



## CORA Monthly Meeting Minutes

Wednesday, January 5, 2022

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

Google Meet joining info

Video call link:

<https://meet.google.com/hhh-dnio-rzu>

- Welcome and Roll Call

Present: Ron / Erik / Graeme / Leanne / Mony / Jonathan / Rob M / Tony / Val / Scott /

Regrets: Marianne / Rob V / Cindy

- Adoption of **December 2021** Minutes

**BE IT RESOLVED THAT** the **December 2021** minutes be adopted as a correct record of the proceedings of the meetings.

Moved by Ron / Seconded by Jonathan

**APPROVED**

- Confirmation of Agenda/Add New items - Approved as presented

- Standing Items - Presented by existing Officers

- Communications & Technical Update – **Erik / Graeme**

- **BE IT RESOLVED THAT** CORA pays FGPC an ongoing \$100 per calendar month, payable quarterly in arrears, and cancelable by the Board at any time.

**VOTE DEFERRED TO FEBRUARY MEETING**

- Moderated some switches - should be a reduction in spam.

- Membership Update – **Grace**

**Individual Memberships**

Deferred

### **Club Memberships**

Deferred

Defer discussion regarding unaffiliated members and delinquent clubs until Rob V. attends.

#### ○ Grant Updates – **Ron**

##### **Clinic Grants**

No Activity

##### **Coaching Education Grants**

No Activity

##### **RME Grants**

Jericho 2021 RME Grant - Receipts received and \$1000.00 paid by e-transfer December 5, 2021.

Kelowna 2021 RME Grant - Receipts received and \$1000.00 paid by e-transfer January 5, 2021.

FCRCC 2021 RME Grant - Receipts received and \$1000.00 paid by e-transfer January 5, 2022.

TSCC 2021 Maka Koa RME Grant - Receipts received and \$1000.00 paid by e-transfer January 5, 2022.

Vernon 2021 RME Grant is the only unpaid one remaining. A reminder was sent to Vernon on December 31, 2021.

Jonathan is okay with payments in 2022 as the RME budget allocation is a protected fund and is carried forward.

##### **Travel Grants**

No Activity

#### ○ IVF Representative Update – **Leanne**

##### ■ Sprints (London 2022)

- Still a go from IVF and GB organizing committee standpoint
- Leanne to input intents for IVF
- Waiting until March for decision of go or no go from IVF/GB organizing committee

##### ■ Distance (Samoa 2023)

- CORA IVF Committee met and action items will start getting on them this weekend.

##### ■ IVF Board

- IVF AGM was Dec 11.
- Well attended - couple of new nations (Papua New Guinea)
- Adding a VP, but no new position on Board.
- Committee reports presented and ideas being worked on. Lynda and Miles on committees.

- Financials/Treasurer Update - **Jonathan**
  - Year-end Report issued.
  - \$5000 Grant to be reintroduced for IVF. **MOVED BY** Jonathan; Seconded by Scott. **APPROVED.**

**MOVED TO** adopt the CORA budget as presented at the AGM. Moved by Jonathan. Seconded by Graeme. **APPROVED.**
- COVID Policy Update - **Ron / Erik / Cindy**
  - Prohibition on 'Sports Tournaments' in BC until January 31, 2022. Gym restriction ends January 18, 2022. Exceptions for high performance athletes.
  - Jericho PNWORCA Race will be on January 29, 2022 since there is an exception for solo racers.
  - Val - no restrictions on outdoor sports, just 'events'. Still paddling in Ontario - solo and crew boats.
- Junior Update - **Marianne / Tony**
  - Deferred
- Town Hall Update - **Leanne / Erik / Ron / Tony / Val**
  - Intermediate Steering Tips
  - Cheryl Scribe is available - not sure if a date has been set (likely January 22).
- Insurance Update - **Ron / Erik / Jonathan**
  - CGL Policy and D&O Policy have been renewed. There was a 10% increase in the premium, but not as high as Jonathan had predicted.
  - We are awaiting a full copy of the policy itself, but have received Certificates of Insurance for Member Clubs who require them for their own lease renewals, etc.
  - Note that the 'Sports and Social Activities' endorsement has been replaced with a different document, but the approach to determining 'sanctioned activities' is still consistent with the old endorsement.
  - We need to finalize the Member Club questionnaire to comply with the CGL Policy requirement that 'sanctioned activities' be approved by CORA pursuant to a CORA 'Policy Manual'. **Erik to do.**
- Historical Update - **Val / Graeme**
  - Val - nothing to report.
  - Victoria / Ocean River OC History 1st Draft ready for review by Rosemary Henry shortly - **Graeme**
  - Penticton / Okanagan OC History 1st Draft ready for review by Don Mulhall & Brent Bagnall shortly - **Graeme**
  - Follow-up (virtual) with Roger Johnson on Catalina 50s / 60s OC history - **Graeme**
  - Arranging session with Joey Hertz for Kelowna OC history - **Graeme**

- Still tracking down Colin Shaw for FCRCC OC history - **Graeme**
- Awards Update - **Rob V / Mony / Graeme**
  - Updates to Hugh Town Builder Memorial process to be distributed for review before February 2022 Board Meeting
  - Updates to Hall Of Fame process to be distributed for review before February 2022 Board Meeting
    - Brought past inductees onto the selection committees for these awards.
- Race Committee Update - **Race Committee (Ron / Rob M / Tony / Cindy / Mony / Graeme)**

2022 Race Sanctioning Proposals Given COVID PHO

Jericho 2022 PNWORCA Winter Series - will go ahead as a solo race.

Make sure the post on the CORA website mentions restriction to solo racers due to COVID restrictions.

2022 Eastern Canada CORA Cup Series & Waterway Series (Mony & Val)

Haven't met yet, subject to availability in future.

Wendy in Hawaii, but trying to meet before the February Board Meeting.

2022 BC Lower Mainland Sprints Regatta Planning (Graeme / Rob M)

Current thinking is Bradley Lightnings (9 in BC Lower Mainland) vs. Mirages as of 2021-Dec-7 Subcommittee meeting.

Rob Magus confirmed FCRCC & VOS & Dragon Zone & FLCC & Harrison Lightnings for Burnaby Lake.

Kamini Jain with FCRCC Executive taking the lead on 2022 BC Lower Mainland Sprints Regatta (i.e., coordinating with G2G).

Scott Borle on board with loading / trailering Harrison Lightnings & loading / trailering Fort Langley Lightnings to / from Burnaby Lake.

Rob Varnel on board with loading / trailering Lower Mainland Lightnings to / from Burnaby Lake **[to be confirmed]**.

30-Apr-2022 Saturday is 75% ours (other requester has not expressed full commitment to the date).

1-May-2022 Sunday is 100% ours.

BLRC working directly with City of Burnaby on "preferential pricing" for CORA for multiple facilities (course; parking; Pavilion) / dates

City of Burnaby 2022 facilities costs TBD

CORA Board Member will need to sign parking and/or Pavilion contracts with City of Burnaby

BLRC provides 2 safety boats (skiffs) included in race course rental fee

BLRC recommends CORA provide 2 outboard motors & fuel to ensure functional outboard motors. **Does anyone have one that can be borrowed?**

BLRC confirms gravel (overflow) parking lot (all-season soccer field with 100+ capacity) ours for the weekend

BLRC supportive of CORA using soccer fields for rigging and dredged inlet for moving canoes to BLRC docks

BLRC offered their COVID Mitigation Protocols document for CORA usage

Oddball Workshop & Predator / XS-Unified interested in being merchandise vendors at the event (Waterfront Outfitters? Hana Hou?)

Website placeholder page setup: <https://www.canadianoutrigger.ca/canadian-2022-oc-sprints-championships/>

Someone with Race Director permissions needs to update CORA 2022 Event Calendar with the Apr-30 / May-1 dates

Consider mixed division to increase participation and fees.

#### Unlimited Recovery Procedures (Rob V & Erik)

Marcus Krieger and Rob Varnel have communicated and worked on a huli recovery document. To be published.

- New Business

- a. 2022 Executive Nominations (Changing of the guard) - **Ron**

Ron Chin requested nominations at the 2021 December Board Meeting, which was deferred to the January 2022 meeting.

Link to 2021 Officer Positions and Descriptions:

<https://docs.google.com/document/d/1JRzIsjDeyLNLt1tmeEA1f5NyCENCxJroAc48mSOxQVY/edit>

#### 2022 Officer Positions:

- **President** - Ronald Chin
- **Vice-President** - Graeme Galves
- **Secretary** - Valerie Simmons
- **Treasurer** - Jonathan Wilkins
- **Communications Officer - Outbound / Website** - Erik Ages
- **Communications Officer - Inbound (CORA Inbox Monitor)** - Graeme Galves
- **CORA IVF Representative / Officer** - Leanne Stanley
- **Memberships Officers** - Grace Morissette / Erik Ages
- **Insurance Officer** - Erik Ages
- **Grants Officer** - Ronald Chin
- **CORA Cup Points Series Officer** - Rob Magus

**MOVED THAT** the persons listed above for the officer positions noted be appointed by the Board to those positions for 2022.

Moved by Ron; Seconded by Scott. **APPROVED.**

Note that 2022 is Graeme 's last year of 3-year term, so need a new VP for 2023.

#### 2022 CORA Committees:

- **IVF Selection / Coaching Committee**

- Leanne Stanley
- Scott Borle
- Rob Magus
- Mony Sy
- Cindy Wright
- Lynda Roberts (as consultant)
- James Hill
- Kamini Jain
- **Race Committee**
  - Ronald Chin
  - Graeme Galves
  - Grace Morissette
  - Mony Sy
  - Melanie Conard
  - Rob Magus
  - Tony Vukasovic
  - Cindy Wright
  - Erik Ages
- **Insurance Committee**
  - Rob Varnel
  - Jonathan Wilkins
  - Erik Ages
  - Ronald Chin
- **Awards Committee**
  - Graeme Galves
  - Rob Varnel
  - Mony Sy
- **Historical Committee**
  - Graeme Galves
  - Grace Morissette
  - Valerie Simmons
- **Video-Conference / Education Committee**
  - Leanne Stanley
  - Erik Ages
  - Ronald Chin
  - Valerie Simmons
  - Tony Vukasovic

- **COVID Committee**
  - Ronald Chin
  - Erik Ages
  - Cindy Wright

**MOVED THAT** the persons listed above for the CORA Committee positions noted be appointed by the Board to those positions for 2022.

Moved by Ron; Seconded by Jonathan. **APPROVED.**

- b. CORA Board Member Appointments and responsibilities (Changing of the guard) - **Graeme**  
See Officer Position descriptions at link above.
- c. CORA Sponsorship Base Suggestions - Graeme / Erik  
Deferred to February.  
Oddball and Predator are keen on having booths at the Burnaby Lake Sprints.  
Consider monetizing (charging a fee for a booth inside Pavilion or mandatory donation of draw prizes?)  
Consider interactions between sponsors - short application form.  
Consider a time window for booths.
- d. 2020/2021/2022 Action Items Recap (All)
  - i. Graeme has updated the list and removed items that are out of date or will not be done.

**6. Review/Updates of Outstanding Action items:** (Condense and summarize table - add Pre-AGM / AGM Action Items)

- a. All Board Members requested to review Action Items marked “Complete?” and post questions / concerns. If no questions / concerns / then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

**7. Adjournment**

8:30 PM

**Next Meeting – Start 7:00 PM - Wednesday, February 2, 2022**

Assignee	Action Item	Due Date	Comments
Race Committee	Race Director’s Guidebook	In-Progress	Ron to prepare the initial revision. Graeme to review Ron’s draft. Race Committee to review and revise.

Leanne	Looking into if SCORA will allow us to adopt their steering tests to ensure that steerers have sufficient skills to handle the responsibility for races	In-Progress	Board to consider implementing guidelines for steering qualification.
Board	Backup for Roles during overloads	In-Progress	Expanded role permissions and Google Suite / Website training proposed at AGM for current / new Board Members should provide backup for needed skill-sets.
Erik / Graeme	CORA Club Contacts Registry to be stored in a common / shared location such as the Google Shared Drive "Clubs" folder	In-Progress	Ongoing keep up to date.
Rob V / Ron	Canoe scale is still at FCRCC	In-Progress	Canoe scale at FCRCC Burrard Marina as of Nov-2020
<b>Raised Feb 3 / 2021</b>			
Erik	Sort out Member Clubs on the pulldown list and change "other clubs" and "unaffiliated" to "Not affiliated with a listed CORA Club".	Pending	Need to align with insurance coverage. Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Erik / Graeme	Investigate WordPress FAQ plugins to improve website self-service and reduce CORA Inbox maintenance - Do not delete this / please	In-Progress	Nov 22: Identify / answer Top 20+ most asked questions thru CORA Inbox Jan 6: Ongoing Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Expand as per 2021 FAQs Dec 1: Ongoing Jan 5: Ongoing
Erik	Single day membership should remove the word "event" to avoid confusion	Completed	Jan 6: Erik? Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Jan 9: Completed as requested by Grace for Lotus Icebreaker
Mony	Translate 2020 race rules into French Wait until after next Distance Race	Pending	Jan 6: Mony? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Aug 4: Ongoing



	Rules Revisions		Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec 1: Ongoing Jan 5: Ongoing
Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized.	Pending	Jan 6: To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Mar 3 / 2021</b>			
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all club's should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs	Pending	Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec 1: Ongoing Jan 5: Ongoing
<b>Raised May 5 / 2021</b>			
Ron / Erik / Grace	Reminders will be sent to all clubs that need to renew their membership who have CORA members	Pending	May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec 1: Ongoing Jan 5: Ongoing
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review	In-Progress	May 5: Ongoing May 27: Revised Novice Age Division definitions distributed to Board for review Jun 2: Ongoing Jul 7 Add to Race Directors Guide Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 19: Dependent on progress with Race Director's Guide Dec 1: Ongoing Jan 5: Ongoing

Board / Rob V	We should organize more sponsors / it would be handy to have multiple sponsors.	In-Progress	May 5: Ongoing Jun 2: Ongoing Jul 7 Ongoing Aug 4: Ongoing Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Nov 20: Rob Varnel to provide details on vendors from 2019 Ideas Going Forward Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Sep 1 / 2021</b>			
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event.	Pending	Sep 1: Ongoing Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Oct 6 / 2021</b>			
Erik	Send out information on CORA Spring Virtual Races prizes (Waterfront Outfitters; Oddball Workshop; Dining Establishments)	Dismissed	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Jan 15: Not going to happen as these sponsors will be invited to CORA 2022 Sprints Championships
Safety Officer	CORA should send out a paragraph outlining why a sanctioned PFD is required	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Safety Officer	CORA should include a paragraph outlining why a sanctioned PFD is required in the Race Directors Guidebook.	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Ron / Graeme	Race Directors Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.  NOTE: This has been an Action Item since before 2021	Pending	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing

Board / Ron	Update Race Directors Guidebook with takeaways from discussion on TIOC 2021 feedback	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Ron	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Board	Canoe borrowing etiquette used to be on the CORA website and is missing	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Board / Town Hall Committee / Safety Officer	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Graeme / Board	CORA Sponsorship Base Suggestions Discussion Document distributed prior to July 2021 Meeting to be on Pre-AGM Agenda	Dismissed	Oct 6: Ongoing Nov 3: Ongoing Nov 20: Deferred till Jan 2022 Board Meeting Dec 1: Ongoing Jan 5: Ongoing Jan 15: Not going to happen as these sponsors will be invited to CORA 2022 Sprints Championships
Board	Update CORA Sprints Race Rules as per Distance Race Rules Revisions 2021-July	In-Progress	Oct 6: Ongoing Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Nov 3 / 2021</b>			
Leanne	Put out notice after January 2022 to capture new members for IVF London participation	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Cindy	Organize and host a steering Town Hall session (January 2022)	Completed	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing Jan 19: Completed by Cheryl Skribe
Graeme / Leanne	Contact Joey Hertz for Kelowna history	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing

Erik / Rob V	Cindy suggests that Erik and Rob V take a stab at UL recovery procedure	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Erik / Graeme	Bob Woodman has resigned so offboarding procedures are appropriate	In-Progress	Nov 3: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri	In-Progress	Nov 6: Ongoing Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Nov 20 / 2021 (Pre-AGM)</b>			
Board	We should have a discussion regarding that all clubs MUST have a minimum of 6 members. The club cannot be a club for insurance purposes unless their members are members with CORA.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Membership Officers	Anyone wanting to pay for a CORA membership for someone as, for example, Christmas Present, a process will be looked into for this.	Dismissed	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing Jan 15: Christmas 2021 come-and-gone; Increase Memberships through other avenues
Board / Race Committee	Find two races in the East to promote for racing and being a CORA Cup Series race.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Board / Race Committee	OC6 Blade award for Novice and Junior to be awarded by drawing names of Novice / Junior at the 4 CORA Cup Series races. Secure OC6 paddle suppliers	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Board / Race Committee	The CORA Distance Race Rules document outlining age and gender for races will be amended to clarify all the exceptions to the stated rules	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing

Board / Race Committee	Ensure that Novice and Junior race courses are encouraged for both OC6 and solo,	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Board / Race Committee	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold?	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Any clubs not meeting 6 members by July 2022, MUST provide a written reason to CORA as to why the club does not have sufficient members.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Membership Officers	The membership chair will be monitoring membership in clubs and will advise the board in July of which clubs do not meet at least 6 member requirements.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Insurance Committee will link up clubs with BFL in order that clubs can get standard property insurance.	In-Progress	Nov 20: Ongoing Dec 1: Ongoing Jan 5: Ongoing

**Raised Nov 21 / 2021 (AGM)**

Board	Guidelines will be provided to all clubs regarding Resolution that all paddlers participating in a CORA sanctioned event must be fully vaccinated	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	A questionnaire will be done outlining CORA club programs and CORA club training for CORA to develop a procedure manual	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website.	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Insurance Committee / Ron / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity	In-Progress	Nov 21: Ongoing Dec 1: Ongoing Jan 5: Ongoing

**Raised Dec 1 / 2021**

Erik	Single day membership should remove the word "event" to avoid confusion (wording and icons) - "See Become a Member"	Completed	Dec 1: Ongoing Jan 5: Ongoing Dec 1: Ongoing Jan 5: Ongoing Jan 9: Completed as requested by Grace for Lotus Icebreaker
Grace	Need a new 2021 CORA Membership Report Post FGPC Wet-Dashe.	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Dec 1: Ongoing Jan 5: Ongoing
COVID Committee	We need to send a notice to all Race Directors who have submitted CORA Sanctioned Race Applications for	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Dec 1: Ongoing Jan 5: Ongoing

	2022 regarding attendee required COVID vaccination proof		
Graeme	Follow-up with BLRC regarding other expenses	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Dec 1: Ongoing Jan 5: Ongoing
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed	In-Progress	Dec 1: Ongoing Jan 5: Ongoing Dec 1: Ongoing Jan 5: Ongoing
<b>Raised Jan 5 / 2022</b>			
Graeme	Distribute Updates to Hugh Town Builder Memorial process & updates to Hall Of Fame process for review before February 2022 Board Meeting	In-Progress	Jan 5: Ongoing
Erik / Graeme	Post something on the CORA website regarding Jericho PNWORCA Winter Series race that mentions restriction to solo racers due to COVID restrictions	Dismissed	Jan 5: Ongoing Jan 16: No need as Jericho canceled onsite event and did not pursue virtual event
Board	BLRC recommends that CORA provide 2 outboard motors & fuel for Sprints Regatta to ensure functional outboard motors. Need a Club Rep to volunteer that their club has one that can be borrowed	In-Progress	Jan 5: Ongoing Jan 15: FLCC offered 1 outboard motor
Board / Race Director	Someone with Race Director permissions needs to update CORA 2022 Event Calendar with the Apr-30 / May-1 dates	Completed	Jan 5: Ongoing Jan 19: Rob Magus updated CORA 2022 Event Calendar with the Apr-30 / May-1 dates
Marcus Krieger / Rob Varnel	Work so far on a huli recovery document to be published	In-Progress	Jan 5: Ongoing

Erik / Graeme	Update CORA Website Board page with the persons listed for the CORA Committee positions	Completed	Jan 5: Ongoing Jan 11: Update CORA Website Board pages with new Board Roles and IVF Committee Roles
Race Committee	Provide short application form for Sprints Regatta to confirm interactions between sponsors	In-Progress	Jan 5: Ongoing