ballot will include the set of all Active Candidates and will be distributed to Awards Committee within 14-days after Closing Date of Active Cycle. Awards Committee will review all Prospective Bios and conduct voting for Active Candidates on the Annual Ballot within 1-month after Closing Date of Active Cycle. There is an expectation that Awards Committee members will review the Prospective Bios and complete the voting in a timely manner. One or more Awards Committee members may not be able to fulfill their duties or maybe undecided on the merits of a Candidate. The NHL point system will be used for votes such that a Yes vote is considered a Regulation / Overtime Win worth 2 Points, a No vote is considered a Regulation Loss worth 0 Points, and an Undecided / Unknown vote is considered an Overtime Loss worth 1 Point. This point system will allow for voting results to be uniformly quantified should one or more Awards Committee members not cast a Yes or No vote. See the sample CORA HOF Ballot.

#### **Balloting Outcomes:**

- Candidates on the Annual Ballot after voting has completed 1) are Dropped and become Inactive Candidates on the Wait List or 2) are Lapsed and become Inactive Candidates on the Wait List or 3) are Continued and become Active Candidates on the Annual Ballot or 4) are Elected and will have their Prospective Bio included on the CORA website HOF page.

#### **Candidate Induction:**

- Candidates on the Annual Ballot who are Elected will have their Prospective Bio included on the CORA website HOF page, and they will be included on the CORA HOF media release, and they will be recognized at the next CORA AGM, and they or an appropriate party, in the event of posthumous induction, will receive a commemoration (*plaque with sublimated plate*) from CORA. In the event that Balloting is completed in a timely manner, it may be possible to recognize Inductees at racing events between the Balloting and the CORA AGM.

## Glossary

Term	Definition
Active Cycle	The 12-month period with Opening Date of 1-July of the previous year with Closing Date of 30-June of the current year. The intent of this timeframe is to provide ample time for CORA to publish Inductees before the end-of-year CORA AGM.
Future Cycle	The 12-month period with Opening Date of 1-July of the current year with Closing Date of 30-June of the next year.
Annual Ballot	Includes the set of all Active Candidates and will be distributed to Awards Committee within 14-days after Closing Date of Active Cycle.
Wait List	Includes the set of all Inactive Candidates NOT to be considered until 12-months after completion of the Annual Ballot.
Minimal Quota	Minimum calculated points that an Active Candidate must receive on the Annual Ballot to continue to be considered (30%).
Membership Quota	Minimum calculated points that an Active Candidate must receive on the Annual Ballot to be elected (60%).
Maximum Ballot Bids	Maximum number of times an Active Candidate may be on the Annual Ballot without having received the Membership Quota (2).
Maximum / Minimum Nominees	There will be no limit on the maximum or minimum number of individuals that may be nominated in any given year.
Maximum / Minimum Inductees	There will be no limit on the maximum or minimum number of individuals that may be inducted in any given year.
Prospective Bio	Each individual who has been screened and deemed Eligible (Vetted) to be considered a Candidate for the Annual Ballot will have a Prospective Bio (ideally 2-pages) curated for review by the Awards Committee with sections for Summary, Early Career, Outrigger Achievements (when applicable), Builder-Coach Achievements (when applicable), Pioneer Achievements (when applicable), Exemplary / Meritorious Achievements (when applicable), and References.
Category - Outrigger Athlete	Individual who has attained a high level of excellence and brought honour or recognition to Canadian outrigger canoeing and outrigger canoeing history at a national or international level of competition. This Category includes paddlers who competed as individuals or as members of Canadian crews or as members of composite / international crews.
Category - Builder-Coach	Individual who has attained a high level of excellence and brought honour or recognition to Canadian outrigger canoeing and outrigger canoeing history by ongoing dedication to the development, advancement, and promotion of athletes, crews, clubs, events, or the sport itself. This Category includes Coaches, Race Directors, Event Officials, Sports Writers, Club Executives, Association Executives, and IVF Organizers.
Category - Pioneer	Individual who has attained a high level of excellence and brought honour or recognition to Canadian outrigger canoeing and outrigger canoeing history by exhibiting a "pioneering" quality in the development, advancement, and promotion of athletes, crews, clubs, events, or the sport itself involving some aspect of invention, innovation, or trailblazing that changed the shape of Canadian outrigger canoeing for those who followed. This Category includes Club Founders, Association Founders, Canoe Designers / Manufacturers / Distributors, and Sponsors / Philanthropists / Patrons.
Designation - Active Nominee	Designation for an individual who has had continual involvement with the outrigger community during Active Cycle.
Designation - Retired Nominee	Designation for an individual who has had minimal involvement with the outrigger community during Active Cycle.

Designation - Posthumous Nominee	Designation for an individual who has passed away prior to Closing Date of Active Cycle.
Person - Nominee	Individual who has been nominated but has NOT yet been screened
Person - Active Candidate	Individual who 1) has been screened and deemed Eligible (Vetted) to be considered a Candidate for the Annual Ballot or 2) has received Minimal Quota (30%) votes and has NOT received Membership Quota (60%) votes and Ballot Bids is less than Maximum Ballot Bids (2) (Continued).
Person - Inactive Candidate	Individual now on the Wait List who 1) has been screened and deemed Ineligible (Bypassed) to be considered a Candidate for the Annual Ballot or 2) has NOT received Minimal Quota (30%) votes on the Annual Ballot (Dropped) or 3) has received Minimal Quota (30%) votes and has NOT received Membership Quota (60%) votes and Ballot Bids = Maximum Ballot Bids (2) (Lapsed).
Person – Future Candidate	Individual who 1) has been nominated later than 14-days prior to Closing Date of Active Cycle and has been screened and deemed Eligible (Vetted) to be considered a Candidate for the Annual Ballot <b>(insufficient time to prepare Prospective Bio and include on the Annual Ballot)</b> .
Person - Electee	Individual who has received Membership Quota (60%) votes on the Annual Ballot and has NOT yet been inducted.
Person - Inductee	Individual who has received Membership Quota (60%) votes on the Annual Ballot and has been inducted.
Status - Nominated	Individual has been submitted to be screened for Minimum Eligibility Criteria.
Status - Bypassed	Individual has been screened and deemed Ineligible to be considered a Candidate for the Annual Ballot.
Status - Vetted	Individual has been screened and deemed Eligible to be considered a Candidate for the Annual Ballot.
Status - Researched	Individual has been screened and deemed Eligible to be considered a Candidate for the Annual Ballot and Prospective Bio has been prepared.
Status - Dropped	Individual has NOT received Minimal Quota (30%) votes on the Annual Ballot.
Status - Lapsed	Individual has received Minimal Quota (30%) votes and has NOT received Membership Quota (60%) votes and Ballot Bids = Maximum Ballot Bids (2).
Status - Continued	Individual has received Minimal Quota (30%) votes and has NOT received Membership Quota (60%) votes and Ballot Bids is less than Maximum Ballot Bids (2).
Status - Elected	Individual has received Membership Quota (60%) votes on the Annual Ballot and has NOT yet been inducted.
Status - Inducted	Individual has received Membership Quota (60%) votes on the Annual Ballot and has been inducted.