



**CORA Meeting Minutes
Wednesday, September 2, 2015
7:00 PM PST (8:00 PM MST)**

1. Welcome and Roll Call

Attendees: Gralin Doubleday, Rob Varnel, Kristine Malmqvist, Lynda Roberts, Paul Pilon, Cindy Wright, Graeme Galves

Absent: Don Mulhall, Ron Chin, Leanne Stanley, James Hill

2. Adoption of Minutes

- a. August Regular Board Meeting moved by Rob and seconded by Lynda to accept as amended.

3. Confirmation of Agenda/Add New items

4. Standing Items

- a. Sprint Director Update – Lynda

- i. Rules – feedback was received from Graeme and Cindy. Flexibility will need to be included, and an update in consideration of the feedback and discussion will be sent out this week. **ACTION: Lynda to revise and send another version this week.**
- ii. Time Trials – Burnaby – Donna is handling the registration and forwarding specific selection queries to Lynda. After September 7 an email will come out to all that have signed up to confirm their attendance and what they are planning on participating. Sprint Council will have final selection decision and discretion.
- iii. Sprint Event at the Dragon Zone Site scheduled for September 12 has been cancelled, this needs to be reflected on the CORA website. **ACTION: Paul to update the website to reflect this ASAP.**

- b. Financials/Treasurer Update – Rob

- i. Financials were sent out by Rob to the board for review for the months of July and August. We have met projected budget already for yearly membership fees already.
 - ii. GIC was reinvested for another year as per the financial statements.
 - c. Membership Updates – Gralin
 - i. Income and individual membership numbers (currently at 1402) are above expected for the year. Club memberships are up to date.
 - d. Grant Updates (as required) – Ron
 - i. Applicants need to be reminded to get their receipts in to be reimbursed for approved grant applications. A sent an email summary of grant status. Clinic Grants are complete, RME has more then \$3000 room left for applications, Travel Grants are projected to be maximized to budget.
- 5. Review/Updates of Outstanding Action items
 - a. Drafting issues update – Don/Paul
 - i. Survey set up has been reviewed and is satisfactory. Issue with entering the name of the survey respondent will be addressed by asking respondents to enter their name to confirm they are a member and have only voted once. Notification of the survey to members will be via mass mail out, Facebook and CORA website.
 - b. CORA rules rewrite update – Lynda
 - i. As above. Lynda will send the distance rules to Cindy for revision and update. **ACTION: Cindy will make amendments and send the board for consideration by the end of September for discussion at October’s meeting.**
 - c. CORA Long Term Planning Follow up
 - i. Outrigger Promotion

Volunteer request on Website – Paul – COMPLETE, also posted on FaceBook.

Photos and Bios to Paul. Leanne has completed this – All –everyone is encouraged to send this to Paul for inclusion on the website.
 - ii. Coaching Resources

Leanne and Lynda – Update in November regarding a coaches conference to be scheduled for late winter/early spring 2016. Cindy will contribute by soliciting information from clubs regarding any roadblocks to obtaining coaching resources before
 - iii. Club Support - Lynda “what CORA does for you” list – completed, resent to the board. **ACTION: All to review and reply to Lynda within the week, Lynda to amend and sent to Paul before the next meeting, Paul to**

arrange for a link on the website under the CORA Mandate and on membership pages as well as other relevant locations to open the “what CORA does for you” list.

- iv. Communication – Paul – follow up with Coleen re: mass emailing service.
Update: current mailing service is adequate. No action required.
- d. Boat lending expectations – Cindy
 - i. ACTION: Cindy will send this to Paul for uploading on the website
- 6. New Business
 - a. Date and location for AGM and Technical Meeting
 - i. We are proposing date November 14 or 15, 2015. **ACTION: Kristine to send an email to the board to gauge attendance for setting the date.**
 - ii. Expected reports are Grants, Sprint, Membership, President’s, 2016 event sanctioning list.
 - iii. **ACTION: Gralin to contact Jan to see if the sailing center is available.**
 - iv. **ACTION: Rob to investigate improved remote call in function.**
 - v. **ACTION: Gralin to invite all members via mass email.**

**Next Meeting – Wed October 7, 2015, 7:00 PM PST (8:00 PM MST)
Meeting adjourned at 7:58 PDT**