



## CORA Monthly Meeting Minutes

Wednesday, January 6, 2021

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

Google Meet Meeting

<http://meet.google.com/mho-prof-jds>

Meeting ID

[meet.google.com/mho-prof-jds](http://meet.google.com/mho-prof-jds)

Phone Numbers

(CA)+1 289-315-6807

PIN: 538 480 355#

- Welcome and Roll Call  
Present: Ron, Jonathan, Erik, Marianne, Mony, Rob M, Bob, Tony, Val, Cindy, Graeme, Leanne, Rob V, Grace  
Regrets: Scott, Mel
- Adoption of **December** Minutes  
**RESOLVED THAT** the **December 2, 2020** minutes be adopted as a correct record of the proceedings of the meetings.  
Moved by Jonathan, Seconded by Ron. **APPROVED**  
**RESOLVED THAT** the **December 16, 2020** minutes be adopted as a correct record of the proceedings of the meetings.  
Moved by Ron, Seconded by Rob V. **APPROVED**
- Confirmation of Agenda/Add New items - Agenda as approved
- Standing Items - Presented by existing Officers

- Communications & Technical Update – **Erik**

- Nothing to add at this time

- Membership Update – **Grace**

- Individual Memberships

As of January 6, there were 65 individual membership renewals for 2021.

Around 800 racers would normally participate in the January Lotus Ice Breaker and February FGPC V12 races so cancellation of these races plus the COVID situation will have affected the early renewal numbers.

- Annual Club Memberships

To date, 6 clubs have renewed their memberships.

Many thanks to Erik for updating the CORA online membership renewal system. **Early each year, Erik/Grace usually sends a renewal reminder to members from the previous year; this will be done once there is confirmation of BFL Canada insurance details** as well as more information on potential 2021 CORA races. Many paddlers will delay purchasing memberships until they race.

- Grant Updates – **Ron**

All approved 2020 grants have been paid out.

- RME Grants

VCKC - E-transfer (\$733.48) issued Dec 16, 2020

Pacific Reach - E-transfer (\$1000) issued Dec 18, 2020

Prince Rupert - E-transfer (\$1000) issued Dec 24, 2020

Latitude 48 - E-transfer (\$1000) issued Dec 31, 2020

- Clinic Grants

No activity

- Coaching Education Grants

Don Mulhall (PRCC) - E-transfer (\$204.75) issued Dec 30, 2020

- Travel Grants  
No activity
- IVF Representative Update – **Leanne**
  - Sprints
    - London 2022: Review of 2020 Selection Doc to start soon.
    - Hilo 2020 was cancelled and they are now hosting 2024
  - Distance
    - Samoa 2023: no action
  - Other
    - Lynda Roberts was not reelected to the IVF Board of Directors at the Dec 12 IVF AGM. This means that we do not have Canadian representation. Canadian will have a say at AGM but not on the executive Board.
      - Current IVF Board is like minded to CORA
    - Committees developed to go over the proposed bylaw changes put forth by Hawaii and the proposed World Championship changes - no decisions made at the meeting about either.
      - Any amendments to by-laws will allow Canada to vote
- Financials/Treasurer Update - **Jonathan**
  - Financial Statement to Dec 31, 2020  
[https://drive.google.com/drive/u/4/folders/1ulcTsSUQ\\_xg4VUEq0Y83XqOVsKYkY2DZ](https://drive.google.com/drive/u/4/folders/1ulcTsSUQ_xg4VUEq0Y83XqOVsKYkY2DZ)
  - Suggestion of using an ETF as opposed to renewing into a GIC
    - Board to present thoughts on this at the next meeting. The Board should be aware of our duty to the members and not take any potential risks.
- Junior Update - **Marianne**
  - Will be talking to both Tony and Issac
- Town Hall Update - **Leanne, Erik, Ron, Tony, Val**
  - First session will be January 23rd - “Town Hall” session with Jim Foti, Cheryl Skribe and Don Irvine.
  - January 9 “Coaching” session on Off Season Training is being moved to the second week of February.
    - People can submit questions in advance.
    - Conversation generated based on pre submitted questions
    - As this a Zoom meeting, which can handle up to 1,000, we can record and discuss whether to put on the Google drive.
      - People will be put on notice that this meeting will be recorded and that they will be consenting to this when they join the meeting. Ron to find a preamble for consent by participants.
      - To date all guests, speakers are donating their time. Jonathan reminds us that the budget for this type of meeting has a small amount allocated.
      - Any Board member presenting, and wanting to be paid, must have payment approved by the Board.

- Advertising for Town Hall is going out this week to all 2019 members as well as notice will be broadcast through multimedia. Non-CORA members will be encouraged to participate.
- Historical Update - **Val, Bob, Graeme**
  - Clubs / Canoes Legacy documents posted to “Cultural Continuity” Website page
  - Val researching Eastern Canada OC history
  - Bob researching Interior / Okanagan OC history.
- Awards Update - **Rob V, Mony, Graeme**
  - No news; Committee to discuss planning in January (Peter Forand / Hugh Town awards)
- Race Committee Update - **Race Committee (Ron, Mel, Rob M, Tony, Cindy, Mony, Graeme)**
  - See below for Winter Series update.
- New Business
  - Director Acknowledgments / Onboarding Status (**Ron**)
    - Ron will send out Acknowledgements and Conflicts Policy to the new directors this week.
  - Business Continuity Checklist Status (**Ron / Erik / Graeme**)
    - Ron working on.
  - Insurance for 2021 - Status update (**Erik / Jonathan**)
    - Erik is impressed with BFL.
    - Bridging policy under the same terms as the old policy in place to January 15th.
    - As of January 1st, we have D&O insurance for CORA Directors.
    - BFL sent an assessment document regarding what we want / changes to the existing policy.
    - New policy will be presented to the Board via e-mail - may require a special meeting.
  - 2021 Individual (14) / Club (1) memberships down per past years (**Jonathan / Erik**)
    - Benefits of joining CORA will be sent out when new insurance has been finalized.
    - Erik to draft Club and Individual e-mail reminders to be sent out. Club reminders to be sent immediately and individual reminders to be sent after insurance finalized
    - Grace to volunteer to answer questions.
  - Latest COVID update (**Erik**)
    - BC is waiting until the January 8th announcement from the PHO. Current lockdown likely to be extended.
    - CORA will issue an announcement following the January 8th PHO announcement.

- Appointment of COVID Policy Committee (**Erik**)
  - Ron, Erik, Cindy,
  - **RESOLVED THAT** the Board establish a COVID Policy Committee comprised of Ron, Erik and Cindy to develop COVID policy for presentation to the Board and for Board approval. Moved by Ron, Seconded by Jonathan.  
**APPROVED**
  
- 2021 Winter Series Sponsor for CORA prizes / Predator (**Graeme**)
  - \$500 in CORA swag for the end of the Winter Series.
  - Variety of products. Beanies, socks, etc.
  - Rob V. knows Matt from Predator - good guy. Could have a title sponsor and other sponsor.
  - **RESOLVED THAT** THE Board approved Predator as the title sponsor for the 2021 Small Boats Winter Series. Moved by Graeme, Seconded by Erik. **APPROVED**
  
- 2021 Winter Series Updates (Monday Meeting Recap) (**Graeme**)
  - Notes / Minutes from session on 4-January-2021 here:
  - [https://docs.Google.com/document/d/100FOY6y5CX55fbzzdXv0hYs7Z\\_7IWQkXCRyoCJYfmx/edit](https://docs.Google.com/document/d/100FOY6y5CX55fbzzdXv0hYs7Z_7IWQkXCRyoCJYfmx/edit)
  - Waiting for January 8th PHO update.
  - Ron to revise and send CORA Waiver for virtual Winter Series races. Waiver customized for each race - host club and date.
  - Val: Eastern perspective - CORA virtual winter races are completely off the radar, so would have to be pushed on Facebook (including competing on ergs). Toronto currently active on OC1s.
  - A race would go live 2 weeks ahead of the scheduled date and it would be pushed to the Facebook group.
  - All Winter Series races can be raced virtually.
  - CORA membership required.
  
- GIC Maturity - February 2021 (**Jonathan**)
  - Wait until February Board meeting to decide. May renew in part or retain as cash. Also consider investment in ETFs, subject to risk evaluation by the Board.
  
- 2020/2021 Action Items Recap (**All**)
  - **Deferred**

**6. Review/Updates of Outstanding Action items:** (Condense and summarize table - add Pre-AGM / AGM Action Items)

- All Board Members requested to review Action Items marked “Complete?” and post questions / concerns. If no questions / concerns, then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

## 7. Adjournment

Meeting adjourned at 9:06 PM.

**Next Meeting – Start 7:00pm - Wednesday, February 3, 2021**

No.	Assignee	Action Item	Due Date	Comments
<b>Raised Feb 7, 2018</b>				
47	Ron	Outline process for identifying and addressing potential conflicts of interest	Complete?	<b>Dec 2:</b> 34-Months Ongoing; Recommended at 2020 AGM that Board Members should self-monitor; Close?
<b>Raised Nov 3, 2018 at AGM planning meeting</b>				
Pre-AGM 4	Rob & Ron	<p>Ask for a volunteer to review the grant application form to see how to integrate the good standing qualifications (and exception request) discussed at Pre-AGM meeting. This person would work with Erik who has volunteered to do the same with the 2019 CORA Club registration form.</p> <p>Help document the criteria for a club to be considered a club eligible for CORA grants, so that it could be added to the club renewal/registration form. Propose a process for exception requests to be submitted.</p>	Complete?	<b>Dec 2:</b> 23-Months Ongoing; Recommended at 2020 AGM that “Good Standing” be defined as Club Annual Membership Fees paid-in-full and Club has minimum 6 Individual Annual Members; Close?
<b>Raised Jun 4, 2019</b>				
88	Erik	Grant access and coordinate training for additional members of the Board to be able to update new website	Complete?	<b>Dec 2:</b> 18-Months Ongoing; EOM / EOY / Periodic tasks (SOP) for website maintenance completed; Google Forms Best Practices training to be arranged for interested Board members; Close?

Raised Oct 27, 2019				
115	Everyone	Give feedback regarding Graeme's proposed standardized CORA Race Results template	Complete?	<a href="#">Dec 2: 14-Months Ongoing; Will be included in 2021 Small-Boat Racing Winter Series package; Close?</a>
Raised Nov 6, 2019 J				
116	Rob to delegate	Find a volunteer or establish a strategy to pursue club canoe "registry" info that was not submitted when renewal of registration for club CORA membership was submitted.  (This action arose from action item #27: "Determine how to post and share the inventory CORA club canoes photos and weights for race directors to access.")	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Google Sheet &amp; Website Table &amp; Website Map current as of Nov-2020; Close?</a>
Raised at Pre-AGM Nov 9, 2019				
Pre-AGM 5	Mony	Share ideas with Board about how to make CORA Cup points consolidation easier	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Will be included in 2021 Small-Boat Racing Winter Series package; Close?</a>
Pre-AGM 10	Don	The concept of a Race Director's Guidebook (packet) was put forward. This proposal is not in the Action Items. Include CORA's recommendation for how race directors collapse / combine race categories for prizing and medals (awards) for large boats.	Ongoing	<a href="#">Dec 2: 12-Months Ongoing; Locate Word / Google Doc version and handover to Race Committee; Close?</a>
Raised at Technical Meeting Nov 10, 2019				

Tech 1	Don	Update CORA Cup rules to show the change that CORA Cup points will be totaled for every race attended instead of choosing the top two CORA Cup races plus Nationals. (Nationals will still be mandatory to attend.) Consider broadcasting an announcement about this change to the CORA membership.	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Locate 2020 CORA Cup Series Rules and archive; Close?</a>
Tech 5	Ron	Check that the deadline for submitting grant applications and the deadline for submitting receipts to receive grants are well publicized on the grant section of the website and on the grant forms themselves	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Ron / Erik to confirm this has been resolved; Close?</a>
Tech 7	Leanne	Looking into if SCORA will allow us to adopt their steering tests to ensure that steerers have sufficient skills to handle the responsibility for races	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Leanne added to Google Drive; Post to website? Close?</a>
Tech 9	Erik, Leanne and Cindy	Document how clubs purchase ultralights and share it with CORA membership	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Website Ultralight page current as of Nov-2020; Close?</a>
<b>Raised Dec 4, 2019</b>				
120	Erik & Graeme	Review (QA) of CORA website 2020 pages / postings / calendar for consistency	Complete?	<a href="#">Dec 2: 12-Months Ongoing; Website Ultralight page current as of Nov-2020; Close?</a> <a href="#">Dec 2: 11-Months Ongoing; EOM / EOY / Periodic tasks (SOP) for website maintenance completed; Close?</a>
122	Board	Backup for Roles during overloads	Complete?	<a href="#">Dec 2: 11-Months Ongoing; Expanded role permissions and Google Suite / Website training proposed at AGM for current / new Board Members should provide backup for needed skill-sets; Close?</a>
<b>Raised Jan 8, 2020</b>				



128	Ron	Form for canoe weighing	Complete?	<b>Dec 2:</b> 10-Months Ongoing; Confirm FCRCOC OC6 weights captured on such a form (Susan Mott) and added to Canoe Registry; Close?
<b>Raised Feb 5, 2020</b>				
129	Graeme	Hugh Town Builder Memorial Trophy	Complete?	<b>Dec 2:</b> 8-Months Ongoing; COC current in Google Drive as of Nov-2020; Get photos with 2019 Recipient; Send invoices to Jonathan; Close?
132	Erik	Collect all Club responses and upload them to the shared holding place going forward in the Google Drive. See Action Item 116	Complete?	<b>Dec 2:</b> 8-Months Ongoing; Finalize Google Form as per Best Practices and send to CORA Clubs with 2021 Welcome Message; Close?
<b>Raised Apr 1, 2020</b>				
135	Graeme	Action item #27 is closed: "Determine how to post and share the inventory CORA club canoes photos and weights for race directors to access.")	Complete?	<b>Dec 2:</b> 7-Months Ongoing; Google Sheet & Website Table & Website Map current as of Nov-2020; Close?
<b>Raised Jun 3, 2020</b>				
136	Erik / Cindy	Contact BC Health Ministry regarding "Return To Sport" guidelines	Complete?	<b>Dec 2:</b> 5-Months Ongoing; Cohorts Guidance published; Close?
137	Rob V / Ron	Contact AllSport regarding insurance coverage for CORA club members on-water activities given COVID situation	Complete?	<b>Dec 2:</b> 5-Months Ongoing; No COVID coverage by Province of BC provided exemption; Close?
<b>Raised Jul 8, 2020</b>				
138	Graeme / Mony	Follow up with <b>Mony and Val</b> for contact at Ottawa (River Runners?) Club	Complete?	<b>Dec 2:</b> 4-months ongoing; Await Ottawa Club 2021 Membership Renewal; Close?

139	Graeme	Graeme to isolate a few key questions from the Member Club Renewal Application for Erik and Grace to review around October before next year's renewals.	Complete?	<b>Dec 2:</b> 4-Months Ongoing; Finalize Google Form as per Best Practices and send to CORA Clubs with 2021 Welcome Message; Close?
<b>Raised Aug 5, 2020</b>				
140	Jonathan	Provide document with 1 or more scenarios of a delayed / abbreviated 2021 Racing Season for possible effects of COVID on CORA Financials	Complete?	<b>Dec 2:</b> 3-months ongoing; Delayed / abbreviated 2021 Racing Season factored into 2021 Budget; Close?
141	Erik / Graeme	CORA Club Contacts Registry to be stored in a common / shared location such as the Google Shared Drive "Clubs" folder	Complete?	<b>Dec 2:</b> 3-months ongoing; Club Details Google Sheet current as of Nov-2020; Close?
<b>Raised Sep 2, 2020</b>				
142	Cindy / Erik	Develop COVID cohort template and other Board members can fill in	Complete?	<b>Dec 2:</b> 2-Months Ongoing; Cohorts Guidance published; Close?
143	Rob V / Ron	Arrange for delivery of canoe scale to FCRCC ASAP while hulls derigged	Complete?	<b>Dec 2:</b> 2-months ongoing; Canoe scale at FCRCC Burrard Marina as of Nov-2020; Close?
<b>Raised Oct 7, 2020</b>				
144	Ron / Erik	AGM Notice (page/post) on CORA & Notice to Club Reps	Complete?	<b>Dec 2:</b> AGM Notice with Zoom link and all Board Reports posted to website; Close?
145	Graeme / Ron	Graeme MOVED TO APPROVE a CORA to publish Small-Boats Racing Winter Series and coordinate the hosting of races by member clubs in each of the Vancouver Island & Lower Mainland regions.	Complete?	<b>Dec 2:</b> Pre-AGM and AGM discussions confirmed scheduling of Vancouver Island and Lower Mainland regional Small-Boats Racing Winter Series; Close?

146	Graeme / Erik / Cindy	Erik volunteers Cindy Wright to provide input on Vancouver Island outrigger history	Complete?	<b>Dec 2:</b> VCKC History book received and has VCKC History only; Regional histories to be solicited as part of “Cultural Continuity” goal; Start new initiative as of 2020 AGM; Close?
147	Graeme / Grace / Jan / Rob V	Volunteers to proof-read / fact-check Club Histories (Lotus; False Creek; Jericho)	Complete?	<b>Dec 2: Discussion of “Cultural Continuity”</b> at AGM has attracted further input; Will distribute FINAL versions to Board Members for review before publishing to website; Close?
148	Jan / Ron	Add Board Members to CORA PO Box Signing Card	Pending	<b>Oct 15:</b> Original Signees Colleen McCarthy and Peter Alfred N/A; Jan has PO Box key but not on Signee Card <b>Nov 4:</b> ? <b>Dec 2:</b> SOP task for Chairman and at least one other Lower Mainland Board Member - NOT COMPLETE
149	Erik / Jonathan / Ron	Coordinate Zoom for 2020 AGM	Complete?	<b>Dec 2:</b> AGM Notice with Zoom link and all Board Reports posted to website; Close?
150	Erik	Coordinate Google Forms Best Practices training for interested CORA Board members	Ongoing	<b>Oct 23:</b> Pending <b>Nov 4:</b> ? <b>Dec 2:</b> Expanded role permissions and Google Suite / Website training proposed at AGM for current / new Board Members should provide needed skill-sets <b>Jan 6:</b> Erik?
<b>Raised Nov 4, 2020</b>				
151	Erik	Sort out Member Clubs on the pulldown list and change “other clubs” and “unaffiliated” to “Not affiliated with a listed CORA Club”.	Ongoing	<b>Nov 4:</b> Need to align with insurance coverage. <b>Jan 6:</b> Erik?
152	Erik / Ron	New Website post to membership regarding latest COVID developments	Completed	<b>Nov 4:</b> Latest travel / gathering restrictions. <b>Jan 6:</b> Posted by Erik
<b>Raised Nov 21/22, 2020 (Pre-AGM and AGM)</b>				
Pre-AG M1	Erik / Ron / All	Review / update Business Continuity Checklist (BCC) for offboarded / onboarded Board Members	Ongoing	<b>Nov 21:</b> Confirm resources / permissions for offboarded / onboarded Board Members; New Secretary to update one tab a month <b>Dec 9:</b> Revised Business Continuity Checklist with current resources, all Board Members, and known

				permissions; Forwarded to Ron & Erik & Jonathan for review <b>Jan 6:</b> All BCC tabs updated; Tasks assigned to Erik / Ron / Jonathan
Pre-AG M2	Erik / Ron	Open memberships as of 1-Dec-2020	Ongoing	<b>Nov 21:</b> Update all website pages / forms / logos <b>Jan 6:</b> Erik?
Pre-AG M3	Graeme / All	Subdivide and distribute Standard Operating Procedures (SOP) by Board Role	Ongoing	<b>Nov 21:</b> Confirm tasks applicable for Board Members <b>Dec 2:</b> SOP subdivided into separate documents by Officer / Committee and saved to Google drive: <a href="https://drive.google.com/drive/folders/1HgrOW2upb4N6VATWVOVk8FignJIh02L8">https://drive.google.com/drive/folders/1HgrOW2upb4N6VATWVOVk8FignJIh02L8</a> <b>Jan 6:</b> All?
Pre-AG M4	Awards Committee	Form a sub-committee for Hugh Town award to review nomination	Ongoing	<b>Nov 21:</b> Request participation in sub-committee by Board Members <b>Jan 6:</b> Completed - Rob V, Mony, Graeme
Pre-AG M5	Awards Committee	"Awards Committee" to consider CORA Hall of Fame as a supplement to Hugh Town Builder Award	Ongoing	<b>Nov 21:</b> Request participation in sub-committee by Board Members <b>Jan 6:</b> Completed - Rob V, Mony, Graeme
Pre-AG M6	Jonathan / Race Committee	For regional cup series \$500.00 towards the apex race of Winter Series; More races you do the more times your name is put in for a draw prize.	Ongoing	<b>Nov 21:</b> Communicate to Winter Series host clubs and participants the incentives <b>Jan 6:</b> To-do based on Race Committee meeting outcomes
Pre-AG M7	Race Committee	Guidelines for Race Directors document	Ongoing	<b>Nov 21:</b> Locate original document started by Don <b>Jan 6:</b> Ongoing
Pre-AG M7	Ron / Membership Officer	Any club that doesn't meet the "Good Standing" requirements will be issued a notice	Ongoing	<b>Nov 21:</b> Communicate to reps of member clubs the new policy <b>Jan 6:</b> Ron?
Pre-AG M8	Leanne / Erik	Kelowna is acquiring coach boats and will document some considerations and guidelines	Ongoing	<b>Nov 21:</b> CORA to post on the website to be shared with member clubs <b>Jan 6:</b> Leanne?

Tech - AG M1	Erik / Graeme	Investigate WordPress FAQ plugins to improve website self-service and reduce CORA Inbox maintenance	Ongoing	Nov 22: Identify / answer Top 20+ most asked questions thru CORA Inbox Jan 6: Ongoing
Tech - AG M2	Erik	Make Technical AGM and AGM Zoom recordings available to capture attendees and Action Items and Chat comments (notably Mike Parks magazine article)	Ongoing	Nov 22: Is this possible with Zoom recordings after end-of-meeting? Jan 6: Erik provided recording to Graeme; Need to capture attendees
AG M1	Erik / Leanne	Tidy up 2021 Race Calendar (CORA IVF World Distance V6 Race off)	Ongoing	Nov 22: Events cancelled due to Ongoing COVID Jan 6: ?
<b>Raised Dec 2, 2020</b>				
153	Erik / Graeme	Add Zoom account (email address) and permissions to Business Continuity Checklist (BCC)	Completed	Dec 9: Zoom account (email address) added to Business Continuity Checklist; Erik to clarify permissions Jan 6: Added Zoom account and Winter Series account to BCC
154	Erik	Publish tutorials on how to set up Gmail and Zoom meetings by the middle of December; Send out a bibliography with tutorials	Pending	Jan 6: Erik?
155	Erik	Single day membership should remove the word "event" to avoid confusion	Pending	Jan 6: Erik?
156	Jonathan	Create a protected fund for the RME Grant	Pending	Jan 6: Jonathan?
157	Ron	Communication should be sent out clarifying the CORA grants	Pending	Jan 6: Ron?
158	Mony	Translate 2020 race rules into French	Pending	Jan 6: Mony?

159	Erik / Graeme	Post draft copies of Pre-AGM Minutes on website until membership approves the final copy at next AGM in 2021	Pending	Jan 6: To-be-done by Jan 9, 2021
160	Erik / Graeme	Update Board Of Directors and IVF Committee website pages as per appointments for 2021	Ongoing	Dec 9: Updated Board Of Directors and IVF Committee website pages; Forwarded to Ron for review Jan 6: ?
<b>Raised Jan 6, 2021</b>				
161	Grace / Erik	Erik/Grace to send a renewal reminder to members from the previous year	Pending	Jan 6: Will be done once there is confirmation of BFL Canada insurance details
162	Ron	Send out Acknowledgements and Conflicts Policy to the new directors this week.	Pending	Jan 6: To-do
163	Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized.	Pending	Jan 6: To-do
164	Erik	Erik to draft Club and Individual e-mail reminders to be sent out.	Pending	Jan 6: Club reminders to be sent immediately and individual reminders to be sent after insurance finalized
165	Erik	CORA will issue an announcement following the January 8th PHO announcement.	Pending	Jan 6: To-do
<b>Raised Feb 3, 2021</b>				
166				