



CORA Executive Meeting Minutes

December 10th, 2006, 7:00 pm

Next teleconference: TBA in January 2007

**Donna Harrison
Carmen Leung
Brian Webster
Doug Mancell
Cindy Wright**

**Gibsons Paddle Club
Pacific Reach
Gorge Rowing and Paddling
Lotus Sports Club
Ocean River Paddling Club**

Absent

**Lisa Robertson
Meghan McDougall**

**Ocean River Paddling Club
False Creek Racing Canoe Club**

The board agreed to assign the executive positions as follows

President – Donna Harrison
Vice President – To be decided
Secretary – To be decided
Treasurer – Geoff Lucas with assistance from Carmen Leung
Membership – Carmen Leung with assistance from Cindy Wright
Communications – Brian Webster
Education – Lisa Robertson

The following directors will assume active roles for the following committees

Junior Development – Doug Mancell
IVF Rep / Sprint Council – Donna Harrison
Statistician / Cora Cup Points – Dave Del Rizzo

Committees currently in place

Sprint Council - John Roberts, Sheila Kuyper, Donna Harrison and Area Reps
Penticton 2012 – Brent Bagnell, Neda Jos, Dave Del Rizzo, Alan Carlsson
Junior Development – Doug Mancell, Florida Town, Lynda Roberts
Media & Marketing – Florida Town, Rob Varnell

Old Business

Membership Report – Jan has updated all online forms to reflect the new daily fee and the overdue fee for club fees paid after May 1st. Jan has also provided some Cora Notes that are valuable for new executives.

ACTION ITEM: Need to locate someone from the Interior to help record membership fees for this area. Donna will ask Kathryn Ginther and Dave Del Rizzo

Communication Report – Donna will be adding a Featured Paddler form for download by anyone wanting to approach paddlers during races or club meetings.

New Business

A new teleconference number has been obtained specifically for Cora's use. The invoice will be sent to Cora directly from Telus. The cost is currently .25 per minute. A contract rate of 10 cents per minute is available but we must commit to spending \$2000 per year. We do not intend on spending this amount.

ACTION: Donna will contact Telus to determine if the invoice can be auto-debited. Carmen would just need to confirm date and time for monthly statements.

Malia Mold - The mold being stored at the Calmar site will be moved to Lotus's clubhouse for storage. Doug was able to find some good history on the origin of the Malia mold and it was determined it should be preserved.

The history will be confirmed and shared with all Cora members.

Insurance coverage for clinics - Lotus has been asked to provide proof of insurance by the City of Coquitlam for water clinics hosted by Lotus.

ACTION: Donna will contact AllSport and ask they send a letter confirming proof of insurance

Doug asked question regarding Cora providing insurance for Dragon Boats. This was discussed at previous meetings and during the AGM. It was confirmed that Dragon boats are not covered under the Outrigger Canoe policy.

CKC Opportunity - There is an opportunity for major funding if we have some tie to CKC. It has been suggested to the Sprint Council to pursue this with a conversation between Cora and CKC. It is understood there may be some negative member history from wanting Cora to become a National Sports Organization under CKC umbrella. This is not the intent of discussions.

ACTION: Donna will be contacting the CKC B.C. Rep for opportunity discussions in the New Year.



CORA Executive Meeting Minutes

January 15, 2007, 7:30 pm -8:30

Next teleconference: February 12, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Carmen Leung	Pacific Reach
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club
Meghan McDougall	False Creek Racing Canoe Club

Absent

Cindy Wright	Ocean River Paddling Club
Brian Webster	Gorge Rowing and Paddling

Old Business

Membership Action item

Donna Le Pape will collect CORA membership fees for the Interior. Cindy Wright does this for the island. She deposits the amounts and sends a tally to Carmen.

ACTION Carmen will clarify for Donna Le Pape her tasks

ACTION Carmen will follow up with Jan to see if there is any problem (re privacy) posting updated versions of the membership spreadsheet on the website. If not, Carmen will send it to Brian W for posting

Malia History

ACTION: Doug will post the malia history on the resource page and ask Brian to summarize it for the story board. Doug will look for a photo and send it to Brian

Insurance Confirmation

All Sport is aware of CORA race schedule. Re the first race on the schedule, Icebreaker, Lotus has insurance already in place. CORA rep at Icebreaker is Carmen.

ACTION : Donna has to contact ALL SPORT and obtain a certificate of insurance Race directors need to know that they should obtain this from Donna.

CKC Opportunity

ACTION: Cindy Wright to provide Donna with CKC contact info.

New Business

2007 Budget Items

Carmen reviewed some outstanding budget items. Once these are reconciled for the next meeting, then CORA exec will have a good idea of the amount of money we have. Start thinking about areas to spend it on.

Notes: Our CORA Mail box rate is going up. Automatic withdrawal for TELUS payment will be set up. There is no 250 area code number so Cindy, Lisa, Brian use 1 877 number

Cora Clinics – 2007

Suggest holding 4 different CORA sponsored clinics: 2 mainland, 1 interior, 1 island

Clinic topics: changes, steering, stroke improvement, huli and huli prevention, safety

Considerations for planning:

What club will host the clinic?

What is the focus?

Who will coach?

Is there an on the water component or video component?

What does the host club need to provide? canoes, coach boats, a room, TV/video/VCR?

Should there be a fee to athletes ?

ACTION: Megan and Doug to look into options for CORA Clinics and report back on at the next meeting

Advertising and Promotion

Florida Town and Rob Varnell have put together a media package.

ACTION Donna will make sure it goes to club reps and on the website.

Web Site Face Lift

Cosmetic changes and improvements needed

ACTION: Brian to work with Colleen to develop a proposal

Sprint Council Seed money

Selection process is almost ready for Sacramento. Qualifier in early 2008

Sprint Council asks CORA to contribute \$300 seed money to get out posters to

Outrigger community and sprint community.

ACTION: Donna will pass the CORA request for a proposed 16-18 month budget from the sprint council

Pogue Sports correspondence

Ryan of Pogue sports was concerned to see the JOS logo on the CORA home page.

Donna reviewed the history of the JOS Logo on the CORA website. The exec re affirmed

the CORA policy that vendors are not listed on the front page and are encouraged to

post on the message board. The Exec also reaffirmed that any agreements made

between CORA and vendors must be in writing and approved by the CORA board.

ACTION: Donna H to respond to Ryan's concerns by letter.

2012 Committee Acknowledgement

ACTION: Donna H to draft a letter to the 2012 organizing committee acknowledging that they are the organizing committee and clarifying the reporting and communication expectations.

Confirm meeting dates: 2nd Monday of each month, 7:30 to 8:30

Feb 12, Mar 12, Apr 9 (Easter Monday), May 14, June 11, July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting Agenda

Monday February 12, 2007 7:30 to 8:30

Next teleconference: March 12, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Carmen Leung	Pacific Reach
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club
Cindy Wright	Ocean River Paddling Club
Brian Webster	Gorge Rowing and Paddling

ABSENT

Meghan McDougall False Creek Racing Canoe Club

Old Business

1. Membership Action item

Donna Le Pape will collect and send fees and email members names to Carmen on behalf of interior members.

2. Malia History

The history is ready and Brian is looking for way to highlight story on the site, so it is not buried on the storyboard

3. Insurance Confirmation

AllSport Insurance has our race schedule and faxes the insurance confirmations to Donna ahead of the race. She will scan the certificates and email them to the race directors

4. CKC Opportunity

CKBC contact might prove better and Cindy will email it to Donna.

5. Advertising and Promotion

ACTION Donna will make sure advertising and promo package goes to club reps and on the website.

6. Web Site Face Lift

Brian has sent ideas for improvement to Colleen. Colleen will develop a proposal for CORA exec to consider. Small problem with site is that posts to the board are being rejected.

ACTION Brian to contact Jan to find out who can assist when we have problems with the site.

7. Sprint Council Seed money

John Roberts to put together a budget and the CORA exec can review the

request for seed money then.

8. 2012 Committee Acknowledgement

TABLE till we hear back from the 2012 committee Brent Bagnall

ACTION: Donna H. to draft a letter to the 2012 organizing committee acknowledging that they are the organizing committee and clarifying the reporting and communication expectations.

9. Cora Clinics – 2007

Doug reported on Lotus interest in hosting the first sprint clinic at Lotus March 17th

Doug prepared to find a coach (check with Alan Carlsson, Hugh Fisher) or use inside expertise

Charge \$10.00 fee, CORA would cover Alan's or other coaches fee.

Focus on sprint skills, steering and turns for OC 6 and OC 1, plus show video of last years sprints.

4 boats at time, 24 people

pre register by email

ACTION Doug and Brian to make the poster for the website ASAP

ACTION Doug to follow up with Alan re coaching

For 2nd 3rd and 4th clinic, Donna will follow up with last year's coaches to see if they are interested in doing a similar clinic this year. Possible topics for Island, OC 1 stroke improvement with Kamini or a Steering clinic as well

For interior, the changes clinic well received in Vernon. Warmer water

Once the Lotus clinic has been announced, Donna will put out a request for hosting to clubs to see who is interested in another clinic, what focus and what coaches

ACTION Donna to put together a proposal posting for club reps and the website re clinics

New Business

10. Membership and Financial Report

Carmen reported on financial status

300 memberships to date (mainly from Ice Breaker, no drop in fees are included) total of about \$4000 in deposits; expenses include

- bill from lawyers office for acting as CORA registrar and record office, (they need copies of our minutes and recent directors names)
- annual mailbox fee
- teleconference fees (Feb 11 bill for Sprint Council as well as Feb 12)

ACTIONS

Carmen to

- ask Jan how we can access info on our current balance. (eg a monthly statement)
- check with Adrienne about communication with Geoff the treasurer

- follow up on the lawyers fees and will check with Jan to obtain more details on what the bill is for and why it is every 2 years.
- check before each race to see that the host club has paid its club fees
- make sure Cindy gets an updated membership list before any of the Island races.

11. IVF Selection Process – update

Donna reported on the decisions of the Sprint Council made up of Cindy Wright, Island rep; Daphne Brockington, Lower Mainland; and Dave Del Rizzo, Interior

Donna will work with Colleen to set up an on line registry. CORA needs to get a cost from Colleen. Starting end of March 07 paddlers can submit notice of intent to attend the qualifier race including name, club category, email address. They can opt to have the information public or private. They can also post OC 1 or V 1 time (optional, not to be used for selection) NOTE Junior names will not appear protection of privacy

Criteria 1 Qualifier is 15 sec off the third place finisher, if you make the qualifier your seat is guaranteed

Criteria 2 Allocation of seats: 2 for the east, 2 for the west and the final one is the sprint council discretion

Selection process for V 6 and V 12, 2 East and 2 West, based on club Team Canada 1 and maybe 2: need to qualify in an OC 1

West Qualifier end of May beginning of June 2008 exact date not set, Sacramento deadlines need to be obtained, Penticton will host, Calgary will supply the fleet V1 sea lions, V6 advantage

East will put together own qualifier Sheila Kuyper and John Roberts work together on this.

Meeting dates: 2nd Monday of each month, 7:30 to 8:30

Mar 12, Apr 9 (Easter Monday), May 14, June 11, July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

Monday March 12, 2007 7:30 to 8:30

Next teleconference: April 9, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Doug Mancell	Lotus Sports Club
Lisa Robertson	Ocean River Paddling Club

Regrets
Carmen Leung Pacific Reach

Absent
Cindy Wright Ocean River Paddling Club
Brian Webster Gorge Rowing and Paddling
Meghan McDougall False Creek Racing Canoe Club

Old Business

1. Advertising and Promotion

Donna has sent the advertising and promo package to club reps and it is now on the website, along with a message.

2. Web Site Face Lift

ACTION Brian to contact Jan to find out who can assist when we have problems with the site. **TABLED to next meeting**

3. Sprint Council Seed money

The sprint council has not budget for this year. Their request is for \$300 seed money from CORA.

VOTE NEEDED at next meeting

4. 2012 Committee Acknowledgement

Donna H. to draft a letter to the 2012 organizing committee acknowledging that they are the organizing committee and clarifying the reporting and communication expectations.

ACTION

Donna to send the draft letter around by email to CORA exec for feedback

Donna noted some communication difficulties with 2012 committee and some concerns around upcoming timelines

ACTION: Lisa to send Risa's number to Donna

5. Cora Clinics – 2007

- **UPDATE on Lotus sprint clinic: 4 inquiries but no registration, postpone the clinic, coaches not available**

ACTION: Lisa to word message re postponement and send to Brian for posting

ACTION: Doug to check out other coaches and set a new date. If no one is available, Doug will check with Waters Edge for assistance in putting together clinic including

Possible clinics

Adrienne Scott: Change Clinic in the interior Friday prior to Vernon

Kamini Jain: OC 1 stroke improvement again but she is racing Jericho

Lotus Iron: FCRCC may not attend, so Kamini could coach there

Steering Clinic again on Island?

ACTION: Lisa to talk to Cindy find out what ORPC would like to host

ACTION Donna to put together a proposal posting for club reps and the website re clinics

6. Membership and Financial Report

\$10,000 balance

Minutes have been provided to lawyers, no reply received on why we are invoiced every 2 years

Also lawyers have asked if we want to be extra- provincially registered. Carmen is querying Geoff to find out what it is.

7. IVF Selection Process

The Selection process is now posted on the site.

Re IVF business, Wallis and Futuna have not acknowledged any registered letters send by the IVF and the IVF members will vote at next meeting to award the IVF 2010 sprints to New Caledonia.

New Business

8. Cora Cup Series

Howe Sound is part of the CORA cup series and there is no problem from a points calculation with adding a 6th race. Note that there was discussion at last AGM about Howe Sound not being part of the points series.

9. On line registry

Lisa tried it out, and it was very easy. Juniors privacy is protected.

ACTION: Donna will send it with a blurb to Colleen for posting.

10. Dragon Boat Canada/CKC

Doug Smith president of Dragon Boat Canada contacted Donna for informal discussion. He said that Dragon boat Canada is in a dispute with CKC, who are hosting a national dragon boat regatta. Doug wanted to see if CORA had any similar experience with CKC. He felt it is not clear who is responsible for governing what paddling disciplines. Doug mentioned the idea of an NSO (National Sport Organization). Donna will find out more when she talks with Mary Jane Abbott of BC CKC

Meeting dates: 2nd Monday of each month, 7:30 to 8:30

Apr 9 (Easter Monday), May 14, June 11, July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

Monday April 9, 2007 7:30 to 8:30

Next teleconference: May 14, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Carmen Leung	Pacific Reach
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club
Cindy Wright	Ocean River Paddling Club
Brian Webster	Gorge Rowing and Paddling
Meghan McDougall	False Creek Racing Canoe Club

Absent

Brian Webster Gorge Rowing and Paddling

Old Business

1. Web Site Face Lift

ACTION Brian to contact Jan to find out who can assist when we have problems with the site. **TABLED to next meeting**

2. Sprint Council Seed money

The CORA executive APPROVED the request from the Sprint Council for reimbursement of Sprint Council 2007 expense up to but not over \$300 related to the development and distribution of a promotional poster.

3. 2012 Committee Acknowledgement

Donna has circulated by email a draft of a letter from the CORA executive to the 2012 Committee clarifying the relationship between CORA and the 2012 Committee and outlining CORA's expectations. Once the letter is revised, Donna will approach the 2012 committee for further discussion.

ACTION

All members to review the letter and send Donna any feedback.

4. Cora Clinics – 2007

Doug has approached a number of expert sprint coaches and is waiting to hear back on interest and availability.

John Roberts suggested hosting a pre sprint trial clinic.

Cindy suggested a basic stroke correction clinic hosted by ORPC, run by Jackie Webber

Kamini is a possibility for Jericho OC 1 stroke clinic, on the Saturday after the OC 6 races.

Adrienne is confirmed for changes in Vernon.

ACTIONS: Lisa will follow up with ORPC and Jackie about the island clinic.
Donna will follow up with Kamini about her clinic details.

Megan will follow up with Lori about the possibility of a steering clinic for the lower mainland.

ACTION Donna to put together a proposal posting for club reps and the website re clinics OMITTED, move to next meeting

New Business

5. Insurance cross coverage between CORA and CKBC/CKC

Paddlers who are members of CKC/CKBC are not currently covered for CORA sanctioned races and will need to become CORA members, either full year or one day memberships in order to be insured. Donna and Mary Jane are going to have an informal discussion of this and other paddling issues that affect CORA and CKBC.

6. Race Schedule Amendment

FCRCC was unable to secure a sprint venue for Saturday April 29 and has moved the sprint races to a Sept date. Note the North Vancouver sprints are still taking place on April 29.

7. Junior Development

Donna reported that she is coaching a group of grade 10, 11 and 12 juniors in preparation for the Gibson's short course race and possibly Lotus and the Canadian Nationals. A CORA information package on juniors is needed. Resources include the work of Florida and Hugh Town, who presented information at the last AGM on working with juniors through high schools. Doug Mancell reported that Lotus has about 70-80 juniors. Cindy indicated concerns about safety on open water.

ACTION: Doug to outline some information for a resource page on safety, policies, and procedures for working with juniors.

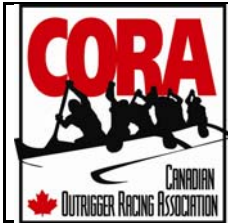
ACTION: Donna to follow up with Florida and Hugh re the high school information.

8. New Club Development Prince Rupert

Megan passed on a request from Prince Rupert to borrow a canoe to start a new Outrigger club there.

ACTION: Lisa and Cindy to talk to Risa to find out where the Burrard is now located.

Meeting dates: 2nd Monday of each month, 7:30 to 8:30
May 14, June 11, July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

Monday May 14, 2007 7:30 to 8:30

Next teleconference: June 11, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club
Cindy Wright	Ocean River Paddling Club
Meghan McDougall	False Creek Racing Canoe Club

Regrets

Carmen Leung Pacific Reach

Absent

Brian Webster Gorge Rowing and Paddling

Old Business

1. Web Site Face Lift

BRIAN TO GET A QUOTE FIRST

ACTION Brian to contact Jan to find out who can assist when we have problems with the site. **TABLED to next meeting**

2. 2012 Committee Acknowledgement

The letter from CORA acknowledging the 2012 Penticton World Sprint Society (PWSS) has been sent to the Chair, Brent Bagnall. CORA is waiting for a response. The letter is intended to clarify roles, responsibilities and communication between CORA and PWSS.

3. Cora Clinics – 2007

Jericho small boat clinic: Website announcement is up. Peter Forand, race director will make further arrangements with Kamini.

Vernon: Details to be worked out between Adrienne and Donna

Island Stroke Improvement: Details to be worked out between Lisa and J. Webber: look at late August, early Sept. determine number of canoes

Lower mainland steering clinic; Megan and Lori aim for July 22, decide where and how

Sprint clinic: Doug to work out further details and will have a discussion with Hugh Fisher at ALCAN

4. Junior Development

Doug has emailed the group some notes. Grace (junior coach at Lotus) will add some notes. Concerns noted about safety and righting capsized boats and steering. Megan reported that False Creek has some juniors: a coach (Graham Smith) and equipment for flatwater

Also noted that Penticton had juniors racing at Duel in the Desert

Exec needs to communicate that the sprints at Howe Sound on the Sunday may be of interest to juniors (Nanaimo dragon boat festival date conflicts unfortunately).

Florida and Hugh did some research in working with high school outrigger canoeing.

We may need a communication link to coordinate juniors. We may need a central body to organize this.

ACTION: ALL to read Doug's notes on Juniors, add any comments for next meeting. Donna to follow up with Florida and Hugh re the high school information. Megan to send Donna Grahams email

5. New Club Development Prince Rupert

Prince Rupert would like a loaner boat to get an outrigger club started. Re the loaner canoe (Burrard): Don Irvine/ Annie Boulding had deemed Burrard unseaworthy when it arrived in Comox and it has been stored on land since then. Lotus and Gibson have offered to sell Prince Rupert Malias. Discussion about what to charge for a Malia.

ACTION: Lisa talk to Comox re obtaining an estimate on making Burrard seaworthy.

New Business

6. Alcan Dragon Boat Festival - Cora Promotion

Calvin Chow proposed to the CORA exec that a dragon boat team of outrigger paddlers enter the ALCAN festival, with entry fee paid by CORA. The Exec had concerns about selecting the paddlers but were very supportive of the idea of promoting outrigger at ALCAN and recruiting new paddlers. There will be a tent at ALCAN on June 2 and 3 and clubs will be asked to provide any promotional materials. Bob Stewart's lime green OC 1 will be on display and there will be some video. Cindy, Doug, Donna will attend and staff the tent.

ACTION: Donna to vet and confirm all plans with ALCAN

7. Sport BC Association

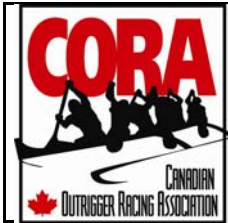
CORA will determine if we should become a member of Sport BC. Some benefits: we can get govt grants, the clubs can be eligible for gaming funds, we can get ferry subsidies for trailer costs.

ACTION: Donna to gather information on cost and benefits and report back.

8. Membership Report

Carmen reported that we have 527 paid members. She is following up with the clubs who have not paid. 21 clubs paid, unpaid clubs are 6. She is trying to determine if Garibaldi and Shuswap are still active. If not they will be removed from the website.

Meeting dates: 2nd Monday of each month, 7:30 to 8:30
June 11, July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

Monday June 11, 2007 8:30-930

Next teleconference: July 9, 2007 7:30 – 8:30

Donna Harrison	Gibsons Paddle Club
Lisa Robertson	Ocean River Paddling Club
Cindy Wright	Ocean River Paddling Club
Meghan McDougall	False Creek Racing Canoe Club
Carmen Leung	Pacific Reach
Doug Mancell	Lotus Sports Club
Brian Webster	GRPC

Cindy gave a quick briefing on the Island Iron and safety issues. It is important to ensure that one person is designated with the task of deciding if a race in progress is altered or cancelled so that a consistent message can be given to crews and other safety boats, in the middle of a race.

Old Business

1. Web Site Face Lift

Colleen and Brian have had initial communication about a website facelist and Brian can get a quote for the work. The Executive discussed possible improvements including

- the need for new categories to describe information that is currently being filed under Resources
- the need for a message board that shows more than just the most recent 3 messages
- the need for more photo space
- a place for race summaries

Other races in addition to West Coast races are now featured and Executive liked this addition.

[ACTIONS: Brian and Cindy need to discuss a bug in the database. Brian to obtain a quote from Colleen on the facelift work.](#)

2. 2012 Committee Acknowledgement UPDATE/REPORT BACK

No response yet to the CORA letter from Chair Brent Bagnall.

3. Cora Clinics – 2007 UPDATE/ REPORT BACK

May 26, Jericho small boat stroke improvement: Kamini was paid \$275, 16 participants total. Format: Video plus critique afterwards. Lower numbers due to challenging conditions and fewer racers. 2 experienced Lotus paddlers attended and had positive feedback

July 22 Sunday: Steering clinic with Lori, Megan to confirm

Lotus Sprints: Plans re Hugh Fisher: one hour theory prior to sprint races, followed by video during the races, followed by critique afterward, Doug to confirm a date

ACTION: ALL to work on getting dates set for their clinic

ACTION: Donna to get more feedback on who attended the last clinic, novice or experienced

4. Junior Development

Doug distributed via email initial notes on working with juniors at the CORA club level. Currently the notes focus on safety issues. Grace will email more information on working with schools. The Executive discussed Recruitment and promotion with juniors. One suggestion is that outrigger can be a safe way to get flatwater paddlers out safely in the winter and our clubs might partner with a local BCKC club and link up with their juniors. Those of us who teach can also recruit through the schools

ACTION: Donna to transform Doug and Graces notes into a brochure for posting on the website.

5. New Club Development Prince Rupert

Table to next meeting

ACTION: Lisa talk to Comox re obtaining an estimate on making Burrard seaworthy.

6. Alcan Dragon Boat Festival - Cora Promotion UPDATE

Some promotional material from clubs was on display. More is needed. No OC 1 on display. Dragon boaters were curious about joining a CORA club and the process for getting onto a team.

7. Sport BC Association

CORA does not qualify as a full member of Sport BC. We would need to become part of BCKC. An associate membership with Sport BC is possible but there are not very many benefits at that level.

ACTION: Donna to talk to Mary Jane at BCKC, (information gathering)

New Business

8. Membership Report

Carmen: 730 memberships, up from last year, 409 female 318 male
\$19,000 in CORA revenue less cheques written leaves CORA with around \$15,000 in addition to the \$10,000 donation earmarked for sprints. With expenses for rest of year, CORA has about \$10,000 to spend. We can add some to the contingency fund

Note our Lawyers firm has recommended a cheaper law firm to look after the articles of association.

West Bay and Poque Sports have not paid fees. West Bay will come off the website and Pogue is now Vancouver Ocean Sports

ACTION Donna to email Ryan to clarify Pogue name change

ACTION: \$10,000 anonymous donation must be earmarked for Sprints for next years executive. Letter of thanks has been sent, donor will remain anonymous.

9. Expenditure of CORA revenues

Suggestions: Clinics, promotional items, novice award (see other items for more details)

10. Promotion of outrigger: advertising and recruitment of new members

Clubs are struggling and memberships are dwindling

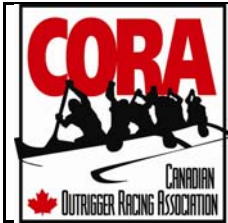
Recruitment ideas: Jericho wants to do an introduction to outrigger on a specific day to get dragon boaters into outrigger. ORPC has a 5 week "learn to outrigger" \$125, anywhere from 7 to 1 people attend.

Promotion: At the CORA booth at ALCAN, we really needed good promotional items "give aways" and a CORA banner. CORA stickers, CORA logo shirts and race hats, CORA button, measuring tape etc

Louis Garneau is looking for teams to sponsor

Novice development: set up a competition between clubs re who can get the greatest novice team ready for the Canadians, have a trophy, cash prizes and a bunch of beer. Note that 7 novice crews registered for Lotus, (from Lotus and Pacific Reach)

Meeting dates: 2nd Monday of each month, 7:30 to 8:30
July 9, Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

Monday July 9, 2007 8:00-9:00

Next teleconference: August 13, 2007 7:30-8:30

Donna Harrison	Gibsons Paddle Club
Lisa Robertson	Ocean River Paddling Club
Meghan McDougall	False Creek Racing Canoe Club
Brian Webster	GRPC

Regrets:

Doug Mancell	Lotus Sports Club
Carmen Leung	Pacific Reach
Cindy Wright	Ocean River Paddling Club

Old Business

1. Web Site Face Lift

ACTION: Brian to distribute information from Colleen by email.

2. Cora Clinics – 2007 UPDATE/ REPORT BACK

Doug has confirmed with Hugh Fisher a clinic to focus on turns, held on the same date as Lotus sprints.

Vernon changes clinic by Adrienne to be held after the small boat race on Sat.

ACTIONS: Donna to get more feedback on who attended the last clinic, novice or experienced

Donna to ensure information re Vernon is posed

3. Junior Development

Donna has brochure re junior safety and development ready

ACTION: Donna to send info to club reps then post on website

4. New Club Development Prince Rupert

Burrard is in a paddlers yard in Comox. The Comox Club feels strongly that Burrard is not seaworthy and it is not worth getting an estimate for repair.

CORA needs to decide what to do with Burrard. No further word from Prince Rupert re their request for a starter canoe.

ACTION: Doug update if anything news re Prince Rupert request for “starter canoe”

5. Sport BC Association

ACTION: Donna to talk to Mary Jane at BCKC, (information gathering)

6. Membership Report

No update

7. CORA Promotion

Free give aways: Carbiners: 500 X .97, with www.canadianoutrigger.com printed on them.

Banner: \$150

Prizes: CORA hats 10 as door prizes and the rest for sale

Information only, no cost to CORA: Capilene shirts with the freighter logo for sale at Canadians nationals

All voted in favour of in favour the above budget items

New Business

8. CORA/FCRCC steering clinic sponsorship

Water's Edge has set up a course description, date, location, time, and registration on line. \$75.00 total, CORA to pay \$25 subsidy per member.

Costs may also include rental of boats, gas

12 people total, 18 possible

Dragon boat folks communicated to as well

ACTION: Megan to confirm by email that FCRCC can support the use of their canoes for this clinic. (rental of coach boats and canoes to be confirmed following Megans email if needed) Brian to put out announcement on website

9. CORA Points and Awards

Race directors have some questions about how the small boat Championship being held at the Downwind Run and will effect Canadian National small boat entries. The Executive notes that the Downwind Run is challenging and more technical and not intended for novices, also that it's a good idea to have one of the small boats events separate from OC 6

ACTION: Donna to respond to concerns from race organizers and reaffirm the decision made last year that the small boat championships are the Howe Sound Downwind Run.

ACTION: Brian/ Lisa to double check the rules for the points series and confirm that Championships are double points.

10. Sprints

Executive needs to approval sprint budget items (spending the \$10,000) and Sprints Progress report.

ACTION: Donna to distribute the budget and rationale by email, discussion to ensue

11. Canoe Registry upkeep

Lynn reported that some canoes have no CORA numbers. Note that the registry is on line and probably needs to be updated. Note that ALL canoes need to be weighed, registered and assigned a number by CORA. Exec proposed updating the registry at Nationals.

ACTION: Donna to check with Carmen and Adrienne re a level place to weigh canoes at Nationals, follow up with Jan re obtaining a scale, and find a

volunteer to run it.

12. New Club member - Ottawa River Canoe Club

Ottawa River Canoe Club recently joined CORA and Donna sent them a welcome letter. Bevan Schmidt is the contact and they want to be involved in the outrigger paddling community

13. Canadian Nationals update

Shirts, give away carabiners, hats, awards and points are all being ordered and prepared.

14. CORA individual membership numbers

How can members obtain their CORA numbers easily?

ACTION: Donna to check with Cindy/Carmen to confirm procedure

Meeting dates: 2nd Monday of each month, 7:30 to 8:30
Aug 13, Sept 10, Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting

MINUTES

August 27, 2007

Next teleconference: September 10, 7:00 pm – 8:00 pm

Present

Doug Mancel
Donna Harrison
Cindy Wright
Meghan McDougall

Absent:

Lisa Robertson
Carmen Lueng
Brian Webster

Website Face lift

- We are having problem with the website
- Complaints about the posts to the message board and not showing up. We need a viable option on how to get posts up in a timely manner.
- When you hit submit button, it isn't posting to the CORA post mail box, but the email for info direct is working so something is a bit screwy
- Additionally members are giving feedback that the feel and use needs to be updating.
- Colleen has given ideas and costs estimates to Brian but we haven't moved forward. We need to get Brian and Colleen together to focus on this.

Action Item: *Brian to distribute contract ideas/proposals to the executive and focus some efforts prior to the CORA AGM.*

CORA Clinic

Steering Clinic: went well. Five participants. Cost to CORA was small. Has WE/Lori invoiced?

Action: Item *Donna to ask Carmen about the invoicing*

Vernon Changes Clinic: 3-4 boats full of people. It went very well and it was successful.

People walked way with good info. **Invoicing and payment is completed.**

Stroke Improvement:

September 30th out of ORPC details are finalized.

Action Item: *Lisa posting up by the end of the week to coincide with WE registration*

Sprint Clinic

Steering buoy turns. The details need to be flushed out and will be provided by Doug/Lotus

Action Item: *Doug/Lotus to provide website info*

Junior Development

Booklet is distributed.

Grace might have a better development outline so there might be an update in the future.

Sports BC Association and CKBC/CKC

MJ and Donna had a meeting and a conversation. Reason for contact: to determine our move forward if we want to become part of a NSO for the purpose of benefits, money, recognition. If we are not associated with an NSO we lack credibility. How would it work? A similar example is white water kayak were we are associated but we run under our own umbrella.

Action Item: *Over the next couple of months, Donna will solicit feedback from paddlers and what will it mean with CORA. She will attend the CBKC/CKC meeting to flesh this potential partnership out more.*

Action Item: *CORA REPS/Executive to solicit feedback from paddlers and provide this to Donna by early October to present/discuss with CKBC/CKC at their AGM*

Membership/Financial

Current updates: We have 364 Male CORA members. 484 Female CORA members. Total 851 members as of today. Not counting \$10 drop in day fees.

The CORA account currently has \$26,597.68 (less \$10,000 donation held for Sprints) = \$16,597.68 before recent cheques cashed.

Faxing CORA account monthly statements to Geoff. (no response but hoping he is getting them in England).

Following up since February with McCarthy Tetrault our CORA lawyer who is still on the case of registering CORA for this year with Industry Canada and assured us their delay is ok. Naomi Younson there advised in May that their firm is not doing much more for not-for-profit work such as CORA and recommended

Martha Rans, a sole practitioner to me. Martha checked out the CORA website and agreed to do work for CORA's Annual Summary, etc. for next year (if the CORA board is approves with her upon AGM this year).

CORA Promotion

Some feedback on the caribeneer giveaway...mostly positive.

Left overs to be divided up to race directors to be used at the upcoming regattas.

Action Item: Donna/Carmen organize the distribution of the remaining items to the race directors for the fall races.

Should wait to purchase any additional items and wait until next year. Discuss at the technical meeting

CORA Points and Awards

Finally posted. It took a long time to get posted. When it was done at the race, only winners were dealt with so others were wondering where they were.

Recommendation: we provide the spreadsheet to be given to each race director who fills it in post racing so it isn't being compiled from the beginning at the last moment. **To be discussed at technical meeting.**

Sprints

Need to approve the budget items, Sprint council needed to approve the budget.

Move this forward

CORA executive will discuss the budget items

Action Item: Donna will distribute the budget items to the executive for approval/discussion at upcoming meeting.

New Business

Agreed that the next IVF AGM that somebody should go.

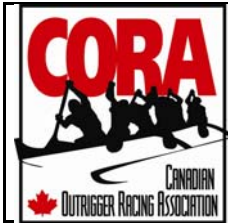
Items for budget (travel, accommodation) were approved. The flight costs are excellent and accommodation is being shared so costs are kept down.

Action Item: Donna will attend as IVF Representative for CORA at the IVF AGM in October.

Rest of New Business

None...

Meeting adjourned at 9:00 pm August 27, 2007



CORA Executive Meeting NOTES

Monday September 10, 2007 7:30-8:30

Next teleconference: October 8, 2007 7:30-8:30

Donna Harrison	Gibsons Paddle Club
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club

Regrets:

Carmen Leung	Pacific Reach
Cindy Wright	Ocean River Paddling Club
Meghan McDougall	False Creek Racing Canoe Club
Brian Webster	GRPC

Quorum was not reached. The notes below reflected discussion items only.

OLD BUSINESS

1. Web Site Face Lift

Donna spoke to Colleen about CORA site problems. If the site is set at “automatic acceptance of posting”, then SPAM is also posted. It has been turned off, but that means someone has to continuously check each email and post it. Currently Donna, Jan and Brian coordinate the checking of the emails. Colleen will look into further options. CORA is waiting to receive a proposal from Colleen in time for the AGM. Brian and Colleen will have a phone conversation in preparation for the proposal.

Action *Brian to distribute contract ideas/proposals to the executive and focus some efforts prior to the CORA AGM.*

2. Cora Clinics – 2007 UPDATE/ REPORT BACK

The steering clinic invoice from Water’s Edge has been forwarded to treasurer for payment. The stroke improvement clinic information is posted and sprint clinic information is ready to be posted.

On a side note: 15 teams entered the Delta sprints. Feedback: venue was great, prizes were great, lots of opportunities for socializing. Next year Delta may add small boats. 21 teams are registered for the Lotus sprints and Doug will send a reminder to CORA to register now. BCKC is entering 3 teams.

Action *Doug/Lotus to provide website info and any later clarification of details*

3. New Club Development Prince Rupert

Action: *Doug update if anything news re Prince Rupert request for “starter canoe”*

4. Sport BC Association

Question to explore with BC Kayak and Canoe: What kinds of partnership can CORA explore with the other paddling disciplines? Re promotion of outrigger

canoe racing, having them on board is especially relevant because of crossover to sprint distance. BCKC AGM Oct 26-28: Donna and another executive rep will attend. CORA needs to set any partnership so that we do not lose our identity as outrigger. Questions: what would the partnership would be like? What are the costs? What are the benefits? How would we preserve our identity? We need to know each other's race schedules so our races don't overlap. Donna invited Cindy to attend. The Exec will hold an email vote on refund of travel expenses

Action Over the next couple of months, Donna will solicit feedback from paddlers on what a BCKC partnership with CORA might look like. She will attend the BCKC/CKC AGM to flesh this potential partnership out more.

Action CORA REPS/Executive to solicit feedback from paddlers and provide this to Donna by early October to present/discuss with BCKC/CKC at their AGM

5. Membership/Financial Report

No discussion

6. CORA Promotion

To be finalised when Carmen returns

Action Item Donna/Carmen organize the distribution of the remaining items to the race directors for the fall races.

7. Sprints

Need a quorum to vote on this. The sprint council teleconference on Thursday will provide some information to add to our discussion/decision to approve the budget

Action Donna will distribute the budget items to the executive for approval/discussion at upcoming meeting.

NEW BUSINESS

8. CORA AGM

Originally scheduled for November 17 –18. Sprint clinic conflicts. We need to conduct email vote to move the AGM to Nov 24-25. CORA will promote the idea of each club funding a representative to attend the technical meeting and AGM. Other suggestions included exploring an honorarium for attendance, encourage clubs to reimburse some travel expenses, hold workshops, clinics, year in review, presentations

Action All exec members to Send suggestions re incentives for encouraging attendance. Also send nominations to the board and confirm who is stepping down.

9. CORA day fee reduction

Action: Hold email vote to reduce day fee membership from \$10 to \$5 for Bridges as the season is almost done.

Meeting dates: 2nd Monday of each month, 7:30 to 8:30
Oct 8 (Thanksgiving Day), Nov 12



CORA Executive Meeting MINUTES

Monday October 15, 2007 7:30 – 8:30 pm

Next teleconference: Nov. 12, 2007 7:30 to 8:30

Donna Harrison	Gibsons Paddle Club
Lisa Robertson	Ocean River Paddling Club
Doug Mancell	Lotus Sports Club
Carmen Leung	Pacific Reach
Cindy Wright	Ocean River Paddling Club
Meghan McDougall	False Creek Racing Canoe Club

Regrets:

Brian Webster GRPC

OLD BUSINESS

1. Web Site Face Lift

New web host has been secured: INT Communications. Colleen still has to move the website from the old to the new server. This should alleviate problems re postings, spam. Once moved, then updates will happen. CORA will receive a mock up from Colleen re changes and improvements before the AGM.

2. Cora Clinics – 2007 UPDATE/ REPORT BACK

Lotus Sprints and the sprint clinic are cancelled due to the oil spill. Lotus members are having difficulty getting out on the water still.
Stroke clinic: other than small glitches everything worked out, paddlers were very happy, suggest clarifying ahead of time what travel expenses for coaches will be covered. CORA to suggest that all expenses be rolled in the clinic fee. Also CORA needs to clarify its policy re the CORA sponsorship and no shows. Lisa and Cindy will put up a message on the CORA board, thanking Ocean River store and paddling club, and others who assisted in organizing and running the clinic.

Agenda item for technical meeting: Make a tentative plan for the 2008 clinics, topics and sites, for approval at the AGM

3. Sport BC Association

Cindy will represent CORA at the BCKC AGM Oct 25, Harrison
Speakers/topics are very applicable to outrigger. Cindy will be fact finding, keeping in mind our overall goal of obtaining some govt funding, as part of the NSO system.

Donna will meet with John Edwards domestic program director of CKC on Oct 25, also for fact funding.

Sprint posters will be ready to hand out at the BCKC AGM, and at the fall sprint clinic.

4. Membership/Financial Report

CORA is currently at 875 members, 497 females. More members will come at Bridges and Battle of the Bay

Balance currently sits at \$23,856 minus some outstanding cheques and minus the \$10,000 hold back for sprints

CORA has approximately a \$7800 balance for next year

Note insurance cost has not changed since last year

Action: Carmen to follow up with Geoff re developing a tentative budget based on expense this year, to present for approval at the AGM

The Law Firm that looks after CORA registration with Industry Canada as a not for profit has not responded even though Carmen has followed up with the information they require of us. (April 2007 deadline)

Action: Carmen to check with Jan re costs last year, and any details re the delay

5. CORA Promotion

Action: Carmen to bring them over the 300 CORA carabiners and CORA banner to Bridges.

6. Sprints

Donna attended the IVF meeting in Honolulu. World Sprints at Sacramento was the focus

date change: Aug 1-9

Everything is on schedule

entry numbers Canada has 6 entries per category, 3 entries for V12

\$50 US per person, Feb 1st for preliminary entry which is \$10.00

\$10.00 for late entry fee

Donna suggested that at our time trials, participants could pay a registration fee which could include the entry fee and an additional \$10.00 for

Sacramento team costs.

July 11 final entry date

Website is ready, on line registration www.ivf2008usa.info

Area coordinator needs to be chosen.

Adaptive paddling is now part of the World Sprints, with these events on par with the others. Ryan Pogue is on the committee looking at the development of adaptive paddling race categories.

Action: Donna to present summary to CORA AGM

TABLE to next year Donna will distribute the budget items to the executive for approval/discussion at upcoming meeting.

7. CORA AGM Nov 24-25.

Room at Jericho CORA to pay \$125, for both days

Start at 10 am both days

Agenda development includes 2008 Race schedule, capture new ideas on promotion and marketing, sprints

CORA to encourage a representative from each club

Brian, Carmen, Donna and Lisa are not standing next year

Donna will ask Brian to provide names of young competitive males to ensure representation of this group.

Megan will either stay on CORA or her replacement on the FCRCC exec will take on the goal.

The goal of alternating 2 year positions is to avoid having all new members at once.

Insurance, does CORAs current insurance cover small in club local races?

Action All to let Donna know of any items to add to the Technical meeting Agenda

Action All to approach possible candidates and ask them personally to stand for nomination

Action Donna to issue an invite to clubs, also encouraging clubs to fund a member to attend.

NEW BUSINESS

8. New 2008 Races

Island Iron to possibly be held at Comox, look into alternating with ORPC

Brand new course, add some excitement to the schedule

Revised new 2008 CORA club membership form and individual membership forms on the resource page.

Meeting dates: 2nd Monday of each month, 7:30 to 8:30 Nov 12



CORA Executive Meeting MINUTES

Wednesday November 14, 2007, 7:00 - 8:00 PM

Donna Harrison
Lisa Robertson
Doug Mancell
Carmen Leung
Meghan McDougall

Gibsons Paddle Club
Ocean River Paddling Club
Lotus Sports Club
Pacific Reach
False Creek Racing Canoe Club

Regrets:

Brian Webster
Cindy Wright

GRPC
Ocean River Paddling Club

OLD BUSINESS

1. Web Site

The CORA site has now been migrated to new host. The email addresses are now all changed. Eg. information@, sprint2012@, webmaster@. 2008 board will need to set up their own group emails as the new host does not have group emails. Spam is still arriving. While Colleen is looking into adding a filter of some kind, messages will still need to be manually posted. 2008 board will receive an invoice for the Fees for migrating. CORA site still needs a new look to refresh the site. Need passwords for going into the site and maintaining it.

2. Lawyer Fees

Fees over the last few years for maintaining a lawyer firm to file CORA with Industry Canada every year, to hold the record books, and to provide a physical address as to reside at a physical address, have been as follows: \$2100, \$1600, \$896, \$1100, for 2007 \$1300. Because CORA failed to file for 2 or 3 years, CORA lost status as a not for profit, had to reapply. The firm reregistered CORA and, redid the file. Fee is high, so CORA can either move to a smaller firm or the Board can take on the tasks. 2007 Board recommends that the records and task of annual filing be moved from the large office to a smaller firm.

ACTION: Donna to follow up with a lawyer recommend by the more expensive firm.

3. CKC affiliations

Donna met with Mary Jane BCKC and John Edwards CKC to discuss affiliation. Because CORA is a national association, the affiliation would be with CKC, the National Sport Organization. Affiliates of CKC have to abide by CKC policy eg harassment policy, CORA needs a Code of Safety in order to affiliate.

Donna sent letter requesting details of CORA affiliation. Affiliation would mean that CORA pays \$300 to CKC. Issues like representation on each others boards and voting need to be negotiated. Affiliation would provide a communication link marketing, calendar coordination, access to funding.

ACTION Lisa to bring package of CORA safety materials to CORA AGM. Cindy to report on CKC conference at Harrison at the CORA AGM.

4. Time trial registration fee and payment

90 are registered for the IVF sprints Team Canada time trial. 30 registered from back east. CORA manages the fees. Intent to register is January 1 early registration. Fee is \$20, \$10 trial \$10 IVF fee. Email confirmation of receipts of fees will be sent. 7 applications are in. Feb 1 payment to Sacramento, based on head count. Time trials: May 10, Sailing Canoe Club Toronto, race director Stan Matchi & May 11 Penticton (with Duel in the Desert) race director Neda Joss

Sprint course: Hugh Town has made a portable sprint course that can be used anywhere. It was trialed at Delta. It has three lanes, with all the buoys and markers etc. If it is suitable then it could be purchased by CORA.

Area coordinator to be hired, look after registration, photos, communication, marshalling. Coach will be hired. Paid \$5000 salary job descriptions are to be posted. Kamini Jain, Drew Harrison, Jason Rouseaux are being considered & a coach for East Canada may be considered. Eastern and Western training camp is a possibility. Coaches job includes being in Sacramento

Addendum to selection. If a paddler is unable to attend time trial, paddler must have a recorded time on a 500 m course. This is only applicable to someone who would fall into the one/ two spot, based on time from previous races (90% of previous time)

NEW BUSINESS

5. AGM and Technical Meeting Agenda

ACTION Lisa to draft AGM Agenda to all for review, Donna to post.

6. AGM REPORTS To be Made:

President, Membership, Treasurer, Communication, Sacramento, Cora Points
Carmen reported that at Royal Bank 2 \$5000 GIC matured Oct 30 and have been rolled over into the account, CORA needs to reinvest or decide what to do

All Sport issued two insurance certificates one to Wai Nui and one to West Bay. West Bay is not a member of CORA this year. Donna will clarify procedures with All Sport.

There is about \$6000 surplus that must be spend next year

ACTION: Carmen to email a list of races to Donna and the dates. ALL to prepare AGM reports for their area.

7. 2008 Budget (attached draft)

ACTION: Donna to email 2008 budget prepared by Geoff. ALL to review/approve budget by email.

8. Nominations for 2008 Board

3 new members are needed. There is one nominee so two more are needed.

ACTION: ALL to recruit 2008 Board members.