



**CORA Meeting Minutes  
Wednesday, April 1, 2015  
7:00 PM PST (8:00 PM MST)**

1. Welcome and Roll Call

Attendees: Gralin Doubleday, Rob Varnel, Kristine Malmqvist, Graeme Galves, Cindy Wright, Ron Chin, Don Mulhall, James Hill, Paul Pilon

Absent: Lynda Roberts, Leanne Stanley

2. Adoption of Minutes

- a. March Regular Board Meeting - Gralin moved to adopt the minutes as circulated, Cindy seconded.

3. Confirmation of Agenda/Add New items

No new items.

4. Standing Items

- a. Sprint Director Update – Lynda (summarized from email)

**Sprint Report, April 1**

**Intent to compete numbers:**

111 people have signed up. 62 Female, 49 male and 7 from eastern Canada.

Our goal is to run a set of trials in the east for sure. Intent is to offer a CORA coach clinic as well increasing some CORA awareness in the east.

Further developments plans for eastern Canada are forthcoming.

**Update on Sprint rules Committee:**

The consensus seems to be that the CORA race rules could use an update.

Key points;

- Separate race rules for sprint and Long Distance as they are currently blended.
- update to align with IVF where applicable
- delete IVF rules where not applicable to CORA racing
- improve consistency with terminology
- ensure host Clubs are able to comply with rules based on course constraints, logistics, etc.

- create a executive summary to the document; purpose, understanding where the rules may be altered etc.
- suggested to separate sprint rules from distance rules.

**IVF news:**

Updated Race Rules are complete but are not uploaded to IVF site as of yet.

b. Financials/Treasurer Update – Rob

GICs updated to financials – presented financials to February 28. Redeemed and purchased GICs are not yet shown. February 25 GIC was deposited into the bank account and will be reinvested. Correction for short term investments will be reflected in next month's report. Jan is currently responsible for checking PayPal account and deposit into regular bank account on a regular basis.

c. Membership Updates – Gralin

Club memberships – 29 are paid in full, Edmonton and Thunder Bay are yet to remit payment. Individual memberships are at 934 currently, up about 6% from last year at this time.

Rob will request will Jan to monitor applications for club applications that are not in good standing. **Gralin will draft a letter to inform clubs that need to be aware of this, circulate to the Board prior to mailing in the next three weeks.**

d. Grant/Clinic Updates – Ron

Submitted to date for clinics: False Creek (2) steering and indoor huli clinic, Kamloops (1) paddling technique, boat handling, on and off water boat teaching. Any CORA member can attend these as a condition of the grant, as a result Paul will ensure that the event is included on the webpage or social media for all CORA members to be informed.

Submitted to date for Repair and Maintenance of Equipment grant – three applications to date - False Creek, Ocean River and Jericho. Communication for these responses will be sent to the board for review prior to sending to the applicants. Clubs will not be approved two years in a row for the same activity, however a recall if there is surplus funds later in the year will occur and be granted on a first come first come basis.

5. Review/Updates of Outstanding Action items

a. Training Videos – Ron

FC Women's distance is in the process of editing the video and will be sent to CORA soon.

b. Website Password issue – Paul

Resolved. Paul will review to ensure that self explanatory instruction is included.

c. Canoe Issue – Cindy

Remove from next agenda – Cindy will inform when ready to report.

d. Drafting issues update – Don

Email with suggested survey questions was sent to the board by Don, was discussed. James volunteered to assist Don in refining the language in the survey to reflect the intent meant. **By Monday, April 6 all board members will submit their improvements to the definition of drafting to Don for consideration.**

e. CORA Long Term Planning – Kristine

**Draft agenda to be sent to the board before the end of April by Kristine.** Not all board members can make it, however this will be a long term ongoing exercise and notes will be sent to everyone after each session.

f. Refund Policy – Gralin

A notice on the website will be included the individual membership dues are non refundable effective April 1, 2015 going forward, **Paul will include this on the forms and online payment information ASAP.**

6. New business

a. Meeting time – Kristine

No change, issue to be revisited in a few months.

b. Distance Turn Education discussion – Gralin

Discussion of video observations resulted a decision that **a communication based on Cindy's previous year's race rule reminders will be sent to clubs in general and on a quarterly basis for race hosts by Gralin and also be posted on the CORA website by Paul.**

**Meeting Adjourned at 8:15**

**Next Meeting – Wed May 6, 2015, 7:00 PM PST (8:00 PM MST)**